

Official Administrator and Executive Expense Report

Name Dr. Kathryn Todd
Title Vice President, Research Innovation & Analytics
Location Edmonton
 Expenses submitted during the month of November 2014

Travel (1)										
Date	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Nov-14	P-Card	Meetings	940			24	964			262
Total			\$ 940	\$ -	\$ -	\$ 24	\$ 964	\$ -	\$ -	\$ 262

Total for the Month \$ 1,226

Maximum daily single meal expense claimed in the month \$ -
 Maximum daily base hotel rate claimed in the month \$ -
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

Yvonne Arnold

From: Vistaprint [VistaPrint-cc@vistaprint.com]
Sent: Wednesday, November 05, 2014 11:06 PM
To: Yvonne Arnold
Cc: vatinvoicearchive@vistaprint.com
Subject: Vistaprint Canadian Tax Invoice [REDACTED]
Signed By: VistaPrint-cc@vistaprint.com

①
(1 of 2)



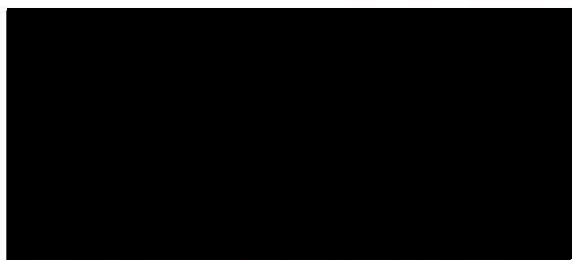
[Add Vistaprint to your address book](#)



My Account [REDACTED]

Tax Invoice

Vistaprint Netherlands, B.V.
Hudsonweg 8
5928 LW Venlo,
The Netherlands



Tax [REDACTED]

Bill To:

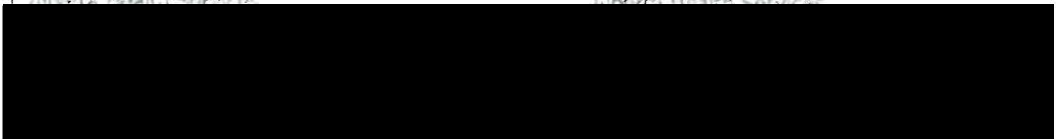
Kathryn Todd

Allyria Health Services

Ship To:

Kathryn Todd

Allyria Health Services



	Description of Supplies	Quantity	Net Amount	Tax %	Shipping Costs	Total
1	Designer Collection - Clr	100	\$80.99	5%	\$3.91	\$84.90
2	Full Colour Inside Prints	100	\$0.00	5%	\$0.00	\$0.00
3	Foil - Not Selected	100	\$0.00	5%	\$0.00	\$0.00
4	Premium Glossy	100	\$0.00	5%	\$0.00	\$0.00
5	PDF Proof	100	\$0.00	5%	\$0.00	\$0.00
6	Designer Collection - Clr	100	\$80.99	5%	\$3.91	\$84.90
7	Full Colour Inside Prints	100	\$0.00	5%	\$0.00	\$0.00
8	Foil - Not Selected	100	\$0.00	5%	\$0.00	\$0.00

9	Premium Glossy	100	\$0.00	5%	\$0.00	\$0.00	
10	Small Sticker - Circle	240	\$37.00	5%	\$1.48	\$38.48	
11	Remove Branding	240	\$0.00	5%	\$0.00	\$0.00	
12	Matte Sticker Stock	240	\$0.00	5%	\$0.00	\$0.00	
13	White Envelopes	100	\$0.00	5%	\$1.22	\$1.22	
						Subtotal	\$209.53
						5.00% GST	\$10.48
						Total	\$220.01
<p>Note: Vistaprint Tax invoices are provided per shipment. For a complete order view, please refer to your Order Confirmation email.</p> <p>Need Help? Click here for our online Help Page or to contact us. Please do NOT click reply to this message as this is an unmonitored address.</p>							

