

AHS Board and Executive Expense Report

Name Penny Rae
Title Chief Information Officer
Location Calgary

Expenses submitted during the month of February 2017

Travel (1)

MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Feb-17	P-Card	Meetings		2	798	273	1,073			
Feb-17	Expense Claim	Meetings		229		308	537			
Feb-17	Direct Billing	Meetings	394				394			
Total			\$ 394	\$ 231	\$ 798	\$ 581	\$ 2,004	\$ -	\$ -	\$ -

Total for the Month \$ 2,004

Maximum daily single meal expense claimed in the month \$ 24
 Maximum daily base hotel rate claimed in the month \$ 149
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure P-Card

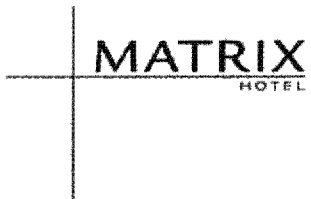
Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
RAE, PENELOPE JANE	Chief Information Officer	Calgary	\$ 1,073.10								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
1/24/2017	Edmonton hotel the night of January 23rd while attending Executive Education Program meetings and others	AB - Other Zones	Accommodations	\$ 159.61			Attended the following mtgs.: (1) Executive Education Program 2017 (2) Analytics Executive Committee (3) Follow-up to Net CIS Budget Review (4) IT Executive (5) CIS Identity Approach (6) Executive Hosted Discussion for Exec Education Progra	1			
1/24/2017	bottled water	AB - Other Zones	Miscellaneous	\$ 2.00			Bottled water from mini fridge prior to attending (1) IT Executive mtg. (2) CIS Identity Approach (3) CIS Lunch (4) 1 on 1 x 2 with direct reports (5) Executive Hosted Discussion - AHS Executive Education Program Cohort #5	1			
1/24/2017	Taxi to Edm. International Airport	AB - Other Zones	Taxi	\$ 72.60			Attended the following mtgs: (1) Exec Education Program Cohort #4 (2) Analytics Executive Committee (3) Follow-up to Net CIS Budget Review (4) IT Exec (5) CIS Identity Approach (6) AHS Hosted Discussion for Exec Education Program Cohort #5	1			
1/24/2017	Parking at Calgary International Airport while attending mtgs in Edmonton Jan 23-24	AB - Local	Parking - Lot or Parkade	\$ 58.70			Attended: (1) AHS Exec Education Program 2017 Cohort #4 (2) Analytics Executive Committee (3) 1 on 1 with R Hayward (4) CIS Identity Approach (5) IT Exec (6) Exec Hosted Discussion - AHS Exec Education Program Cohort #5	1			
2/9/2017	Parking at Royal Alex	AB - Other Zones	Parking - Lot or Parkade	\$ 14.25			Parking at the Royal Alex in order to attend the Interactive Working Session - Implementation and Benefits Realization for CIS	1			
2/10/2017	Hotel for Penny Rae February 9th	AB - Other Zones	Accommodations	\$ 159.61			Edmonton Hotel the night of Feb. 9 for PENNY RAE after attending the Interactive Working Session - Implementation and Benefits Realization for CIS	1			

AHS Public Disclosure P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total	
RAE, PENELOPE JANE	Chief Information Officer	Calgary	\$ 1,073.10	

Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
2/13/2017	Taxi fr. Edmonton International Airport to CN Tower on Feb 13	AB - Other Zones	Taxi	\$ 62.70			Taxi from Edm. International Airport on February 13 to attend (1) AHS CIS Executive Oversight Committee (2) IT Admin Quarterly Mtg (3) IMIT Projects Information Clarification (4) Gartner (5) Individual 1 on 1's with two direct reports	1			
2/16/2017	Edmonton Hotel for 3 nights (Feb 13 to 16)	AB - Other Zones	Accommodations	\$ 478.83			Attended mtgs over 3 days in Edmonton: (1) AHS CIS Executive Oversight Committee (2) all day eHealth Policy Symposium - Towards "Person-Centred" Integrated Health (3) CIS Leadership (4) IM/IT Executive (5) all day Microsoft Exec Round Table	3			
2/16/2017	Taxi fr. downtown Edm. to Edm. International Airport on Feb. 16	AB - Other Zones	Taxi	\$ 64.80			Attended all day Microsoft Executive Round Table meeting on February 16th	1			

