

## AHS Board and Executive Expense Report

**Name** Katherine Chubbs  
**Title** Chief Zone Officer, South Zone  
**Location** Lethbridge  
 Expenses submitted during the month of March 2018

Travel (1)										
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Mar-18	P-Card	Meetings				189	189		29	
Mar-18	Expense Claim	Meetings		199			199	1,573		
Mar-18	Direct Billing	Meetings	3,640				3,640			
<b>Total</b>			\$ 3,640	\$ 199	\$ -	\$ 189	\$ 4,028	\$ 1,573	\$ 29	\$ -

**Total for the Month** \$ 5,630

Maximum daily single meal expense claimed in the month \$ 24  
 Maximum daily base hotel rate claimed in the month \$ -  
 Non economy air travel in the month \$ -

### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

### 5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

## AHS Public Disclosure P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
CHUBBS, KATHERINE	Chief Zone Officer, South Zone	Lethbridge	\$ 217.52									
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance	
2/23/2018	Parking @ the Lethbridge County Airport Feb. 13	AB - Local	Parking - Lot or Parkade	\$ 8.00			Attending Day 2 of the Direction Setting Session on February 14 in Edmonton	1				
2/23/2018	Parking @ the Lethbridge County Airport Feb. 14	AB - Local	Parking - Lot or Parkade	\$ 8.00			Attending Day 2 of the Connect Care Direction Setting Sessions in Edmonton	1				
3/5/2018	Taxi from EIA to 7th Str Plaza for SZ Org Design Project Options Analysis Workshop	AB - North Zone	Taxi	\$ 60.00	Edmonton International Airport	Seventh Street Plaza	In Edmonton @ SSP for the SZ Org Design Project Options Analysis Workshop	1				
3/6/2018	Katherine and Teri were travelling between 3 sites and needed to stop for lunch (Cardston, Fort Macleod, Standoff)	AB - Local	Working Session	\$ 28.52			Katherine and Teri Myhre were on site visits to the Cardston Health Centre, Fort Macleod Health Centre, and the Blood Tribe Reserve in Standoff in response to the current opioid crisis.	1	2	Katherine Chubbs and Teri Myhre		
3/14/2018	Taxi from the Shaw Conference Centre to the EIA was attending day 2 of the Connect Care Direction Setting Sessions #2	AB - North Zone	Taxi	\$ 60.00	Shaw Conference Centre, Edmonton	Edmonton International Airport	In Edmonton for day 2 of the Connect Care Direction Setting Sessions #2	1				
3/14/2018	Taxi from EIA to Shaw Conference Centre for day 2 of the Connect Care Direction Setting Session #2	AB - North Zone	Taxi	\$ 53.00	Edmonton International Airport	Shaw Conference Centre, Edmonton	In Edmonton for Day 2 of the Connect Care Direction Setting Sessions #2	1				
Approver(s) for the claim		Approval Status		Approval Date								
HUBAND, BRENDA		Approve		26-Mar-18								

March 26, 2018

AHS P-Card Administration

**RE: Written Attestation, Missing Receipts (2)**

Please accept this written attestation for 2 lost parking lot receipts originating at the Lethbridge County Airport in the amount of \$8.00 each on February 13 and 14, 2018.

This was a parking lot expense for Katherine's car at the Lethbridge County airport as she flew from Lethbridge to Edmonton to attend day 2 of the Connect Care Direction Setting Session #1 in Edmonton at the Shaw Conference Centre.

These expenses have not been claimed previously and the receipts slip were lost.

Kind Regards,

A handwritten signature in black ink, appearing to read "Katherine Chubbs". The signature is fluid and cursive, with a large initial "K" and a distinct "C" at the end.

Katherine Chubbs  
SZ Chief Zone Officer

KC/wm

3  
AIRPORT TAXI SERVICE  
4608 101 ST.  
(7808907070)  
EDMONTON AB

CARD [REDACTED]  
CARD TYPE MASTERCARD  
DATE 2018/03/14  
TIME 9272 17:08:22  
INVOICE # [REDACTED]  
RECEIPT NUMBER [REDACTED]

PURCHASE  
AMOUNT \$48.00  
TIP \$5.00  
TOTAL

Taxi to EIA \$53.00  
from Shaw

Conf. Centre. Attended  
MasterCard

[REDACTED] Day 2 of  
connect  
are.

