

Official Administrator and Executive Expense Report

Name Dr. Francois Belanger
Title Vice President & Medical Director, Southern Alberta
Location Calgary
 Expenses submitted during the month of June 2014

Travel (1)										
Date	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Jun-14	P-Card	Various Meetings	2,514			819	3,333			
Jun-14	Expense Claim	Various Meetings				199	199			
Total			\$ 2,514	\$ -	\$ -	\$ 1,018	\$ 3,532	\$ -	\$ -	\$ -

Total for the Month \$ 3,532

Maximum daily single meal expense claimed in the month \$ -
 Maximum daily base hotel rate claimed in the month \$ -
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

Instruction:

- Attached ALL original detailed receipts and supporting documents in the same order as it appears on this statement
- Cardholder AND Approver's signatures required where indicated below

<u>BELANGER, FRANCOIS</u> Cardholder's Name	<u>SOUTH, MEDICAL DIRECTOR &</u> Cardholder's Position/Title	Billing Reporting Period:	<u>20/06/2014</u>
<u>OFFICE OF THE CMO</u> Cardholder's Dept	<u>SOUTHPORT</u> Cardholder's Site/Location	Total Statement Amount:	<u>\$3,333.00</u>
<u>FRANCOIS.BELANGER@ALBERTAHEALTHSERVICES.CA</u> Cardholder's e-mail address		Last 6 digits of the P-Card # XXXXXXXXXX	

Statement of Transactions

Transaction Date	Trans ID	Merchant Name & Description	Trans Original Amount	Currency	Trans Amount	GST	Freight	Description
21/05/2014	352844659	AIR CAN 0142134723109, AIR CANADA	222.73	CAD	222.73	00		00 May 27 Exec Leadership Team Mtg YYC to YEG
21/05/2014	352844660	AIR CAN 0142134723268, AIR CANADA	217.48	CAD	217.48	00		00 May 27 Exec Leadership Team Mtg YEG to YYC
22/05/2014	352844657	PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43		00 April 15 Executive Leadership Team Mtg - Taxi YEG to SSP
22/05/2014	352844658	PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43		00 Apr 15 Exec Leadership Team Mtg Taxi SSP to YEG
23/05/2014	352999199	PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43		00 May 8 AHS/Covenant Mtg (Edm) Taxi YEG to SSP
23/05/2014	352999200	PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43		00 May 8 AHS/Covenant Mtg (Edmonton) Taxi SSP to YEG
23/05/2014	352999201	PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43		00 May 11 Accreditation Mtg (Edmonton) Taxi YEG to Matrix
23/05/2014	352999202	PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43		00 May 11 Accreditation Mtg (Edmonton) Taxi Matrix to YEG
23/05/2014	353086794	AIR CAN 0142134799300, AIR CANADA	210.13	CAD	210.13	00		00 May 29 RBB Acute Care Workshop YYC to YEG (cancelled and credit issued)
23/05/2014	353086795	AIR CAN 0142134799569, AIR CANADA	217.48	CAD	217.48	00		00 May 29 RBB Acute Care Workshop YEG to YYC (cancelled and credit issued)
23/05/2014	353086796	AIR CAN 0142134808141, AIR CANADA	226.93	CAD	226.93	00		00 June 6 CMO Off-site mtg YEG to YYC (cancelled and credit issued)
23/05/2014	353086797	AIR CAN 0142134799306, AIR CANADA	18.90	CAD	18.90	00		00 May 29 RBB Acute Care Workshop YYC to YEG seat selection (cancelled and credit issued)
27/05/2014	353343567	WESTJET 8382198535410, Westjet Airlines	210.13	CAD	210.13	00		00 June 5 CMO Off-Site Mtg YYC to YEG (cancelled and credit issued)
29/05/2014	353555370	PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43		00 May 27 Exec Leadership Team Mtg (Edmonton) Taxi YEG to SSP
29/05/2014	353555371	PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43		00 May 27 Exec Leadership Team Mtg (Edmonton) Taxi SSP to YEG
02/06/2014	354153185	THE CALGARY AIRPORT AU, AUTOMOBILE PARKING LOTS AND	27.30	CAD	27.30	00		00 June 2 Patient Centred Care Strategy Steering Co - Parking at YYC
05/06/2014	354361766	WESTJET 8380615298331, Westjet Airlines	5.28	CAD	5.28	00		00 June 10 Exec Leadership Team Mtg YYC to YEG (credit used - change fee and seat selection)
05/06/2014	354361767	WESTJET 8380615299442, Westjet Airlines	5.28	CAD	5.28	00		00 June 13 AACHT Mtg (Edmonton) YEG to YYC Airfare and Seat Selection
05/06/2014	354361768	WESTJET 8380615301828, Westjet Airlines	5.28	CAD	5.28	00		00 June 13 AACHT Mtg (Edmonton) YYC to YEG Airfare and Seat Selection
05/06/2014	354361769	WESTJET 8382198760800, Westjet Airlines	91.38	CAD	91.38	00		00 June 10 Exec Leadership Team Mtg YYC to YEG Credit used - Change fee and seat selection
05/06/2014	354361770	WESTJET 8382199764026, Westjet Airlines	221.68	CAD	221.68	00		00 June 13 AACHT Mtg (Edmonton) YYC to YEG Airfare and Seat Selection
05/06/2014	354361771	WESTJET 8382198769358, Westjet Airlines	216.43	CAD	216.43	00		00 June 13 AACHT Mtg (Edmonton) YEG to YYC Airfare and Seat Selection
05/06/2014	354646294	AIR CAN 0142135295213, AIR CANADA	52.50	CAD	52.50	00		00 June 10 Exec Leadership Team Mtg YEG to YYC Credit used (difference in fare and change fee)

