

AHS Board and Executive Expense Report

Name Sharon Lehr
Title Chief Program Officer Operational Best Practices
Location Edmonton
 Expenses submitted during the month of June 2018

		Travel (1)								
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Jun-18	Expense Claim	Meetings		142	312	644	1,098			
Total			\$ -	\$ 142	\$ 312	\$ 644	\$ 1,098	\$ -	\$ -	\$ -

Total for the Month \$ 1,098

Maximum daily single meal expense claimed in the month \$ 24
 Maximum daily base hotel rate claimed in the month \$ 139
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total										
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance		
LEHR, SHARON	Chief Program Officer, Operational Best Practices	Edmonton		\$ 1,098.24									
3/29/2018	OBP Meeting at Rockyview General Hospital	AB - Local	Parking - Lot or Parkade	\$ 9.00			Parking at RGH: OBP Presentation to Critical Care and Women's Health Portfolio at RGH	1					
4/16/2018	OBP Training Session at Red Deer Regional Hospital	AB - Other Zones	Parking - Lot or Parkade	\$ 6.25			Parking at Red Deer Regional Hospital: OBP Training Session with Nursing Services	1					
4/16/2018	OBP Training Session at Red Deer Regional Hospital		Mileage-Other	\$ 146.45	Home	Red Deer Regional Hospital	Travel to Red Deer: OBP Training Session to Nursing Services at Red Deer Regional Hospital.	1			290		
4/19/2018	OBP Presentation at Rockyview General Hospital	AB - Local	Parking - Lot or Parkade	\$ 14.25			Parking at RGH: OBP Presentation with Surgery and Allied Health Managers	1					
4/20/2018	OBP Presentation at Rockyview General Hospital	AB - Local	Parking - Lot or Parkade	\$ 6.75			Parking at RGH: OBP Database Presentation with Ambulatory Care Portfolio	1					
4/30/2018	OBP Orientation Session with Alberta Health	AB - North Zone	Taxi	\$ 60.00	YEG Airport	Seventh Street Plaza	Taxi from YEG to SSP: OBP Orientation Session with Alberta Health. (Flight from YYC to YEG)	1					
4/30/2018	OBP Orientation Session with Alberta Health	AB - North Zone	Taxi	\$ 53.00	Seventh Street Plaza	YEG Airport	Taxi from SSP to YEG for return flight to YYC	1					
4/30/2018	OBP Orientation Session with AB Health in YEG	AB - Local	Taxi	\$ 29.35	YYC Airport	Home	Taxi from YYC Airport to Home	1					
5/14/2018	OBP Meetings with Zone Executive Team at Chinook Regional Hospital		Mileage-Other	\$ 219.17	Home	Lethbrige - Chinook Regional Hospital	Travel to Chinook Regional Hospital: OBP Workbook Discussion with Zone Executive Team	1			434		
6/12/2018	ELT presentation and CIHI meetings in YEG	AB - Local	Taxi	\$ 39.40	Home	YYC	Taxi to YYC for Flight to YEG: OBP presentation to Executive Leadership Team and CIHI meetings in YEG	1					

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
LEHR, SHARON	Chief Program Officer, Operational Best Practices	Edmonton	\$ 1,098.24								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
6/12/2018	OBP presentation to ELT and CIHI meetings	AB - North Zone	Taxi	\$ 60.00	YEG Airport	Seventh Street Plaza	Taxi from YEG Airport to Seventh Street Plaza: OBP Presentation to Executive Leadership Team and CIHI meetings	1			
6/12/2018	ELT presentation & CIHI meetings in YEG	AB - North Zone	Accommodations	\$ 312.12			Accommodations for two nights (June 12 & 13): OBP Presentation to Executive Leadership Team and CIHI meetings	1			
6/12/2018	OBP & CIHI Meetings in Edmonton	AB - North Zone	Meals Per Diem	\$ 47.50			Meals while in Edmonton June 12, 13 & 14: Presentation to Executive Leadership Team, OBP & CIHI meetings Bfast \$10.50 Lunch \$13.00 Dinner \$24.00	1			
6/13/2018	OBP & CIHI Meetings in Edmonton	AB - North Zone	Meals Per Diem	\$ 47.50			Meals while in Edmonton June 12, 13 & 14: Presentation to Executive Leadership Team, OBP & CIHI meetings Bfast \$10.50 Lunch \$13.00 Dinner \$24.00	1			
6/14/2018	OBP & CIHI Meetings in Edmonton	AB - North Zone	Meals Per Diem	\$ 47.50			Meals while in Edmonton June 12, 13 & 14: Presentation to Executive Leadership Team, OBP & CIHI meetings Bfast \$10.50 Lunch \$13.00 Dinner \$24.00	1			
Approver(s) for the claim		Approval Status		Approval Date							
GORDON, DEBORAH A		Approve		5-Jul-18							

Alberta Health Services
RGH Lot 1

RECEIPT

ENTRY DATE/TIME:
29/03/18 09:33
PAY DATE/TIME:
29/03/18 11:32
PARK-DUR.: HRS:MIN
0:01:59

ALLOWED EXIT TO:
29.03.18 11:40

PAID: \$ 9.00

VISA

REF. [REDACTED]

* Parking Rates *
* Are GST Exempt *

+ Please Exit *
* Site Within *
+ 15 Minutes *
* After Payment *
* Is Made *

* No In/Out *
* Privileges *

* Managed by *
* Alberta *
* HealthServices *

* Have Questions *
* Or Concerns? *
* Call Us *
* 403-943-3725 *

RECEIPT

Red Deer Regional Hospital

License Plate Number

[REDACTED]

