

## AHS Board and Executive Expense Report

**Name** Katherine Chubbs  
**Title** Chief Zone Officer, South Zone  
**Location** Lethbridge  
 Expenses submitted during the month of August 2019

Travel (1)										
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Aug-19	Expense Claim	Meetings					-	2,749		
Aug-19	Direct Billing	Meetings	346				346			
<b>Total</b>			\$ 346	\$ -	\$ -	\$ -	\$ 346	\$ 2,749	\$ -	\$ -

**Total for the Month** \$ 3,095

Maximum daily single meal expense claimed in the month \$ -  
 Maximum daily base hotel rate claimed in the month \$ -  
 Non economy air travel in the month \$ -

### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

### 5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

## AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
CHUBBS, KATHERINE	Chief Zone Officer, South Zone	Lethbridge	\$ 656.80									
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance	
8/16/2019	CARNA Registration Fees	AB - Local	Membership Dues	\$ 656.80			Annual CARNA registration fees.	1				
Approver(s) for the claim		Approval Status		Approval Date								
HUBAND, BRENDA		Approve		26-Aug-19								

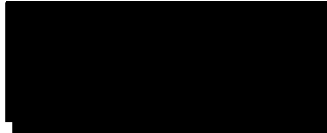


11620 - 168 Street  
Edmonton, Alberta T5M 4A6



Member Name: Katherine Chubbs

Member Address:



Registration #:



Receipt Date: 19/08/2019

Date Paid: 16/08/2019

Product	Description	Quantity	Price
<b>RN Permit Fee</b>	Subscription 01/10/2019 through 30/09/2020	1.0000	\$610.52
<b>Deferred Capital</b>	(part of total registration fee) Replacement and maintenance of capital assets, such as infrastructure or information technology	1.0000	\$15.00

Amount Paid: \$625.52

GST (#R106692643): \$31.28

Total Dues Paid" \$656.80

Issued by:

Deputy Registrar

## AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
CHUBBS, KATHERINE	Chief Zone Officer, South Zone	Lethbridge	\$ 2,092.50								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
8/28/2019	DBA tuition reimbursement from Walden University at 50% for 2 courses	International	Courses and Professional Development	\$ 2,092.50			DBA tuition reimbursement at 50% for 2 courses through Walden University. \$4185 CDN @ 50% for a refund of 2092.50 for 2 courses	1			
Approver(s) for the claim		Approval Status	Approval Date								
HUBAND, BRENDA		Approve	6-Sep-19								



# WALDEN UNIVERSITY

*A higher degree. A higher purpose.*



Payments



Transaction History

**STUDENT NAME**

Katherine Chubbs

**STUDENT ID**

[REDACTED]

**PAYMENT PLAN:**

Term Based

**CURRENCY:**

United States Dollars

**CURRENT BALANCE***as of today*

[REDACTED]

**Financial or Billing Questions?****Privacy Policy****Total Charges**

[REDACTED]

**Total Payments & Credits**

[REDACTED]

**Current Balance**

[REDACTED]

Date	Description	Charge	Payment or Credit
2019-Sep-02	DBA Specialist Tuition Reduction	\$ 0.00	\$ 1,188.00
2019-Aug-20	Cash Receipt	\$ 0.00	\$ 2,476.00
2019-Jul-22	Walden Technology Fee	\$ 200.00	\$ 0.00
2019-Jul-22	Doctor of Business Admin	\$ 2,970.00	\$ 0.00

Date	Description	Charge	Payment or Credit
2019-Jul-22	Doctor of Business Admin	\$ 2,970.00	\$ 0.00
2019-Jun-24	Cash Receipt	\$ 0.00	\$ 3,093.00 USD x 50% \$ 4,185.00 CDN = 2092.50
2019-May-08	Cash Receipt	\$ 0.00	\$ 1,375.00
2019-May-05	DBA Specialist Tuiti Reduction	\$ 0.00	\$ 1,386.00
2019-May-05	DBA Specialist Tuiti Reduction	\$ 0.00	\$ -594.00
2019-May-05	DBA Specialist Tuiti Reduction	\$ 0.00	\$ 275.00

« 1 2 3 4 5 6 7 ... 16 »




*A higher degree. A higher purpose.*

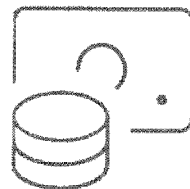
We have received your funds! We are currently processing your payment of **\$3,093.00**, and will send you an email when it is deposited to **Walden - USD - CC**.

Status **Payment received** Payment ID [REDACTED]

 You send to Flywire  
**\$4,185.00** USD 50% =  $\$2092.50$



 Walden - USD - CC receives  
**\$3,093.00**



## We have received your payment

We are currently processing your payment and we have notified Walden - USD - CC about your payment.

## Expense Report Direct Bill Summary

### Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for Public Disclosure reporting.

### Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

### Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

<b>Name :</b> KATHERINE CHUBBS	<b>Reporting Period for the Month of :</b> Aug-19
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
7-Aug-2019	<b>Direct Billing</b>	<b>Airline Ticket</b>	Air Canada return flights, Lethbridge to Edmonton, August 27 for a GOA/AHS/Blackfoot Confederacy meeting to plan the fall Health Symposium. Above flight cancelled on August 14, 2019. Credit in the amount of \$345.72	<b>Vision Travel</b>	\$345.72
	<b>Direct Billing</b>	<b>Airline Ticket</b>		<b>Vision Travel</b>	
	<b>Direct Billing</b>	<b>Airline Ticket</b>		<b>Vision Travel</b>	
	<b>Direct Billing</b>	<b>Airline Ticket</b>		<b>Vision Travel</b>	
<b>Total Paid in the Month</b>					\$ 345.72



**From:** tripinfo@visiontravel.ca  
**Sent:** Wednesday, August 07, 2019 10:20 AM  
**To:** [Redacted]  
**Subject:** Invoice and Itinerary for CHUBBS/KATHERINE MS - 27August19 - Vision Travel Locator:  
[Redacted]

Caution - This email came from an external address and may contain unsafe content. Ensure you trust this sender before opening attachments or clicking any links in this message.



