

AHS Board and Executive Expense Report

Name Katherine Chubbs

Title Chief Zone Officer, South Zone

Location Lethbridge

Expenses submitted during the month of March 2019

							Travel (1)					
ммм-үү	Source Document	Purpose	Air	fare	Meals		Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Mar-19 Mar-19 Mar-19	P-Card Expense Claim Direct Billing	Meetings Meetings Meetings		(8)		11 77	502	243	756 177 (8	2,276	10	34
Total			\$	(8)	\$ 1	88	\$ 502	\$ 243	\$ 925	\$ 2,276	\$ 10	\$ 34

Total for

the Month \$ 3,245

Maximum daily single meal expense claimed in the month	\$ 24
Maximum daily base hotel rate claimed in the month	\$ 159
Non economy air travel in the month	\$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure P-Card

Claimant	Claimant Title	Claimant Location	Expense									
Name			Claim Total									
CHUBBS,	Chief Zone Officer,	Lethbridge	\$ 799.86									
KATHERINE	South Zone											
Expense Date	Business reason		Expense	Expense Type	Amount	From Location	To Location	Justification	# of	# of	Attendee	Trip
			Location						days	Attendees	Name(s)	Distance
2/20/2019	Airport parking for the	AHS/SHA IH Sharing	AB - Local	Parking - Lot or	\$ 16.00)			1			
	Days meeting. Flight Le	ethbridge to Edmonton		Parkade								
2/21/2019	Taxi from YEG airport t	o hotel for the 0830	AB - Other	Taxi	\$ 70.00	Edmonton	Matrix Hotel		1			1
	meeting of the AHS IH	Strategy Steering	Zones			International	10640 100					
	Committee meeting on	Feb. 22 @ SSP				Airport	Avenue					
2/22/2019	Provincial AHS IH Strate	egy Steering	AB - Other	Accommodations	\$ 172.32			Katherine is co-chair	1			
	Committee in-person n	neeting on February 22	Zones									
	@ Seventh Street Plaza	1										
2/22/2019	Provincial AHS IH Strate	egy Steering	AB - Other	Taxi	\$ 71.00	Seventh Street	Edmonton		1			
	Committee meeting, ta	ixi to airport	Zones			Plaza	International					
2/25/2019	Overnight following the	e AHS Community	AB - Local	Accommodations	\$ 178.51				1			1
	Conversation event in I	Med Hat										
2/28/2019	Celebrating long service	e award, 15 years, for	AB - Local	Staff Appreciation	\$ 10.0	i		Celebrating long service	1	6	List of	
	Wendy							award, 15 years, for Wendy.			attendees	
								Enjoyed a cake while at the			kept on file	
								SZELT meeting				
3/6/2019	Purchased a book onlin	ne: A Practical	ON	Supplies General	\$ 33.83	1			1			
	Approach to Performar	nce Interventions and										
	Analysis: 50 Models for	Building a High										
	Performance Culture											
3/8/2019	On the road for two sit	e visits, Taber and Bow	AB - Local	Meals PCard -	\$ 11.1				1	1	Katherine	
	Island			Lunch In Canada							Chubbs	
3/10/2019	AHS Senior Leadership	Program Residency #	AB - Other	Taxi	\$ 70.00	Edmonton	Campus Tower		1			1
	3, taxi from airport to h	notel	Zones			International	Suite Hotel					
3/11/2019	AHS Senior Leadership	Program Residency #3,	AB - Other	Accommodations	\$ 151.04				1			
	overnight accommodat	tion	Zones									<u> </u>
3/18/2019	Provincial AHS IH Strate	egy Steering	AB - Local	Parking - Lot or	\$ 16.00)			1			
	Committee meeting, ai	rport parking		Parkade	<u> </u>							
Approver(s) fo	or the claim	Approval Status		Approval Date								

HUBAND, BRENDA

Approve

22-Mar-19

GST #106989023

Space # : 93

Transaction #:

Date : FEB/4/19 Time : 04:40 PM Paid : \$16.00

Card

Parking Expires At:

FEB/6/19 04:40 PM

Please Retain Ticket. Lock your vehicle and secure all valuables. ATS GROUP 4608 101 ST NW 7809897099

EDMONTON AB

CARD

CARD TYPE MASTERCARD

DATE 2019/02/21 TIME 6778 22:34:10

INVOICE #

RECEIPT NUMBER

PURCHASE

AMOUNT \$66.00 TIP \$4.00

TOTAL

\$70.00

MasterCard botel.

