

AHS Board and Executive Expense Report

Name Dr. Kathryn Todd
Title VP System Innovations & Programs
Location Edmonton

Expenses submitted during the month of April 2018

Travel (1)										
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Apr-18	P-Card	Meetings			205	387	592			
Apr-18	Direct Billing	Meetings	917				917			
Total			\$ 917	\$ -	\$ 205	\$ 387	\$ 1,509	\$ -	\$ -	\$ -

Total for the Month \$ 1,509

Maximum daily single meal expense claimed in the month \$ -
 Maximum daily base hotel rate claimed in the month \$ 179
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
TODD, KATHRYN	VP System Innovations & Programs	Edmonton	\$ 592.28									
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance	
3/20/2018	Attended the Networks Leadership Symposium in Vancouver	BC	Taxi	\$ 41.60	Hotel	YVR Airport	Cab from Hotel to Airport	1				
3/20/2018	Attended the Networks Leadership Symposium in Vancouver	AB - Local	Taxi	\$ 76.70	YEG Airport	Home	Attended the Networks Leadership Symposium in Vancouver	1				
4/6/2018	To attend the AACHT meeting at ATB Place	AB - Local	Parking - Lot or Parkade	\$ 18.00			To attend the AACHT meeting at ATB Place	1				
4/9/2018	To attend the Connect Care (Research Portion) in Calgary	AB - Local	Taxi	\$ 42.44	YYC Airport	Kensington Inn	To attend the Connect Care (Research Portion) in Calgary	1				
4/9/2018	To attend the Connect Care (Research Portion) in Calgary	AB - Local	Accommodations	\$ 204.98			To attend the Connect Care (Research Portion) in Calgary	1				
4/10/2018	To attend the Connect Care (Research Portion) in Calgary	AB - Local	Taxi	\$ 14.80	Hotel	BMO Conference Centre	To attend the Connect Care (Research Portion) in Calgary	1				
4/10/2018	To attend the Connect Care (Research Portion) in Calgary	AB - Local	Taxi	\$ 153.40	Home	YEG Airport	Cab BOTH ways, from Home to YEG Airport Apr 9th and return YEG Airport to Home Apr 10th	1				
4/10/2018	To attend the Connect Care (Research Portion) in Calgary	AB - Local	Taxi	\$ 40.36	BMO Conference Centre	YYC Airport	To attend the Connect Care (Research Portion) in Calgary	1				
Approver(s) for the claim		Approval Status		Approval Date								
YIU, VERNA		Approve		8-May-18								

DUPLICATE

BLACKTOP & CHECKER
CABS#160
777 PACIFIC ST
VANCOUVER BC

ATS GROUP
4608 101 ST NW
7809897099
EDMONTON AB

ASSOCIATED CAB
ALLIED LIMOUSIN
307-41 AVENUE NE
CALGARY AB T2E 2N4
(403) 299-1111
Car#1378

316 MERIDIAN ROAD SE
CALGARY, AB T2A 1X2

TERMINAL ID:
MERCHANT ID:
VEHICLE ID :
DRIVER ID :
GST ACCOUNT #:
TRIP NUMBER:
PASSENGERS:



04/10/2018
START: 08:57
DISTANCE: 43.00
END: 09:10
RATE: 1

FARE AMOUNT: \$ 11.24

TAX AMOUNT: \$ 0.56
TIP AMOUNT: \$ 3.00

TOTAL : \$ 14.80

MASTER CARD SALE :

APPROVAL NUMBER :

~~PASSENGER COPY~~

THANK YOU
(403)299-9999
WWW.THECHECKERGROUP.COM



DUPLICATE

CARD [REDACTED]
CARD TYPE MASTERCARD
DATE 2018/03/20
TIME 9743 11:31:22
RECEIPT NUMBER [REDACTED]

