

## **AHS Board and Executive Expense Report**

Name Dr. Mark Joffe

Title VP & Medical Director Northern Alberta

**Location** Edmonton

Expenses submitted during the month of February 2018

							Travel (1)								
													Working		
													Sessions		
										_		Professional	Hosting and		
	Source								Other	Tota		Development	Hospitality	Othe	
MMM-YY	Document	Purpose	Aiı	rfare	Me	als	Accommodati	on	Travel	Trave	<del>)</del>	(2)	(3)	(4)	)
Feb-18	Expense Claim	Meetings				96	1	45	423	•	664				
Feb-18	Direct Billing	Meetings		1,223						1,:	223				
Total			\$	1,223	\$	96	\$ 1	45	\$ 423	\$ 1,8	387	\$ -	\$ -	\$	

Total for

the Month \$ 1,887

Maximum daily single meal expense claimed in the month \$ 24 Maximum daily base hotel rate claimed in the month \$ 139 Non economy air travel in the month \$ -

## 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

## 2) Professional Development

Includes conference, seminar and course registration fees and material

## 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

## 5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

# **AHS Public Disclosure Expense Claims**

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
JOFFE, MARK	VP & Medical Director Northern Alberta	Edmonton	\$ 664.05									
Expense Date	Business reason	•	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
2/1/2018	To attend the QSO meeting in Calgary	person in		Mileage-Local- Home Zone	\$ 31.31		Edmonton International Airport	To attend the QSO meeting in person in Calgary	1			62
2/1/2018	To attend the QSO in person r Calgary.	meeting in	AB - Other Zones	Meals Per Diem	\$ 24.00			To attend the QSO in person meeting in Calgary. Dinner \$24.00	1			
2/1/2018	To attend the QSO meeting in Calgary. Taxi & Uber to the ai South Health campus and bac airport	rport from	AB - Other Zones	Taxi	\$ 154.56	YYC Airport	South Health Campus- and return to the Airport	3 receipts are provided for 3 separate fares. (\$40.00 + \$75.00 + \$39.56)	1			
2/1/2018	To attend the QSO meeting in Calgary. Parking at the YEG ai YYC.		AB - Other Zones	Parking - Lot or Parkade	\$ 25.00			To attend the QSO meeting in person in Calgary. Parking at the YEG airport to fly to YYC.	1			
2/7/2018	To attend the PPEC meeting in Calgary	n person in	AB - Other Zones	Meals Per Diem	\$ 24.00			To attend the PPEC meeting in person in Calgary Dinner \$24.00	1			
2/7/2018	To attend the PPEC meeting in Calgary	n person in		Mileage-Local- Home Zone	\$ 31.31	Seventh Street Plaza	Edmonton International Airport	To attend the PPEC meeting in person in Calgary	1			62
2/8/2018	To attend tours and meetings Northern Lights Regional Heal		AB - North Zone	Meals Per Diem	\$ 24.00			To attend tours and meetings at the Northern Lights Regional Health Centre Dinner \$24.00	1			
2/8/2018	To attend tours and meetings Northern Lights Regional Heal		AB - North Zone	Accommodations	\$ 144.56			To attend tours and meetings at the Northern Lights Regional Health Centre	1			
2/8/2018	To attend the PPEC meeting in the tours and meetings at the Lights Regional Health Centre	Northern	AB - Other Zones	Parking - Lot or Parkade	\$ 50.00			To attend the PPEC meeting in Calgary and the tours and meetings at the Northern Lights Regional Health Centre	2			

# **AHS Public Disclosure Expense Claims**

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
,	VP & Medical Director Northern Alberta	Edmonton	\$ 664.05									
Expense Date	Business reason	•	Expense Location	Expense Type	Amount	From Location	To Location	Justification		# of Attendees	Attendee Name(s)	Trip Distance
	To attend the Northern Lights Health Centre- Suncor Appreci		AB - North Zone	Meals Per Diem	\$ 24.00			To attend the Northern Lights Regional Health Centre- Suncor Appreciation Event Dinner \$24.00	1			
	To attend the Northern Lights Health Centre- Suncor Appreci	•	AB - North Zone	Taxi	\$ 75.00	Fort McMurray Airport	Northern Lights Regional Health Centre and back to the airport	Roundtrip transportation. (\$38.00 + \$37.00)	1			
	To attend the Northern Lights Health Centre- Suncor Appreci			Mileage-Local- Home Zone	\$ 31.31	Seventh Street Plaza	Edmonton International Airport	To attend the Northern Lights Regional Health Centre- Suncor Appreciation Event	1			62
	To attend the Northern Lights Health Centre- Suncor Appreci	· ·	AB - Other Zones	Parking - Lot or Parkade	\$ 25.00			To attend the Northern Lights Regional Health Centre- Suncor Appreciation Event	1			
Approver(s) fo	or the claim	Approval Sta	tus	Approval Date								

