

AHS Board and Executive Expense Report

Name Richard Dicerni
Title Board Member
Location Edmonton

Expenses submitted during the month of September 2016

Travel (1)

MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Sep-16	Expense Claim	Meetings	1,008	85	135	178	1,406			
Sep-16	Direct Bill	Meetings			155		155			
Total			\$ 1,008	\$ 85	\$ 290	\$ 178	\$ 1,561	\$ -	\$ -	\$ -

Total for the Month \$ 1,561

Maximum daily single meal expense claimed in the month \$ 24
 Maximum daily base hotel rate claimed in the month \$ 145
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.



Employee # [REDACTED]

AHS - AP Processing - Internal Use Only

Voucher #

Naming Convention:

T4A/NR Applicable? - If yes, indicate line & amt

BOARD MEMBER EXPENSE CLAIM FORM

SECTION 1: PAYEE INFORMATION					
Name:	Richard Dicerni	Expense Period Month:	Aug-16		
Address:	[REDACTED]	City:	Ottawa		
Province:	[REDACTED]	Postal Code:	[REDACTED]	Country:	
Reason for Expense	Expenses to attend Meetings w/ AHS Executives on Aug. 24-26, 2016				

SECTION 2: FINANCE CODING & TOTAL CLAIM					
Description	Corp/BU/Org	Location (If applicable)	Functional Centre/Primary	Expense/Secondary Acct	Total (Note: This column will auto fill)
Meals (A)	[REDACTED]				\$96.50
Travel Exp (B+C+E)	[REDACTED]				\$1,321.48
Other (D)	[REDACTED]				\$0.00
TOTAL AMOUNT PAYABLE BY ACCOUNTS PAYABLE					\$1,405.98

SECTION 3: AUTHORIZATION			
I attest that I have read and understand all applicable policies that pertain to these expenses, and confirm expenses being claimed are in compliance with such policies.			
I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services Board and that this claim has not been previously claimed by me or on my behalf from Alberta Health Services or any other Organization.			
I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided below.			
Claimant (Print Name)	Signature: I, by signing this form, attest that I am compliant to all the above statements	Date	Phone#
Richard Dicerni	[Signature]	Oct. 12, 2016	[REDACTED]

I attest that I have read and understand all applicable policies of that pertain to these expenses, and confirm expenses being claimed are in compliance with such policies.	
I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services Board and that this claim has not been previously claimed by the claimant or on their behalf from Alberta Health Services or any other Organization.	
I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided below.	
Approved by (Print Name)	Position Title/Program Group
Linda Hughes	Board Chair
Signature: I, by signing this form, attest that I am compliant with all the above statements	Date
[Signature]	Oct. 20, 2016

Health and Personal information on this form is collected by AHS under the authority of section 20(b) of the Access to Information Act, and section 8 of the Privacy (FOIP) Act, respectively, for the purposes of:

[Signature]
Deborah Rhodes, VP Corporate Services & CFO

For payment please contact: Position # [REDACTED]
14th Floor, North Tower, Seventh Street Plaza, 10030 - 107 St, Edmonton AB T5J 3E4, Attention: Jennifer Hamstra

Carry forward from Section 1

Name:	Richard Dicerri	Expense Period Month:	42583
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Completion of the "cost effective method used" Column is required. If you select "No" in this column, Further Explanation is Required in the "Rationale is Required" section below

Rationale is Required for expenses that are not Cost Effective: (supporting analysis and documentation must be attached to this form)