APPROVED

AUTH# THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

PARKING RECEIPT

PARKING RECEIPT



MS Katherine Chubbs

Room No.

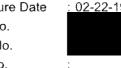
Arrival : 02-21-19

Departure Date

: 02-22-19

Folio No. Conf. No.

P.O. No.



Company Name: AB Health

Group Name:

COPY OF INVOICE

Date	Description		Charges	Credits
02-21-19	Room Revenue		159.00	
02-21-19	Destination Marketing Fee		4.77	
02-21-19	Tourism Levy		6.55	
02-22-19	Mz. Lounge - Dinner		2.00	
	Room# 0901 : CHECK# 230			
02-22-19	Mastercard			172.32
		Total Charges	172.32	adalahiri melaliminda dikempelalah menda antah kemalajan segun genegan dasar sapa
		Total Credits		172.32

Balance 0.00

Merchant ID Transaction ID **Approval Code** Approval Amount

172.32

Credit Card #

Capture Method Swiped **Transaction Amount** 172.32

Page No. 1 of 1

Prov IH Steering

ATS GROUP

4608 101 ST NW 7809897099

EDMONTON

CARD

CARD TYPE MASTERCARD
DATE 2019/02/22
TIME 9052 13:02:12

INVOICE #

RECEIPT NUMBER

PURCHASE

AMOUNT \$66.00 TIP \$5.00

TOTAL

\$71.00

Committee mtg.

MasterCard

55P

to

APPROVED

AUTH# THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

GST#876371907

HAMPTON INN & SUITES MEDICINE,2510 BOX SPRINGS BLVD

MEDICINE HAT, AB T1A 8E3

Canada

TELEPHONE 403-548-7818 • FAX 403-548-2979

Reservations

www.hilton.com or 1 800 HILTONS

CHUBBS, KATHERINE

Arrival Date: Departure Date:

Room No:

2/25/2019 8:52:00 PM 2/26/2019 7:29:00 AM 1/0

Adult/Child: Cashier ID: Room Rate:

159.00

AL: HH# VAT#

GST # is 82491 7231 RT0001

Folio No/Che

Confirmation Number:

2/26/2019 7:29:00 AM

DATE	DESCRIPTION	Cashier ID	Transaction ID	GUEST CHARGES	CREDIT	BALANCE
2/25/2019		AGRAZIAN O2	230247		(\$178.51)	
2/25/2019	GUEST ROOM	DTEELUC K	230279	\$159.00		
2/25/2019	GST 5%	DTEELUC K	230279	\$8.19		
2/25/2019	HOTEL TAX 4%	DTEELUC K	230279	\$6.55		
2/25/2019	DMF 3%	DTEELUC K	230279	\$4.77		

BALANCE

\$0.00

EXPENSE REPORT

SUMMARY

2/25/2019

STAY TOTAL

ROOM AND TAX

\$178.51

\$178.51

DAILY TOTAL

\$178.51

\$178.51

Total Invoice Amount \$159.00

Hilton Honors(R) stays are posted within 72 hours of checkout. To check your earnings or book your next stay at more than 5,000 hotels and resorts in 100 countries, please visit Honors.com