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24	05/06/2014	354646295	AIR CAN 0142135295213, AIR CANADA	16.58	CAD	✓	16.58	.00	00 June 10 Exec Leadership Team Mtg YEG to YYC Credit used (difference in fare and change fee)
25	12/06/2014	355094350	PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	✓	72.00	3.43	00 June 2 Patient Centred Care Strategic Sitering Co Taxi YEG to SSP
26	12/06/2014	355094351	PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	✓	72.00	3.43	00 June 10 Exec Leadership Team Mtg Taxi YEG to SSP
27	12/06/2014	355094352	PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	✓	72.00	3.43	00 June 10 Exec Leadership Team Mtg Taxi SSP to YEG
28	12/03/2014	355094353	WESTJET 8380815361934, Westjet Airlines	5.25	CAD	✓	5.25	.00	00 June 17 Exec Leadership Team Mtg YYC to YEG (fare and seat selection)
29	12/06/2014	355094354	WESTJET 8382198914723, Westjet Airlines	210.13	CAD	✓	210.13	.00	00 June 17 Exec Leadership Team Mtg YYC to YEG (fare and seat selection)
30	12/06/2014	355372117	AIR CAN 0142135546868, AIR CANADA	52.50	CAD	✓	52.50	.00	00 June 17 Senior Leadership Team Mtg YEG to YYC Credit used (change fee)
31	17/06/2014	355807114	AIR CAN 0142135741048, AIR CANADA	210.13	CAD	✓	210.13	.00	00 June 24 RBB Desired state Workshop #3 YYC to YEG Airfare and seat selection
32	17/06/2014	355807115	AIR CAN 0142135741048, AIR CANADA	18.90	CAD	✓	18.90	.00	00 June 24 RBB Desired state workshop #3 YYC to YEG Airfare and seat selection
33	18/06/2014	355807116	AIR CAN 0142135785083, AIR CANADA	78.75	CAD	✓	78.75	.00	00 June 24 RBB Desired state workshop #3 YEG to YYC Credit used (Change fee)

Signatures

Cardholder Designate (if Applicable)

By signing this statement

- I hereby certify that I have reviewed and reconciled this statement in BMO Online to the best of my ability in accordance to AHS Corporate Policies, Program User Guide and Training. I have allocated the transaction(s) to the proper cost centre.

Diane Beauvais-Bishop
Name of Cardholder Designate

Exec Admin Coord
Cardholder Designate Position/Title

[Signature]
Signature of Cardholder Designate

June 24, 2014
Date of Signature

Cardholder

By signing this statement

- I attest that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy.
- I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously charged by me or on my behalf from Alberta Health Services or any other Organization. A personal cheque for any personal expenses inadvertently charged is attached.
- I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided.

BELANGER, FRANCOIS
Name of Cardholder

SOUTH, MEDICAL DIRECTOR &
Cardholder Position/Title

[Signature]
Signature of Cardholder

June 24/14
Date of Signature

Approver Designate (if Applicable)

By signing this statement

- I attest that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy.
- I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously charged by the claimant or on their behalf from Alberta Health Services or any other Organization. A personal cheque for personal expenses inadvertently charged has been obtained.
- I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided.

Susan Rest
Name of Approver Designate

Executive Assistant
Approver Designate Position/Title

[Signature]
Signature of Approver Designate

June 26, 2014
Date of Signature

Approver

By signing this statement

- I attest that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy.
- I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously charged by the claimant or on their behalf from Alberta Health Services or any other Organization. A personal cheque for personal expenses inadvertently charged has been obtained.
- I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided.

Deborah Rhodes
Name of Approver

VP Corp Services, CFO (Acting)
Approver Position/Title

[Signature]
Signature of Approver

July 3/14
Date of Signature

Submit approved statement with attachments to Accounts Payable:

Attach:

- Original (or scanned) itemized receipts with documented business reasons including names of participants where required
- Signed Cardholder Statement Report (or copies of electronic signatures if signatures are not on report) And where applicable:
- Copies of pre-approvals for travel
- Personal cheque payable to "Alberta Health Services"
- Return, refund and/or credit receipts
- Disputes letter
- Business reasons for travel require detailed descriptions – include where travelled to, who attended (if meal), why travel was necessary and detailed explanation of reason.

Address:

Alberta Health Services
Accounts Payable
7th Street Plaza
10th Floor, North Tower, 10030-107 Street
Edmonton, AB T5J 3E4

Accounts Payable only:

Reference #: _____

Reviewed by: _____

Date: _____

(L)

May 27
Executive Leadership Team meeting
YYC to YEG

Diane Beauvais-Bishop

From: Air Canada [confirmation@aircanada.ca]
Sent: May 21, 2014 5:52 PM
To: Diane Beauvais-Bishop
Subject: Air Canada - 27-May: Calgary - Edmonton (booking ref [REDACTED] - seat selected

***** PLEASE DO NOT REPLY TO THIS E-MAIL *****



Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check-in kiosk.



Hotels in Edmonton

From (per night)	From (per night)	From (per night)	Why book your hotel stay at aircanada.com?
\$139 CAD	\$329 CAD	\$111 CAD	<ul style="list-style-type: none"> Lowest price guaranteed Great choice of hotels Aeroplan Mile offer exclusive to aircanada.com
Coast Edmonton Plaza Hotel:	The Fairmont Hotel Macdonald:	Comfort Inn & Suites:	

Hotels provided by WWTMS.



Want travel insurance? Protect yourself and your family against unforeseen circumstances.

Need a car in Edmonton? Great rates and additional Aeroplan Miles.

Booking Information

Booking Reference: [REDACTED]	Customer Care Air Canada 1-888-247-2262 Flight Arrivals and Departures 1-888-422-7533
Electronic Ticketing confirmed. This is your official Itinerary/receipt. Main Contact: Mr Francois Belanger francois.belanger@albertahealthservices.ca Mobile: [REDACTED] Home: [REDACTED] Work: [REDACTED]	
Online Services Manage my booking online (view/change my booking; select seats*). Select Seats	

Maple Leaf Lounge | Meal Vouchers | On My Way

Alert me of flight status changes directly to my mobile phone or email.

Flight Arrivals & Departures - check online if my flight is on time.

Check-in online and print my boarding pass.

* Can my booking be changed online?

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8130 ¹	Calgary (YYC) Tue 27-May 2014 06:00	Edmonton, Edmonton Int'l (YEG) Tue 27-May 2014 06:51	0	0hr51	DM3	Flex, W	

Operated by:

¹ Air Canada Express - Jazz

Passenger Information

1: Mr Francois Belanger : Adult (16+), Ticket Number: [REDACTED]

Air Canada -
Aeroplan :

Meal Preference : **None**

Payment Card:

Special Needs: **None**

Seat Selection:

AC8130 2D

Purchase Summary

Fare Summary

Passenger Type

Adult

Air Transportation Charges

Departing Flight - Flex

163.00

Surcharges

12.00

Taxes, Fees and Charges

Canada Airport Improvement Fee

30.00

Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)

10.61

Air Travellers Security Charge (ATSC)

7.12

Total airfare and taxes before options (per passenger)

222.73

Number of passengers

1

Travel Insurance (declined)

0.00

Grand Total - Canadian dollars

\$222.73

Payment Information

Credit/Debit Card [REDACTED] - Amount paid: **\$222.73**

The following charges (tax inclusive) will appear on your credit or debit card statement:

Air Canada: \$222.73 (Airfare - per ticket)

Ticket number(s): [REDACTED]

Fare Rules

Departing Flight Calgary (YYC) To Edmonton (YEG) - Flex

2

Diane Beauvais-Bishop

May 27
Executive Leadership Team meeting
YEG to YYC

From: Air Canada [confirmation@aircanada.ca]
Sent: May 21, 2014 5:56 PM
To: Diane Beauvais-Bishop
Subject: Air Canada - 27-May: Edmonton - Calgary (booking ref: [REDACTED]) - seat selected

***** PLEASE DO NOT REPLY TO THIS E-MAIL *****



Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check-in kiosk.



