

## AHS Board and Executive Expense Report

**Name** Robert Hawes  
**Title** Interim VP Corporate Services & CFO  
**Location** Calgary  
 Expenses approved during the month of April 2020

Travel (1)										
Approved MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Apr-20	P-Card Expense Claim Direct Billing	Meetings Meetings Meetings		76	696		- 772 -			
<b>Total</b>			\$ -	\$ 76	\$ 696	\$ -	\$ 772	\$ -	\$ -	\$ -

**Total for  
the Month** \$ 772

Maximum daily single meal expense claimed in the month \$ 24  
 Maximum daily base hotel rate claimed in the month \$ 155  
 Non economy air travel in the month \$ -

### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

### 5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

## AHS Executive Expenses Report Expenses

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
HAWES, ROBERT	Interim VP Corporate Services & CFO	Calgary	\$ 772.08								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attend	Attendee Name(s)	Trip Distance
3/4/2020	Accommodation: In Edmonton for several meetings over the four days re: VP & CFO position		Accommodations	\$ 696.08			March 01-04, 2020	4			
3/2/2020	In Edmonton for several meetings over the four days re: VP & CFO position		Meals Per Diem	\$ 76.00			March 02-05, 2020	4			
Approver(s) for the claim	Approval Status	Approval Date									
Yiu, Verna	Approve	13-Apr-20									



**Robert A Hawes**

Room No. [REDACTED]  
 Arrival : 03-01-20  
 Departure Date : 03-05-20  
 Folio No. : [REDACTED]  
 Conf. No. : [REDACTED]  
 P.O. No. :

Company Name:  
 Group Name:

**INFORMATION INVOICE**

Date	Description	Charges	Credits
03-01-20	Room Revenue	155.00	
03-01-20	Destination Marketing Fee	4.65	
03-01-20	Room GST	7.98	
03-01-20	Tourism Levy	6.39	
03-02-20	Room Revenue	155.00	
03-02-20	Destination Marketing Fee	4.65	
03-02-20	Room GST	7.98	
03-02-20	Tourism Levy	6.39	
03-03-20	Room Revenue	155.00	
03-03-20	Destination Marketing Fee	4.65	
03-03-20	Room GST	7.98	
03-03-20	Tourism Levy	6.39	
03-04-20	Room Revenue	155.00	
03-04-20	Destination Marketing Fee	4.65	
03-04-20	Room GST	7.98	
03-04-20	Tourism Levy	6.39	
03-04-20	<u>Visa</u>		696.08
<b>Total Charges</b>		<b>696.08</b>	
<b>Total Credits</b>			<b>696.08</b>
<b>Balance</b>			<b>0.00</b>