YIU, VERNA

Approve

5-Mar-18



# \$39.56

Thanks for choosing Uber Mark February 1, 2018 | uberX

- 07:10pm
- 07,34pm | 2000 Asport Rd NE, Calgary, AB T2E, Canada



## You rode with Mano

**27.52 00:24:04 uberX** kilometers Toplime Car

## ADD A TIP

End you know you can order food deavery through Uber? Try Uber Eats and get 20% off your first or far with the code 20 operacts. Download the appropriate  $\Gamma$ 



Fare does not include fees that may be charged by your bank. Please contact your bank directly for inquiries.

## Your Fare

Trip Fare

Subtotal \$32.58

Asport drop-off fee (?) 2.25

TNC fee recovery surcharge (?) 0.20

Tolls, Surcharges, and Fees 2.65

GST 1.88

32.58

316 MERHUTAH ROAD SI CALGARY, AB 12A 1X2

TERMINAL IL: MERCHANT ID. VENICLE IN DRIVER ID GST ACCOUNT II: TRIP NUMBER: PASSI NGERS:



02-01-2018 START: 16:39 DISTANCE: 194.00

ENE: 17:02 RATE: 1

FARE AMOUNT:

\$ 32.38

lax amount. THY AMOUNT: 1.42 6,00

TOTAL :

46.66

VIDA SALE :

APPROVAL NUMBER :



\*\*\*PASSENGER COPY\*\*\*

4.

THANK YOU (4011299 9993 HAM. THECHECKERGROUP. COM



ASSOCIATED CAB ALLIED LIMOUSIN 307-41 AVENUE NE CALGARY AB T2E 2N4 (403) 299-1111 CAR#548

926F

GST# R128599776

Receipt

(Tax)

Total

Merch: Auth: Type: Swiped

Sub Total Tax 5%

Edmonton Airports Can-T5J 2T2 Edmonton Tax Code CA5% POF 2nd Fl 01/02/18 22:02

Short-term parking tkt DL - No. 031912 01/02/18 08:16 01/02/18 22:02 Period 1d0h0'

Payment Received

5%

\$25.00

\$25.00

\$25.00

\$23.81 \$1.19

## SALE



**AMOUNT** 

\$75.00

00 - APPROVED - 001



THANK YOU

CUSTOMER COPY



DR Mark Joffe

Guest Name:

Company Name: Alberta Health Services

Group Name:

G.S.T: 84970 2444 RT0014

INVOICE

PO#

Job#

Cashier No.

Cost Center#

		Cost Ce	niter# .	
Date	Description	The state of the s	Charges	Credits
02-07-18	Room Charge		139.00	
02-07-18	Tourism Levy 4%		5.56	
02-08-18	Visa			144.56
MINISTER AT A STATE OF THE STAT		Total Charges	144.56	ummercubabbat var et a
		Total Credits		144.56
		Total Cledits	- Constitution and the second	144.00
		Balance		0.00

Page No. 1 of 1

## Guest Signature

I have received the goods and/or services in the amount shown hereon. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Thank you for staying with us!