SECTION 4A: BOARD MEMBER - TRAVEL EXPENSE CLAIM

Date	Description: (include purpose of trip, mode of travel, starting point, details of expenditure)	Cost Effective method used?	Meal Allowance				Accommodation (B)	Transportation (Flight, Car Rental, Fuel, Parking, Taxi) (C)	Other (Itemize) (D)	Mileage km (E)
			Within Canada		Outside Canada					
			Meal Type	Allowance	Meal Type	Allowance				
24-Aug-16	Taxi from residence to Ottawa Airport to attend meetings in Edmonton with AHS Executives.	Yes					\$31.63	✓		
24-Aug-16	Flight from Ottawa to Edmonton to attend meetings.	Yes					\$512.03	✓		
24-Aug-16	Taxi from YEG to hotel.	Yes	LD-\$37.00	\$37.00	✓		\$60.50	✓		
25-Aug-16	Taxi from Edmonton to YEG.	Yes	BLD-\$47.50	\$47.50	✓		\$55.44	✓		
25-Aug-16	1 night accommodation in Edmonton.	Yes				\$135.16	✓			
26-Aug-16	Flight from YEG to Ottawa.	Yes					\$495.73	✓		
26-Aug-16	Taxi from Ottawa Airport to residence.	Yes					\$30.99	✓		
Total: (amount auto fills to page 1)			\$84.50	✓	\$0.00	\$135.16	\$1,186.32	\$0.00	0.00	

BOARD MEMBER Mileage Rate	0.505	Total Mileage	\$ -
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For payment please submit to:
 14th Floor, North Tower, Seventh Street Plaza, 10030 - 107 St, Edmonton AB T5J 3E4, Attention: Jennifer Hamstra

BLUE LINE TAXI
(613) 238-1111

TERMINAL ID: 324-301
MERCHANT ID: 432-000
VEHICLE ID: 102
DRIVER ID:

TRIP NUMBER: [REDACTED]

08/24/2016
START: 06:23 END: 06:23

FARE AMOUNT: \$ 27.15

SURCHARGE AMOUNT: \$ 1.40
TIP AMOUNT: \$ 3.05

TOTAL : \$ 31.60

ANEX SALE: [REDACTED]

APPROVAL NUMBER: [REDACTED]

PASSENGER COPY

CUSTOMER SERVICE 1-800-443-2812
INQUIRY@TAXITAB.COM
TAXITAB



780-462-3456

Term: [REDACTED]
Tran: [REDACTED]
MACH: [REDACTED]
PURCH: [REDACTED]
Op Id: [REDACTED]
Card #: [REDACTED]
ATD: [REDACTED]

APPROVED

AMOUNT CAD\$55.00
TIP CAD\$5.50
TOTAL CAD\$60.50

Ref. #: [REDACTED]
Auth. #: [REDACTED]
Resp. Code: [REDACTED]
TUR: [REDACTED]
TSI: [REDACTED]

BOOK ON LINE AT EDMTAXI.COM
THANK YOU FOR BEING OUR GUEST

GST 100403070

Date: 2016/08/24 Time: 10:09:15
Response: AUTH [REDACTED]

PASSENGER COPY

BLUE LINE TAXI
(613) 238-1111

TERMINAL ID: [REDACTED]
MERCHANT ID: [REDACTED]
VEHICLE ID: [REDACTED]
DRIVER ID: [REDACTED]

TRIP NUMBER: [REDACTED]
PASSENGERS: 1

08/26/2016
START: 13:03 END: 13:03

FARE AMOUNT: \$ 26.45

SURCHARGE AMOUNT: \$ 1.50
TIP AMOUNT: \$ 2.99

TOTAL : \$ 30.94

ANEX SALE: [REDACTED]

APPROVAL NUMBER: [REDACTED]

PASSENGER COPY

CUSTOMER SERVICE 1-800-443-2812
INQUIRY@TAXITAB.COM
TAXITAB



WELCOME TO
10150 51 AVENUE NW
EDMONTON AB T6N-1C2
780-462-3456

Terminal ID: [REDACTED]
MERCHANT ID: [REDACTED]
VEHICLE ID: [REDACTED]
DRIVER ID: [REDACTED]
TRIP NUMBER: [REDACTED]
PASSENGERS: [REDACTED]

APPROVED

FARE AMOUNT: CAD\$50.40
TIP: CAD\$5.04
TOTAL: CAD\$55.44

ANEX SALE: [REDACTED]
APPROVAL NUMBER: [REDACTED]

BOOK ON LINE AT EDMTAXI.COM
THANK YOU FOR BEING OUR GUEST

GST 100403070

Date: 2016/08/25 Time: 21:45:10
Response: AUTH 029279

PASSENGER COPY

Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.
Please bring your itinerary-receipt to the airport.

