

# **AHS Board and Executive Expense Report**

Name Dr. Rollie Nichol

Title ACMO Medical Leadership, Workforce & Medical Affairs

**Location** Calgary

Expenses submitted during the month of October 2017

							Travel (1)								
	Source							0	ther	_	otal	Professional Development	Working Sessions Hosting and	Other	
MMM-YY	Document	Purpose	Airfa	are	Me	eals	Accommodation		avel		avel	(2)	Hospitality (3)	(4)	
		•											` ` `	• •	_
Oct-17 Oct-17	Expense Claim Direct Billing	Meetings Meetings		307		71			870		941 307				
Oct-17	Direct billing	weetings		307							307				
Total			\$	307	\$	71	\$ -	\$	870	\$	1,248	\$ -	\$ -	\$	Ξ

Total for

the Month \$ 1,248

Maximum daily single meal expense claimed in the month \$ 13

Maximum daily base hotel rate claimed in the month \$ 
Non economy air travel in the month \$ -

### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

# 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

# 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

### 5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

# **AHS Public Disclosure Expense Claims**

BELANGER, FRANCOIS

Approve

26-Oct-17

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total											
NICHOL, ROWLAND	ACMO, Medical Leadership, Workforce & Medical Affairs	Calgary	\$ 940.90											
Expense Date	Business reason	1	Expense Loc	ation	Expense Type	Amo	ount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
9/26/2017	PRPAC and TWG Mtgs and ELT		AB - Other Z	ones	Meals Per Diem	\$	23.50			PRPAC and TWG Mtgs and ELT Bfast \$10.50 Lunch \$13.00	1			
9/26/2017	PRPAC and TWG Mtgs and ELT				Mileage-Local- Home Zone	\$	15.15	Residence (YYC)	YYC return	PRPAC and TWG Mtgs and ELT	1			30
9/26/2017	PRPAC and TWG Mtgs and ELT		AB - Other Z	ones	Parking - Lot or Parkade	\$	29.35			PRPAC and TWG Mtgs and ELT	1			
9/26/2017	PRPAC and TWG Mtgs and ELT		AB - Other Z	ones	Bus Ticket	\$	3.25			PRPAC and TWG Mtgs and ELT	1			
9/26/2017	PRPAC and TWG Mtgs and ELT		AB - Other Z	ones	Taxi	\$	61.00	YEG	ATB Place	PRPAC and TWG Mtgs and ELT	1			
9/26/2017	PRPAC and TWG Mtgs and ELT		AB - Other Z	ones	Taxi	\$	61.00	SSP	YEG	PRPAC and TWG Mtgs and ELT	1			
10/3/2017	Senior Leaders Meeting				Mileage-Local- Home Zone	\$	20.20	Residence	Balzac	Senior Leaders Meeting - bus to Edmonton from Cross Iron Mall	1			40
10/12/2017	MCC / CPSA				Mileage-Local- Home Zone	\$ 3	33.30	Residence (Redwood)	Edmonton	MCC / CPSA mtg (Redwood to Edmonton return)	1			660
10/12/2017	MCC / CPSA		AB - Other Z	ones	Meals Per Diem	\$	23.50			MCC / CPSA Bfast \$10.50 Lunch \$13.00	1			
10/12/2017	MCC / CPSA meeting		AB - Other Z	ones	Parking - Lot or Parkade	\$	13.00			MCC / CPSA meeting	1			
10/19/2017	Technical Working Group Mtg		AB - Other Z	ones	Meals Per Diem	\$	23.50			Technical Working Group mtg Edmonton October 19 Bfast \$10.50 Lunch \$13.00	1			
10/19/2017	Technical Working Group Mtg				Mileage-Other	\$ 3	18.15	Residence	Edmonton	Technical Working Group Mtg	1			630
10/19/2017	Technical Working Group mtg E Oct 19	dmonton	AB - Other Z	ones	Parking - Lot or Parkade	\$	16.00			Technical Working Group Edmonton Oct 19	1			
Approver(s) fo	r the claim	Approval S	tatus	Appro	val Date							<del>-</del>		

# RECEIPT GST NO. R122556194

TKT NO POF:

IN: 09/26/17 06:50 OUT:09/26/17 15:56 PAID: \$ 29.35

DURATION: 0 09: 06

(GST INCLUDED)