Approver(s) for the claim	Approval Status	Approval Date
RHODES, DEBORAH	Approve	14-Mar-17



MRS Penelope Rac

Room Number: [redacted]
Arrival Date: 01-23-17
Departure Date: 01-24-17
Page No: 1 of 1

Guest Name:

INFORMATION INVOICE

Folio No:

01-24-17

Date	Description	Charges	Credits
01-23-17	Room Revenue	149.00	
01-23-17	Destination Marketing Fee - 3%	4.47	
01-23-17	Tourism Levy - 4%	6.14	
01-24-17	Mastercard [redacted] 02/19		159.61
Total		159.61	159.61
Balance		0.00	

Edmonton hotel the night of January 23 after attending (1) AHS Executive Education Program 2017 (2) Analytics Executive Committee (3) Follow-up to Net CIS Budget Review and before the following mtgs on January 24th: (1) IT Executive (2) CIS Identity Approach (3) 1 on 1 with a direct report (4) Executive Hosted Discussion for AHS Executive Education Program

Signature: _____
I agree that my liability for all charges is not waived and that the indicated person, company or association fails to pay charges. G.S.T. #10563

March 15th, 2017

TO WHOM IT MAY CONCERN:

**Re: Charge for Bottled Water \$2.00 on January 24th, 2017
No Receipt Issued**

On Tuesday, January 24th while staying in Edmonton at the Matrix Hotel I removed a bottle of water from my room's mini fridge to take with me while attending a number of meetings. After my departure from the Matrix, the hotel charged my AHS credit card for the water in the amount of \$2.00 but a receipt was not forwarded to me. I am therefore unable to attach the receipt for the bottle of water to my expense claim. Breakfast was included with the hotel's daily room rate.

I can attest as follows:

1. The expense was incurred and related to Alberta Health Services business;
2. The expense was not claimed previously; and,
3. The receipt was never supplied for this charge.

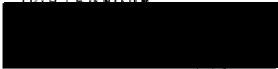
Sincerely,
Alberta Health Services



Penny Rae, P.Eng.
Chief Information Officer

RECEIPT
GST NO. R122556194

EXIT No. A1
IN: 01/23/17 05:57
OUT: 01/24/17 19:35
DURATION: 1 13: 38
PAID: \$ 58.70
(GST INCLUDED)
MASTERCARD



THANK YOU FOR
YOUR VISIT



**Parking at the Calgary International
Airport Jan. 23-24 while attending the
following mtgs. in Edmonton: (1) AHS
Executive Education Program 2017 (2)
Analytics Executive Committee (3)**

**Follow-up to Net CIS Budget Review (4)
IT Executive (5) CIS Identity Approach
(6) 1 on 1 with direct report (7) AHS
Executive Hosted Discussion for AHS
Executive Education Program**

ATS GROUP
4608 101 ST NW
7809897099
EDMONTON AB

CARD
CARD TYPE MASTERCARD
DATE 2017/01/24
TIME 9219 17:04:22
INVOICE #
RECEIPT NUMBER

PURCHASE
AMOUNT \$66.00
TIP \$6.60
TOTAL

\$72.60

MasterCard

**Taxi on Jan. 24th from Enterprise Square
to Edm. International Airport after attending
the following mtgs. over a two day period:
(1) AHS Executive Education Program 2017
(2) Analytics Executive Committee (3)**

**Follow-up to Net CIS Budget Review (4)
IT Executive (5) CIS Identity Approach
(6) 1 on 1 with direct report (7) AHS
Executive Hosted Discussion for AHS
Executive Education Program**

APPROVED

AUTH#
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

RECEIPT

RAH Parking
Edmonton, Alberta

Parking on February 9th at the Royal
Alex while attending an Interactive Working
Session - Implementation and Benefits
Realization for CIS

