

AHS Board and Executive Expense Report

Name Dr. Francois Belanger
Title VP, Quality & Chief Medical Officer
Location Calgary

Expenses submitted during the month of January 2019

Travel (1)										
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Jan-19	P-Card	Meetings	291				291			
Jan-19	Expense Claim	Meetings		177		210	387			
Jan-19	Direct Billing	Meetings	1,121				1,121			
Total			\$ 1,412	\$ 177	\$ -	\$ 210	\$ 1,799	\$ -	\$ -	\$ -

Total for the Month \$ 1,799

Maximum daily single meal expense claimed in the month \$ 24
 Maximum daily base hotel rate claimed in the month \$ -
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
BELANGER, FRANCOIS	VP Quality & Chief Medical Officer	Calgary	\$ 290.98								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
1/15/2019	Flight from YEG to YYC - ELT, AMA Meeting with DM, CPSA/AHS in person meeting	AB - Other Zones	Airfare	\$ 290.98	AB - Other Zones	AB - Local	Original flight with AC from YEG to YYC was cancelled due to weather. Return flight re-booked at Airport with WestJet. Reasonable effort was made to obtain receipt. Attestation with CEO signature attached.	1			
Approver(s) for the claim		Approval Status	Approval Date								
YIU, VERNA		Approve	17-Apr-19								



April 11, 2019

I, Dr. Francois Belanger, attest that the travel expense listed below was incurred related to AHS business and has not previously been claimed. The receipt has been lost and reasonable steps have been taken to obtain a copy of the original receipt.

I, Dr. Verna Yiu, acknowledge that this is non-compliant as per Travel, Hospitality, and Working Session Expenses – Approval, Reimbursement, and Disclosure (#1122) section 10.4 due to dollar amount being over \$200. However reasonable steps have been taken to obtain the receipt. This missing receipt attestation can be used in place of the Westjet receipt dated January 15, 2019 for \$290.98.

January 15, 2019

WestJet \$290.98

Flight with Air Canada was cancelled due to weather. Re-booked flight at airport with WestJet. Unfortunately, did not retain ticket/receipt for expense claim. Was on line with WestJet for 1 hour, answered required questions to travel/booking, WestJet was unable to provide the receipt.

A handwritten signature in black ink, appearing to read 'Francois P. Belanger', written over a horizontal line.

Francois P. Belanger, MD, FRCPC
Vice President and Chief Medical Officer
Alberta Health Services

A handwritten signature in black ink, appearing to read 'Verna Yiu', written over a horizontal line.

