

AHS Board and Executive Expense Report

Name Jitendra Prasad
Title Chief Program Officer, Contracting, Procurement & Supply Management
Location Edmonton

Expenses submitted during the month of August 2018

Travel (1)										
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Aug-18	P-Card	Meetings			223	206	429			
Aug-18	Direct Billing	Meetings	474				474			
Total			\$ 474	\$ -	\$ 223	\$ 206	\$ 903	\$ -	\$ -	\$ -

Total for the Month \$ 903

Maximum daily single meal expense claimed in the month \$ -
Maximum daily base hotel rate claimed in the month \$ 199
Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
PRASAD, JITENDRA	Chief Program Officer, Contracting, Procurement & Supply Management	Edmonton	\$ 429.47									
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance	
8/8/2018	Parking at Sun Life Financial Building. Temporary relocation due to water main break.	AB - Local	Parking - Lot or Parkade	\$ 20.00			Parking at Sun Life Financial Building. Temporary relocation due to water main break.	1				
8/9/2018	Parking at Sun Life Financial Building. Temporary relocation due to water main break.	AB - Local	Parking - Lot or Parkade	\$ 20.00			Parking at Sun Life Financial Building. Temporary relocation due to water main break.	1				
8/10/2018	Parking at Sun Life Financial Building. Temporary relocation due to water main break.	AB - Local	Parking - Lot or Parkade	\$ 20.00			Parking at Sun Life Financial Building. Temporary relocation due to water main break.	1				
8/14/2018	Parking at Sun Life Financial Building. Temporary relocation due to water main break.	AB - Local	Parking - Lot or Parkade	\$ 20.00			Parking at Sun Life Financial Building. Temporary relocation due to water main break.	1				
8/15/2018	Parking at Sun Life Financial Building. Temporary relocation due to water main break.	AB - Local	Parking - Lot or Parkade	\$ 20.00			Parking at Sun Life Financial Building. Temporary relocation due to water main break.	1				
8/16/2018	Hotel accommodations in Calgary to attend CLS session	AB - Local	Accommodations	\$ 223.42			Hotel accommodations in Calgary to attend CLS session	1				
8/17/2018	Taxi, CLS meeting to airport. Return from CLS meeting in Calgary.	AB - Local	Taxi	\$ 54.05	CLS Meeting	Airport	Taxi, CLS meeting to airport. Return from CLS meeting in Calgary.	1				
8/17/2018	Parking at Edmonton Int'l Airport to travel to Calgary to attend the CLS session	AB - Local	Parking - Lot or Parkade	\$ 52.00			Parking at Edmonton Int'l Airport to travel to Calgary to attend the CLS session	1				
Approver(s) for the claim		Approval Status		Approval Date								
RHODES, DEBORAH		Approve		24-Aug-18								

CITY OF EDMONTON

Terminal: 7010td
Plate: [REDACTED]

Valid through:
WEDNESDAY 08 AUG 18
6:00 PM

Amount Paid: \$20.00 (GST incl.)
Start Time: 8/8/2018 7:01 AM
Trn: [REDACTED]

Auth No: [REDACTED]
Receipt No: [REDACTED]

Parking at SunLife Financial Building
Temporary relocation due to water main
break

CITY OF EDMONTON

Terminal: 7010td
Plate: [REDACTED]

Valid through:
THURSDAY 09 AUG 18
6:00 PM

Amount Paid: \$20.00 (GST incl.)
Start Time: 8/9/2018 12:20 PM
Trn: [REDACTED]

Auth No: [REDACTED]
Receipt No: [REDACTED]

Parking at SunLife Financial Building
Temporary relocation due to water main break

CITY OF EDMONTON

Terminal: 7010td
Plate: [REDACTED]

Valid through:
FRIDAY 10 AUG 18
6:00 PM

Amount Paid: \$20.00 (GST incl.)
Start Time: 8/10/2018 12:09 PM
Trn: [REDACTED]

Auth No: [REDACTED]
Receipt No: [REDACTED]

