

# www.albertahealthservices.ca

# **AHS Board and Executive Expense Report**

NameGregory CummingsTitleChief Zone Officer, North ZoneLocationWestlockExpenses submitted during the month of May 2018

							Travel (1)							
MMM-YY	Source Document	Purpose	Airfare		Meals		Accommodation		Other Travel		otal ravel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
May-18	P-Card	Meetings					268	3	73		341			
May-18	Expense Claim	Meetings				119					119			
May-18	Direct Billing	Meetings		912							912			
Total			\$	912	\$	119	\$ 268	}	\$ 73	\$	1,372	\$-	\$-	\$-
Total for the Month	\$ 1,372													
Maximum dai	Maximum daily single meal expense claimed in the month			24										
Maximum dai	ily base hotel rate clai	med in the month	\$	137										

#### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

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# 2) Professional Development

Non economy air travel in the month

Includes conference, seminar and course registration fees and material

# 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

### 5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

# **AHS Public Disclosure P-Card**

Claimant Name	Claimant Title		Expense Claim Total									
CUMMINGS, GREGORY	Chief Zone Officer, North Zone	Westlock	\$ 341.26									
Expense Date	Business reason		Expense Location	Expense Type	Amount	From Location	To Location	Justification		# of Attendees	Attendee Name(s)	Trip Distance
4/23/2018	Lakeland Municipal Leaders F		AB - North Zone	Accommodations	\$ 114.45			Lakeland Municipal Leaders Forum	1			
5/15/2018	AMH ED Interviews. Fuel for	rental vehicle.	AB - North Zone	Fuel	\$ 2.00			AMH ED Interviews. Fuel for rental vehicle.	1			
5/15/2018	AMH ED Interviews.		AB - North Zone	Parking - Lot or Parkade	\$ 7.50			AMH ED Interviews.	1			
5/15/2018	AMH ED Interviews. Parking a	at the airport.	AB - Other Zones	Parking - Lot or Parkade	\$ 50.00			AMH ED Interviews. Parking at the airport.	1			
5/15/2018	AMH ED Interviews		AB - North Zone	Accommodations	\$ 153.81			AMH ED Interviews	1			
5/17/2018	QSO Meeting		AB - Other Zones	Parking - Lot or Parkade	\$ 13.50			QSO Meeting	1			
Approver(s) for	the claim	Approval Sta	tus	Approval Date				1	I			
GORDON, DEBORAH A Approve			24-May-18									



Gregory Cummi	ngs	A/R Number	
		Group Code	
		Folio/Invoice No.	
		Reference #	
Room No.		Page No.	1 of 1
Arrival	04-23-18	Cashier No.	
Departure	04-24-18	User ID	

Date	Description		Charges	Credits
04-23-18	*Accommodation		105.00	
04-23-18	GST #802121400		5.25	
04-23-18	Tourism Levy		4.20	
04-24-18	MasterCard			114.45
Thank you for staying with us! Qualifying points for this stay will automatically be credited to yo account. Please tell us about your stay by writing a review here - www.ihg.com/reviews. We lo		Total	114.45	114.45
assount. Fleat	e ten us about your stay by writing a review here " www.ilig.com/reviews. We look F	Balance	0.00	

GST #8021214	Tourism Levy			0 1000000000					
5.25	4.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

# Guest Signature:

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I have received the goods and / or services in the amount shown heron. Lagree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Holiday Inn Express & Suites 4404 52 Ave Bonnyville,AB T9N 0C3 Telephone: (780) 687-8888 Fax: (780) 687-8889 GST#802121400RT0001

PETRO-C	ANA	DA
11925 10	1 A	UE
GRANDE P	RAI	RIE
ALBERTA T	8U	3X9
(780) 53	2-7	289
GST 846		
PC0983285:3	899	601
TERMINAL:		
PAYPOINT:		
2018-05-15	1	5:06
PUMP		05
REGULAR		
LITRES		1.544
PRICE/L	\$ \$	1.294
FUEL SALES	\$	2.00*
TOTAL OWED	\$	2.00
TOTAL PAID		
CREDIT CARD	\$	2.00
* GST INCL.	\$	0.10
MASTERCARD		
		С

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VERIFIED BY PIN

99 APPROVED TRANK YOU 027

RECEIPT QE II Parking Grande Prairie, Alberta ED with Administ License Plate Number Expiration Date/Time 08:00 AM MAY 16, 2018 Purchase Date/Time: 08:00am May 15, 2018 Total Due: \$7.50 Rate: \$7.50-Daily-24 hrs Total Paid: \$7.50 Payment Type: Card Ticke S/N # Setting: QE II Mach Name: NO-QEII-002 lasterCard Auth # Parking Rates are GST Exempt