Hotels in Calgary

From (per night)	From (per night)	From (per night)	Why book your hotel stay at aircanada.com?
\$157 CAD	\$249 CAD	\$139 CAD	<ul style="list-style-type: none"> Lowest price guaranteed Great choice of hotels Aeroplan Mile offer exclusive to aircanada.com
Acclaim Hotel Calgary Airport:	Delta Calgary Airport:	BEST WESTERN Airport Inn:	

Hotels provided by WWTMS.



Want travel insurance? Protect yourself and your family against unforeseen circumstances.

Need a car in Calgary? Great rates and additional Aeroplan Miles.

Booking Information

Booking Reference: [REDACTED]

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Main Contact:
Mr Francois Belanger
francois.belanger@albertahealthservices.ca
Mobile: [REDACTED]
Home: [REDACTED]
Work: [REDACTED]

Customer Care
Air Canada
1-888-247-2262
Flight Arrivals and Departures
1-888-422-7533

Online Services
Manage my booking online (view/change my booking; select seats*).
Select Seats

Maple Leaf Lounge | Meal Vouchers | On My Way

Alert me of flight status changes directly to my mobile phone or email.

Flight Arrivals & Departures - check online if my flight is on time.

Check-in online and print my boarding pass.

* Can my booking be changed online?

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8153 ¹	Edmonton, Edmonton Int'l (YEG) Tue 27-May 2014 18:00	Calgary (YYC) Tue 27-May 2014 18:50	0	0hr50	DH4	Flex, W	

Operated by:

¹ Air Canada Express - Jazz

Passenger Information

1: Mr Francois Belanger : Adult (16+), Ticket Number: [REDACTED]

Air Canada -
Aeroplan : [REDACTED]

Meal Preference : None

Payment Card: [REDACTED]

Special Needs: None

Seat Selection: AC8153 3D

Purchase Summary

Fare Summary

Passenger Type

Adult

Air Transportation Charges

Departing Flight - Flex

163.00

Surcharges

12.00

Taxes, Fees and Charges

Canada Airport Improvement Fee

25.00

Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)

10.36

Air Travellers Security Charge (ATSC)

7.12

Total airfare and taxes before options (per passenger)

217.48

Number of passengers

1

Travel Insurance (declined)

0.00

Grand Total - Canadian dollars

\$217.48

② ✓

Payment Information

Credit/Debit Card [REDACTED] - Amount paid: \$217.48

The following charges (tax inclusive) will appear on your credit or debit card statement:

Air Canada: \$217.48 (Airfare - per ticket)

Ticket number(s): [REDACTED]

Fare Rules

Departing Flight Edmonton (YEG) To Calgary (YYC) - Flex

April 15
Executive Leadership Team meeting
Taxi SSP to YEG

4

DR. BELANDIER &
BRENDA HUBANO.
SSP > YEG ✓
APRIL 15 2014 ✓
PRESTIGE TRANSPORTATION
16135 31 Avenue NW
Edmonton AB T6H-1C2
780-462-5000

Term Id:4502412509440
Item #10301
N/C PURCHASE
Op Id:114995
Card # [REDACTED]

APPROVED
AMOUNT CAD\$72.00 ✓

Ref. # [REDACTED]
Auth. # [REDACTED]

Book on line at
EDMPRESTIGE.COM
Thank you for being our guest
667 062184769

Date: 2014/05/22 Time: 22:56:02
Response: AUTH [REDACTED]

CUSTOMER COPY

April 15
Executive Leadership Team meeting
Taxi YEG to SSP

3

DR. BELANDIER +
~~APRIL 15 2014~~
APRIL 15 2014 ✓
YEG > SSP ✓
PRESTIGE TRANSPORTATION
16135 31 Avenue NW
Edmonton AB T6H-1C2
780-462-5000

Term Id:4502412509440
Item #10301
N/C PURCHASE
Op Id:114995
Card # [REDACTED]

APPROVED
AMOUNT CAD\$72.00 ✓

Ref. # [REDACTED]
Auth. # [REDACTED]

Book on line at
EDMPRESTIGE.COM
Thank you for being our guest
667 062184769

Date: 2014/05/22 Time: 22:53:42
Response: AUTH [REDACTED]

CUSTOMER COPY

May 11
Accreditation meeting (Edmonton)
Taxi Matrix to YEG

8

DR. BELANGER, MS. WALL
+ MS. HUBANO
MAY 11 / 2014
MATRIX > EIA ✓
PRESTIGE TRANSPORTATION
10135 31 Avenue NW
Edmonton AB T6H-1C2
780-463-5000
Term Id: 4502412509440
Item #: 0400
N/C PURCHASE
Op Id: 114995
Card #: [REDACTED]
APPROVED
AMOUNT CAD\$72.00 ✓
Ref. #: [REDACTED]
Auth. #: [REDACTED]
Book on line at
EDMPRESTIGE.COM
Thank you for being our guest.
851 862184769
Date: 2014/05/22 Time: 01:16:02
Response: AUTH [REDACTED]
CUSTOMER COPY

May 8
AHS/Covenant meeting (Edmonton)
Taxi SSP to YEG

6

DR. BELANGER.
MAY 08 / 2014
SSP > EIA. ✓
PRESTIGE TRANSPORTATION
10135 31 Avenue NW
Edmonton AB T6H-1C2
780-463-5000
Term Id: 4502412509440
Item #: 0400
N/C PURCHASE
Op Id: 114995
Card #: [REDACTED]
APPROVED
AMOUNT CAD\$72.00 ✓
Ref. #: [REDACTED]
Auth. #: [REDACTED]
Book on line at
EDMPRESTIGE.COM
Thank you for being our guest.
851 862184769
Date: 2014/05/23 Time: 01:12:26
Response: AUTH [REDACTED]
CUSTOMER COPY