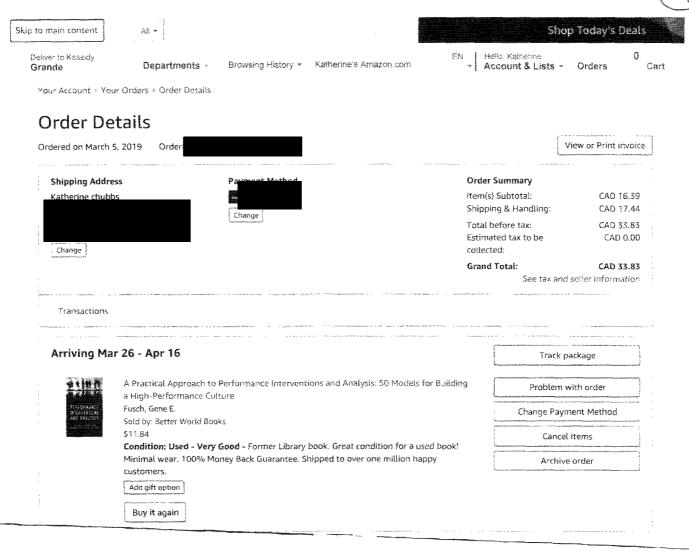
Hampton hotels are all over the world. Find us in Canada, Costa Rica, Ecuador, Germany, India, Mexico, Poland, Turkey, United Kingdom, and United States of America. Coming soon in Italy and Romania.

\$19.51

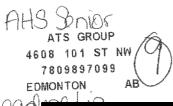
GST# 82491 7231 RT0001

THANK YOU FOR CHOOSING MEDICINE HAT HAMPTON!





103.0164.71260000044



CARD TYPE MASTERCARD
DATE 2019/03/10
TIME 0397 20:23:26
INVOICE #

KOWATOW HJ

NUMBER

AMOUNT \$65.00 TIP \$5.00

\$70.00



APPROVED AUTH# THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

Subway#51222-0 Phone 403-584-0022
235 7th Avenue E
Bow Island , AB, TOKOGO
Served by: 7 3/8/2019 11:33:23 am

Customer Receipt GST# 133482851R10001

Term ID-Trans# 1/A-167290

Qty Size Item	Price
1 Chicken Feriyaki Salad 1 16oz Fountain Drink 16Fnt	\$8.59 \$1.99
bottle deposit Taxable Amount sales tax (5%) bottle deposit Total (Eat In) \$ Credit Card \$	10.58 \$0.00 \$0.53 \$0.00 11.11
MID: TID: Approval No: Reference No: Card Issuer: Account No:	\$ 0.00
Acquired: Contact_EMV Amount: \$11.11 Application: MasterCard AID: TVR: TSI: Date/lime: 3/8/2019 11:33:18	Aht

Date/Time: 3/8/2019 11:33:18 AM

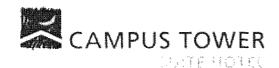
By entering a verified PIN, cardholder agrees to pay issuer such total in accordance with issuer's agreement with carcholder.

CUSTOMER COPY

Host Order ID: 746-188-910041

Hungry for more? Let us know how we did Loday by taking our 1 minute survey at www.subwaylistens.ca, and receive a Subprise offer to use with your next purchase.





11145-87th Avenue Edmonton, AB, T6G 0Y1 Tel:(780)439-6060 Fax:(780)433-4410 0907

Ms, KATHERINE CHUBBS

. -NA . CANADA

Receipt

Invoice date Our reference GST Number 3/11/2019 10343 8925 RT0004

Guest	Ms , KATHERINE CHUBBS	Arrival	3/10/2019	Departure	3/11/2019	Room	0907
Date	Description	Qu	antity U	Init Price		Total	(CDN)
3/10/2019	Room Charge		1	141.00	****		141.00
3/10/2019	Tourism Levy		1	5.81			5.81
3/10/2019	Destination Market Fee		1	4.23			4.23
	e es de 20 e e encodesidad de Noves III I I I I I I I I I I I I I I I I I	, warren		Total inv		.ammingggagerera	151.04
3/11/2019				rotal III	roice		151.04
				Total Pa	_	• • • • • • • • • • • • • • • • • • •	151.04
				Total Du			0.00

Total GST

I agree that my liability for any charges incurred by me is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of the full amount of these charges. Interest will be charged on any overdue balance.

Signature X

For reservations: www.coasthotels.com or 1-800-663-1144







AHS P-Card Administration

Katherine Chulle

RE: Written Attestation, Missing Receipt

Please accept this written attestation for a lost long service award cake purchase in the amount of \$10.05 incurred with Wal-Mart Canada Lethbridge on February 28, 2019.

This expense has not been claimed previously and the receipt slip was lost.