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Gregory	y Cummings	Folio No. : A/R Number : Company : Membership No. : Invoice No. ;	Alberta Health Servic	es	Room No.:Arrival:Departure:Conf. No.:Rate Code:Page No.:	05-14-18 05-15-18 1 of 1
Date	1	Descript	lon		Charges	Credits
05-14-19	*Accommodation	ne nagy y an teoriston a la cay materia se sus en tara a dan adalah saka da baka da saka da saka da saka da sa		na ann an Aonaichte ann an	^ 37.00	
05-14-1S	Destination Marketing Fee				4.11	
05-14-18	GS7 7ax 5%				6.85	
05-14-18	Tourism Tax 4%				5.48	
05-14- 8	DMF Tax GST				0.21	
05-14-18	DMF Tax Teurism				0.16	
65-15-18	Manual-Master Card					153.81
your accou	for staying with us! Qualifying ant. Please tell us about your s	tay by writing a review hen		Total	153.81	153.81
We look fo	prward to welcoming you back	soon.		Balance	0.00	

Guest Signature: r have received the goods and / or services in the amount shown heron. Lagree that my liability for this bill is not waived and agree to be netco personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a oracit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer

> Pomeroy Lodging LP p/a HOLIDAY INN EXPRESS GRANDE PRAIRIE 10226 117 Avenue Grande Prairie, Alberta Canada T8V 7S5 Telephone: (780) 814-9446 Fax: (780) 814-9684 www.hiexpress.com GST855473310RT0012

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S. Statement

05-15-18



AHS RAH PARKADE SE PARKADE SE 10240 T5H3V9 EDMONTON AB 234063555 QC2340635501

# SALE

05-17-2018 15:07:49 Acet # C Exp Date **/** Card Type MC Name: CUMMINGS/GREGORY.
Trace # Inv. # Auth # RRN
Sale \$13.50
TOTAL * \$13.50
00 APPROVED-THANK YOU ++++++++++++++++++++++++++++++++++++

# AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
	Chief Zone Officer, North	Westlock	\$ 119.00									
GREGORY	Zone					-	-				-	
Expense Date	Business reason		Expense	Expense Type	Amount	From	То	Justification	# of	# of	Attendee	Trip
			Location			Location	Location		days	Attendees	Name(s)	Distance
4/23/2018	Lakeland HAC Municipal Forur	n		Meals Per Diem	\$ 24.00			Dinner \$24.00	1			
			Zone									
4/24/2018	Lakeland HAC Municipal Forur	n	AB - North	Meals Per Diem	\$ 23.50			Bfast \$10.50	1			
			Zone					Lunch \$13.00				
5/14/2018	AMH ED Interviews		AB - North	Meals Per Diem	\$ 24.00			Dinner \$24.00	1			
			Zone									
5/15/2018	AMH ED Interviews		AB - North	Meals Per Diem	\$ 47.50			Bfast \$10.50	1			
			Zone					Lunch \$13.00				
								Dinner \$24.00				
Approver(s) fo	or the claim	Approval S	tatus	Approval Date	ĺ			•	· · · ·			<u>.                                    </u>
GORDON, DEB	SORAH A	Approve		24-May-18	1							
L					l							



# **Expense Report Direct Bill Summary**

# Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

# **Expenses Paid Directly to Third Party Vendors:**

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS. Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

# **Direct Bill Report**

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period:

Name :         Gregory Cummings         Reporting Period for the Month of :         May-18	
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YES

DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid		
19-Apr-2018	Direct Billing	Airline Ticket	Flight to Grande Prairie for May 15th ED Interviews (Air Canada Ticket	Marlin Travel	408.96		
16-May-2018	Direct Billing	Airline Ticket	Flight to Calgary for Connect Care (Air Canada Ticket	Marlin Travel	229.96		
22-Feb-2018	Direct Billing	Airline Ticket	Flight from Grande Prairie to Edmonton for MH Meetings and Site Tours (Air Canada Ticket	Marlin Travel	273.13		
Total Paid in the Month							



# ALBERTA HEALTH SERVICES Trip #: ALBERTA HEALTH SERVICES Booking Date: 19 Apr 18 10030 - 107 STREET Client: Agent: EDMONTON AB Agents email: Image: Client: T5J 3E4 File Locator: Image: Client:

# PASSENGERS: MR GREGORY CUMMINGS

Invoice

REFERENCE/ DESCRI	IPTION			FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL	
AIR CANADA Ticket	#			344.00	0.00	\$0.00	64.96	0.00	408.96	CAD
			Total:	344.00	0.00	0.00	64.96	0.00	408.96	CAD
PAYMENTS	Invoice #	Payment Date	Card Holder		Form of	f Payment			Amount	
		04/19/2018							408.96	CAD
							Total Pa	ayment:	408.96	CAD
					Ba	alance Du	e CAD Cu	rrency	0.00	CAD
				Total GS	т	0.00	Tota	al HST	\$0.00	
CORPORATE UNIT 10 BOOKING METHOD N										

REASON FOR TRAVEL AMD ED INTERVIEWS

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4	Trip #: Booking Date: Client: Agent: Agents email: File Locator:	19 Apr 18 . @MARLINTRAVEL.CA