Dr. Verna Yiu
Chief Executive Officer
Alberta Health Services

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance	
BELANGER, FRANCOIS	VP Quality & Chief Medical Officer	Calgary	\$ 387.08									
1/7/2019	Travel to Grande Prairie and Edmonton - NZ ZMD Search and Selection, ELT, Meeting at Legislature		Mileage-Local-Home Zone	\$ 29.29	Southport Tower	YYC Airport (round trip)		2			29	
1/7/2019	Meals for January 7-8 to attend NZ ZMD Search and Selection, ELT, BELT, meeting at Legislature	AB - Other Zones	Meals Per Diem	\$ 10.50				1				
1/8/2019	Meals for January 7-8 to attend NZ ZMD Search and Selection, ELT, BELT, meeting at Legislature	AB - Other Zones	Meals Per Diem	\$ 10.50				1				
1/10/2019	Travel from Fort Calgary to SPTT - attended ZMAC presentation on Calgary Zone Quality		Mileage-Local-Home Zone	\$ 5.05	Fort Calgary	Southport Tower (one way)		1			10	
1/13/2019	Travel to YEG to attend AMA Meeting with DM, ELT, R. Slepik Meeting/dinner		Mileage-Local-Home Zone	\$ 29.29	Southport Tower	YYC Airport (round trip)		3			19.3	
1/14/2019	Meals in Edmonton for January 13-15 AMA Meeting with DM, ELT, BELT, R. Slepik meeting/dinner	AB - Other Zones	Meals Per Diem	\$ 34.50				1				
1/15/2019	Meals in Edmonton for January 13-15 AMA Meeting with DM, ELT, BELT, R. Slepik meeting/dinner	AB - Other Zones	Meals Per Diem	\$ 10.50				1				
1/17/2019	Travel to YEG to attend CC Kick Off, AH/AHS CIS Meeting		Mileage-Local-Home Zone	\$ 29.29	Southport Tower	YYC Airport (round trip)		2			29	
1/17/2019	Meals in Edmonton for January 17-18 attend CC Kick Off, AH/AHS CIS Meeting	AB - Other Zones	Meals Per Diem	\$ 34.50				1				
1/18/2019	Meals in Edmonton for January 17-18 attend CC Kick Off, AH/AHS CIS Meeting	AB - Other Zones	Meals Per Diem	\$ 10.50				1				
1/24/2019	Travel from Airport to SPTT - Attend Long Service Recognition Lunch		Mileage-Local-Home Zone	\$ 29.29	Airport Marriott	Southport Tower (round trip)		1			58	
1/24/2019	Travel to YEG to attend AH/AHS CIS Workshop		Mileage-Local-Home Zone	\$ 29.29	Southport Tower	YYC Airport (round trip)		2			29	
1/25/2019	Meal in Edmonton for January 24-26 AH/AHS CIS Workshop	AB - Other Zones	Meals Per Diem	\$ 10.50				1				
1/26/2019	Meal in Edmonton for January 24-26 AH/AHS CIS Workshop	AB - Other Zones	Meals Per Diem	\$ 24.00				1				

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
BELANGER, FRANCOIS	VP Quality & Chief Medical Officer	Calgary	\$ 387.08									
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance	
1/28/2019	Travel to YEG to attend Executive Education Graduation and Launch, ELT, BELT		Mileage-Local-Home Zone	\$ 29.29	Southport Tower	YYC Airport (round trip)		1			58	
1/28/2019	Meals in Edmonton for January 28-29 attend Executive Education Grad and Launch, ELT, BELT	AB - Other Zones	Meals Per Diem	\$ 10.50				1				
1/29/2019	Meals in Edmonton for January 28-29 attend Executive Education Grad and Launch, ELT, BELT	AB - Other Zones	Meals Per Diem	\$ 10.50				1				
1/31/2019	Travel to YEG to attend Board Meetig (Connect Care and PFAG Items)		Mileage-Local-Home Zone	\$ 29.29	Southport Tower	YYC Airport (round trip)		1			58	
1/31/2019	Meals in Edmonton for January 31 attend Board Meeting (Connect Care and PFAG items)	AB - Other Zones	Meals Per Diem	\$ 10.50				1				
Approver(s) for the claim		Approval Status		Approval Date								
YIU, VERNA		Approve		23-Apr-19								

Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

Name :	Reporting Period for the Month of : Jan-19
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
7-Jan-2019	Direct Billing	Airline Ticket	Flight from Grande Prairie to Edmonton. Attend ELT, BELT, Meeting at Legislature	Marlin Travel	429.01
7-Jan-2019	Direct Billing	Airline Ticket	Fee to secure seat on flight from GP to YEG	Marlin Travel	23.10
16-Dec-2018	Direct Billing	Airline Ticket	Flight from YYC to YEG attend in person CC Meeting, ELT, BELT	Marlin Travel	446.66
16-Dec-2018	Direct Billing	Airline Ticket	Fee to secure seat on flight from YYC to YEG	Marlin Travel	23.10
8jan209	Direct Billing	Airline Ticket	Return flight from YEG to YYC, attending ELT, BELT, Meeting at Legislature	Marlin Travel	199.42
Total Paid in the Month					\$ 1,121.29

Jan 2019

From: tripinfo@visiontravel.ca
Sent: Friday, December 14, 2018 4:04 PM
To: [REDACTED]
Subject: Invoice and Itinerary for BELANGER/FRANCOIS P DR - 07January19 - Vision Travel
Locator: [REDACTED]

Follow Up Flag: Follow up
Flag Status: Flagged



Vision Travel DT Ontario-West Inc
, , Canada,
www.visiontravel.ca
GST Reg : 723782728 RT 0001

Invoice/Itinerary

Invoice: [REDACTED] Agency Ref.: [REDACTED] Customer Number: [REDACTED]
Issued: 14 December 2018 Sales Person: [REDACTED] Customer Ref.: [REDACTED]

ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Passenger(s): BELANGER/FRANCOIS P DR

Disclaimer: It is your responsibility to carefully review this itinerary immediately upon receipt and notify us if there are any discrepancies.

