

AHS Board and Executive Expense Report

Name Penny Rae
Title Chief Information Officer
Location Calgary

Expenses submitted during the month of April 2018

Travel (1)										
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Apr-18	P-Card	Meetings				135	135	26		
Apr-18	Expense Claim	Meetings				25	25			
Apr-18	Direct Billing	Meetings	202				202			
Total			\$ 202	\$ -	\$ -	\$ 160	\$ 362	\$ 26	\$ -	\$ -

Total for the Month \$ 388

Maximum daily single meal expense claimed in the month \$ -
 Maximum daily base hotel rate claimed in the month \$ -
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
RAE, PENELOPE JANE	Chief Information Officer	Calgary	\$ 160.95								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
3/19/2018	Parking on March 19 at the Calgary International Airport while attending meetings in Edmonton	AB - Local	Parking - Lot or Parkade	\$ 29.35			Parking at the Calgary International Airport on March 19th while attending the following mtgs. in Edmonton: (1) Health Information Executive Committee with GoA (2) Scanning Service Design (3) Weekly IT Executive.	1			
3/21/2018	CHIA Gala Dinner on May 28 while speaking at the eHealth Plenary Session Conference in Vancouver	BC	Conference Fees	\$ 26.25			CHIA Gala Dinner on May 28th while speaking at eHealth Plenary Session Conference in Vancouver	1			
4/11/2018	Parking at the BMO Centre on the Calgary Stampede Grounds on April 11th while attending Connect Care Direction Setting Session	AB - Local	Parking - Lot or Parkade	\$ 15.00			Parking at the BMO Centre on the Calgary Stampede Grounds on April 11th while attending the Connect Care Direction Setting Session	1			
4/16/2018	Parking at the Calgary International Airport on April 16th while attending an all day IT Managers meeting in Edmonton	AB - Local	Parking - Lot or Parkade	\$ 29.35			Parking at the Calgary International Airport on April 16th while attending an all day IT Managers meeting in Edmonton	1			
4/16/2018	Taxi on April 16 from the Edmonton International Airport to Seventh Street Plaza to attend all day IT Managers meeting	AB - Other Zones	Taxi	\$ 61.00	Edmonton International Airport	Seventh Street Plaza	Taxi on April 16th from the Edmonton International Airport to Seventh Street Plaza to attend an all day IT Managers meeting	1			
Approver(s) for the claim		Approval Status		Approval Date							
RHODES, DEBORAH		Approve		25-Apr-18							

RECEIPT
GST NO. R122556194

TKT NO: [REDACTED]
EXIT No. A5
IN: 03/19/18 06:05
OUT: 03/19/18 17:57
DURATION: 0 11: 52
PAID: \$ 29.35
(GST INCLUDED)
MASTERCARD

AUTH. CODE [REDACTED]
REF. [REDACTED]

THANK YOU FOR
YOUR VISIT

**Parking at the Calgary International Airport on
March 19th while attending the following mtgs.
in Edmonton: (1) Health Information Executive
Committee with GoA (2) Scanning Service Design
(3) Weekly It Executive**





E-HEALTH 2018

Receipt

12450 1529 RT0001
Suite 300, 1201 West Pender
Street
Conference Secretariat
Vancouver
BC
V6E 2V2
Canada

Mrs. Penny Rae
Alberta Health Services

Receipt Number: [REDACTED]
Receipt Date: Mar 20, 2018
Reference: [REDACTED]

Details

Total (CAD)

CHIA Gala Dinner (Monday) - Delegate Rate 26.25

Payment Details

Amount: 26.25

Payment Type: Master Card

Description: Online credit card payment

Authorization: [REDACTED]

Gateway Receipt Number: [REDACTED]

Receipt issued by International Conference Services Ltd.
on behalf of Digital Health Canada (Formerly: COACH, Canada's Health Informatics Association)
GST/HST #12450 1529 RT0001

Credit Card charges will appear as **CAD "INTERNATIONAL CONFERENCE"** on your credit card statement and will be converted to your currency.

Registration cancellations received in writing at the e-Health 2018 Conference Secretariat's address before **Friday, April 13, 2018** will be accepted and all fees refunded, less a CAD 50.00 administrative fee (as per Committee policy). Cancellations received on or after Friday, April 13, 2018 will not be refunded; however, transfer of your registration to another person is acceptable. This can be done by re-accessing your registration. No refunds will be made for non attendance at the conference.