License Plate Number



Expiration Date/Time

09:04 AM
FEB 10, 2017

Purchase Date/Time: 09:04am Feb 09, 2017

Total Due: \$14.25 Rate: \$14.25-Daily-24 hrs
Total Paid: \$14.25 Payment Type: Card

Ticket #:

S/N #:

Setting:

Mach Na

MasterCard

Parking Rates are
GST Exempt
For assistance call
1-855-535-1100



MRS Penelope Rae

Room Number: [REDACTED]

Arrival Date: 02-09-17

Departure Date: 02-10-17

Page No: 1 of 1

Guest Name:

INFORMATION INVOICE

Folio No:

02-10-17

Date	Description	Charges	Credits
02-09-17	Room Revenue	149.00	
02-09-17	Destination Marketing Fee - 3%	4.47	
02-09-17	Tourism Levy - 4%	6.14	
02-10-17	Mastercard [REDACTED]		159.61
Total		159.61	159.61
Balance		0.00	

Edmonton hotel the night of February 9 after attending: (1) Glenrose intro & eClinician (2) Interactive Working Session "Implementation and Benefits Realization for CIS" and before the following mtas. on February 10th: (1) CIS RFP Core Team (2) Facilitation & Consulting Skills Program (3) CIS Working Lunch

Signature: _____

I agree that my liability for all charges is not w that the indicated person, company or associat charges. G.S.T

GREATER EDMONTON TAXI
SERVICE
10135 31 AVE NW
EDMONTON AB

Taxi on February 13th from Edmonton
International Airport to attend the following
mtgs.: (1) 1 on 1 with D Beattie (2) AHS CIS
Executive Oversight Committee (3) Gartner
(4) IT Admin Quarterly Mtg. (5) 1 on 1 with
M. Scheffer (6) IMITEC Projects Information
Clarification

CARD [REDACTED]
CARD TYPE MASTERCARD
DATE 2017/02/13
TIME 0399 08:27:17
INVOICE # [REDACTED]
RECEIPT NUMBER [REDACTED]

PURCHASE
AMOUNT \$57.00
TIP \$5.70
TOTAL
\$62.70

MasterCard
[REDACTED]

APPROVED

AUTH# [REDACTED]
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

YELLOW CAB 780.462.3456
BARREL TAXI 780.489.7777
EDMTAXI.COM
GST 100403070

Taxi on February 16th from 10155 - 102
Street to Edmonton International Airport
after attending all day Microsoft
Executive Round Table

Co-op Taxi Line
(780)425-2525
www.co-optaxi.com

Terminal [REDACTED]
Driver [REDACTED]
17/02/16 16:33:32

MASTERCARD
Card : [REDACTED]
MasterCard
CHIP CARD [REDACTED]

VERIFIED BY PIN
Ref # [REDACTED]
Auth # [REDACTED]

		PURCHASE
FARE	: \$	58.80
TIP	: \$	6.00

TOTAL	: \$	64.80

APPROVED - THANK YOU
(01-027)

IMPORTANT: Retain this
copy for your records

Merchant Copy

Thank you for choosing
Co-op taxi

Penelope Rae
[REDACTED]

Room Number: [REDACTED]
Arrival Date: 02-13-17
Departure Date: 02-16-17
Page No: 1 of 1

Guest Name:

INFORMATION INVOICE

Folio No:

02-16-17

Date	Description	Charges	Credits
02-13-17	Room Revenue	149.00	
02-13-17	Destination Marketing Fee - 3%	4.47	
02-13-17	Tourism Levy - 4%	6.14	
02-14-17	Room Revenue	149.00	
02-14-17	Destination Marketing Fee - 3%	4.47	
02-14-17	Tourism Levy - 4%	6.14	
02-15-17	Room Revenue	149.00	
02-15-17	Destination Marketing Fee - 3%	4.47	
02-15-17	Tourism Levy - 4%	6.14	
02-16-17	Mastercard [REDACTED]		478.83
Total		478.83	478.83
Balance		0.00	