Direction Setting  
Session #2  
APPROVED

AUTH# [REDACTED]  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

RT0001

2  
MINGS GARDEN  
262 MAIN ST  
CARDSTON AB

CARD [REDACTED]  
CARD TYPE MASTERCARD  
DATE 2018/03/06  
TIME 0315 11:58:26  
RECEIPT NUMBER [REDACTED]

PURCHASE  
AMOUNT \$25.52  
TIP \$3.00  
TOTAL

Katherine \$28.52

+ Teri  
myhre lunch while  
MasterCard touring 3  
[REDACTED] rural  
occasions

during opioid crisis.  
Cardston  
APPROVED Fort Mac

AUTH# [REDACTED]  
THANK YOU

CARDHOLDER COPY  
• BTDH  
standoff

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

1  
AIRPORT TAXI SERVICE  
4608 101 ST.  
(7808907070)  
EDMONTON AB

CARD [REDACTED]  
CARD TYPE MASTERCARD  
DATE 2018/03/05  
TIME 9906 08:34:44  
INVOICE # [REDACTED]  
RECEIPT NUMBER [REDACTED]

PURCHASE  
AMOUNT \$55.00  
TIP \$5.00  
TOTAL

\$60.00

Taxi to SSP Edm for  
MasterCard \$28.52

[REDACTED] org:  
design  
Project Options Analysis

APPROVED mtg.

AUTH# [REDACTED]  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

GST 89394 6244 RT0001



AIRPORT TAXI SERVICE  
4608 101 ST.  
(7808907070)  
EDMONTON AB

CARD [REDACTED]  
CARD TYPE MASTERCARD  
DATE 2018/03/14  
TIME 5073 08:33:06  
INVOICE # [REDACTED]  
RECEIPT NUMBER [REDACTED]

PURCHASE  
AMOUNT \$55.00  
TIP \$5.00  
TOTAL

Taxi from \$60.00

EIA to  
Shaw Conf. Center for  
MasterCard  
[REDACTED] Connect  
[REDACTED] one  
[REDACTED] direction

Setting Session #2

APPROVED

AUTH# [REDACTED]  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

GST 89394 6244 RT0001

## AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
CHUBBS, KATHERINE	Chief Zone Officer, South Zone	Lethbridge	\$ 1,771.96								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
1/4/2018	Financial Management course with Walden Univerisity	International	Courses and Professional Development	\$ 1,573.46			Tuition fees for her doctorate with Walden University	1			
3/5/2018	To Edmonton for Org Design meeting	AB - Other Zones	Meals Per Diem	\$ 47.50			Departed Lethbridge @ 0645 hours for the SZ Org Design Project Options Analysis Workhop @ 7th Str Plaza. Departed Edmonton @ 1805 hours. Bfast \$10.50 Lunch \$13.00 Dinner \$24.00	2			
3/9/2018	To Standoff for GOA commissioning of the safe consumption site	AB - Local	Meals Per Diem	\$ 13.00			Lunch \$13.00	2			
3/14/2018	In Edmonton for Connect Care Direction Setting Session	AB - Other Zones	Meals Per Diem	\$ 34.50			Departing Lethbridge @ 0645 hours and return departure @ 1805 hours Bfast \$10.50 Dinner \$24.00	2			
3/20/2018	In Calgary for Senior Leaders Meeting on March 20 departing Lethbridge @ 0600 hours.	AB - Other Zones	Meals Per Diem	\$ 34.50			Departing Lethbridge @ 0600 hours for Senior Leaders Meeting in Calgary. Staying overnight March 20 for the South Sector ZEL Retreat in Calgary on March 21. Bfast \$10.50 Dinner \$24.00	2			
3/21/2018	Overnight in Calgary March 20 for South Sector ZEL Retreat March 21. Departing Calgary March 21 to fly to Edmonton for March 22 Seniors Audit and Qua	AB - Other Zones	Meals Per Diem	\$ 34.50			Overnight in Calgary March 20 for South Sector ZEL Retreat March 21. Departing Calgary March 21 to fly to Edmonton for March 22 Seniors Audit and Quality Planning Day Bfast \$10.50 Dinner \$24.00	2			

## AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
CHUBBS, KATHERINE	Chief Zone Officer, South Zone	Lethbridge	\$ 1,771.96								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
3/22/2018	Overnight in Edmonton March 21 for the Seniors Audit and Quality Planning Day	AB - Other Zones	Meals Per Diem	\$ 34.50			Overnight in Edmonton March 21 for the March 22 Seniors and Audit Quality Planning Day. Departing flight March 22 @ 1805 hours. Bfast \$10.50 Dinner \$24.00	2			
Approver(s) for the claim		Approval Status	Approval Date								
HUBAND, BRENDA		Approve	26-Mar-18								

TD Home Apply

KATHERINE CHUBBS

Logout

Site Search

# Account Activity

TD AEROPLAN VISA INFINITE - [REDACTED]



CARDHOLDER

### Seeing a Transaction in two places?

Transactions may sometimes temporarily show under Pending and Posted at the same time. This has no effect on your Current Balance or Available Credit.