If you have registered for the Sunday Pre-Conference Session Only cancellations received in writing at the e-Health 2018 Conference Secretariat's address by Friday, **April 13, 2018** will be accepted. Cancellations for Sunday Pre-Conference Session Only received after Friday, April 13, 2018 will not be refunded. No refunds will be made for non attendance at the Sunday Pre-Conference Session. (CA Exam Registrations Fees are non-refundable)

In the unlikely event that the Conference is cancelled, travel and accommodation costs will not be refunded.

**Delegate Rate for CHIA Gala Dinner on May 28 while
speaking at eHealth Plenary Session Conference
in Vancouver**

WELCOME TO
CALGARY EXHIBITION &
STAMPEDE LTD.

Station : Booth [REDACTED]
Cashier : debrad
Trans# : [REDACTED]
Ticket : [REDACTED]
Time in : 11/04/2018 06:35:48
Paid to : 11/04/2018 23:59:59
Duration : 17:24:10
Plate :

BMOC : \$ 14.29
Subtotal : \$ 14.29
*GST : \$ 0.71
Total : \$ 15.00
CC/DB : \$ 15.00

**Parking on April 11th at the BMO Centre on the
grounds of the Calgary Stampede to attend the
Connect Care Direction Setting Session**

TYPE : PURCHASE
DATE/TIME : 11 Apr 2018 06:35:56
CARD NUMBER : [REDACTED]
ACCOUNT : MASTERCARD
REFERENCE # : [REDACTED]
AUTH # : [REDACTED]
MasterCard
[REDACTED]

01 APPROVED - THANK YOU 027

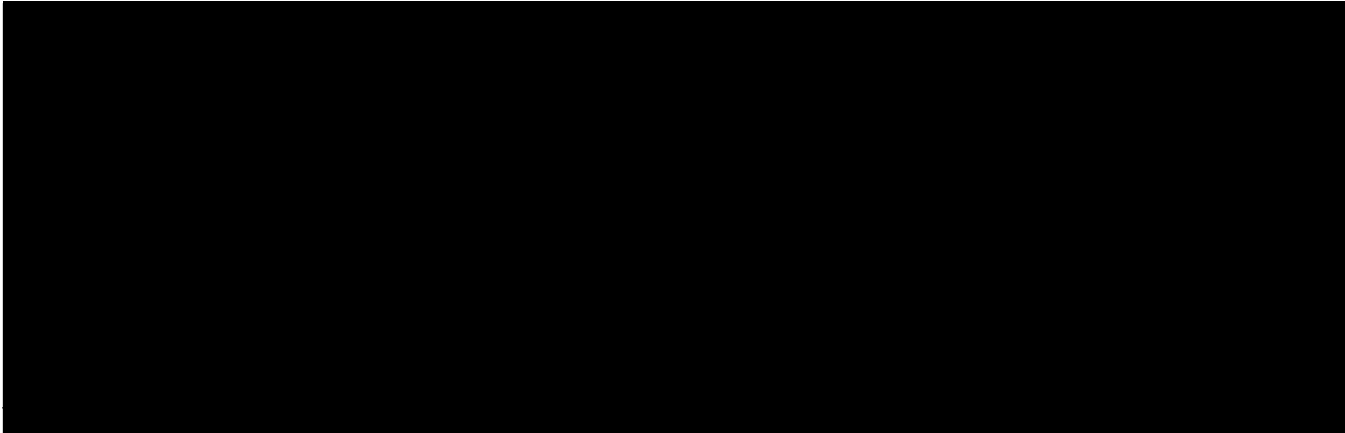
IMPORTANT - retain this copy for your records

[REDACTED]
ENJOY YOUR STAY
GST#R118823467
ONE ENTRY ONLY

RECEIPT
GST NO. R122556194

TKT NO [REDACTED]
EXIT No. A4
IN: 04/16/18 05:52
OUT: 04/16/18 18:22
DURATION: 0 12: 30
PAID: \$ 29.35
(GST INCLUDED)
MASTERCARD
[REDACTED]
AUTH. CODE
REF.
THANK YOU FOR

**Parking at the Calgary International Airport
on April 16th while attending an all day IT
Managers meeting in Edmonton**



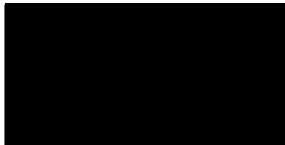
GREATER EDMONTON TAXI
SERVICE
10135 31 AVE NW
EDMONTON AB

CARD [REDACTED]
CARD TYPE MASTERCARD
DATE 2018/04/16
TIME 6515 08:38:11
INVOICE # [REDACTED]
RECEIPT NUMBER [REDACTED]