May 11
Accreditation meeting (Edmonton)
Taxi YEG to Matrix

7

DR. BELANGER &
COLLEEN TURNER.
EIA > MATRIX.
MAY 11 / 2014. ✓
PRESTIGE TRANSPORTATION
10135 31 Avenue NW
Edmonton AB T6H-1C2
780-463-5000
Term Id: 4502412509440
Item #: 0400
N/C PURCHASE
Op Id: 114995
Card #: [REDACTED]
APPROVED
AMOUNT CAD\$72.00 ✓
Ref. #: [REDACTED]
Auth. #: [REDACTED]
Book on line at
EDMPRESTIGE.COM
Thank you for being our guest.
851 862184769
Date: 2014/05/22 Time: 01:14:01
Response: AUTH [REDACTED]
CUSTOMER COPY

May 8
AHS/Covenant meeting (Edmonton)
Taxi YEG to SSP

5

DR. BELANGER.
MAY 08 / 2014.
EIA > SSP. ✓
PRESTIGE TRANSPORTATION
10135 31 Avenue NW
Edmonton AB T6H-1C2
780-463-5000
Term Id: 4502412509440
Item #: 0400
N/C PURCHASE
Op Id: 114995
Card #: [REDACTED]
APPROVED
AMOUNT CAD\$72.00 ✓
Ref. #: [REDACTED]
Auth. #: [REDACTED]
Book on line at
EDMPRESTIGE.COM
Thank you for being our guest.
851 862184769
Date: 2014/05/23 Time: 01:10:37
Response: AUTH [REDACTED]
CUSTOMER COPY

Diane Beauvais-Bishop

May 29
RBB Acute Care Workshop (cancelled)
YEG to YYC (credit issued)

From: Air Canada [confirmation@aircanada.ca]
Sent: May 23, 2014 1:48 PM
To: Diane Beauvais-Bishop
Subject: Air Canada - 29-May: Edmonton - Calgary (booking ref: [REDACTED] seat selected)

***** PLEASE DO NOT REPLY TO THIS E-MAIL *****



Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check in kiosk.



Hotels in Calgary

From (per night)	From (per night)	From (per night)	Why book your hotel stay at aircanada.com?
\$157 CAD	\$229 CAD	\$169 CAD	<ul style="list-style-type: none"> Lowest price guaranteed Great choice of hotels Aeroplan Mile offer exclusive to aircanada.com
Acclaim Hotel Calgary Airport:	Delta Calgary Airport:	Delta Calgary South:	
			Hotels provided by WWTMS



Want travel insurance? Protect yourself and your family against unforeseen circumstances.

Need a car in Calgary? Great rates and additional Aeroplan Miles.

Booking Information

Booking Reference: [REDACTED]	Customer Care Air Canada 1-888-247-2262 Flight Arrivals and Departures 1-888-422-7533
Electronic Ticketing confirmed. This is your official itinerary/receipt.	
Main Contact: Mr Francois Belanger francois.belanger@albertahealthservices.ca Mobile: [REDACTED] Home: [REDACTED] Work: [REDACTED]	
Online Services	
Manage my booking online (view/change my booking; select seats*).	
Select Seats	

Maple Leaf Lounge | Meal Vouchers | On My Way

Alert me of flight status changes directly to my mobile phone or email.

Flight Arrivals & Departures - check online if my flight is on time.

Check-in online and print my boarding pass.

* **Can my booking be changed online?**

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8153 ¹	Edmonton, Edmonton Int'l (YEG) Thu 29-May 2014 18:00	Calgary (YYC) Thu 29-May 2014 18:50	0	0hr50	DH4	Flex, W	

Operated by:

¹ Air Canada Express - Jazz

Passenger Information

1: Mr Francois Belanger : Adult (16+), Ticket Number: [REDACTED]

Air Canada -
Aeroplan :

Meal Preference : **None**

Payment Card:

Special Needs: **None**

Seat Selection: **AC8153 5C**

Purchase Summary

Fare Summary

Passenger Type	Adult
Air Transportation Charges	
Departing Flight - Flex	163.00
Surcharges	12.00
Taxes, Fees and Charges	
Canada Airport Improvement Fee	25.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	10.36
Air Travellers Security Charge (ATSC)	7.12
Total airfare and taxes before options (per passenger)	217.48
Number of passengers	1
Travel Insurance (declined)	0.00
Grand Total - Canadian dollars	\$217.48

10 ✓

Payment Information

Credit/Debit Card [REDACTED] Amount paid: **\$217.48**

The following charges (tax inclusive) will appear on your credit or debit card statement:

Air Canada: \$217.48 (Airfare - per ticket)

Ticket number(s): [REDACTED]

Fare Rules

Departing Flight Edmonton (YEG) To Calgary (YYC) - **Flex**



Diane Beauvais-Bishop

Subject: CANCELLED AC8169 departing at 5 pm (ref [REDACTED] seat 2D)
Start: Fri 06-06-2014 5:00 PM
End: Fri 06-06-2014 6:00 PM
Recurrence: (none)
Organizer: Francois Belanger
Categories: Travel time

Booking Information

Booking Reference: [REDACTED]	Customer Care Air Canada 1-866-247-2262 Flight Arrivals and Departures 1-888-422-7533
Electronic Ticketing confirmed. This is your official itinerary/receipt.	
Main Contact: Mr Francois Belanger francois.belanger@albertahealthservices.ca Mobile: [REDACTED] Home: [REDACTED] Work: [REDACTED]	
Online Services	
Manage my booking online (view/change my booking; select seats*).	
Select Seats	
Maple Leaf Lounge Meal Vouchers On My Way	
Alert me of flight status changes directly to my mobile phone or email.	
Flight Arrivals & Departures - check online if my flight is on time.	
Check-in online and print my boarding pass.	
* Can my booking be changed online?	