# **MY ITINERARY**

Passengers	Citizenship	Required Travel Documents
GREGORY CUMMINGS	Not Specified	Not Specified
All passengers need to ensure that correct d	ocumentation requirements ar	e met for entry to the applicable destinations as
well as for their return to Canada		



Passengers: GREGORY	CUMMING	S		Booking Date: File Locator/Ticket #:	19 Apr 18	
<b>Airline</b> AIR CANADA	Flight 08365	From EDMONTON INTL 14 May 18 2:45PM	Terminal	<b>To</b> GRANDE PRAIRIE 14 May 18 3:57PM	Class/Seat H/	Stops
AIR CANADA	08366	GRANDE PRAIRIE 15 May 18 4:20PM		EDMONTON INTL 15 May 18 5:29PM	A/	



File Locator:	ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4	Trip #: Booking Date: 30 May 18 Client: Agent:
		File Locator:

### PASSENGERS: MR GREGORY CUMMINGS

Invoice

REFERENCE/ DESC	RIPTION			FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
VISION PERCY HU VENDOR-AIR Con	JNT-INTERCOMPAN	١Y		155.00	0.00	\$0.00	74.96	0.00	229.96 C
			Total:	155.00	0.00	0.00	74.96	0.00	229.96 C
PAYMENTS	Invoice #	Payment Date	Card Holder		Form o	f Payment			Amount
		05/16/2018							0.00 CA 229.96 CA
							Total Pa	ayment:	229.96 CA
					В	alance Du	e CAD Cu	rrency	0.00 C
				Total GS	т	0.00	Tota	al HST	\$0.00
CORPORATE UNIT BOOKING METHOD REASON FOR TRAN	NUTRAVEL	RE							

ALBERTA HEA	ALTH SERVICES			Trip #:	
ALBERTA HEA	ALTH SERVICES			Booking Date:	30 May 18
10030 - 107 S <sup>-</sup>	TREET			Client:	
EDMONTON A	AB			Agent:	
T5J 3E4					
100 021					
				File Locator:	
Passengers		Citizenship		Travel Documents	
GREGORY CL	JMMINGS	Not Specified	Not Specif	ied	
	need to ensure that corr return to Canada	ect documentation requirements are	e met for entry to	the applicable destinati	ons as
<b>Р</b> А	IR				
				Booking Date:	16 Mov 19
Desservers	GREGORY CUMMING	29		File Locator/Tick	16 May 18
Passengers:	GREGORT COMMINING			File Locator/ fick	let #:
Airline	Flight	From	Terminal To		Class/Seat Stops
AIR CANADA	08169	EDMONTON INTL		LGARY INTL	A/
	00109	18 Jun 18 5:05PM		Jun 18 6:02PM	, ,
			10		
A	IR				
				Booking Date:	16 May 18
Passengers:	GREGORY CUMMING	S		File Locator/Tick	
Airline	Flight	From	Terminal To		Class/Seat Stops
AIR CANADA	08150	CALGARY INTL		MONTON INTL	A/
	00100	20 Jun 18 3:40PM		Jun 18 4:30PM	
			=•		



# ALBERTA HEALTH SERVICES Trip #: ALBERTA HEALTH SERVICES Booking Date: 22 Feb 18 10030 - 107 STREET Client: EDMONTON AB Agents MARLINTRAVEL.CA T5J 3E4 File Locator: File Locator:

# PASSENGERS: MR GREGORY CUMMINGS

Invoice

REFERENCE/ DESCRIP	TION			FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticket #				233.00	13.01	\$0.00	27.12	0.00	273.13 CA
			Total:	233.00	13.01	0.00	27.12	0.00	273.13 CA
PAYMENTS	Invoice #	Payment Date	Card Holder		Form o	f Payment			Amount
		02/19/2018							273.13 CAI
							Total Pa	ayment:	273.13 CAI
					В	alance Du	e CAD Cu	rrency	0.00 CA
				Total GS	т	13.01	Tota	al HST	\$0.00
CORPORATE UNIT 101 BOOKING METHOD NU									

REASON FOR TRAVEL MH MEETING AND SITE TOURS

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4		Trip #: Booking Date: Client: Agent: Agents email:	22 Feb 18	@MARLINTRAVEL.C	>A
		File Locator:			
MY ITINERARY					
Passengers GREGORY CUMMINGS	Citizenship Not Specified	Required Travel Documents Not Specified			
All passengers need to ensure that correct docur well as for their return to Canada	mentation requirements are	e met for entry to the applicable destinati	ons as		
AIR					
Passengers: GREGORY CUMMINGS		Booking Date: File Locator/Tick		9 Feb 18	

Airline	Flight	From	Terminal	То	Class/Seat	Stops
AIR CANADA	08364	GRANDE PRAIRIE		EDMONTON INTL	V/	
		21 Feb 18 9:10AM		21 Feb 18 10:18AM		