PURCHASE
AMOUNT \$55.00
TIP \$6.00
TOTAL

\$61.00

MasterCard



APPROVED

AUTH# [REDACTED]
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

YELLOW CAB 780.462.3456
BARREL TAXI 780.489.7777
EDMTAXI.COM
GST 100403070

**Taxi on April 16th from the Edmonton
International Airport to Seventh Street
Plaza for an all day IT Managers Meeting**

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
RAE, PENELOPE JANE	Chief Information Officer	Calgary	\$ 25.00									
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance	
2/13/2018	Taxi on February 13th in Edm. from Shaw Conference Ctr to SSP to join Connect Care Prof. Billing Strategic Direction Discussion	AB - Other Zones	Taxi	\$ 10.00	Shaw Conference Centre	Seventh Street Plaza	Taxi on February 13th from the Shaw Conference Centre in Edmonton to Seventh Street Plaza to join the Connect Care Professional Billing Strategic Direction Discussion	1				
4/10/2018	Parking on April 10 at the BMO Centre on the Calgary Stampede Grounds while attending Connect Care Direction Setting Session	AB - Local	Parking - Lot or Parkade	\$ 15.00			Parking on April 10 at the BMO Centre on the Calgary Stampede Grounds while attending the Connect Care Direction Setting Session	1				
Approver(s) for the claim		Approval Status		Approval Date								
RHODES, DEBORAH		Approve		25-Apr-18								




YELLOW CAB

780.462.3456

call or text your address to book your cab

GST# _____

Date: Feb 13 - 2018 Amount: \$ 10

Driver: Kinfe Car#: 

From: shaw conference

To: 10030 - 107 st

10135-31 Avenue, Edmonton, AB T6N 1C2



Taxi on Feb. 13 in Edmonton from the Shaw Conference Centre to Seventh Street Plaza to join the Connect Care Professional Billing Strategic Direction discussion

WELCOME TO
CALGARY EXHIBITION &
STAMPEDE LTD.

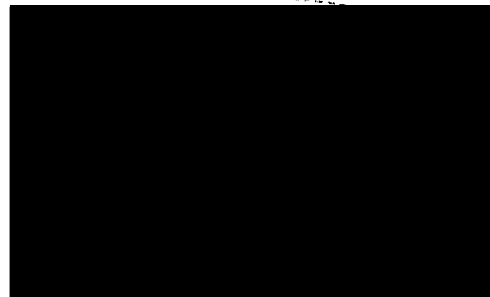
Station : Booth [REDACTED]
Cashier : [REDACTED]
Trans# : [REDACTED]
Ticket : [REDACTED]
Time in : 10/04/2018 06:44:07
Paid to : 10/04/2018 23:59:59
Duration : 17:15:51
Plate : [REDACTED]

BMOC : \$ 14.29
Subtotal : \$ 14.29
*GST : \$ 0.71
Total : \$ 15.00
CC/DB : \$ 15.00

**Parking on April 10th at the BMO Centre on the
Calgary Stampede Grounds to attend Connect
Care Direction Setting Session**

TYPE : PURCHASE
DATE/TIME : 10 Apr 2018 15:15
CARD NUMBER : [REDACTED]
ACCOUNT : [REDACTED]
REFERENCE # : [REDACTED]
AUTH # : [REDACTED]
VISA / [REDACTED]

DI APPROVED - THANK YOU 027
IMPORTANT - retain this copy for your record
\$



ST#R118823467
ONE ENTRY ONLY

Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: **YES**

Name : Penny Rae	Reporting Period for the Month of : February 21st to March 20th, 2018
-------------------------	--

DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
11-Apr-2018	Direct Billing	Airline Ticket	Airfare Calgary to Edmonton on April 16th to attend all-day IT Managers meeting	Marlin Travel	\$201.76
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
Total Paid in the Month					\$

\$201.76

Traveler

Passenger Name:
RAE, PENELOPE MRS

e-Ticket Number:

Reservation Number:

Issue Date:
April 11, 2018

Agency Details

Agency Information:
VISION TRAVEL
9929 - 108Th.Street Government Centre
Edmonton, AB T5K 1G8
Canada

Agency Phone:
780 425-8611 MARLIN TRAVEL 60-87935-
0/

Fare Information

Form Of Payment:

Fare: CAD 152.28

Taxes and Carrier-imposed fees:

CAD 7.48 CA
CAD EXEMPT XG
CAD 42.00 XT

Total Airfare: CAD 201.76

**Airfare Calgary to Edmonton on April 16
to attend all day IT Managers meeting**