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8169 ¹	Edmonton, Edmonton Int'l (YEG) Fri 06-Jun 2014 17:00	Calgary (YYC) Fri 06-Jun 2014 17:51	0	0hr51	DH3	Flex, Y	

Operated by:
¹ Air Canada Express - Jazz

Passenger Information

1: Mr Francois Belanger : Adult (15+), Ticket Number: [REDACTED]	
Air Canada - Aeroplan : [REDACTED]	Meal Preference : None
Payment Card: [REDACTED]	Special Needs: None
Seat Selection: AC8169 2D	

Purchase Summary

Fare Summary

Passenger Type Adult
 Air Transportation Charges

Departing Flight - Flex	172.00
Surcharges	12.00
Taxes, Fees and Charges	
Canada Airport Improvement Fee	25.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	10.81
Air Travellers Security Charge (ATSC)	7.12
Total airfare and taxes before options (per passenger)	226.93
Number of passengers	1
Travel Insurance (declined)	0.00
Grand Total - Canadian dollars	\$226.93



9-12

May 29
RBB Acute Care Workshop (cancelled)
YYC to YEG + seat selection (credit issued)

Diane Beauvais-Bishop

From: Air Canada [confirmation@aircanada.ca]
Sent: May 23, 2014 1:43 PM
To: Diane Beauvais-Bishop
Subject: Air Canada - 29-May: Calgary - Edmonton (booking ref [REDACTED] - seat selected

***** PLEASE DO NOT REPLY TO THIS E-MAIL *****



Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

[Scan this barcode to check in at any Air Canada check in kiosk.](#)



Hotels in Edmonton

From (per night)	From (per night)	From (per night)	Why book your hotel stay at aircanada.com?
\$139 CAD	\$111 CAD	\$95 CAD	<ul style="list-style-type: none"> Lowest price guaranteed Great choice of hotels Aeroplan Mile offer exclusive to aircanada.com
Coast Edmonton Plaza Hotel:	Comfort Inn & Suites:	BEST WESTERN Cedar Park Inn:	
			 Hotels provided by WWI MS.



Want travel insurance? Protect yourself and your family against unforeseen circumstances.

Need a car in Edmonton? Great rates and additional Aeroplan Miles.

Booking Information

Booking Reference: [REDACTED]	Customer Care Air Canada 1-888-247-2262 Flight Arrivals and Departures 1-888-422-7533
Electronic Ticketing confirmed. This is your official itinerary/receipt.	
Main Contact: Mr Francois Belanger francois.belanger@albertahealthservices.ca Mobile: [REDACTED] Home: [REDACTED] Work: [REDACTED]	
Online Services	
Manage my booking online (view/change my booking; select seats*).	
Select Seats	

Maple Leaf Lounge | Meal Vouchers | On My Way

Alert me of flight status changes directly to my mobile phone or email.

Flight Arrivals & Departures - check online if my flight is on time.

Check-in online and print my boarding pass.

* [Can my booking be changed online?](#)

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8130 ¹	Calgary (YYC) Thu 29-May 2014 06:00	Edmonton, Edmonton Int'l (YEG) Thu 29-May 2014 06:51	0	0hr51	DH3	Tango, S	

Operated by:

¹ Air Canada Express - Jazz

Passenger Information

1: Mr Francois Belanger : Adult (16+), Ticket Number [REDACTED]	
Air Canada - Aeroplan :	[REDACTED] Meal Preference : None
Payment Card:	[REDACTED] Special Needs: None
Seat Selection:	AC8130 2D Paid


Purchase Summary

Fare Summary

	Adult
Passenger Type	
Air Transportation Charges	
Departing Flight - Tango	151.00
Surcharges	12.00
Taxes, Fees and Charges	
Canada Airport Improvement Fee	30.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	10.01
Air Travellers Security Charge (ATSC)	7.12
Total airfare and taxes before options (per passenger)	210.13

(9) ✓

Options

Departing Flight - Tango	
 Advance Seat Selection	18.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	0.90
Total airfare, taxes and options (per passenger)	229.03
Number of passengers	1
Travel Insurance (declined)	0.00

\$18.90 ✓

(12)

Grand Total - Canadian dollars

\$229.03

Payment Information

Credit/Debit Card [REDACTED] - Amount paid: **\$229.03**

The following charges (tax inclusive) will appear on your credit or debit card statement:

Air Canada: \$210.13 (Airfare - per ticket)

June 5
CMO Off-site meeting (cancelled)
YYC to YEG (credit issued)

13



Flights | Vacations | Deals | Travel Info | My WestJet | Rewards

Itinerary confirmation

Thank you for choosing WestJet. You can find details about your booking below.

Your reservation code is [REDACTED]

Guest details

Mr Francois Belanger Flight Calgary (YYC)-Edmonton (YEG)
WestJet FF [REDACTED]
Ticket number [REDACTED]
Seat YEC YEG

* You may not select a seat at this time. Seat selection will be available in the 'Manage bookings' section of your WestJet profile, during online check-in, or at the airport.

Air itinerary details

Calgary (YYC) Thu Jun 5 2014, 7:45 AM Dehavilland Dash 8-400 Turboprop
Edmonton (YEG) Thu Jun 5 2014, 8:34 AM
WS 3270 Operated by WESTJET ENCORE
Fare type: Economy Non-stop

Pricing breakdown

Guest type	Base fare per guest	Air transportation charges per guest	Taxes, fees and charges per guest	Total fare per guest	Number of guests	Total fare
Adult	\$151.00	\$12.00	\$47.13	\$210.13	x 1	\$210.13 CAD

- YYC-YEG: Economy fare type benefits
- One complimentary checked bag *
- Fully refundable if cancelled within 74 hours of booking **
- Advanced seat selection - \$5-34.99 *
- \$75-86.25 itinerary change fee + applicable fare difference
- \$75-86.25 name change fee
- \$75-86.25 cancellation fee, balance credited toward future WestJet flight purchases
- Not applicable on flights operated by our airline partners
- **Including flights departing within 74 hours of booking
- Non-refundable to original form of payment

Total airfare: \$210.13 CAD

Charged to [REDACTED]

\$210.13 CAD

13

Important details

WestJet permits one piece of carry-on baggage and one personal item on board. If you are on a flight operated by one of our partners, your allowance may be different - learn more. All carry-on baggage must pass through security. Make sure your carry-on complies and avoid having to surrender your personal items. Review what you can - and can't - take on your flight by visiting our restricted items info page or [cabin.guide](#).



Your checked baggage allowance depends on the aircraft you are travelling on, the fare option purchased and the destination you are travelling to or from. You may be permitted additional items, or items that are overweight or oversized to checked baggage. For more details, please see [Checked and excess baggage](#).