Expiration Date/Time

12:11 PM
APR 16, 2018

Purchase Date/Time: 09:41am Apr 16, 2018

Total Due: \$6.25 Rate: BASIC-3HRS OR LESS
Total Paid: \$6.25 Payment Type: Card

Ticket # [REDACTED]
S/N # [REDACTED]
Setting: Red Deer
Mach Name: CE-RDRH-023

Visa Auth #: [REDACTED]
DO NOT PLACE ON DASH

Alberta Health Services
RGH Lot 1

RECEIPT

ENTRY DATE/TIME:
18/04/18 20:11
PAY DATE/TIME:
19/04/18 12:15
PARK-DUR.: HRS:MIN
0:16:05

ALLOWED EXIT TO:
19.04.18 20:26

PAID: \$ 14.25

MASTER CARD

REF. [REDACTED]

+ Parking Rates *
+ Are GST Exempt *

* Please Exit *
* Site Within *
* 15 Minutes *
* After Payment *
* Is Made *

* No In/Out *
* Privileges *

* Managed by *
* Alberta *
* HealthServices *

* Have Questions *
* Or Concerns? *
* Call Us *
* 403-943-3725 *

Alberta Health Services

RGH Lot 1

RECEIPT

ENTRY DATE/TIME:
20/04/18 13:02
PAY DATE/TIME:
20/04/18 14:11
PARK-DUR.: HRS:MIN
0:01:09

ALLOWED EXIT TO:
20.04.18 14:47

PAID: \$ 6.75

VISA

REF. [REDACTED]

* Parking Rates *
* Are GST Exempt *

* Please Exit *
* Site Within *
* 15 Minutes *
* After Payment *
* Is Made *

* No In/Out *
* Privileges *

* Managed by *
* Alberta *
* HealthServices *

* Have Questions *
* Or Concerns? *
* Call Us *
* 403-943-3725 *

5
AIRPORT TAXI SERVICE
4608 101 ST.
(7808907070)
EDMONTON AB

CARD [REDACTED]
CARD TYPE VISA
DATE 2018/04/30
TIME 4423 08:34:01
INVOICE # 134
RECEIPT NUMBER
[REDACTED]

PURCHASE
AMOUNT \$55.00
TIP \$5.00
TOTAL
\$60.00

Visa Credit
[REDACTED]

APPROVED

AUTH# [REDACTED]
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

GST#818768350

6
AIRPORT TAXI SERVICE
4608 101 ST.
(7808907070)
EDMONTON AB

CARD [REDACTED]
CARD TYPE VISA
DATE 2018/04/30
TIME 5416 16:46:44
INVOICE # 134
RECEIPT NUMBER
[REDACTED]

PURCHASE
AMOUNT \$48.00
TIP \$5.00
TOTAL
\$53.00

Visa Credit
[REDACTED]

APPROVED

AUTH# [REDACTED]
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

GST#818768350

7
CALGARY AIRPORT AUTHOR
2000 AIRPORT ROAD T2E6W5
CALGARY AB
22627513
GH2262751308

**** PURCHASE ****
04-30-2018 19:26:59
Acct # [REDACTED] RF
Card Type Vi
Name: [REDACTED]

Visa Credit

Trace [REDACTED]
Inv. # [REDACTED]
Auth # [REDACTED]

RRN [REDACTED]

Total **\$29.35**

(001) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

ASSOCIATED CAB
ALLIED LIMOUSIN
307-41 AVENUE NE
CALGARY AB T2E 2N4
(403) 299-1111
CAR#1225

④

SALE

MID: [REDACTED]
TID: [REDACTED] REF# [REDACTED]
Batch # [REDACTED] SEQ: [REDACTED] 05:43:51
06/12/18
APPR CODE: [REDACTED]
VISA
[REDACTED]

AMOUNT \$34.40
TIP \$5.00
TOTAL \$39.40

00 - APPROVED - 001

Visa Credit
[REDACTED]

THANK YOU
CUSTOMER COPY

GREATER EDMONTON TAXI
SERVICE
10135 31 AVE NW
EDMONTON AB

④

CARD [REDACTED]
CARD TYPE VISA
DATE 2018/06/12
TIME 0524 08:35:08
INVOICE # [REDACTED]
RECEIPT NUMBER [REDACTED]

PURCHASE
AMOUNT \$55.00
TIP \$5.00
TOTAL

\$60.00

Visa Credit
[REDACTED]

APPROVED

AUTH# [REDACTED]
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

YELLOW CAB 780.462.3456
BARREL TAXI 780.489.7777
EDMTAXI.COM
GST 100403070



Courtyard Edmonton Downtown

1 Thornton Court Nw
Edmonton, Ab T5j 2e7
T 780.423.9999

S. Lehr

Room [REDACTED]

Room Type: QNQN

Number of Guests: 1

Rate: \$139.00

Clerk:

Arrive: 12Jun18

Time: 04:44PM

Depart: 14Jun18

Time:

Folio Number: [REDACTED]

Date	Description	Charges	Credits
12Jun18	Room Charge	139.00	
12Jun18	Marketing Fee	4.17	
12Jun18	Gst 831018205	7.16	
12Jun18	Tourism Levy	5.73	
13Jun18	Room Charge	139.00	
13Jun18	Marketing Fee	4.17	
13Jun18	Gst 831018205	7.16	
13Jun18	Tourism Levy	5.73	
14Jun18	Visa		312.12
	Card # [REDACTED]		
	Amount: 312.12 Auth [REDACTED] Signature on File		
	This card was electronically swiped on 12Jun18		
	Balance:	0.00	

As a Rewards Member, you could have earned points toward your free dream vacation today. Start earning points and elite status, plus enjoy exclusive member offers. Enroll today at the front desk.

Description	Tax
Gst Room	14.32
Hst Room	11.46

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