

AHS Board and Executive Expense Report

Name Penny Rae
Title Chief Information Officer
Location Calgary

Expenses submitted during the month of May 2018

Travel (1)										
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
May-18	P-Card	Meetings				70	70			
May-18	Expense Claim	Meetings		84		675	759			
May-18	Direct Billing	Meetings	405				405			
Total			\$ 405	\$ 84	\$ -	\$ 745	\$ 1,234	\$ -	\$ -	\$ -

Total for the Month \$ 1,234

Maximum daily single meal expense claimed in the month \$ 24
 Maximum daily base hotel rate claimed in the month \$ -
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
RAE, PENELOPE JANE	Chief Information Officer	Calgary	\$ 69.50								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
4/23/2018	Parking at 10025 Jasper Avenue, Edmonton to attend Health Information Executive Committee meeting.	AB - Other Zones	Parking - Lot or Parkade	\$ 12.60			Parking at 10025 Jasper Avenue, Edmonton to attend Health Information Executive Committee meeting.	1			
4/27/2018	Parking at Red Deer Regional Hospital to attend IT Leadership meeting.	AB - Other Zones	Parking - Lot or Parkade	\$ 8.50			Parking at Red Deer Regional Hospital to attend IT Leadership meeting.	1			
5/3/2018	Parking at Red Deer Regional Hospital to attend CIO Retreat.	AB - Other Zones	Parking - Lot or Parkade	\$ 8.50			Parking at Red Deer Regional Hospital to attend CIO Retreat.	1			
5/8/2018	Taxi from YYC to home following flight from Edmonton to attend CIS G5 planning meeting.	AB - Local	Taxi	\$ 39.90	Calgary International Airport	Home	Taxi from YYC to home following flight from Edmonton to attend CIS G5 planning meeting.	1			
Approver(s) for the claim		Approval Status	Approval Date								
RHODES, DEBORAH		Approve	31-May-18								

RECEIPT

License Plate Number



Expiration Date/Time

05:59 PM
APR 23, 2018

Purchase Date/Time: 07:59am Apr 23, 2018
Total Parking: \$12.00
Total GST: \$0.60
Total Due: \$12.60 Rate: \$12.00 UNTIL 6PM
Total Paid: \$12.60 Pmt Type: CC (Swipe)
Ticket # [Redacted]
S/N # [Redacted]
Setting: C236B
Mach Name: C236B

MasterCard

Auth # [Redacted]

GST # R12783083

CEIPT PARKING RECEIPT PARKING RECEIPT PARKING RECEIPT PARKING RECEIPT

Dine #1

Parking to attend Health Information Executive Committee meeting.
10025 Jasper Avenue, Edmonton

RECEIPT

Red Deer Regional Hospital

License Plate Number



Expiration Date/Time

08:11 AM
APR 28, 2018

Purchase Date/Time: 08:11am Apr 27, 2018
Total Due: \$8.50 Rate: VALUE-24HR FOR \$8.50
Total Paid: \$8.50 Payment Type: Card
Ticket # [Redacted]
S/N # [Redacted]
Setting: Red Deer
Mach Name: CE-RDRH-023

MasterCard

Auth #: [Redacted]

DO NOT PLACE ON DASH

Dine #2

Parking @ Red Deer Regional Hospital
parkade to attend IT leadership meeting,

RECEIPT

Red Deer
Regional Hospital

License Plate Number



Expiration Date/Time

08:13 AM
MAY 04, 2018

Purchase Date/Time: 08:13am May 03, 2018
Total Due: \$8.50 Rate: VALUE-24HR FOR \$8.50
Total Paid: \$8.50 Payment Type: Card
Ticket # [REDACTED]
S/N # [REDACTED]
Setting: Red Deer
Mach Name: CE-RDRH-023

MasterCard

Auth # [REDACTED]

DO NOT PLACE ON DASH

ASSOCIATED CAB
ALLIED LIMOUSIN
307-41 AVENUE NE
CALGARY AB T2E 2N4
(403) 299-1111
CAR#331

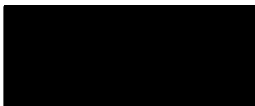
SALE

MID: [REDACTED]
TID: [REDACTED] REF#: [REDACTED]
Batch #: [REDACTED] SEQ: [REDACTED] 18:34:53
05/08/18
APPR CODE: [REDACTED]
MASTERCARD

AMOUNT \$34.90
TIP \$5.00
TOTAL \$39.90

00 - APPROVED - 001

MasterCard



THANK YOU

CARD NUMBER [REDACTED]

Dine #3

Parking at Red Deer Regional Hospital to attend CIO Retreat.

Dine #4

Transportation from Calgary intl airport to home following flight from Edmonton to attend CIS G5 Planning meeting.