May 27
Executive Leadership Team meeting (Edmonton)
Taxi - YEG to SSP

14

DR. BELANGER &
MS. TURNER.
MAY 27/2014
EIA 7 SSP ✓
PRESTIGE TRANSPORTATION
10135 31 Avenue NW
Edmonton AB T6N-1G2
786-463-5006
Term Id: 4502412509440
Item #: 0437
M/C PURCHASE
Op Id: 114995
Card #: [REDACTED]
APPROVED
AMOUNT CAD\$72.00 ✓
Ref. #: [REDACTED]
Auth. #: [REDACTED]
book on line at
EDMPRESTIGE.COM
Thank you for being our guest
GST 862184769
Date: 2014/05/29 Time: 23:17:18
Response: AUTH [REDACTED]
CUSTOMER COPY

May 27
Executive Leadership Team meeting (Edmonton)
Taxi - SSP to YEG

15

DR. BELANGER +
BRENDA HUBAND
MAY 27/2014 ✓
SSP 5 EIA ✓
PRESTIGE TRANSPORTATION
10135 31 Avenue NW
Edmonton AB T6N-1G2
786-463-5006
Term Id: 4502412509440
Item #: 0438
M/C PURCHASE
Op Id: 114995
Card #: [REDACTED]
APPROVED
AMOUNT CAD\$72.00 ✓
Ref. #: [REDACTED]
Auth. #: [REDACTED]
book on line at
EDMPRESTIGE.COM
Thank you for being our guest
GST 862184769
Date: 2014/05/29 Time: 23:19:28
Response: AUTH [REDACTED]
CUSTOMER COPY

RECEIPT
GST NO. R122556194

June 2
Patient Centered Care Strategy Steering Co
Parking at YYC

16

EXIT No. A1
IN: 06/02/14 04:52
OUT: 06/02/14 19:51
DURATION: 0 14: 59
PAID: \$ 27.30 ✓
(GST INCLUDED)
MASTERCARD



THANK YOU FOR
YOUR VISIT

Calgary International Airport Parkade

June 10 17+20
 Executive Leadership Team meeting
 YYC to YEG
 Credit used - Change fee and seat selection



eTicket Receipt

Prepared For
BELANGER/FRANCOIS MR

WESTJET RESERVATION CODE	[REDACTED]
ISSUE DATE	05Jun2014
TICKET NUMBER	[REDACTED]
ISSUING AIRLINE	WESTJET
ISSUING AGENT	WestJet/G7N
FREQUENT FLYER NUMBER	[REDACTED]

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
10Jun	WESTJET WS 3270 Operated by: WESTJET ENCORE	CALGARY INTL AB, CANADA Time 7:45am	EDMONTON INTL AB, CANADA Time 8:34am	Class ECONOMY Seat Number 08C - (PAID) Conf: [REDACTED] Baggage Allowance 1PC Booking Status OK TO FLY Fare Basis LARSO1 Not Valid Before 10 JUN Not Valid After 10 JUN

Payment/Fare Details

Form of Payment	TRAVEL BANK [REDACTED] CAD 131.38
	CREDIT CARD - MASTERCARD : [REDACTED] 4870 - CAD 91.35 20
Endorsement / Restrictions	NONREF - FEE FOR CHG/CXL
Fare Calculation Line	YYC WS YEA163.00CAD163.00END
Fare	CAD 163.00
Taxes/Fees/Carrier-Imposed Charges	CAD 7.12 CA1 (AIR TRAVELLERS SECURITY CHARGE)
	CAD 10.61 XG (GOODS AND SERVICES TAX (GST))

	CAD 30.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 3.00 YQF (OTHER AIR TRANSPORTATION CHARGES)
	CAD 9.00 YQI (OTHER AIR TRANSPORTATION CHARGES)
Total Fare	CAD 222.73
Additional Fees not included in Fare	CAD 5.00 (0.25 XG) - YYC YEG - CA 5.00 17 ✓

Positive Identification required for airport check in

Notice:

Thank you for choosing WestJet

QST # 1202807956TQ0001

GST # 866112535

- We look forward to welcoming you on board your upcoming WestJet flight.
- Terms and conditions of carriage, baggage allowances, baggage fees and service fees may differ significantly if you are travelling on one of our airline partners; it is important to familiarize yourself with the terms and conditions of the airline operating the flight. To view the baggage allowances and fees of our code-share partners, visit our code-share baggage info page.
- Positive identification is required at check-in; ensure the name on the reservation matches the guest's identification before departing for the airport. Make sure you have the proper identification and travel documents for each country on your itinerary as the documents you use on your departure may not be sufficient upon your return. The law is the law, and we'd hate it if you were unable to board your flight.
- Please check in a minimum of 90 minutes prior to scheduled departure for flights within Canada, and 2 hours prior for international flights and flights to the United States.
- Guests are required to be through security and at their departure gate 30 minutes prior to the scheduled departure of their flight.
- Should you miss the first flight on your booking, or fail to show up for another flight on a multi-segment booking, you'll lose your seat on remaining flights and the fare, fees, charges and taxes will not be refunded.
- For more information on your flight with WestJet visit travel info or go directly to the most common searches:
 - Fares, taxes and fees (Change/cancel guidelines, baggage fees, service fees and other taxes and fees)
 - Baggage allowances (Carry-on, checked, sporting goods , restricted items)
 - ID requirements (For adults, children and infants on domestic, transborder and international flights)

18+22

June 13
AACT meeting (Edmonton)
YEG to YYC
Airfare and seat selection

Diane Beauvais-Bishop

From: Francois Belanger
Sent: June 05, 2014 3:57 PM
To: Marlene Hamilton K.; Diane Beauvais-Bishop
Subject: FW: Reservation Confirmation

From: noreply@itinerary.westjet.com on behalf of WestJet Airlines[SMTP:NOREPLY@ITINERARY.WESTJET.COM]
Sent: Thursday, June 05, 2014 3:57:11 PM
To: Francois Belanger
Subject: Reservation Confirmation
Auto forwarded by a Rule



WestJet
22 Aerial Place N.E.
Calgary, Alberta,
Canada
Tel: 1-888-9378538

Thank you for choosing WestJet. Please read these important details carefully regarding your purchase and itinerary. Please keep this information for your records as WestJet cannot provide this information to you later than seven days after the completion of your last flight. This is an automated message system. Please do not respond. If you have any concerns about this message or if you have received this message in error, please contact WestJet at 1-888-9378538 (1-888-WESTJET).