# Edmonton Airports Can-T5J 2T2 Edmonton Tax Code CA5% POF 2nd El 08/02/18 21:40 Receipt Short-term parking tkt DL - No. 044304 07/02/18 05:45 08/02/18 21:40 Period 2d0h0' (Tax) \$50.00 Total \$50.00 Payment Received v15A AACCOMMerch: Auth: Type: Swiped Sub Total \$47.62 \$2.38

# Sun Taxi

140 MacKenzie King Road Fort McMurry, AB T9H 4L2 780-743-5050

TAXI: 88/66219819 the section was an experience and an experience are an experience and an experience are an experience and an experience are are an experience are an experience are are also a

18/02/12

VISA

Card:

VISA CREDIT

CHIP CARD

16:52:04

VERIFIED BY PIN

Order Ref Auth

FARE :

**PURCHASE** 38.00

TIP

0.00

TOTAL:

\$ 38.00

\$

\$

VERIFIED BY PIN Order

TAX1: 88/66219819

18/02/12

VISA

Card : VISA CREDIT

CHIP CARD

Ref Auth

**PURCHASE** 

13:57:23

FARE :

\$ 37.00

TIP

\$

Thank you for using

Sun Taxi

Sun Taxi

140 MacKenzie King Road

T9H 4L2

780-743-5050

Fort McMurry, AB

0.00

TOTAL:

\$

37.00

GST# 125868893

APPROVED - THANK YOU

(01-027)

IMPORTANT: Retain a copy for your records

Thank you for using Sun Taxi

APPROVED - THANK YOU (01-027)

IMPORTANT: Retain a copy for your records

GST# 125868893

Thank you for using Sun Taxi





## **Expense Report Direct Bill Summary**

## **Purpose of This Form:**

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

## **Expenses Paid Directly to Third Party Vendors:**

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

## **Direct Bill Report**

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
   Indicate whether you have expenses to report in this section for this reporting period:

• Indicate Whether you in	ave expenses to report in this seeth	on for this reporting period.			
Name :	Dr. Mark Joffe	Reporting Period for the	Month of:	Feb-18	

VFS

DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid	
1-Feb-2018	Direct Billing	Airline Ticket	Rountrip flight - Air Canada from Edmonton to Calgary and WestJet from Calgary to Edmonton on February 1, 2018 for Face-to-Face Quality, Safety and Outcomes Improvement Executive Committee meeting	Marlin Travel	335.23	
7-Feb-2018	Direct Billing	Airline Ticket	One-way from Edmonton to Calgary to attend Provincial Practitioner Executive Committee Meeting (Westjet 193.04) and then roundtrip ticket from Calgary to Fort McMurray/Fort McMurray to Edmonton (AC 333.96) for meetings and tours on February 8, 2018 (plus 21.00 seat assignment fee)	Marlin Travel	548.00	
12-Feb-2018	Direct Billing	Airline Ticket	Rountrip flight - Air Canada from Edmonton to Fort McMurray for the Northern Lights Health Foundation: Please Join Us for a Special Ribbon Cutting Event	Marlin Travel	339.96	
Total Paid in the Month \$						



## Invoice

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4 Trip #: 23 Jan 18

Client:
Agent:

File Locator:

PASSENGERS: DR ALAN MARK JOFFE

REFERENCE/ DESCRIPTION	ON			FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
WESTJET Ticket #				88.27	0.00	\$0.00	49.48	0.00	137.75 CA
AIR CANADA Ticket #				160.00	0.00	\$0.00	37.48	0.00	197.48 CA
			Total:	248.27	0.00	0.00	86.96	0.00	335.23 CA
PAYMENTS	Invoice #	Payment Date	Card Holder		Form o	f Payment			Amount
		01/18/2018							137.75 CA
		01/18/2018							197.48 CA
							Total Pa	ayment:	335.23 CA
					D	olonoo Du	• CAD Cu	*******	0.00 C4

Balance Due CAD Currency 0.00 CAD

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101
REASON FOR TRAVEL BUSINESS

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4



File Locator:



## **MY ITINERARY**

Passengers Citizenship Required Travel Documents

ALAN MARK JOFFE Not Specified Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers:	ALAN MARK JOFFE			Booking Date: File Locator/Ticket #:	18 Jan 18	
Airline	Flight	From	Terminal	То	Class/Seat	Stops
WESTJET	00155	CALGARY INTL 01 Feb 18 9:00PM		EDMONTON INTL 01 Feb 18 9:52PM	G/	
Passengers:	ALAN MARK JOFFE			Booking Date: File Locator/Ticket #:	18 Jan 18	
AIR CANADA	08137	EDMONTON INTL 01 Feb 18 9:25AM		CALGARY INTL 01 Feb 18 10:19AM	<i>I</i>	



## Invoice

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4 Trip #:

Booking Date: 23 Jan 18

Client:
Agent:

File Locator:

