

AHS Board and Executive Expense Report

Name Dr. Jack Regehr
Title Zone Medical Director South Zone
Location Chinook

Expenses submitted during the month of September 2017

Travel (1)										
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Sep-17	P-Card	Meetings				71	71			
Sep-17	Direct Billing	Meetings	1,438				1,438			
Total			\$ 1,438	\$ -	\$ -	\$ 71	\$ 1,509	\$ -	\$ -	\$ -

Total for the Month \$ 1,509

Maximum daily single meal expense claimed in the month \$ -
 Maximum daily base hotel rate claimed in the month \$ -
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
REGEHR, JACK	ZMD, South Zone	Chinook	\$ 71.00									
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance	
9/15/2017	Various Medical Affairs and PCN Meetings	AB - Local	Fuel	\$ 71.00	Magrath	Medicine Hat to Brooks and Return	Purchase fuel for travel from Magrath to Medicine Hat to Brook and return	1				
Approver(s) for the claim		Approval Status	Approval Date									
BELANGER, FRANCOIS		Approve	21-Nov-17									

AHS

1017 HUNTER S ST N
ANNANDALE VA 22002-4002

Merchant ID: [REDACTED]
Form ID: [REDACTED]

Ref #:

Sale

Handwritten: May 1st 2017
M.A. PCN
no return

MASTERCARD

Entry Method: Chip

10/15/17

Handwritten: M.A. PCN

17:21:20

Inv #:

[REDACTED]

Acq Code:

[REDACTED]

Acord:

Handwritten: Meeting

Batch#:

Total:

\$ 71.00

By entering a verified PIN, cardholder agrees to pay issuer with total in accordance with issuer's agreement with cardholder (Merchant agreement if credit voucher).

Retain this copy for statement verification.

Authorization Label: MasterCard

[REDACTED]

Merchant Copy

Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS. Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: **YES**

Name : Dr. Jack Regehr	Reporting Period for the Month of : Sep-17
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
11-Sep-2017	Direct Billing	Airline Ticket	Integra Flight Attend October 19, 2017- ZEL Retreat in Edmonton	Marlin Travel	708.60
15-Sep-2017	Direct Billing	Airline Ticket	Integra Air Change Fee - Sept 22 Meeting was cancelled. Used Credit to change ticket to October 19/17	Marlin Travel	50.00
25-Sep-2017	Direct Billing	Airline Ticket	Integra Flight - Attend November 9, 2017 CPSA Symposium	Marlin Travel	679.60
	Direct Billing	Choose from Drop-down List		Marlin Travel	-
	Direct Billing	Choose from Drop-down List		Marlin Travel	-
Total Paid in the Month					\$ 1,438.20

From: [REDACTED]@marlintravel.ca>
Sent: Friday, September 15, 2017 3:30 PM
To: [REDACTED]
Subject: FW: INTEGRA AIR ITIN. For REGEHR, JACK

Importance: High
Follow Up Flag: Follow up
Flag Status: Flagged

Hi Jodi,

I've switched his Sep 22 flights to Oct 19. There was just a fee of \$50.00.

Thanks
Tiffany

From: res@integraair.com [mailto:res@integraair.com]
Sent: Friday, September 15, 2017 3:30 PM
To: [REDACTED]
Subject: INTEGRA AIR ITIN. For REGEHR, JACK
Importance: High

Passenger Itinerary for REGEHR, JACK

Itinerary
www.integraair.com

Please print/retain this page for your records. Thank you for choosing Integra Air.



Customer Care
Toll Free 1-877-213-8359
Local 403-381-UFLY (8359)

Booking Information

- Booking Reference/Locator#: [REDACTED]
- Booked On: 09/15/2017 15:28

Passenger

Name: REGEHR, JACK
Phone #: [REDACTED]
REGEHR, JACK 243229 - C/F;Amnt: 627.10
Form of Payment: + REGHER, JACK - 235675 - C/F;Amnt: 116.93
+ REGEHR, JACK 243229 - C/F;Amnt: -35.43

Flight Information

FLIGHT	FROM	TO	DEPART	ARRIVE	STATUS
918	Lethbridge (YQL)	Edmonton (YEG)	10/19/2017 10/19/2017 06:45	08:00	CONFIRMED
829	Edmonton (YEG)	Lethbridge (YQL)	10/19/2017 10/19/2017 18:05	19:20	CONFIRMED

Notes

Fare Summary

Fare	\$575.36
Taxes, Fees and Charges	
Nav Canada Surcharge	\$24.00
Security Fee	\$14.24
Other Charges	\$95.00
Subtotal	\$708.60
GST(100411966RG0001)	\$0.00
Total - CAD	\$708.60
Balance Due	\$0.00

Terms and Condition Rationale for flight exceeding the \$600.00 policy limit is that Integra Air has limited flights on specific days of the week. There was no other cheaper options

General

1. Public domestic scheduled tariffs are available upon request or at www.integraair.com
2. Flights in a King Air 200 or a Jetstream 31 are operated by Bar XH Air Inc.
3. Scheduled flights have complimentary light snacks and beverages on each flight.
4. There are no washroom facilities on the King Air 200 and Jetstream 31 aircraft.