Vision Travel DT Ontario-West Inc  
, , Canada,  
www.visiontravel.ca  
GST Reg : 723782728 RT 0001

## Invoice/Itinerary

Invoice: [Redacted]  
Issued: 07 August 2019

Agency Ref.: [Redacted]  
Sales Person: [Redacted]

Customer Number: [Redacted]  
Customer Ref.: [Redacted]

ALBERTA HEALTH SERVICES  
10030 107 STREET  
EDMONTON AB  
T5J 3E4

Passenger(s): CHUBBS/KATHERINE MS

**Disclaimer:** It is your responsibility to carefully review this itinerary immediately upon receipt and notify us if there are any discrepancies.

**Air Passenger Protection Regulations:**

AC : <https://www.aircanada.com/ca/en/aco/home/legal/conditions-carriage-tariffs.html>

AIR - Tuesday, August 27 2019

[Add To Calendar](#)

**Air Canada Flight AC7996 Economy Class**

<b>Depart</b>	Lethbridge, Alberta <a href="#">Weather</a> Lethbridge Airport 07:00 AM Tuesday, August 27 2019	<b>Arrive</b>	Calgary, Alberta <a href="#">Weather</a> Calgary International Airport 07:55 AM Tuesday, August 27 2019
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Duration: 0 hour(s) and 55 minute(s) Non-stop  
 Status: Confirmed - Air Canada Booking Reference: [REDACTED]  
 Operated By: AIR CANADA EXPRESS - JAZZ  
 FF Number: [REDACTED] CHUBBS/KATHERINE MS - please reconfirm at check-in  
 Online Check In: Available 24 hours prior - [click here](#)

Remarks: SEAT 2C  
PLEASE CHECK IN WITH AIR CANADA EXPRESS - JAZZ

AIR - Tuesday, August 27 2019

[Add To Calendar](#)

**Air Canada Flight AC8134 Economy Class**

<b>Depart</b>	Calgary, Alberta <a href="#">Weather</a> Calgary International Airport 09:30 AM Tuesday, August 27 2019	<b>Arrive</b>	Edmonton, Alberta <a href="#">Weather</a> Edmonton International Airport 10:20 AM Tuesday, August 27 2019
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Duration: 0 hour(s) and 50 minute(s) Non-stop  
 Status: Confirmed - Air Canada Booking Reference: [REDACTED]  
 Operated By: AIR CANADA EXPRESS - JAZZ  
 FF Number: [REDACTED] CHUBBS/KATHERINE MS - please reconfirm at check-in  
 Online Check In: Available 24 hours prior - [click here](#)

Remarks: SEAT 4C  
PLEASE CHECK IN WITH AIR CANADA EXPRESS - JAZZ

AIR - Tuesday, August 27 2019

[Add To Calendar](#)

**Air Canada Flight AC8163 Economy Class**

<b>Depart</b>	Edmonton, Alberta <a href="#">Weather</a> Edmonton International Airport 06:15 PM Tuesday, August 27 2019	<b>Arrive</b>	Calgary, Alberta <a href="#">Weather</a> Calgary International Airport 07:14 PM Tuesday, August 27 2019
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Duration: 0 hour(s) and 59 minute(s) Non-stop  
 Status: Confirmed - Air Canada Booking Reference: [REDACTED]  
 Operated By: AIR CANADA EXPRESS - JAZZ  
 FF Number: [REDACTED] CHUBBS/KATHERINE MS - please reconfirm at check-in  
 Online Check In: Available 24 hours prior - [click here](#)

Remarks: SEAT 2D  
PLEASE CHECK IN WITH AIR CANADA EXPRESS - JAZZ



**Air Canada Flight AC7989 Economy Class**

<b>Depart</b>	Calgary, Alberta <a href="#">Weather</a>	<b>Arrive</b>	Lethbridge, Alberta <a href="#">Weather</a>
	Calgary International Airport		Lethbridge Airport
	08:30 PM Tuesday, August 27 2019		09:23 PM Tuesday, August 27 2019

**Duration:** 0 hour(s) and 53 minute(s) Non-stop  
**Status:** Confirmed - Air Canada Booking Reference [REDACTED]  
**Operated By:** AIR CANADA EXPRESS - JAZZ  
**FF Number:** [REDACTED] CHUBBS/KATHERINE MS - please reconfirm at check-in  
**Online Check In:** Available 24 hours prior - [click here](#)

**Remarks:** SEAT 2C  
 PLEASE CHECK IN WITH AIR CANADA EXPRESS - JAZZ

**Invoice Details**

Transaction	Document / Booking Number	Base Fare	Other Tax	GST/HST	QST	Total
Invoice Number:	[REDACTED]					
Vendor AC AIR CANADA		280.76	64.96	0.00	0.00	345.72
				Billed to	[REDACTED]	
	<b>Totals:</b>	<b>280.76</b>	<b>64.96</b>	<b>0.00</b>	<b>0.00</b>	<b>345.72</b>
				<b>Total Credit Card Billing:</b>		<b>345.72</b>
				<b>Balance Due:</b>		<b>0.00</b>