View

### Transactions

Statement balance for the selected period \$953.11  
Minimum payment and due date \$10.00 by Feb 12, 2018

Date	Transaction Description	Debit	Credit	Balance
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[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
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Jan 04, 2018	WALDEN UNIVERSITY	3,147.13		
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[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
------------	------------	------------	------------	------------

[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
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50% = \$1573.56



## Expense Report Direct Bill Summary

**Purpose of This Form:**

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

**Expenses Paid Directly to Third Party Vendors:**

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS. Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

### Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

<b>Name :</b> Katherine Chubbs	<b>Reporting Period for the Month of :</b> Feb-18
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
1-Feb-2018	<b>DIRECT BILLING</b>	<b>Airline Ticket</b>	Air Canada return flights Lethbridge to Edmonton to attend Day 2 of the first Connect Care Direction Setting Sessions on February 14, 2018 . Feb. 13, 2018 departure and Feb. 14, 2018 return.	<b>Marlin Travel</b>	554.96
14-Feb-2018	<b>DIRECT BILLING</b>	<b>Airline Ticket</b>	Cancelled the Air Canada return flight on Feb. 15, 2018. Cancelled as the return flight was booked in error, one day late. KC should have been returning Feb. 14 and not Feb. 15. Return flight on Air Canada booked solid on Feb. 14; therefore, booked with Integra Air instead for the return flight on Feb. 14. Air Canada flight credit of \$221.00 + tax. Integra Air airfare of \$387.14	<b>Marlin Travel</b>	387.14
8-Feb-2018	<b>DIRECT BILLING</b>	<b>Airline Ticket</b>	Integra Air flights Lethbridge to Edmonton return March 5 2018 for the first of 3 meetings on the Organizational Designwork @ Seventh Street Plaza	<b>Marlin Travel</b>	702.60
8-Feb-2018	<b>DIRECT BILLING</b>	<b>Airline Ticket</b>	Integra Air flights Lethbridge to Edmonton return, March 22, 2018 for the 2nd of 3 meetings on the Organizational Design work @ Seventh Street Plaza	<b>Marlin Travel</b>	702.60
<b>Total Paid in the Month</b>					<b>\$ 2,347.30</b>

## Expense Report Direct Bill Summary

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- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

<b>Name :</b> Katherine Chubbs	<b>Reporting Period for the Month of :</b> Mar-18
--------------------------------	---

DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
23-Feb-2018	<b>DIRECT BILLING</b>	<b>Airline Ticket</b>	Integra Air flight March 14, 2018 Lethbridge to Edmonton return same day for Connect Care Direction Setting Session #2. Only attending 1 day as a Connect Care Exec Committee member.	<b>Marlin Travel</b>	726.60
28-Feb-2018	<b>DIRECT BILLING</b>	<b>Airline Ticket</b>	Westjet flight Calgary to Edmonton on Wednesday, March 21, 2018. In Calgary March 20 and 21 for both the Senior Leaders Meeting and the South Sector ZEL meeting. Meeting in Edmonton on Thursday, March 22 is the Seniors Audit and Quality Planning Day	<b>Marlin Travel</b>	181.40
15-Mar-2018	<b>DIRECT BILLING</b>	<b>Airline Ticket</b>	Integra Air Flight April 10, 2017 Lethbridge to Edmonton for the SZ Organization Design Project-Draft Report Review @ SSP. Used a flight credit of \$336.30 but also paid the change fee of \$62.50.	<b>Marlin Travel</b>	384.96
<b>Total Paid in the Month</b>					<b>\$ 1,292.96</b>



A DIRECT TRAVEL<sup>SM</sup> COMPANY

**Invoice**

ALBERTA HEALTH SERVICES KATHERINE CHUBBS 10030 107 STREET EDMONTON AB CA T5J3E4	<b>Trip #:</b> [REDACTED] <b>Booking Date:</b> 01 Feb 18 <b>Client:</b> [REDACTED] <b>Agent:</b> [REDACTED]  <b>File Locator:</b> [REDACTED]
--	---