AIR - Monday, January 7 2019		Add To Calendar
Air Canada Flight AC8475 Economy Class		
Depart	Calgary, Alberta Weather Calgary International Airport 07:05 AM Monday, January 7 2019	Arrive Grande Prairie, Alberta Weather Grande Prairie Municipal Airport 08:46 AM Monday, January 7 2019
Duration:	1 hour(s) and 41 minute(s) Non-stop	
Status:	Confirmed - Air Canada Booking Reference: [REDACTED]	
Operated By:	AIR CANADA EXPRESS - JAZZ	
FF Number:	[REDACTED] - BELANGER/FRANCOIS P DR - please reconfirm at check-in	
Online Check In:	Available 24 hours prior - click here	
E Upgrade:	For Eligible Flight - Aeroplan Members click here	
Remarks:	PLEASE CHECK IN WITH AIR CANADA EXPRESS - JAZZ	

AIR - Monday, January 7 2019

[Add To Calendar](#)

Air Canada Flight AC8368 Economy Class

Depart	Grande Prairie, Alberta Weather	Arrive	Edmonton, Alberta Weather
	Grande Prairie Municipal Airport		Edmonton International Airport
	07:10 PM Monday, January 7 2019		08:19 PM Monday, January 7 2019

Duration: 1 hour(s) and 9 minute(s) Non-stop
Status: Confirmed - Air Canada Booking Reference: [REDACTED]
Operated By: AIR CANADA EXPRESS - JAZZ
FF Number: [REDACTED] - BELANGER/FRANCOIS P DR - please reconfirm at check-in
Online Check In: Available 24 hours prior - [click here](#)

Remarks: PLEASE CHECK IN WITH AIR CANADA EXPRESS - JAZZ

MISCELLANEOUS - Saturday, June 1 2019

Great Plains Airlines

Depart: Edmonton International Airport, Canada [Weather](#)
 12:00 AM Saturday, June 1 2019
Passive Miscellaneous Info: -**PNR RETENTION**

Invoice Details

Transaction	Document / Booking Number	Base Fare	Other Tax	GST/HST	QST	Total
Invoice Number:	[REDACTED]					
Vendor AC Domestic Air	[REDACTED]	364.05	64.96	0.00	0.00	429.01
Misc Air Charges	[REDACTED]	23.10	0.00	0.00	0.00	23.10
				Billed to: [REDACTED]		
				Billed to: [REDACTED]		
	Totals:	387.15	64.96	0.00	0.00	452.11
				Total Credit Card Billing:		452.11
				Balance Due:		0.00

Jan 2019

From: [REDACTED]@visiontravel.ca>
Sent: Friday, January 18, 2019 2:15 PM
To: [REDACTED]
Cc: [REDACTED]
Subject: FW: Summary Invoice for BELANGER/FRANCOIS P DR - 16December18 - Locator: [REDACTED]
Follow Up Flag: Follow up
Flag Status: Completed

Hi Paulina,

Here is the invoice for Dr Francois Belanger's Dec 16 trip.

Thank you,

[REDACTED]
Junior Travel Consultant
Vision Travel Solutions
9929-108 St, Edmonton, Alberta, T5K 1G8

Office: 780-425-8611 ext. 1778
Toll-Free: 1-888-425-8611
North America After Hours Desk Vision 24: 1-888-700-6063
Global After Hours Desk Vision 24: 1-514-855-4263

[REDACTED]@visiontravel.ca
www.visiontravel.ca

Please note that all quotes and prices are subject to availability and may change. No price or availability is guaranteed until the time of booking.