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
RAE, PENELOPE JANE	Chief Information Officer	Calgary	\$ 759.15								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
4/23/2018	Return trip to Edmonton to attend Health Information Executive Committee meeting.		Mileage-Other	\$ 302.60	Residence	10025 Jasper Avenue, Edmonton	Return trip to Edmonton to attend Health Information Executive Committee meeting.	1			599.2
4/23/2018	Day travel to Edmonton to Health Information Executive Committee (HIEC) meeting (0900 - 1130hrs).	AB - Other Zones	Meals Per Diem	\$ 23.50			Day travel to Edmonton to Health Information Executive Committee (HIEC) meeting (0900 - 1130hrs). Bfast: \$10.50 Lunch: \$13.50	2			
4/27/2018	Return trip to Red Deer Regional Hospital to attend IT Leadership meeting.		Mileage-Other	\$ 148.47	Residence	3942 50A Avenue, Red Deer	Return trip to Red Deer Regional Hospital to attend IT Leadership meeting.	1			294
4/30/2018	Return trip to Calgary Radisson Hotel to present at the CvHS Strategic Clinical Network meeting.		Mileage-Local-Home Zone	\$ 15.96	Residence	6620 36 Street NE	Travel to Calgary Radisson Hotel to present at the CvHS Strategic Clinical Network meeting.	1			31.6
5/3/2018	Return trip to Red Deer Regional Hospital to attend CIO Retreat.		Mileage-Other	\$ 148.47	Residence	3942 50A Avenue, Red Deer	Return trip to Red Deer Regional Hospital to attend CIO Retreat.	1			294
5/8/2018	Taxi from CN Tower offices to Edmonton airport following various meetings including CIS G5.	AB - Other Zones	Taxi	\$ 54.00	CN Tower, Edmonton	Edmonton Airport	Taxi from CN Tower offices to Edmonton airport following various meetings including CIS G5.	1			
5/8/2018	Travel to Edmonton to attend CIS G5 meeting. Drove to Edmonton, flew AC8169 @ 5:00pm home.	AB - Other Zones	Meals Per Diem	\$ 37.00			Travel to Edmonton to attend CIS G5 meeting. Drove to Edmonton, flew AC8169 @ 5:00pm home. Lunch \$13.00 Dinner \$24.00	2			
5/16/2018	Drove to Edmonton with Barb Kathol to attend Alberta Health meeting on End State Description (0900 - 1200hrs).	AB - Other Zones	Meals Per Diem	\$ 24.00			Drove to Edmonton with Barb Kathol to attend Alberta Health meeting on End State Description (0900 - 1200hrs). Dinner \$24.00	2			

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
RAE, PENELOPE JANE	Chief Information Officer	Calgary	\$ 759.15								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
5/17/2018	Travel to Rockyview Regional Hospital for Manager Talks Session on System Transformation.		Mileage-Other	\$ 5.15	109 Quarry Park Blvd. SE	7007 14 Street SW	Travel to Rockyview Regional Hospital for Manager Talks Session on System Transformation.	1			10.2
Approver(s) for the claim		Approval Status	Approval Date								
RHODES, DEBORAH		Approve	31-May-18								

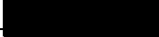
Receipt Based Expenses

YELLOW CAB

780.462.3456
edmtaxi.com

GST# _____

Date: May 08/18 Amount: 54.00

Driver: _____ Car#: 

From: _____

To: Int. Airport

10135-31 Avenue, Edmonton, AB T6N 1C2



Transportation from
CN Tower to Edmonton
Airport for flight to Calgary.
Following CIS 65 meeting and
other meetings.

Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

Name : Penny Rae	Reporting Period for the Month of : April 21, 2018 - May 20, 2018
-------------------------	--

DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
8-May-2018	Direct Billing	Airline Ticket	One-way trip from Edmonton to Calgary following CIS G5 and Dell meetings.	Marlin Travel	\$404.78
	Direct Billing				
	Direct Billing				
	Direct Billing				
	Direct Billing				
Total Paid in the Month					\$ 404.78



A DIRECT TRAVEL® COMPANY

Invoice

ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON, AB T5J 3E4
CANADA

Trip #: [REDACTED]
Booking Date: 31 May 18
Client: [REDACTED]
Agent: [REDACTED]
Agents email: [REDACTED]@MARLINTRAVEL.CA
File Locator:

PASSENGERS: MRS. PENELOPE RAE

Table with columns: REFERENCE/ DESCRIPTION, FARE, HST/GST, PST, OTHER TAXES, PENALTY, TOTAL. Row 1: AIR CANADA Ticket # [REDACTED], 367.30, 0.00, \$0.00, 37.48, 0.00, 404.78 CAD. Row 2: Total: 367.30, 0.00, 0.00, 37.48, 0.00, 404.78 CAD.

Table with columns: PAYMENTS, Invoice #, Payment Date, Card Holder, Form of Payment, Amount. Row 1: [REDACTED], 05/07/2018, [REDACTED], [REDACTED], 404.78 CAD. Row 2: Total Payment: 404.78 CAD.

Balance Due CAD Currency 0.00 CAD

Total GST 0.00 Total HST \$0.00

ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON, AB T5J 3E4
CANADA

Trip #: [REDACTED]
Booking Date: 31 May 18
Client: [REDACTED]
Agent: [REDACTED]
Agents email: [REDACTED]@MARLINTRAVEL.CA
File Locator:

MY ITINERARY

Passengers	Citizenship	Required Travel Documents
PENELOPE RAE	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers:	PENELOPE RAE	Booking Date:	07 May 18
		File Locator/Ticket #:	[REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	8169	EDMONTON INTL 08 May 18 5:05PM		CALGARY INTL 08 May 18 6:02PM	B/	