**PASSENGERS:** MS KATHERINE CHUBBS

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticket: [REDACTED]	495.00	0.00	\$0.00	59.96	0.00	554.96 CAD
<b>Total:</b>	<b>495.00</b>	<b>0.00</b>	<b>0.00</b>	<b>59.96</b>	<b>0.00</b>	<b>554.96 CAD</b>

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	2/01/2018	[REDACTED]	[REDACTED]	554.96 CAD
				<b>Total Payment:</b>	<b>554.96 CAD</b>

**Balance Due CAD Currency 0.00 CAD**

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101  
REASON FOR TRAVEL CONNECT CARE

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL  
 \*\*\*\*\* AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2EC0 \*\*\*\*\*  
 \*\*\*\*\*PLEASE REVIEW YOUR ITINERARY FOR ACCURACY\*\*\*\*\*  
 PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY

ALBERTA HEALTH SERVICES  
KATHERINE CHUBBS  
10030 107 STREET  
EDMONTON AB  
CA  
T5J3E4

Trip #: [REDACTED]  
Booking Date: 01 Feb 18  
Client: [REDACTED]  
Agent: [REDACTED]  
File Locator: [REDACTED]

### MY ITINERARY

Passengers	Citizenship	Required Travel Documents
KATHERINE CHUBBS	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers: KATHERINE CHUBBS

Booking Date: 01 Feb 18  
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	07220	LETHBRIDGE 13 Feb 18 5:40PM		CALGARY INTL 13 Feb 18 6:31PM	S/	
AIR CANADA	08154	CALGARY INTL 13 Feb 18 8:10PM		EDMONTON INTL 13 Feb 18 9:08PM	S/	
AIR CANADA	08153	EDMONTON INTL 15 Feb 18 4:45PM		CALGARY INTL 15 Feb 18 5:39PM	T/	
AIR CANADA	07219	CALGARY INTL 15 Feb 18 6:15PM		LETHBRIDGE 15 Feb 18 7:06PM	T/	

GOVERNMENT CENTRE

MAIN FLOOR, 9929- 108TH ST, EDMONTON, AB T5K1G8

Tel.: 780 425 8611

# Wendy Musial

**From:** res@integraair.com  
**Sent:** Wednesday, February 14, 2018 8:32 AM  
**To:** [REDACTED]@MARLINTRAVEL.CA  
**Subject:** Your Ticketless Itinerary - Integra Air CHUBBS, KATHERINE  
**Importance:** High

## Passenger Itinerary for CHUBBS, KATHERINE

Please print/retain this page for your records. Thank you for choosing Integra Air.

**Itinerary**  
[www.integraair.com](http://www.integraair.com)



**Customer Care**  
Toll Free 1-877-213-8359  
Local 403-381-UFLY (8359)

**Booking Information** - Booking Reference/Locator# [REDACTED]  
- Booked On: 02/14/2018 08:32

### Passenger

Name: CHUBBS, KATHERINE  
Phone #: [REDACTED]

### Contact

Name: MARLIN TRAVEL\_GOVERNMENT CENTRE GSTEX  
Form of Payment: MASTERCARD

## Flight Information

FLIGHT	FROM	TO	DEPART	ARRIVE	STATUS
829	Edmonton (YEG)	Lethbridge (YQL)	02/14/2018 18:05	19:20	CONFIRMED

## Notes

## Fare Summary

Fare	\$313.02
<b>Taxes, Fees and Charges</b>	
Nav Canada Surcharge	\$12.00
Security Fee	\$7.12
Other Charges	\$55.00
Subtotal	<b>\$387.14</b>
GST(100411966RG0001)	\$0.00
<b>Total - CAD</b>	<b>\$387.14</b>
<b>Balance Due</b>	<b>\$0.00</b>

## Terms and Condition

### General

1. Public domestic scheduled tariffs are available upon request or at [www.integraair.com](http://www.integraair.com)

# Vision

A DIRECT TRAVEL<sup>SM</sup> COMPANY

**Invoice**

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4	Trip #: [REDACTED] Booking Date: 08 Feb 18 Client: [REDACTED] Agent: [REDACTED]  File Locator: [REDACTED]
--	--