PASSENGERS: DR ALAN MARK JOFFE

REFERENCE/ DESCRIPTION		FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
WESTJET Ticket #		143.56	0.00	\$0.00	49.48	0.00	193.04 CAD
AIR CANADA Ticket #		249.00	0.00	\$0.00	84.96	0.00	333.96 CAD
PRE PAID SEATS CAD Confirmation #		21.00	0.00	\$0.00	0.00	0.00	21.00 CAD
	Total:	413.56	0.00	0.00	134.44	0.00	548.00 CAD

**PAYMENTS** 

v14

Invoice #	Payment Date	Card Holder	Form of Pay	rment	Amount
	01/22/2018				193.04 CAD
	01/22/2018				333.96 CAD
	01/22/2018				21.00 CAD
'				Total Payment:	548.00 CAD

Balance Due CAD Currency 0.00 CAD

Total GST 0.00 Total HST \$0.00

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ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET **EDMONTON AB** T5J 3E4



File Locator:



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**Passengers** Citizenship **Required Travel Documents** 

ALAN MARK JOFFE Not Specified Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



A	IR					
Passengers:	ALAN MARK JOFFE			Booking Date: File Locator/Ticket #:	22 Jan 18	
Airline	Flight	From	Terminal	То	Class/Seat	Stops
WESTJET	03139	CALGARY INTL 07 Feb 18 6:15PM		FT. MCMURRAY 07 Feb 18 7:55PM	G/	
Passengers:	ALAN MARK JOFFE			Booking Date: File Locator/Ticket #:	22 Jan 18	
Airline	Flight	From	Terminal	То	Class/Seat	Stops
AIR CANADA	08133	EDMONTON INTL 07 Feb 18 6:50AM		CALGARY INTL 07 Feb 18 7:44AM	1	
WESTJET	03139	CALGARY INTL 07 Feb 18 6:15PM		FT. MCMURRAY 07 Feb 18 7:55PM	G/	
Passengers:	ALAN MARK JOFFE			Booking Date: File Locator/Ticket #:	22 Jan 18	
Passengers:	ALAN MARK JOFFE			Booking Date: File Locator/Ticket #:	22 Jan 18	
Airline	Flight	From	Terminal	То	Class/Seat	Stops
AIR CANADA	08389	FT. MCMURRAY 08 Feb 18 8:15PM		EDMONTON INTL 08 Feb 18 9:30PM	/	



## Invoice

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4 Trip #:

Booking Date: 23 Jan 18

Client:
Agent:

File Locator:

PASSENGERS: DR ALAN MARK JOFFE

REFERENCE/ DESC	RIPTION			FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Tick	et#			234.00	0.00	\$0.00	84.96	0.00	318.96 CAD
PRE PAID SEATS	CAD Confirmation #			21.00	0.00	\$0.00	0.00	0.00	21.00 CAD
			Total:	255.00	0.00	0.00	84.96	0.00	339.96 CAD
PAYMENTS	Invoice #	Payment Date	Card Holder		Form of	f Payment			Amount
		01/18/2018							318.96 CAD
		01/18/2018							21.00 CAD
							Total Pa	ayment:	339.96 CAD
					В	alance Du	e CAD Cu	rrency	0.00 CAD

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101
REASON FOR TRAVEL BUSINESS

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ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4



File Locator:



## **MY ITINERARY**

Passengers Citizenship Required Travel Documents

ALAN MARK JOFFE Not Specified Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers:	ALAN MARK JOFFE			Booking Date: File Locator/Ticket #:	18 Jan 18	
Airline	Flight	From	Terminal	То	Class/Seat	Stops
AIR CANADA	08384	EDMONTON INTL 12 Feb 18 12:25PM		FT. MCMURRAY 12 Feb 18 1:39PM	A	
Passengers:	ALAN MARK JOFFE			Booking Date: File Locator/Ticket #:	18 Jan 18	
Passengers:	ALAN MARK JOFFE			Booking Date: File Locator/Ticket #:	18 Jan 18	
Airline	Flight	From	Terminal	То	Class/Seat	Stops
AIR CANADA	08389	FT. MCMURRAY 12 Feb 18 8:15PM		EDMONTON INTL 12 Feb 18 9:30PM	A/	
Passengers:	ALAN MARK JOFFE			Booking Date: File Locator/Ticket #:	18 Jan 18	