MASTERCARD

YOU HAVE 10 MIN. TO EXIT





AIRPORT TAXI SERVICE 4608 101 ST. (7808907070) **EDMONTON** AB

CARD

CARD TYPE MASTERCARD DATE 2017/09/26

TIME

5365 14:01:05

INVOICE #

RECEIPT NUMBER

**PURCHASE** 

AMOUNT \$55.00 TIP \$6.00

TOTAL

\$61.00

MASTERCARD



# **APPROVED**

AUTH#

THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS



R. Nichol PRPAC and TWG ELT for F. Belanger Edmonton September 26, 2017

AIRPORT TAXI SERVICE 4608 101 ST. (7808907070) **EDMONTON** AB

CARD CARD TYPE

MASTERCARD 2017/09/26

3399 09:27:42

TIME

DATE

INVOICE # RECEIPT NUMBER

**PURCHASE** 

AMOUNT \$55.00 TIP \$6.00

TOTAL

\$61.00

MASTERCARD



# **APPROVED**

AUTH#

THANK YOU

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THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT

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# CITY OF EDMONTON

Terminal: 7010f Plate: LP - P1 Elevator

Zone: 7010

Valid through:

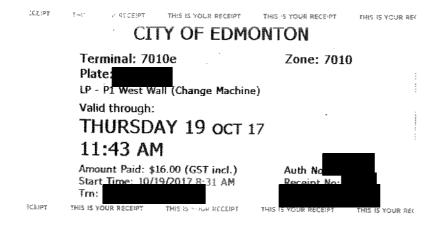
THURSDAY 12 OCT 17

11:19 AM

Amount Paid: \$13.00 (GST incl.)
Start Time: 10/12/2017 8:43 AM
Tim:
THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS

THIS IS YOUR RECE

Ry Nichol MCC / CPSA October 12, 2017 Edmonton Parking



R. Nichol Technical Working Group Mtg Edmonton October 19, 2017 Parking



# **Expense Report Direct Bill Summary**

#### Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

### **Expenses Paid Directly to Third Party Vendors:**

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

### **Direct Bill Report**

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.

<ul> <li>Indicate whether you</li> </ul>	u have expenses to report in i	ills section for this reporting period.	REMARKS AND THE PROPERTY OF TH
Name :	Dr Rollie Nichol	Reporting Period for the Month of :	Oct-17

DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
26-Sep-17	Direct Bill	Airline Ticket	Joint PRPAC TWG and OWG mtg and ELT for Dr. F. Belanger	Marlin Travel	306.59

Total Paid in the Month									\$	306.59	
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# Invoice



PASSENGERS: DR ROWLAND NICHOL

REFERENCE/ DESCRIPTI	ON			FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL	L
WESTJET Ticket #				96.03	0.00	\$0.00	49.48	0.00	145.51	CAE
AIR CANADA Ticket #				123.60	0.00	\$0.00	37.48	0.00	161.08	CAE
			Total:	219.63	0.00	0.00	86.96	0.00	306.59	CAL
PAYMENTS	Invoice #	Payment Date	Card Holder		Form of	Payment			Amount	
		09/15/2017							145.51	CAD
		09/15/2017							161.08	CAD
							Total Pa	yment:	306.59	CAE
					Ba	alance Du	e CAD Cui	rencv	0.00	CAL

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101
REASON FOR TRAVEL PHYSICIAN RESOURCE MEETING

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4 Trip #: Booking Date: Client: Agent:

File Locator:



MY ITINERARY

Passengers ROWLAND NICHOL Citizenship

**Required Travel Documents** 

Not Specified

Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers:	ROWLAND NICH	IOL			Booking Date: File Locator/Ticket #:	09/15/	2017
Airline	Flight	From	Terminal	То	Class	Seat	Stops
WESTJET	03397	EDMONTON INTL 09/26/2017 3:00PM		CALGARY INTL 09/26/2017 3:54P	P M		
Passengers:	ROWLAND NICH	<b>IOL</b>			Booking Date: File Locator/Ticket #:	09/15/	2017
Airline	Flight	From	Terminal	To	Class	Seat	Stops
WESTJET	03397	EDMONTON INTL 09/26/2017 3:00PM		CALGARY INTL 09/26/2017 3:54P	P M		