**PASSENGERS:** MS KATHERINE CHUBBS

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
INTEGRA AIR Confirmation [REDACTED]	569.36	0.00	\$0.00	133.24	0.00	702.60 CAD
<b>Total:</b>	<b>569.36</b>	<b>0.00</b>	<b>0.00</b>	<b>133.24</b>	<b>0.00</b>	<b>702.60 CAD</b>

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	02/08/2018		[REDACTED]	702.60 CAD
				Total Payment:	702.60 CAD

Balance Due CAD Currency **0.00 CAD**

**Rationale for flight exceeding the \$600 limit: Integra Air has limited flights on specific days of the week. As this is the only carrier, there was no cheaper option.**

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101  
 REASON FOR TRAVEL SZ ORG DESIGN PROJECT WORKSHOP

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL  
 \*\*\*\*\* AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2EC0 \*\*\*\*\* PLEASE REVIEW YOUR ITINERARY FOR ACCURACY\*\*\*  
 PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY -----  
 ---INTEGRA AIR RULES----- TICKET IS NON REFUNDABLE. CANCELLATIONS UP TO 4 HRS PRIOR AND CHANGES UP TO 30 MINS PRIOR TO THE FLIGHT TIME. CHANGE FEE 50.00 PLUS ANY FARE DIFFERENCE IF APPLICABLE.  
 HTTP://WWW.INTEGRAAIR.COM/TRAVEL-INFO/ \*\* LETHBRIDGE FLIGHTS BOARD AT THE SHELL AERO CTRE 3664 - 56 AVENUE EAST. EDMONTON INTL AIRPORT ON HWY 2 SOUTHBOUND-TAKE EXIT 525 ONTO HWY 19 WEST TAKE FIRST LEFT ONTO AIRPORT SVC RD AND TURN RIGHT ONTO 56TH AVENUE \*\* MEDICINE HAT FLIGHTS BOARD AT MAIN TERMINAL

ALBERTA HEALTH SERVICES  
ALBERTA HEALTH SERVICES  
10030 - 107 STREET  
EDMONTON AB  
T5J 3E4

Trip #: [REDACTED]  
Booking Date: 08 Feb 18  
Client: [REDACTED]  
Agent: [REDACTED]  
File Locator: [REDACTED]

### MY ITINERARY

Passengers	Citizenship	Required Travel Documents
KATHERINE CHUBBS	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers: KATHERINE CHUBBS

Booking Date: 08 Feb 18  
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
CHARTER AIRLINE	00918	LETHBRIDGE 05 Mar 18 6:45AM		EDMONTON INTL 05 Mar 18 8:00AM	Y/	
CHARTER AIRLINE	00829	EDMONTON INTL 05 Mar 18 6:05PM		LETHBRIDGE 05 Mar 18 7:20PM	Y/	

# Vision

A DIRECT TRAVEL<sup>®</sup> COMPANY

**Invoice**

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4	Trip #: [REDACTED] Booking Date: 08 Feb 18 Client: [REDACTED] Agent: [REDACTED]  File Locator: [REDACTED]
--	--

**PASSENGERS:** MS KATHERINE CHUBBS

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
INTEGRA AIR Confirmation # [REDACTED]	569.36	0.00	\$0.00	133.24	0.00	702.60 CAD
<b>Total:</b>	<b>569.36</b>	<b>0.00</b>	<b>0.00</b>	<b>133.24</b>	<b>0.00</b>	<b>702.60 CAD</b>

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	02/08/2018		[REDACTED]	702.60 CAD
<b>Total Payment:</b>					<b>702.60 CAD</b>

**Rationale for flight exceeding the \$600 limit: Integra Air has limited flights on specific days of the week. As this is the only carrier, there was no cheaper option.**

	Balance Due CAD Currency	0.00 CAD
Total GST	0.00	Total HST \$0.00

CORPORATE UNIT 101  
 REASON FOR TRAVEL SZ ORG DESIGN PROJECT

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL  
 \*\*\*\*\* AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2EC0 \*\*\*\*\*  
 \*\*\*\*\*PLEASE REVIEW YOUR ITINERARY FOR ACCURACY\*\*\*  
 PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY -----  
 ---INTEGRA AIR RULES----- TICKET IS NON REFUNDABLE. CANCELLATIONS UP TO 4 HRS PRIOR AND CHANGES UP TO 30 MINS PRIOR TO THE FLIGHT TIME. CHANGE FEE 50.00 PLUS ANY FARE DIFFERENCE IF APPLICABLE.  
 HTTP://WWW.INTEGRAAIR.COM/TRAVEL-INFO/ \*\* LETHBRIDGE FLIGHTS BOARD AT THE SHELL AERO CTRE 3664 - 56 AVENUE EAST. EDMONTON INTL AIRPORT ON HWY 2 SOUTHBOUND-TAKE EXIT 525 ONTO HWY 19 WEST TAKE FIRST LEFT ONTO AIRPORT SVC RD AND TURN RIGHT ONTO 56TH AVENUE \*\* MEDICINE HAT FLIGHTS BOARD AT MAIN TERMINAL