Kind Regards,

Katherine Chubbs

South Zone

Chief Zone Officer

/wm

PARKING RECEPT Airport Parking GST #106989023

Space # : 122

Transaction #:

Date : FEB/21/19 Time : 04:36 PM

Paid: \$16.00 Card :

Parking Expires At:

FEB/23/19

04:36 PM

Please Retain Ticket. Lock your vehicle and secure all valuables.

PARKING RECEIPT

PARKING REGEIPT

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
CHUBBS, KATHERINE	Chief Zone Officer, South Zone	Lethbridge	\$ 1,794.50								
Expense Date	Business reason	•	Expense Location	Expense Type	Amount	From Location	To Location	Justification		# of Attendees	Attendee Name(s)
2/11/2019	PhD course tuition with W	alden University	International	Courses and Professional Development	\$ 1,617.00			Katherine is eligible for 50% tuition reimbursement for successfully completing this one course in her PhD studies.	1		
2/21/2019	Overnight 1 eve in Edmont person Provincial IH Strate Committee meeting begin on Feb. 22 (Seventh Street	gy Steering ning at 0830 hours	AB - Other Zones	Meals Per Diem	\$ 24.00				1		
2/22/2019	Overnight 1 eve in Edmont person Provincial IH Strate Committee meeting begin on Feb. 22 (Seventh Street	gy Steering ning at 0830 hours	AB - Other Zones	Meals Per Diem	\$ 47.50				1		
2/25/2019	Overnight in Med Hat follo Community Conversation meetings with Linda I. @ t Tuesday, Feb. 26	followed by	AB - Local	Meals Per Diem	\$ 24.00				1		
2/26/2019	Overnight in Med Hat follo Community Conversation meetings with Linda I. @ t Tuesday, Feb. 26	followed by	AB - Local	Meals Per Diem	\$ 23.50				1		
3/10/2019	Overnight 1 eve in Edmont Senior Leadership Residen 2019 @ 0830 hours		AB - Other Zones	Meals Per Diem	\$ 24.00				1		
3/11/2019	Overnight 1 eve in Edmont Senior Leadership Residen 2019 @ 0830 hours		AB - Other Zones	Meals Per Diem	\$ 34.50				1		
Approver(s)	for the claim	Approval Status	•	Approval Date				•	•	•	•
HUBAND, BR	ENDA	Approve		22-Mar-19	1						

WALDEN UNIVERSITY

A higher degree. A higher purpose.



Make a Payment	Pay Later	Payment Activity	
STUDENT NAME	and the supplementary contraction of the supplementary and the supplementary $T_{1} \neq 0$	4.1 m	CONTROL COMMUNICAÇÃO COMPANA PROPRIATA A COMPA
Katherine Chubbs			
STUDENT ID			
PAYMENT PLAN:	P Protegrative and militarial installation and a second of a secon		
Term Based			
CURRENCY:			
United States Dollars			
CURRENT BALANCE as of today			
\$ 2,376.00			
The state of the s	THE RESIDENCE OF AN AREA STATE OF THE STATE		e Se eerremmum ne eers in door O delt Novee

Financial or Billing Questions?

Privacy Policy

Payment Method Selected > Credit Card/ Debit Card



Choose Currency

Pay in: United States Dollars



	Pay the current balance of \$ 2,376.00
	Specify a different amount \$
Am	ount



Amount per transaction should be between \$ 10 and \$ 50000

Total Payment to be charged via credit card/ debit card:

\$ 2,376.00



Stat _ Payment pending Payment ID



A You send to Flywire

\$3,234.00

Hywre to waiting to a taive your hinds,



Walden - USD - CC receives

血 \$2,376.00

PAY WITH VISUS DEBITICAEDS: 14 CAD

Manage your payment

- Edit payment details
- SMS notifications
- Cancel payment
- Download payment receipt

Your payment receipt is not available for download until after the payment reaches its destination

Return to Home

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
CHUBBS, KATHERINE	Chief Zone Officer, South Zone	Lethbridge	\$ 659.00									
Expense	Business reason			Expense Type	Amount	_	_		l .		Attendee	
Date			Location			Location	Location		days	Attendees	Name(s)	Distance
1/9/2019	Tuition reimbursement (50% course (DB8303) in the PhD p	•	International	Courses and Professional Development	\$ 659.00			On OIE2222873 the incorrect tuition amount was claimed for the DB8303 course. Erroneously tuition was claimed for DB8101 & DB8307. Tuition for DB8303 was \$2276 CDN. On OIE2222873 the tuition of \$1617 was reimbursed which leaves \$659 owing.	1			
Approver(s) fo	or the claim	Approval Sta	itus	Approval Date								
HUBAND, BRE	NDA	Approve		17-Jul-19								

Note:

July 12, 2019

From Executive Assistant to Katherine Chubbs.