PURCHASE
AMOUNT \$34.60
TIP \$7.00
TOTAL

\$41.60

MasterCard

APPROVED

AUTH# [REDACTED]
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

DUPLICATE

CARD [REDACTED]
CARD TYPE MASTERCARD
DATE 2018/03/20
TIME 8686 20:44:00
INVOICE # [REDACTED]
RECEIPT NUMBER [REDACTED]

PURCHASE
AMOUNT \$65.00
TIP \$11.70
TOTAL

\$76.70

MasterCard

APPROVED

AUTH# [REDACTED]
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

SALE

MID: [REDACTED]
TID: [REDACTED]
Batch #: 064
04/10/18
APPR CODE: [REDACTED]
MASTERCARD

REF#: [REDACTED]
SEQ: [REDACTED]
15:48:38

AMOUNT \$34.20
TIP \$6.16
TOTAL \$40.36

00 - APPROVED - 001

MasterCard

THANK YOU

CUSTOMER COPY

ATS GROUP
4608 101 ST NW
7809897099
EDMONTON AB

CARD [REDACTED]
CARD TYPE MASTERCARD
DATE 2018/04/10
TIME 3121 19:43:38
INVOICE # [REDACTED]
RECEIPT NUMBER [REDACTED]

PURCHASE
AMOUNT \$130.00
TIP \$23.40
TOTAL
\$153.40

MasterCard
[REDACTED]

APPROVED

AUTH# [REDACTED]
THANK YOU

ASSOCIATED CAB
ALLIED LIMOUSIN
307-41 AVENUE NE
CALGARY AB T2E 2N4
(403) 299-1111
CAR#1296

SALE

Batch # [REDACTED] REF# [REDACTED]
04/09/18 SEQ: [REDACTED] 15:04:02
Invoice # [REDACTED]
APPR CODE [REDACTED]
MASTERCARD [REDACTED]

AMOUNT \$36.90
TIP \$5.54
TOTAL \$42.44

00 - APPROVED - 001

MasterCard
[REDACTED]

THANK YOU

CUSTOMER COPY

ATB PLACE
GST:887315638RT001
RECEIPT [REDACTED]

IN: 06.04.18 08:22
PAY: 06.04.18 10:57
AMOUNT: \$ 18.00

Apr 06 2018 10:57 am

TRANSACTION
RECORD

Card Number : [REDACTED]
Card Entry : CHIP
Trans Type : PURCHASE
Amount : \$18.00
Auth # : [REDACTED]
Sequence # : [REDACTED]
Term ID : [REDACTED]
Date : 18/04/06
Time : 10:57:07

APPROVED

BY ENTERING A VERIFIED
PIN, CARDHOLDER
AGREES TO PAY ISSUER
SUCH TOTAL IN
ACCORDANCE WITH ISSUERS
AGREEMENT WITH
CARDHOLDER

Application Label:

MasterCard

AID: [REDACTED]
TVR: [REDACTED]
TC : [REDACTED]
TSI: [REDACTED]



KENSINGTON

Ms. Kathryn Todd

Edmonton, Canada
AB

Room Number : [REDACTED]
Arrival Date : 09-04-18
Departure Date : 10-04-18
Page : 1 of 1
Folio Number :
Confirmation : [REDACTED]
Cashier : [REDACTED]

INFORMATION INVOICE

Company Name : Alberta Health Services
Group :
A/R Number :

GST No. : 894582667RT0001 10-04-18

Date	Description	Charges	Credits
09-04-18	Kensington Riverside Inn	179.10	
09-04-18	Service & Marketing Fee	8.96	
09-04-18	Alberta Tourism Levy	7.52	
09-04-18	GST	9.40	
10-04-18	Mastercard [REDACTED]		204.98

Total 204.98 204.98

Room GST	9.40	Balance	0.00 CAD
F&B GST	0.00		
Other GST	0.00		
Total GST	9.4		

I agree that I am personally liable for the final disposition and payment of any services rendered or goods supplied by The Kensington Riverside Inn and further authorize the use of my credit card to facilitate full payment. I accept responsibility in the event the indicated third-party, company or association fails to render full payment of this account, and also for any loss or damage to the premises or its contents.