ALBERTA HEALTH SERVICES  
ALBERTA HEALTH SERVICES  
10030 - 107 STREET  
EDMONTON AB  
T5J 3E4

Trip #: [REDACTED]  
Booking Date: 08 Feb 18  
Client: [REDACTED]  
Agent: [REDACTED]  
File Locator: [REDACTED]

### MY ITINERARY

Passengers	Citizenship	Required Travel Documents
KATHERINE CHUBBS	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers: KATHERINE CHUBBS  
Booking Date: 08 Feb 18  
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
CHARTER AIRLINE	00918	LETHBRIDGE 22 Mar 18 6:45AM		EDMONTON INTL 22 Mar 18 8:00AM	Y/	
CHARTER AIRLINE	00829	EDMONTON INTL 22 Mar 18 6:05PM		LETHBRIDGE 22 Mar 18 7:20PM	Y/	

①

# Vision

A DIRECT TRAVEL® COMPANY

## Invoice

ALBERTA HEALTH SERVICES  
ALBERTA HEALTH SERVICES  
10030 - 107 STREET  
EDMONTON AB  
T5J 3E4

Trip #: [REDACTED]  
Booking Date: 23 Feb 18  
Client: [REDACTED]  
Agent: [REDACTED]  
File Locator: [REDACTED]

PASSENGERS: MS KATHERINE CHUBBS

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
INTEGRA AIR Confirmation [REDACTED]	593.36	0.00	\$0.00	133.24	0.00	726.60 CAD
<b>Total:</b>	<b>593.36</b>	<b>0.00</b>	<b>0.00</b>	<b>133.24</b>	<b>0.00</b>	<b>726.60 CAD</b>

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	02/23/2018	[REDACTED]	[REDACTED]	726.60 CAD
<b>Total Payment:</b>					<b>726.60 CAD</b>

**Rationale for flight exceeding the \$600 limit: Integra Air has limited flights on specific days of the week. As this is the only carrier, there was no cheaper option.**

Balance Due CAD Currency 0.00 CAD

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101  
REASON FOR TRAVEL CONNECT CARE

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HTTP://WWW.INTEGRAAIR.COM/TRAVEL-INFO/ \*\* LETHBRIDGE FLIGHTS BOARD AT THE SHELL AERO CTRE 3664 - 56 AVENUE EAST. EDMONTON INTL AIRPORT ON HWY 2 SOUTHBOUND-TAKE EXIT 525 ONTO HWY 19 WEST TAKE FIRST LEFT ONTO AIRPORT SVC RD AND TURN RIGHT ONTO 56TH AVENUE \*\* MEDICINE HAT FLIGHTS BOARD AT MAIN TERMINAL

ALBERTA HEALTH SERVICES  
ALBERTA HEALTH SERVICES  
10030 - 107 STREET  
EDMONTON AB  
T5J 3E4

Trip #: [REDACTED]  
Booking Date: 23 Feb 18  
Client: [REDACTED]  
Agent: [REDACTED]  
File Locator: [REDACTED]

**MY ITINERARY**

**Passengers**  
KATHERINE CHUBBS

**Citizenship**  
Not Specified

**Required Travel Documents**  
Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

**Passengers:** KATHERINE CHUBBS

**Booking Date:** 23 Feb 18  
**File Locator/Ticket #:** [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
CHARTER AIRLINE	00918	LETHBRIDGE 14 Mar 18 6:45AM		EDMONTON INTL 14 Mar 18 8:00AM	Y/	
CHARTER AIRLINE	00829	EDMONTON INTL 14 Mar 18 6:05PM		LETHBRIDGE 14 Mar 18 7:20PM	Y/	