Parking at SunLife Financial Building
Temporary relocation due to water main
break

R RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS Y

CITY OF EDMONTON

Terminal: 7010td
Plate: [REDACTED]

Valid through:
WEDNESDAY 15 AUG 18
6:00 PM

Amount Paid: \$20.00 (GST incl.)
Start Time: 8/15/2018 7:08 AM
Trn: [REDACTED]

Auth No: [REDACTED]
Receipt No: [REDACTED]

R RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS Y

Parking at sunLife Financial Building
Temporary relocation due to water main break

RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YO

CITY OF EDMONTON

Terminal: 7010td
Plate: [REDACTED]

Valid through:
TUESDAY 14 AUG 18
6:00 PM

Amount Paid: \$20.00 (GST incl.)
Start Time: 8/14/2018 7:03 AM
Trn: [REDACTED]

Auth No: [REDACTED]
Receipt No: [REDACTED]

RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YO

Parking at sunLife Financial Building
Temporary relocation due to water main break



**MARRIOTT
CALGARY AIRPORT
IN-TERMINAL HOTEL**

**Calgary Airport Marriott In-Terminal Hotel
2008 Airport Road NE Calgary, Alberta, Canada T2E 3B9
Telephone: (403) 717-0522 Fax: (587) 232-0600**

Mr Jitendra Prasad
[REDACTED]

Room: [REDACTED]
Folio: [REDACTED]
Cashier: [REDACTED]
Arrival: 08-16-18
Departure: 08-17-18

Date	Description	Additional Information	Charges	Credits
08-16-18	Room Charge		199.00	
08-16-18	Rooms Destination Market Fee		5.97	
08-16-18	Rooms Tourism Levy		8.20	
08-16-18	Room GST		10.25	
08-17-18	Master Card	[REDACTED]		223.42

GST Summary	
Reg No: 741907497 RT0001	
Room	10.25
F&B	0.00
Other	0.00
Total	10.25

Total	223.42	223.42
Balance Due	0.00	CDN

Hotel Accommodations in Calgary to attend CLS sessions

Guest Signature: _____

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.

316 MONTANA ROAD SE
CALGARY, AB T2A 1A2

TERMINAL ID:
MERCHANT ID:
VEHICLE ID:
DRIVER ID:
GST ACCOUNT ID:
TRIP NUMBER:
INCIDENTS:



08-17-2018
START 16:01 END 16:28
DISTANCE 297.00 RATE: 1

FARE AMOUNT \$ 44.76

TIP AMOUNT \$ 2.24
TIP AMOUNT \$ 7.05

TOTAL \$ 54.05

MASTERCARD SALE :



APPROVAL NUMBER :

PASSENGER COPY

PHONE 1-800-440-2229 5939
WWW.THECHECKERGROUP.COM



Taxi, CLS meeting to
airport. Return from CLS
meeting in calgary.

GST# R128599776

Edmonton Airports

Can-T5J 2T2 Edmonton
Tax Code CA5%

POF 2nd Fl 17/08/18 16:34
Receipt

Nested Parking
Short-term parking tkt
DL/EP - No. 002598
16/08/18 13:48
17/08/18 16:34
Period 1d3h4'
(Tax)

\$52.00

Total \$52.00

Payment Received
MC \$52.00

Merch Auth
Type: Swiped

Sub Total \$49.52
Tax 5% \$2.48

BASED ON 17/12

Parking at Edmonton
Int'l Airport to travel
to calgary to attend
the CLS session

Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS. Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: Yes

Name : Jitendra Prasad	Reporting Period for the Month of : July 21 to August 20, 2018
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
16-Aug-2018	Direct Billing	Airline Ticket	Attended Calgary Lab Services meeting	Marlin Travel	474.02
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
Total Paid in the Month					\$474.02



Invoice

ALBERTA HEALTH SERVICES
 ALBERTA HEALTH SERVICES
 10030 - 107 STREET
 EDMONTON AB
 T5J 3E4

Trip #: [REDACTED]
 Booking Date: 19 Aug 18
 Client: [REDACTED]
 Agent: [REDACTED]
 Agents email: [REDACTED]
 File Locator: [REDACTED]