On OIE2222873 March 2019 PCard and Expenses, the incorrect tuition amount was claimed for the 4 credit DB8303 course. The correct final grade, an A, was included for DB8303.

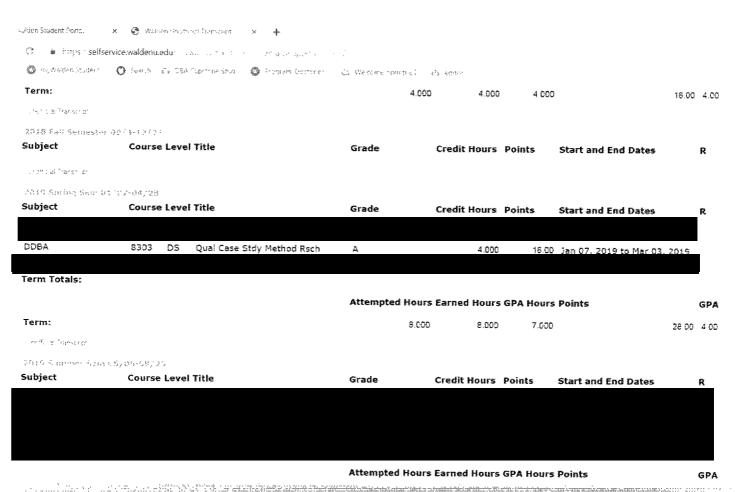
Erroneously tuition, at 50%, was claimed for DB8307 (3 credits) for \$1617. Tuition for DB8303 (4 credits) was \$2276 CDN (50% of the tuition). On OIE2222873 the tuition reimbursed was \$1617 but should have been \$2276 for DB8303 which leaves \$659 still owing to Katherine.

Small Business Accounts Statements & Documents	OWNER	Credit Limit Balance Date as of	Jul 12, 2019	Minimum Payment \$	ent 3 ,500.00 on J ul 03, 3	2019
Communications Session History		Save on ir Transfer your balance	nterest with a species to your TD Canad		ard today.	
Order Foreign Currency		eing a Transaction in two p		ending and Poste	d at the same time	This has
Pay Bills		effect on your Current Balance			arm serina tillita	
Transfers	View Transacti	ons Dec 25, 2018 - Jan 22	2, 2019			
Interac e-Transfer®		ince for the selected period				S4,271.2
Global Transfers	Minimum paym	ent and due date			\$10.0C by	Feb 12, 2019
Investments	Date 🕈	Transaction Description	on î 🧵	Debit 3	Credit 3	Balano
Banking Services						
Profile & Settings						
My Links						
Choose my briks						
 Pay Bills Make a Transfer 						
> Purchase Mutual Funds	·			77	2276 CD1	
 WebBroker View epost Bills 	+ Jan 09, 201	19 FLYWIRE		4,552.00	100000	

W] [0]

\$ 2276 50% tuition owing \$ 1617 already pol on OIE292287

\$ 659 owing







Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for Public Disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period:

- 1		, ,	1 31	
	Name :	Catherine Chubbs	Reporting Period for the Month of: Mar-19	9

YES

DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
			Air Canada issued a refund because they cancelled the first leg of a flight		
Feb 22 2019			from Lethbridge to Edmonton on Feb 22 2019 - causing Kathrine to miss		
Feb 22 2019			the connecting flight. Provincial IH Strategy Steering Committee meeting		
	Direct Billing	Airline Ticket	on Feb. 22 (Seventh Street Plaza)	Vision Travel	-\$180.48
			Rebooked Kathrine's return flight Edmonton to Lethbridge Feb 22 2019		
Feb 22 2019			with West Jet. Provincial IH Strategy Steering Committee meeting on Feb.		
	Direct Billing	Airline Ticket	22 (Seventh Street Plaza)	Vision Travel	\$172.15
	Direct Billing	Airline Ticket		Vision Travel	
	Direct Billing	Airline Ticket		Vision Travel	
	Direct Billing	Airline Ticket		Vision Travel	
Total Paid in the Month					\$ (8.33)

Electronic Refund Receipt / Reçu de remboursement électronique

We are pleased to confirm a refund has been processed to your payment card.