Guest Signature: _____

Executive Expenses Report Direct Billing Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive and paid for by a third party vendor. The information will be used for public disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

Name : Kathryn Todd	Reporting Period for the Month of : Apr-18
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DD-MMM-YY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
09-Feb-18	Direct Billing	Airline Ticket	Flight to Calgary to Attend the HAC/PAC Dinner Event	Marlin Travel	304.96
09-Feb-18	Direct Billing	Airline Ticket	Flight to Calgary to Attend the HAC/PAC Dinner Event	Marlin Travel	21.00
09-Mar-18	Direct Billing	Airline Ticket	Flight to Vancouver to attend the NLS Networks Leadership Symposium	Marlin Travel	590.56
	Direct Billing			Marlin Travel	
	Direct Billing			Choose from Drop-down List	-
	Direct Billing			Choose from Drop-down List	-
Total Paid in the Month					\$ 916.52



A DIRECT TRAVEL[®] COMPANY

Invoice

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4	Trip #: [REDACTED] Booking Date: 10 Feb 18 Client: [REDACTED] Agent: [REDACTED] Agents email: [REDACTED] File Locator: [REDACTED]
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PASSENGERS: KATHRYN TODD

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticket # [REDACTED]	21.00	0.00	\$0.00	0.00	0.00	21.00 CAD
AIR CANADA Ticket # [REDACTED]	230.00	0.00	\$0.00	74.96	0.00	304.96 CAD
Total:	251.00	0.00	0.00	74.96	0.00	325.96 CAD

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	02/09/2018		[REDACTED]	21.00 CAD
	[REDACTED]	02/09/2018		[REDACTED]	304.96 CAD
					0.00 CAD
				Total Payment:	325.96 CAD

Balance Due CAD Currency 0.00 CAD

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101
REASON FOR TRAVEL ACOMO SCN

***** AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2EC0 ***** PLEASE REVIEW YOUR ITINERARY FOR ACCURACY***
 PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY -----
 ---AIR CANADA RULES----- TICKET IS NON REFUNDABLE CHANGES PERMITTED UP TO 2 HOURS PRIOR TO FLIGHT TIME CHANGE FEES PLUS ANY FARE INCREASE WILL APPLY 24HOURS IN ADVANCE GO TO WWW.AIRCANADA.COM TO CHECK IN AND PRINT YOUR BOARDING PASS.

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 10 Feb 18
Client: [REDACTED]
Agent: [REDACTED]
Agents email: [REDACTED]
File Locator: [REDACTED]

MY ITINERARY

Passengers	Citizenship	Required Travel Documents
KATHRYN TODD	Not Specified	Not Specified

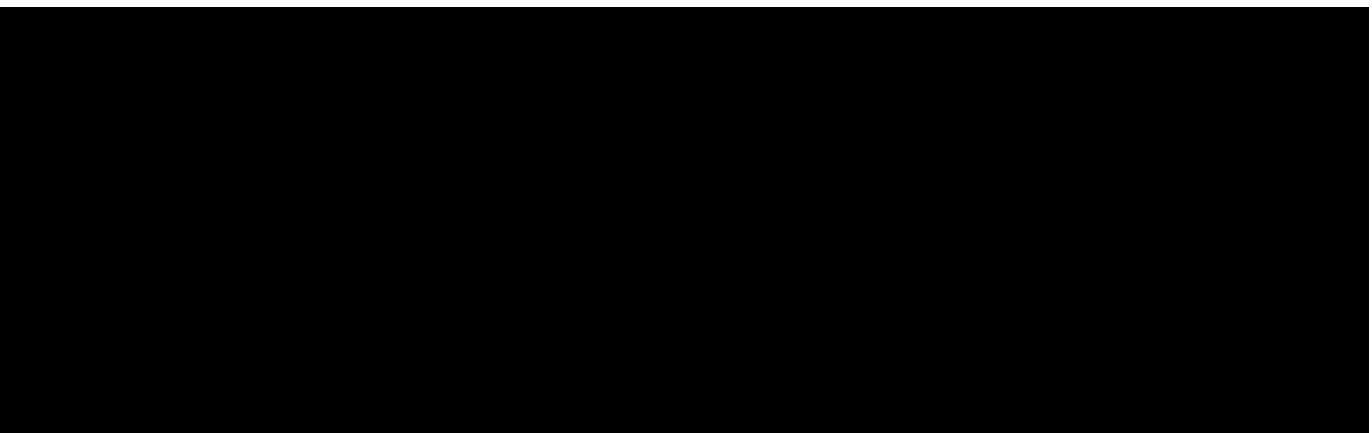
All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers:	Flight	From	Terminal	To	Class/Seat	Stops
KATHRYN TODD	08139	EDMONTON INTL 23 Feb 18 10:45AM		CALGARY INTL 23 Feb 18 11:46AM	W/	