Main Contact Information

Booking reference: [REDACTED]

Name: Mr Richard Dicerni
E-mail: [REDACTED]
Payment: [REDACTED]

Customer Care
Air Canada Reservations
 1-888-247-2262

Air Canada Flight Information
 1-888-422-7533
[International Reservations](#)

Alert me of flight changes
[Flight notification](#)

Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC193	Ottawa (YOW)	Edmonton International (YEG)	319	Economy (W)	Confirmed
	Wed 24-Aug 2016 07:25	Wed 24-Aug 2016 09:44			

Seat number(s) requested: 12C

Passenger Information

Passenger: 1 Mr Richard Dicerni
Ticket number: [REDACTED]
Frequent Flyer Pgm: Air Canada Aeroplan **Program number:** [REDACTED]

Purchase Summary

Passenger: 1 Ticket number [REDACTED]

Date of issue
Fare Amount in Canadian dollars:
 (including *navigational & other charges*)

18-Aug 2016
 423.00

Taxes, Fees & Charges

Canada Security Charge (CA)	7.12
Canada Harmonized Sales Tax (HST #10009-2287) (RC)	58.91
Canada Airport Improvement Fee (SQ)	23.00

Total Fare in Canadian dollars:

512.03 ✓

Ticket particularities:
 AC ONLY/NON-REF/CHGE FEE
 -BG:AC

*Fare calculation:
 24AUG16YOW AC YEA Q23.00R400.00CAD423.00 END ROE1.00

Canadian tax registration numbers:
 XG Canada Goods and Service Tax (GST) #10009-2287
 RC Canada Harmonized Sales Tax (HST) #10009-2287
 XQ Quebec Sales Tax (QST) #1000-043-172

Fare Rules Summary

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable.
- Seat selection charges are per passenger and apply to each individual one-way flight segment in your itinerary. Flight segments are identified by a change in flight number, with each new flight number representing a flight segment. Taxes are not included.
- Please note that you may be moved from your selected seat without notice in the event of an involuntary schedule or airport change (e.g. flight disruption, cancellation), to accommodate a passenger with a disability, or for any other reason that requires Air Canada to move you prior to departure or during the flight. If you are moved from your seat for one of these reasons, you may request a refund for your seat charges. We invite you to read additional [terms and conditions](#) related to seat selection

Please read important information and notices regarding Air Canada's [general conditions of carriage](#).

Baggage Information

Please see below for details on the bags you plan on checking at the baggage counter.

Baggage Information for: Richard Dicerni	
Air Canada baggage rules apply. For flight(s): AC193	1st bag: Complimentary 2nd bag: 35.00 CAD + taxes* per direction
Max. weight per bag: 23 KG (50 lb)	Max. linear dimensions: 158 CM (62 in)

* For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to bags fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD may apply to bag fees. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00 CAD may apply to bag fees. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the currency used in your departure airport. Tax amounts are subject to change without notice by local government.

Four Points By Sheraton Edmonton Airport
 403 11 Avenue
 Nisku, AB T9E 7N2
 Canada
 Tel: 780.770.9099 Fax: 780.770.9098



5

Richard Dicerni



Page Number : 1
 Guest Number :
 Folio ID :
 Arrive Date : 25-AUG-16 21:52
 Depart Date : 26-AUG-16 12:39
 No. Of Guest : 1
 Room Number :
 Club Account :