Edmonton Hotel the nights of Feb. 13-16 while attending the following mtgs.: (1) 1 on 1 with D Beattie (2) IMITEC Projects Information Clarification (3) Gartner (4) IT Admin Quarterly Mtg. (5) 1 on 1 with M. Scheffer (6) AHS CIS Executive Oversight Committee (7) all day eHealth Policy Symposium - Towards "Person-Centred" Integrated Health (8) CMIO Budget Summary (9) CIS Leadership Mtg. (10) CIS Appreciation Lunch (11) IM/IT Executive Committee (12) all day Microsoft Executive Round Table

Signature: _____

I agree that my liability for all charges is not waived and that the indicated person, company or association fails to charges. G.S.T. #105631

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total										
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance		
RAE, PENELOPE JANE	Chief Information Officer	Calgary		\$ 537.56									
1/23/2017	AHS Executive Education Program 2017	AB - Other Zones	Meals Per Diem	\$ 47.50			AHS Executive Education Program 2017; Analytics Executive Meeting; Follow-up to Net CIS Budget Review; Mtg with Dr. Rob Hayward Bfast \$10.50 Lunch \$13.00 Dinner \$24.00	1					
1/24/2017	Executive Hosted Discussion - AHS Executive Education Program Cohort #5	AB - Other Zones	Meals Per Diem	\$ 37.00			Attendance at (1) CIS Identity Approach (2) IT Executive (3) 1 on 1 with M. Scheffer (4) CIS Lunch (5) 1 on 1 with B. vanSkiver Lunch \$13.00 Dinner \$24.00	1					
2/9/2017	Interactive Working Session - Implementation and Benefits Realization for CIS	AB - Other Zones	Meals Per Diem	\$ 23.50			Interactive Working Session - Implementation and Benefits Realization for CIS Bfast \$10.50 Lunch \$13.00	1					
2/9/2017	Interactive Working Session: Implementation and Benefits Realization for CIS		Mileage-Other	\$ 154.03	██████████ ██████████ Calgary	10230-111th Ave, Edmonton	Interactive Working Session: Implementation and Benefits Realization for CIS	1			305		
2/10/2017	Facilitation & Consulting Skills Program Design mtg.		Mileage-Other	\$ 154.03	10230-111th Ave, Edmonton	██████████ ██████████ Calgary	Facilitation & Consulting Skills Program Design mtg.	1			305		
2/13/2017	AHS CIS Executive Oversight Committee	AB - Other Zones	Meals Per Diem	\$ 47.50			Attended the following mtgs: (1) AHS CIS Executive Oversight Committee (2) 1 on 1 with D. Beattie (3) IMITEC Projects Information Clarification (4) 1 on 1 with M. Scheffer (5) IT Admin Quarterly mtg. (6) Gartner Bfast \$10.50 Lunch \$13.00 Dinner \$24.00	1					

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
RAE, PENELOPE JANE	Chief Information Officer	Calgary	\$ 537.56									
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance	
2/14/2017	eHealth Policy Symposium - Towards "Person-Centred Integrated Health"	AB - Other Zones	Meals Per Diem	\$ 24.00			Attended all day eHealth Policy Symposium - Towards "Person-Centred" Integrated Health Dinner \$24.00	1				
2/15/2017	CIS Leadership mtg.	AB - Other Zones	Meals Per Diem	\$ 13.00			Attended the following mtgs.: (1) CMIO Budget Summary (2) CIS Leadership mtg. (3) CIS Appreciation Lunch (4) IM/IT Executive Committee Lunch \$13.00	1				
2/16/2017	Microsoft Executive Round Table	AB - Other Zones	Meals Per Diem	\$ 37.00			Attended all day Microsoft Executive Round Table meeting Lunch \$13.00 Dinner \$24.00	1				
Approver(s) for the claim		Approval Status		Approval Date								
RHODES, DEBORAH		Approve		14-Mar-17								

Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

Name : Penny Rae	Reporting Period for the Month of : January 21st to February 20th, 2017
-------------------------	--

DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
8-Feb-2017	Direct Billing	Airline Ticket	Airfare Calgary/Edmonton return February 13 to 16th to attend the following mtgs.: (1) AHS CIS Executive Oversight Committee (2) IT Quarterly Admin (3) Gartner (4) IMIT Project Information/Clarification (5) Echo Cardio Project (6) all day eHealth Policy Symposium - Towards "Person-Centred" Integrated Health (7) CMIO Budget Summary (8) CIS Leadership (9) IM/IT Executive Committee (10) all day Microsoft Executive Round Table (11) Two 1 on 1's with direct reports (12) CIS Appreciation Lunch	Marlin Travel	393.79
	Direct Billing	Choose from Drop-down List			
	Direct Billing	Choose from Drop-down List			
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	-
Total Paid in the Month					\$ 393.79



Invoice

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4	Trip #: [REDACTED] Booking Date: 08 Feb 17 Client: [REDACTED] Agent: [REDACTED] File Locator: [REDACTED]
--	---

PASSENGERS: MRS PENELOPE RAE

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticket # [REDACTED]	172.00	0.00	\$0.00	37.48	0.00	209.48 CAD
WESTJET Ticket # [REDACTED]	134.83	0.00	\$0.00	49.48	0.00	184.31 CAD
Total:	306.83	0.00	0.00	86.96	0.00	393.79 CAD

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	02/10/2017	AHS	[REDACTED]	184.31 CAD
	[REDACTED]	02/07/2017		[REDACTED]	209.48 CAD
Total Payment:					393.79 CAD

Balance Due CAD Currency 0.00 CAD

Total GST 0.00 Total HST \$0.00

TRAVEL APPROVED BY DEBORAH.RHODES
CORPORATE UNIT 101
REASON FOR TRAVEL EHEALTH POLICY SYMPOSIUM? CIS LEADERSHIP MTG

Airfare Calgary/Edmonton return Feb. 13 to 16 to attend the following mtgs.: (1) AHS CIS Exec Oversight Committee (2) IT Quarterly Admin (3) Gartner (4) IMIT Project Information /Clarification (5) Echo Cardio Project (6) all day eHealth Policy Symposium - Towards "Person-Centred" Integrated Health (7) CMIO Budget Summary (8) CIS Leadership (9) IM/IT Executive Committee (10) all day Microsoft Executive Round Table (11) Two 1 on 1's with direct reports (12) CIS Appreciation Lunch

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENT UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL SERVICES. AFTER HOURS EMERGENCY HELP STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT CODE 2EC0 ***** PLEASE REVIEW YOUR POLICY. PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS. -----WESTJET AIRLINE RULES----- TICKET IS NON REFUNDABLE CHANGES PERMITTED UP TO 2 HOURS PRIOR TO FLIGHT TIME CHANGE FEES PLUS ANY FARE INCREASE WILL APPLY. FLIGHT TIME CHANGE FEES PLUS ANY FARE INCREASE WILL APPLY. TICKET MUST BE CANCELLED AT LEAST 2 HOURS PRIOR OR NO CREDIT WILL APPLY 24 HOURS IN ADVANCE GO TO WWW.WESTJET.COM TO CHECK IN AND PRINT YOUR BOARDING PASS. -----AIR CANADA RULES----- TICKET IS NON REFUNDABLE CHANGES PERMITTED UP TO 2 HOURS PRIOR TO FLIGHT TIME CHANGE FEES PLUS ANY FARE INCREASE WILL APPLY 24HOURS IN ADVANCE GO TO WWW.AIRCANADA.COM TO CHECK IN AND PRINT YOUR BOARDING PASS.

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 08 Feb 17
Client: [REDACTED]
Agent: [REDACTED]

File Locator: [REDACTED]

MY ITINERARY

Passengers	Citizenship	Required Travel Documents
PENELOPE RAE	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers: PENELOPE RAE

Booking Date: 10 Feb 17
File Locator/Ticket #: [REDACTED]

From: CALGARY INTL
To: EDMONTON INTL

Departing on: 13 Feb 17
Returning on: 13 Feb 17



AIR

Passengers: PENELOPE RAE

Booking Date: 07 Feb 17
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08171	EDMONTON INTL 16 Feb 17 6:00PM		CALGARY INTL 16 Feb 17 6:59PM	V/	