Passengers:	Flight	From	Terminal	To	Class/Seat	Stops
KATHRYN TODD						



AIR

Passengers:	Flight	From	Terminal	To	Class/Seat	Stops
KATHRYN TODD	08140	CALGARY INTL 24 Feb 18 12:15PM		EDMONTON INTL 24 Feb 18 1:13PM	K/	

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 10 Feb 18
Client: [REDACTED]
Agent: [REDACTED]
Agents email: [REDACTED]
File Locator: [REDACTED]

Passengers: KATHRYN TODD

Booking Date: 09 Feb 18
File Locator/Ticket #: [REDACTED]



A DIRECT TRAVELSM COMPANY

Invoice

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #:
Booking Date: 09 Mar 18
Client:
Agent:

File Locator:

PASSENGERS: KATHRYN TODD

Table with columns: REFERENCE/ DESCRIPTION, FARE, HST/GST, PST, OTHER TAXES, PENALTY, TOTAL. Row 1: AIR CANADA Ticket, 525.60, 0.00, \$0.00, 64.96, 0.00, 590.56 CAD. Row 2: Total: 525.60, 0.00, 0.00, 64.96, 0.00, 590.56 CAD.

Table with columns: PAYMENTS, Invoice #, Payment Date, Card Holder, Form of Payment, Amount. Row 1: Invoice #, 03/09/2018, Form of Payment, 590.56 CAD. Row 2: Total Payment: 590.56 CAD.

Balance Due CAD Currency 0.00 CAD

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101
REASON FOR TRAVEL THE NETWORKS LEADERSHIP SYMPOSIUM

***** AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2ECO ***** **PLEASE REVIEW YOUR ITINERARY FOR ACCURACY**
PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY -----
---AIR CANADA RULES----- TICKET IS NON REFUNDABLE CHANGES PERMITTED UP TO 2 HOURS PRIOR TO FLIGHT TIME CHANGE FEES PLUS ANY FARE INCREASE WILL APPLY 24HOURS IN ADVANCE GO TO WWW.AIRCANADA.COM TO CHECK IN AND PRINT YOUR BOARDING PASS. ----- **PLEASE NOTE CHECKIN TIMES***** **DOMESTIC FLIGHTS--CHECKIN 90 MINUTES PRIOR **DOMESTIC COUNTER WILL CLOSE 45 MINUTES PRIOR

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 09 Mar 18
Client: [REDACTED]
Agent: [REDACTED]
File Locator: [REDACTED]

MY ITINERARY

Passengers	Citizenship	Required Travel Documents
KATHRYN TODD	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers:	KATHRYN TODD		Booking Date:	09 Mar 18		File Locator/Ticket #:	[REDACTED]	
Airline	Flight	From	Terminal	To	Class/Seat	Stops		
AIR CANADA	00247	EDMONTON INTL 15 Mar 18 3:55PM		VANCOUVER INTL 15 Mar 18 4:35PM	Q/			
AIR CANADA	00246	VANCOUVER INTL 20 Mar 18 5:40PM		EDMONTON INTL 20 Mar 18 8:08PM	W/			