Nous sommes heureux de confirmer qu'un remboursement a été porté à votre carte de paiement.

Katherine Chubbs

Please print this refund receipt for your reference.

Veuillez imprimer ce reçu pour vos dossiers.

Refund Information / Détails du remboursement

Passenger Name: Nom du passager:

nom au passager:

Ticket(s) Refunded: Billet(s) remboursé(s):

Payment card refunded: Carte de paiement remboursée:

Date of refund: Date du remboursement: 11 March 2019 11 Mars 2019 **Customer Care Service au client**

On the web/Site Web www.aircanada.com

Air Canada Reservations Réservations d'Air Canada

1 888 247-2262

Aeroplan Centre Centre Aéroplan 1 800 361-5373

Amount refunded / Montant du remboursement

Amount eligible for refund: Montant à rembourser:

Taxes and Airport Fees eligible for refund:

Taxes et frais aéroportuaires à rembourser:

Airport Improvement Fee - Canada / Frais d'améliorations aéroportuaires - Canada (SQ)

Air Travellers Security Charge /

Droit pour la sécurité des passagers du transport aérien (CA)

143.00

30.00

7.48

Total Amount Refunded to your payment card in Canadian dollars: Montant total remboursé sur la carte de paiement en Dollars canadiens:

180.48



tripinfo@visiontravel.ca Friday, February 22, 2019 1:46 PM Invoice and Itinerary for CHUBBS/KATHERINE MS - 22February19 - Vision Travel Locator:			
E-Ticket Receipt 1 - February 22 2019			
Vision Travel DT Ontario-West Inc , , Canada, www.visiontravel.ca GST Reg : 723782728 RT 0001			

Invoice/Itinerary

Invoice Issued: 22 February 2019

ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB

T5J 3E4

Agency Ref.: Customer Number: Sales Person: Customer Ref.:

Passenger(s): CHUBBS/KATHERINE MS

claimer: It is your responsibility to carefully review this itinerary immediately upon receipt and notify us if there are any discrepancies.

AIR - Fri	day, Febru	ary 22 201	9		Add To Calendar
WestJet	Flight WS32	288 Econor	ny Class		
Depart	Edmonto		Weather nal Airport bruary 22 2019	Arrive	Calgary, Alberta <u>Weather</u> Calgary International Airport 10:00 PM Friday, February 22 2019
Duration: Status: Operated	Ву:	Confirme WESTJE	and 0 minute(s) I d - WestJet Book T ENCORE	ing Reference	
Online Ch Baggage	Allowance:	Available 0 Piece(s	24 hours prior - <u>c</u>	click here	
Remarks:		PLEASE	CHECK IN WITH	I WESTJET EN	CORE

WestJet Flight WS3104 Economy Class

Depart

Calgary, Alberta Weather

Calgary International Airport

11:10 PM Friday, February 22 2019

Arrive

Lethbridge, Alberta Weather

Lethbridge Airport

12:18 AM Saturday, February 23 2019

Duration:

1 hour(s) and 8 minute(s) Non-stop

Status:

Confirmed - WestJet Booking Reference:

Operated By:

WESTJET ENCORE

Online Check In:

Available 24 hours prior - click here

Baggage Allowance:

0 Piece(s)

Remarks:

PLEASE CHECK IN WITH WESTJET ENCORE

nvoice Details

Transaction	Document / Booking Number	Base Fare	Other Tax	GST/HST	QST	Total
Change Fee:		100.00		0.00	0.00	100.00
Additional Collection:		72.15	0.00	0.00	0.00	72.15
	Totals:	172.15	0.00	0.00	0.00	172.15
				Balan	ce Due:	0.00