Booking Confirmation

Your reservation code is [REDACTED] Main contact: Mr Francois Belanger
E-mail: francois.belanger@albertahealthservices.ca
Phone Number: [REDACTED]

For more information on flying with WestJet, including baggage fees, please visit [Travel info](#)

Guest

Mr. Francois Belanger Flight Edmonton (YEG)-Calgary (YYC)
WestJet FF
Ticket Number [REDACTED]
Seat YEG-YYC: 9C

Air Itinerary Details

Operated by WESTJET ENCORE Edmonton, CA Fri 13 Jun, 2014 05:10 PM Calgary, CA Fri 13 Jun, 2014 06:00 PM Fare type: Econo Non-stop

Fare breakdown

Guest type	Base fare per guest	Air transportation charges per guest	Taxes, fees and charges per guest	Total fare per guest	Number of guests	Total fare
adult	CAD 162.00	CAD 12.00	CAD 42.43	CAD 216.43	x 1	CAD 216.43

Total airfare: CAD 216.43

Tax details

Rate code	Description	Amount
XG	Goods and Services Tax (GST)	CAD 10.31
CA	Air Travellers Security Charge (ATSC)	CAD 7.12
SQ	Airport Improvement Fee (AIF)	CAD 25.00

Total taxes: CAD 42.43

Fare family benefits

YEG-YYC: Econo Seat Sale Benefits

- One complimentary checked bag *
- Fully refundable if cancelled within 24 hours of booking **
- Advanced seat selection - \$5-34.50 *
- \$75-86.25 itinerary change fee + applicable fare difference
- \$75-86.25 name change fee
- \$75-86.25 cancellation fee, balance credited toward future WestJet flight purchases ~
- * Not applicable on flights operated by our airline partners
- ** Excluding flights departing within 24 hours of booking
- - Non-refundable to original form of payment

Seats

Regular seat WS 3259 YEG - YYC Seat 9C Mr Francois Belanger CAD 5.00 + CAD 0.25 Tax
 Total Seats: CAD 5.25

Total

Charged to MASTERCARD [REDACTED] ✓ CAD 216.43 (20)
 Charged to MASTERCARD [REDACTED] ✓ CAD 5.25 (18)
 Total CAD 221.68

WestJet offers

Rent a car

Reserve a car in three easy steps, compare side by side pricing at a glance and earn WestJet dollars® when you make your rental car reservation with WestJet. [Reserve now](#)

Book a hotel

Whether it's a weekend getaway or a last minute business trip, WestJet has a hotel for you. Choose from over 155,000 hotels worldwide and earn WestJet dollars® when you book your hotel with WestJet. [Book now](#)

Get travel insurance

Don't forget to include travel insurance as part of your trip. WestJet has partnered with RBC Insurance® to provide you with the right coverage for your travel experience. [Get a quote](#)

Important Information

Thank you for choosing WestJet
 QST # 1202807956TQ0001 GST # 866112535

- Terms and conditions of carriage, baggage allowances, baggage fees and service fees may differ significantly if you are travelling on one of our [airlines partners](#) ; it is important to familiarize yourself with the terms and conditions of the airline operating the flight. To view the baggage allowances and fees of our code-share partners, visit our [code-share baggage info page](#).
- [Positive identification](#) is required at check-in. Please ensure the name on the reservation matches the identification for the guest prior to check in.
- Please check in a minimum of 90 minutes prior to scheduled departure for flights within Canada, and 2 hours prior for international flights and flights to the United States.
- Guests are required to be through security and at their departure gate 30 minutes prior to the scheduled departure of their flight.
- Failure to show up for the first flight segment of a scheduled round trip or multi-segment reservation will result in the cancellation of the return segment or remaining segments. The fare paid for these segments will be forfeited and compensation will not be issued.
- For detailed information on your flight visit:
 - [Fares, taxes and fees](#) (For change/cancel guidelines, baggage fees, service fees and other taxes and fees)
 - [Baggage allowances](#) (Carry-on, checked, sporting goods, restricted items)
 - [Seat selection](#) (How it works, changing your seat and more)
 - [Inflight services](#) (Buy on board, up! magazine and more)
 - [Inflight entertainment](#) for information on our live seatback television.

19+21



Flights | Vacations | Deals | Travel Info | My WestJet | Rewards

Itinerary confirmation

Thank you for choosing WestJet. You can find details about your booking below.

Your reservation code is: [REDACTED]

Guest details

Mr Francois Belanger Flight Calgary (YYC)-Edmonton (YEG)
 WestJet FF [REDACTED]
 Ticket number [REDACTED]
 Seat YYC-YEG 7C

Air itinerary details

Calgary (YYC) Fri Jun 13 2014, 7:45 AM Dehaviland Dash 8-400 Turboprop
 Edmonton (YEG) Fri Jun 13 2014, 8:34 AM
 WS 3270 Operated by WESTJET ENCORE
 Fare type: Econo Non-stop

Pricing breakdown

Guest type	Base fare per guest	Air transportation charges per guest	Taxes, fees and charges per guest	Total fare per guest	Number of guests	Total fare
Adult	\$162.00	\$12.09	\$47.68	\$221.63	x 1	\$221.68 CAD

- YYC-YEG: Econo fare type benefits
- One complimentary checked bag *
- Fully refundable if cancelled within 24 hours of booking **
- Advanced seat selection - \$5-34.50 †
- \$75-86.25 itinerary change fee + applicable fare difference
- \$75-86.25 name change fee
- \$75-86.25 cancellation fee, balance credited toward future WestJet flight purchases †

* Not applicable on flights operated by our airline partners
 ** Excluding flights departing within 24 hours of booking
 † Non-refundable. Unoriginal form of payment

Total airfare: **\$221.68 CAD**

Seats

Regular seat WS 3270 YYC-YEG Seat 7C Mr Francois Belanger \$5.00 CAD + \$0.25 CAD tax

Total seats: **\$5.25 CAD**

Charged [REDACTED]
 Charged [REDACTED]

\$221.68 CAD
\$5.25 CAD

19
 19 ✓

Itinerary / Receipt

June 10 23+24
 Executive Leadership Team meeting
 YEG to YYC
 Credit used (difference in fare and change fee)

Your booking is confirmed. Thank you for choosing Air Canada.
Please bring your itinerary-receipt to the airport.

Main Contact Information

Booking reference: 

Name: Mr Francois Belanger
E-mail: DIANE.BEAUVAIS-BTSHOP@ALBERTAHEALTHSERVICES.CA
Form of payment: 

Customer Care
Air Canada Reservations
 1-888-247-2262
Air Canada Flight Information
 1-888-422-7533

International Reservations

Alert me of flight changes
Flight notification


Flight Itinerary

Flight	From	To	Aircraft	Booking class	Status
AC8153	Edmonton International (YEG)	Calgary (YYC)	DH4	W	Confirmed
<i>Operated by:</i>	Tue 10-Jun 2014	Tue 10-Jun 2014			
<i>Air Canada Express-Jazz</i>	18:00	18:50			
Seat number(s) requested:	9D				

Passenger Information

Passenger 1

Name: Mr Francois Belanger
Frequent Flyer Pgm: Air Canada Aeroplan

Ticket number: 
Program number: 