Our After Hours Desk is changing! As of January 1, after hours assistance will be available through Vision 24. Should you require after hours assistance, please call 1-888-700-6063 from North America, or 1-514-855-4263 globally.

Vision
A DIRECT TRAVEL® COMPANY



**PREFERRED
PARTNER**

From: tripinfo@visiontravel.ca <tripinfo@visiontravel.ca>
Sent: January-18-19 2:13 PM
To: [REDACTED]@visiontravel.ca>
Subject: Summary Invoice for BELANGER/FRANCOIS P DR - 16December18 - Locator [REDACTED]



A DIRECT TRAVEL® COMPANY

Invoice

Invoice:
Issued:

Customer Number: [REDACTED]
Sales Person:

Customer Ref.:

Passenger(s): BELANGER/FRANCOIS P DR

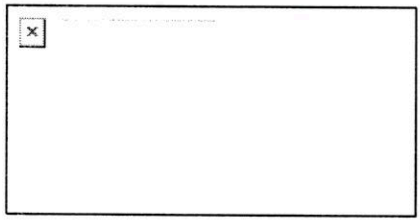
Please check your on-line itinerary for any schedule changes or other updates - [Click Here](#)

Invoice Details						
Transaction	Document / Booking Number	Base Fare	Other Tax	GST/HST	QST	Total
Invoice Number	[REDACTED]					
Vendor AC Domestic Air	[REDACTED]	371.70	74.96	0.00	0.00	446.66
Misc Air Charges	[REDACTED]	23.10	0.00	0.00	0.00	23.10
				Billed to: [REDACTED]		
				Billed to: [REDACTED]		
	Totals:	394.80	74.96	0.00	0.00	469.76
				Total Credit Card Billing:		469.76
				Balance Due:		0.00

Jan 2019

From: [redacted]@visiontravel.ca>
Sent: Friday, April 26, 2019 3:12 PM
To: [redacted]
Subject: FW: Invoice and Itinerary for BELANGER/FRANCOIS P DR - 08January19 - Vision Travel Locato [redacted]

Caution - This email came from an external address and may contain unsafe content. Ensure you trust this sender before opening attachments or clicking any links in this message.



Vision Travel DT Ontario-West Inc
,, Canada,
www.visiontravel.ca
GST Reg : 723782728 RT 0001

Invoice/Itinerary

Invoice [redacted] Agency Ref.: [redacted] Customer Number: [redacted]
Issued: 22 December 2019 Sales Person: [redacted] Customer Ref.: [redacted]

ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Passenger(s): BELANGER/FRANCOIS P DR

Disclaimer: It is your responsibility to carefully review this itinerary immediately upon receipt and notify us if there are any discrepancies.

AIR - Tuesday, January 8 2019 (Flown)		Add To Calendar
Air Canada Flight AC8157 Economy Class		
Depart	Edmonton, Alberta Weather Edmonton International Airport 06:25 PM Tuesday, January 8 2019	Arrive Calgary, Alberta Weather Calgary International Airport 07:26 PM Tuesday, January 8 2019
Duration:	1 hour(s) and 1 minute(s) Non-stop	
Status:	Confirmed - Air Canada Booking Reference: [redacted]	
FF Number:	[redacted] - BELANGER/FRANCOIS P DR - please reconfirm at check-in	
Online Check In:	Available 24 hours prior - click here	
E Upgrade:	For Eligible Flight - Aeroplan Members click here	
Remarks:	SEAT 3C - BELANGER/FRANCOIS P DR PLEASE CHECK IN WITH AIR CANADA EXPRESS - JAZZ	

Invoice Details

Transaction	Document / Booking Number	Base Fare	Other Tax	GST/HST	QST	Total
Invoice Number:						
Vendor AC AIR CANADA		161.94	37.48	0.00	0.00	199.42
				Billed to:		
		Totals:	161.94	37.48	0.00	0.00
				Total Credit Card Billing:		199.42
				Balance Due:		0.00