PASSENGERS: MR JITENDRA PRASAD

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
WESTJET Ticket: [REDACTED]	375.06	0.00	\$0.00	98.96	0.00	474.02 CAD
Total:	375.06	0.00	0.00	98.96	0.00	474.02 CAD

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	08/14/2018		[REDACTED]	474.02 CAD
Total Payment:					474.02 CAD

Balance Due CAD Currency 0.00 CAD

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101
 REASON FOR TRAVEL EXECUTIVE LEADERSHIP MEETING

***** AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2EC0 *****
 PLEASE REVIEW YOUR ITINERARY FOR ACCURACY
 PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY -----
 -----WESTJET AIRLINE RULES----- TICKET IS NON REFUNDABLE CHANGES PERMITTED UP TO 2 HOURS PRIOR TO FLIGHT TIME CHANGE FEES PLUS ANY FARE INCREASE WILL APPLY TICKET MUST BE CANCELLED AT LEAST 2 HOURS PRIOR OR NO CREDIT WILL APPLY 24 HOURS IN ADVANCE GO TO WWW.WESTJET.COM TO CHECK IN AND PRINT YOUR BOARDING PASS.

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 19 Aug 18
Client: [REDACTED]
Agent: [REDACTED]
Agents email: [REDACTED]
File Locator: [REDACTED]

MY ITINERARY

Passengers
JITENDRA PRASAD

Citizenship
Not Specified

Required Travel Documents
Not Specified

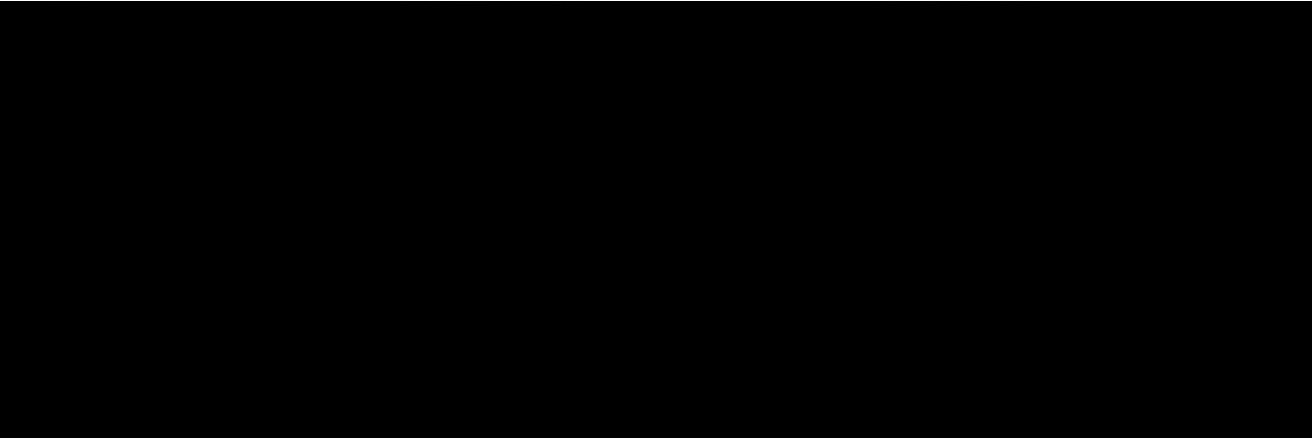
All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



Passengers: JITENDRA PRASAD

Booking Date: 14 Aug 18
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
WESTJET	03134	EDMONTON INTL 16 Aug 18 3:00PM		CALGARY INTL 16 Aug 18 3:55PM	Q/	



Passengers: JITENDRA PRASAD

Booking Date: 14 Aug 18
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
WESTJET	03256	CALGARY INTL 17 Aug 18 5:15PM		EDMONTON INTL 17 Aug 18 6:07PM	L/	