Yvonne Arnold

From: Vistaprint [VistaPrint-cc@vistaprint.com]
Sent: Thursday, November 06, 2014 1:44 AM
To: Yvonne Arnold
Cc: vatinvoicearchive@vistaprint.com
Subject: Vistaprint Canadian Tax Invoice [REDACTED]
Signed By: VistaPrint-cc@vistaprint.com

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(2012)



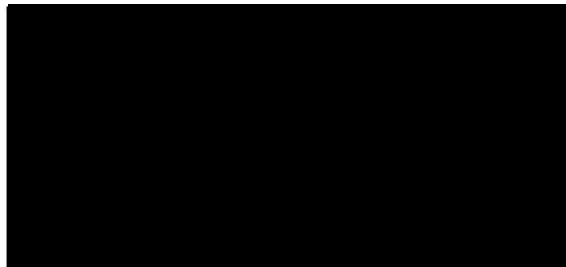
Add Vistaprint to your address book



My Account [REDACTED]

Tax Invoice

Vistaprint Netherlands, B.V.
Hudsonweg 8
5928 LW Venlo,
The Netherlands
[REDACTED]



Bill To:
Kathryn Todd
Alberta Health Services
[REDACTED]

Ship To:
Kathryn Todd
[REDACTED]

	Description of Supplies	Quantity	Net Amount	Tax %	Shipping Costs	Total
1	Closest to C6 Envelopes	200	\$37.49	5%	\$2.44	\$39.93
2	Blank Inside	200	\$0.00	5%	\$0.00	\$0.00
Subtotal						\$39.93
5.00% GST						\$1.99
Total						\$41.92

220.01
41.92
261.93 ✓

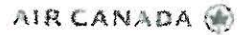
Note: Vistaprint Tax invoices are provided per shipment. For a complete order view, please refer to your Order Confirmation email.
Need Help? [Click here](#) for our online Help Page or to contact us. Please do NOT click reply to this message as this is an unmonitored address.

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.



3

Booking Information



Booking Reference: [Redacted]

Customer Care

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Air Canada
1-888-247-2262

Main Contact:
Ms Kathryn Todd
kathryn.todd@albertahealthservices.ca
Mob [Redacted]
Home [Redacted]
Work [Redacted]

Flight Arrivals and Departures
1-888-422-7533

*Cancelled
Credit on
file.*

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Upgrade status
AC192	Edmonton, Edmonton Int'l (YEG) Tue 02-Dec 2014 11:05	Ottawa, Ottawa Int'l (YOW) Tue 02-Dec 2014 17:01	0	3hr56	E90	-
AC143	Ottawa, Ottawa Int'l (YOW) Wed 03-Dec 2014 17:40	Edmonton, Edmonton Int'l (YEG) Wed 03-Dec 2014 20:20	0	4hr40	E90	-

Passenger Information

1: Ms Kathryn Todd : Adult (16+), Ticket Number [Redacted]

Air Canada - Aeroplan [Redacted] Meal Preference: Low fat meal
Payment Card: [Redacted] Special Needs: None
Seat Selection: AC192 17C, AC143 25C

Purchase Summary

Fare Summary	Adult
Passenger Type	
Air Transportation Charges	
Base Fare	780.00
Surcharges	46.00
Taxes, Fees and Charges	
Canada Airport Improvement Fee	53.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	43.51
Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)	2.99
Air Travellers Security Charge (ATSC)	14.25
Total airfare and taxes before options (per passenger)	939.75
Number of passengers	x 1
Total airfare, taxes and options	939.75
Grand Total - Canadian dollars	\$939.75

Payment Information

Credit/Debit Card [Redacted] Amount paid: \$939.75
The following charges (tax inclusive) will appear on your credit or debit card statement:
• Air Canada: \$939.75 (Airfare - per ticket)

Ticket number(s) [Redacted]

Fare Rules

Departing Flight Edmonton (YEG) To Ottawa (YOW) - Flex

Return Flight Ottawa (YOW) To Edmonton (YEG) - Flex