Fare Policies

1. Your reservation may be cancelled or changed up to 2 hours prior to flight time. Applicable change/cancellation fees of \$52.50 plus the difference in fares will apply. In the event of a cancellation, the fare will be placed into a credit file and is valid for one year from the date of cancellation.
2. Cancellations made on the same day of booking (within 24 hrs of original booking) are fully refundable to original form of payment.
3. Passengers cancelling within 2 hours of the flight time or not showing up for a flight will result in all fares, fees, and taxes being forfeited.
4. If cancelling an I Pak within 6 hours of the flight time this will result in the fare being forfeited.
5. Cancellations by the airline due to weather will result in the fare being placed in a credit file for future use valid for one year from the date of cancellation. Refunds will not be issued.

Photo ID and Check In Policies

1. Check in time for all scheduled flights is 45 minutes prior to the departure time.
2. Passengers arriving less than 15 minutes prior to the scheduled departure time will be denied boarding.
3. Photo ID is required for all passengers over 18 years of age.
4. Proof of age will be required for all infants.
5. Passport is required for transborder travel.

Dangerous Goods must not be carried in or as passengers or crew, checked or carry-on baggage, except as otherwise provided. Dangerous goods permitted in carry-on baggage are also permitted "on one's person", except where otherwise specified.

For more information:

Check **TRAVEL INFO** on our website at www.integraair.com or call toll-free at 1 877 213 8359.

Lethbridge Boarding Location:

Lethbridge County Airport
417 Stub Ross Road

Directions:

The Lethbridge County Airport is located 4 kilometers south of the city on Highway 5

Free Parking is available at the East end of the parking lot in **marked** stalls only.
If all spaces are taken it is the customers responsibility to obtain paid parking.



Invoice

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 19 Sep 17
Client: [REDACTED]
Agent: [REDACTED]
Agents email: [REDACTED]
File Locator: [REDACTED]

PASSENGERS: DR JACK REGEHR

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
INTEGRA AIR Confirmation # [REDACTED]	50.00	0.00	\$0.00	0.00	0.00	50.00 CAD
Total:	50.00	0.00	0.00	0.00	0.00	50.00 CAD

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	09/15/2017	[REDACTED]	[REDACTED]	50.00 CAD
Total Payment:					50.00 CAD

Balance Due CAD Currency 0.00 CAD

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101
REASON FOR TRAVEL QUALITY SAFETY EXECUTIVE MEETING

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL
***** AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2EC0 *****
PLEASE REVIEW YOUR ITINERARY FOR ACCURACY
PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 19 Sep 17
Client: [REDACTED]
Agent: [REDACTED]
Agents email: [REDACTED]
File Locator: [REDACTED]

MY ITINERARY

Passengers	Citizenship	Required Travel Documents
JACK REGEHR	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers: JACK REGEHR

Booking Date: 15 Sep 17
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
CHARTER AIRLINE	00918	LETHBRIDGE 19 Oct 17 6:45AM		EDMONTON INTL 19 Oct 17 8:00AM	Y/	
CHARTER AIRLINE	00829	EDMONTON INTL 19 Oct 17 6:05PM		LETHBRIDGE 19 Oct 17 7:20PM	Y/	

From: [REDACTED]@marlintravel.ca>
Sent: Monday, September 25, 2017 4:30 PM
To: [REDACTED]
Subject: FW: Your Ticketless Itinerary - Integra Air REGEHR, JACK
Importance: High

From: res@integraair.com [mailto:res@integraair.com]
Sent: Monday, September 25, 2017 4:26 PM
To: [REDACTED]
Subject: Your Ticketless Itinerary - Integra Air REGEHR, JACK
Importance: High

Passenger Itinerary for REGEHR, JACK

Itinerary
www.integraair.com

Please print/retain this page for your records. Thank you for choosing Integra Air.



Customer Care
Toll Free 1-877-213-8359
Local 403-381-UFLY (8359)

Booking Information

- Booking Reference/Locator#: [REDACTED]
- Booked On: 09/25/2017 16:26

Passenger

Name: REGEHR, JACK
Phone #: [REDACTED]

Contact

Name: MARLIN TRAVEL_GOVERNMENT CENTRE GSTEX
Form of Payment: MASTERCARD

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Directions:

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Baggage Policy:

Each passenger is allowed 1 checked bag with a maximum weight if 30lbs. Maximum size for checked baggage is 9"x16"x20"

Each passenger is allowed 1 carry on bag with a maximum size of 13"x10"x10" and a maximum weight of 13lbs.

Excess baggage may be accepted based on aircraft weight and space availability. Excess baggage rates are \$2.50 per pound for an extra bag or above weight limits for one checked bag.

Edmonton Boarding Location: (If Traveling to Lethbridge)