Tax Invoice

Tax ID : 131788788RT00008
 FPbS Edmonton Airpt 26-AUG-16 12:50 MICHELLE

Date	Reference	Description	Charges (CAD)	Credits (CAD)
25-AUG-16		Room Charge	124.00	
25-AUG-16		Room GST	6.20	
25-AUG-16		Tourism Levy	4.96	
26-AUG-16		American Express		-135.16
For Authorization Purpose Only				
	Date	Code	Authorized	
	25-AUG-16		167.4	
		** Total	135.16	-135.16
		*** Balance	0.00	

415168 B.C. Ltd. - Operator

EXPENSE SUMMARY REPORT

Currency: CAD

Date	Room & Tax	Food & Bev	Telecom	Other	Total	Payment
08-25-2016	128.96	0.00	0.00	6.20	135.16	0.00
08-26-2016	0.00	0.00	0.00	0.00	0.00	-135.16
Total	128.96	0.00	0.00	6.20	135.16	-135.16

415168 B.C. Ltd.-Operator

Tax ID Code: 827406745RT0001

Itinerary / Receipt

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Please bring your itinerary-receipt to the airport.

Main Contact Information

Booking reference: [REDACTED]

Name: Mr Richard Dicerni
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Air Canada Flight Information
 1-888-422-7533
[International Reservations](#)

Alert me of flight changes
[Flight notification](#)

Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC1156	Edmonton International (YEG)	Toronto Pearson (YYZ)	321	Economy (W)	Confirmed
	Fri 26-Aug 2016 07:25	Fri 26-Aug 2016 13:04 - TERMINAL T1			

Seat number(s) requested: 12F

Passenger Information

Passenger: 1 Mr Richard Dicerni
Ticket number: [REDACTED]
Frequent Flyer Pgm: Air Canada Aeroplan **Program number:** [REDACTED]

Purchase Summary

Passenger: 1 Ticket number [REDACTED]

Date of issue 19-Aug 2016
Fare Amount in Canadian dollars: 435.00
(including [navigational & other charges](#))

Taxes, Fees & Charges

Canada Security Charge (CA)	7.12
Canada Goods and Services Tax (GST/HST #10009-2287) (XG)	23.61
Canada Airport Improvement Fee (SQ)	30.00

Total Fare in Canadian dollars:

495.73

Ticket particularities:
AC ONLY/NON-REF/CHGE FEE
-BG:AC

*Fare calculation:
26AUG16YEA AC YTO Q23.00R412.00CAD435.00 END ROE1.00

Canadian tax registration numbers:
XG Canada Goods and Service Tax (GST) #10009-2287
RC Canada Harmonized Sales Tax (HST) #10009-2287
XQ Quebec Sales Tax (QST) #1000-043-172



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Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

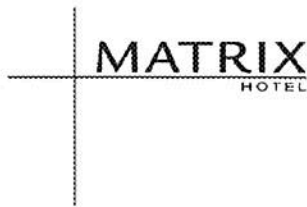
Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: **YES**

Name : Richard Dicerni	Reporting Period for the Month of : Aug-16
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
24-Aug-2016	Direct Billing	Hotel	1 night accommodation to attend meetings in Edmonton with AHS Executives on August 25 and 26, 2016.	Other	155.32
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	-
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	-
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	-
Total Paid in the Month					\$ 155.32



Alberta Health Services
14th Floor North Tower
10030 107 St
Edmonton AB T5J3E4

Room Number: [REDACTED]
Arrival Date: 08-24-16
Departure Date: 08-25-16
Page No: 1 of 1

Guest Name: *Dicerni, Richard*

COPY OF INVOICE

Folio No: [REDACTED]

08-31-16

Date	Description	Charges	Credits
08-24-16	Room Revenue	145.00	
08-24-16	Destination Marketing Fee - 3%	4.35	
08-24-16	Tourism Levy - 4%	5.97	
Total		155.32	0.00
Balance		155.32	

Signature: _____

I agree that my liability for all charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. G.S.T. #105631154 RT 0008

Sept 13, 2016
101 0005 7110300000
62312000