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# Vision

A DIRECT TRAVEL® COMPANY

## Invoice

ALBERTA HEALTH SERVICES  
ALBERTA HEALTH SERVICES  
10030 - 107 STREET  
EDMONTON AB  
T5J 3E4

Trip #: [REDACTED]  
Booking Date: 28 Feb 18  
Client: [REDACTED]  
Agent: [REDACTED]  
File Locator: [REDACTED]

**PASSENGERS:** MS KATHERINE CHUBBS

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
WESTJET Ticket # [REDACTED]	131.92	0.00	\$0.00	49.48	0.00	181.40 CAD
<b>Total:</b>	<b>131.92</b>	<b>0.00</b>	<b>0.00</b>	<b>49.48</b>	<b>0.00</b>	<b>181.40 CAD</b>

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	02/28/2018	[REDACTED]	[REDACTED]	181.40 CAD
<b>Total Payment:</b>					<b>181.40 CAD</b>

**Balance Due CAD Currency 0.00 CAD**

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101  
REASON FOR TRAVEL SZ ORG DESIGN PROJECT

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL  
\*\*\*\*\* AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2EC0 \*\*\*\*\*  
\*\*\*PLEASE REVIEW YOUR ITINERARY FOR ACCURACY\*\*\*  
PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY -----  
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3

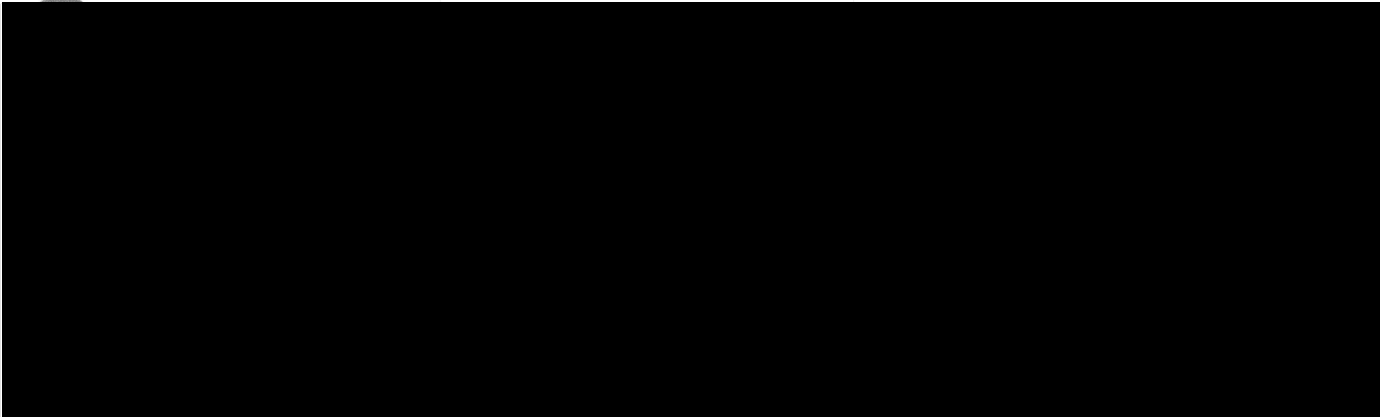
ALBERTA HEALTH SERVICES  
ALBERTA HEALTH SERVICES  
10030 - 107 STREET  
EDMONTON AB  
T5J 3E4

Trip #: [REDACTED]  
Booking Date: 28 Feb 18  
Client: [REDACTED]  
Agent: [REDACTED]  
File Locator: [REDACTED]

**MY ITINERARY**

Passengers	Citizenship	Required Travel Documents
KATHERINE CHUBBS	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada

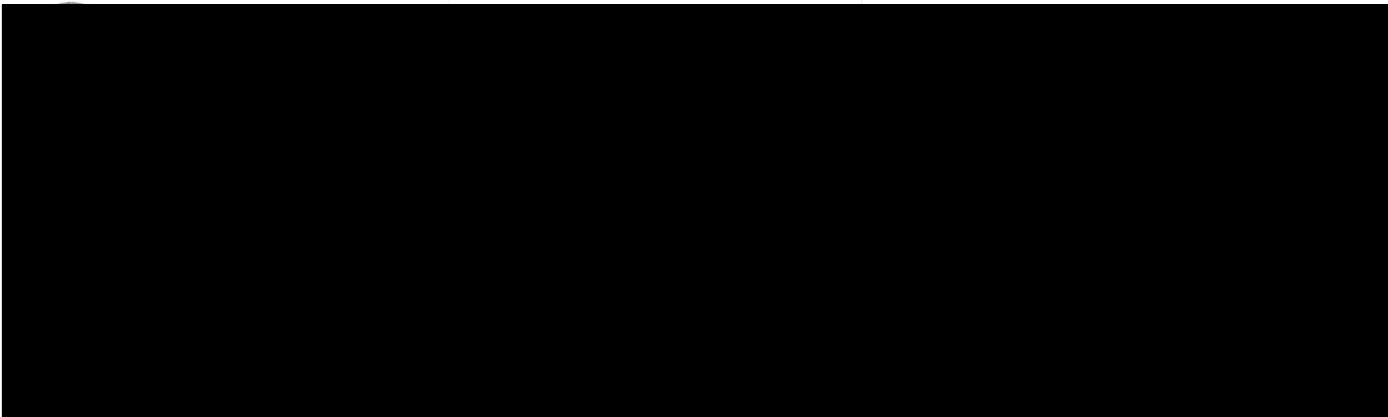


3 

AIR

Passengers: KATHERINE CHUBBS  
Booking Date: 28 Feb 18  
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
WESTJET	03229	CALGARY INTL 21 Mar 18 6:15PM		EDMONTON INTL 21 Mar 18 7:08PM	M/	



# Vision

A DIRECT TRAVEL® COMPANY

## Invoice

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4	<b>Trip #:</b> [REDACTED] <b>Booking Date:</b> 19 Mar 18 <b>Client:</b> [REDACTED] <b>Agent:</b> [REDACTED]  <b>File Locator:</b> [REDACTED]
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**PASSENGERS:** MS KATHERINE CHUBBS

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticket # [REDACTED] <i>Edm to Calgary Apr. 10/18</i>	226.50	0.00	\$0.00	74.96	0.00	301.46 CAD
AIR CANADA Ticket # [REDACTED] <i>Calgary to Leth Apr. 11/18</i>	21.00	0.00	\$0.00	0.00	0.00	21.00 CAD
<b>(A)</b> INTEGRA AIR Confirmation # [REDACTED] <i>Leth to Edm. Apr. 10/2018</i>	62.50	0.00	\$0.00	0.00	0.00	62.50 CAD
<b>Total:</b>	<b>310.00</b>	<b>0.00</b>	<b>0.00</b>	<b>74.96</b>	<b>0.00</b>	<b>384.96 CAD</b>

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	03/19/2018	[REDACTED]	[REDACTED]	301.46 CAD
	[REDACTED]	03/19/2018	[REDACTED]	[REDACTED]	21.00 CAD
	[REDACTED]	03/19/2018	[REDACTED]	[REDACTED]	62.50 CAD
<b>Total Payment:</b>					<b>384.96 CAD</b>

**Balance Due CAD Currency 0.00 CAD**

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101  
REASON FOR TRAVEL CONNECT CARE

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4

ALBERTA HEALTH SERVICES  
ALBERTA HEALTH SERVICES  
10030 - 107 STREET  
EDMONTON AB  
T5J 3E4

Trip #: [REDACTED]  
Booking Date: 19 Mar 18  
Client: [REDACTED]  
Agent: [REDACTED]

File Locator: [REDACTED]

### MY ITINERARY

**Passengers** KATHERINE CHUBBS      **Citizenship** Not Specified      **Required Travel Documents** Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

**Passengers:** KATHERINE CHUBBS      **Booking Date:** 19 Mar 18  
**File Locator/Ticket #:** [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08155	EDMONTON INTL 10 Apr 18 6:30PM		CALGARY INTL 10 Apr 18 7:22PM	A/	

**Passengers:** KATHERINE CHUBBS      **Booking Date:** 19 Mar 18  
**File Locator/Ticket #:** [REDACTED]

**Passengers:** KATHERINE CHUBBS      **Booking Date:** 19 Mar 18  
**File Locator/Ticket #:** [REDACTED]

**Passengers:** KATHERINE CHUBBS      **Booking Date:** 19 Mar 18  
**File Locator/Ticket #:** [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	07219	CALGARY INTL 11 Apr 18 6:15PM		LETHBRIDGE 11 Apr 18 7:06PM	G/	

**Passengers:** KATHERINE CHUBBS      **Booking Date:** 19 Mar 18  
**File Locator/Ticket #:** [REDACTED]

**Passengers:** KATHERINE CHUBBS      **Booking Date:** 19 Mar 18  
**File Locator/Ticket #:** [REDACTED]