Purchase Summary

Passenger: 1 Ticket number 

Date of issue

05-Jun 2014

Fare Amount in Canadian dollars: 175.00
(including navigational & other charges)

Taxes, Fees & Charges

Canada Goods and Services Tax (GST/HST #10009-2287) (XG) 0.55
 Combined Taxes *see fare calculation below (XT) PD

Total Fare in Canadian dollars:

16.55A 24

Options

Change fee in Canadian dollars
 Canada Goods and Services Tax (GST/HST #10009-2287) (XG) 50.00
 Ticket particularities: 2.50
 AC ONLY/NON-REF/CHGE FEE 23

52.50



**Fare calculation:*

10JUN14YEA AC YYC Q12.00R163.00CAD175.00 END ROE1.00 PD7.12CA
 9.81XG25.00SQ

Canadian tax registration numbers:

XG Canada Goods and Service Tax (GST) #10009-2287
 RC Canada Harmonized Sales Tax (HST) #10009-2287
 XQ Quebec Sales Tax (QST) #1000-043-172

Fare Rules Summary

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable and name changes are not permitted.
- Advance seat assignments are not guaranteed and may be changed without notice. If your pre-assigned seat is unavailable, we will try to accomodate you in a comparable seat in the same class of service and will refund any applicable refundable fees.

Please read important information and notices regarding Air Canada's [general conditions of carriage](#).

Important Information & Conditions

Please review this itinerary/receipt and should you have any questions, please call 1-888-247-2262 within 24 hours of receipt.

Before You Go: A 'To-Do' List

All passengers are advised to view the [Travel documentation](#) and [US Secure Flight Program](#). US Secure Flight Program for important information on documents and identification required for travel.

Travel Insurance

Canadian Residents - RBC Travel Insurance Company offers Canadian travellers an easy way to purchase travel insurance. Whether you're traveling by yourself or with your family, it's important to get protection against the high cost of medical expenses, trip cancellation or other unforeseen circumstances. Residents of Canada can purchase travel insurance from RBC Travel Insurance Company via www.aircanada.com/insurance or by calling 1-866-530-6021. To make sure you get the best possible protection, purchase insurance prior to your departure.

U.S. Residents - CSA Travel Protection offers American travellers an easy way to purchase travel insurance. Whether you're traveling by yourself or with your family, it's important to get protection against the high cost of medical expenses, trip cancellation or other unforeseen circumstances. Residents of the United States can purchase travel insurance from CSA Travel Protection via www.aircanada.com/us/en/insurance or by calling 1-866-473-3315. To make sure you get the best possible protection, purchase insurance prior to your departure.

Comments, Compliments and Complaints

Would you like to comment on a past travel experience? Your comments, compliments and complaints will help us improve the

June 10
Executive Leadership Team meeting
Taxi YEG to SSP

26

DR. BELANGER.
JUNE 10/2014.
AP > SSP ✓
PRESTIGE TRANSPORTATION
10135 31 Avenue NW
Edmonton AB T6N-1C2
780-463-5000
Term Id:4502412509440
Item #:0466
N/C PURCHASE
Dr Id:114995
Card #: [REDACTED]
APPROVED
AMOUNT CAD\$72.00 ✓
Ref. #: [REDACTED]
Auth. #: [REDACTED]
Book on line at
EDMPRESTIGE.COM
Thank you for being our guest
GST 862184769
Date: 2014/06/12 Time: 22:12:52
Response: AUTH [REDACTED]
CUSTOMER COPY

June 2
Patient Centered Care Strategic Steering co
Taxi YEG to SSP

25

DR. BELANGER.
JUNE 02/2014.
AP > SSP ✓
PRESTIGE TRANSPORTATION
10135 31 Avenue NW
Edmonton AB T6N-1C2
780-463-5000
Term Id:4502412509440
Item #:0466
N/C PURCHASE
Dr Id:114995
Card #: [REDACTED]
APPROVED
AMOUNT CAD\$72.00 ✓
Ref. #: [REDACTED]
Auth. #: [REDACTED]
Book on line at
EDMPRESTIGE.COM
Thank you for being our guest
GST 862184769
Date: 2014/06/12 Time: 22:02:44
Response: AUTH [REDACTED]
CUSTOMER COPY

June 10
Executive Leadership Team meeting
Taxi SSP to YEG

27

DR. BELANGER.
JUNE 10/2014.
BSP > AP ✓
PRESTIGE TRANSPORTATION
10135 31 Avenue NW
Edmonton AB T6N-1C2
780-463-5000
Term Id:4502412509440
Item #:0466
N/C PURCHASE
Dr Id:114995
Card #: [REDACTED]
APPROVED
AMOUNT CAD\$72.00 ✓
Ref. #: [REDACTED]
Auth. #: [REDACTED]
Book on line at
EDMPRESTIGE.COM
Thank you for being our guest
GST 862184769
Date: 2014/06/12 Time: 22:14:05
Response: AUTH [REDACTED]
CUSTOMER COPY

June 17
Executive Leadership Team meeting
YYC to YEG (fare and seat selection)

28+29

Diane Beauvais-Bishop

From: Diane Beauvais-Bishop
Sent: June 12, 2014 10:14 AM
To: Diane Beauvais-Bishop
Subject: FW: Reservation Confirmation

From: Francois Belanger
Sent: June 12, 2014 10:12
To: Marlene Hamilton K.; Diane Beauvais-Bishop
Subject: FW: Reservation Confirmation

From: noreply@itinerary.westjet.com on behalf of WestJet Airlines[SMTP:NOREPLY@ITINERARY.WESTJET.COM]
Sent: Thursday, June 12, 2014 10:12:18 AM
To: Francois Belanger
Subject: Reservation Confirmation
Auto forwarded by a Rule



WestJet
22 Aerial Place N.E.
Calgary, Alberta,
Canada
Tel: 1-888-9378538

Thank you for choosing WestJet. Please read these important details carefully regarding your purchase and itinerary.
Please keep this information for your records as WestJet cannot provide this information to you later than seven days after the completion of your last flight.
This is an automated message system. Please do not respond. If you have any concerns about this message or if you have received this message in error, please contact WestJet at 1-888-9378538 (1-888-WESTJET).

Booking Confirmation

Your reservation code is:

Main contact: Mr Francois Belanger
E-mail: francois.belanger@albertahealthservices.ca
Phone Number: [REDACTED]

For more information on flying with WestJet, including baggage fees, please visit [Travel Info](#)

Guest

Mr. Francois Belanger

Flight: Calgary (YYC)-Edmonton (YEG)
WestJet FF
Ticket Number: [REDACTED]
Seat: YYC-YEG: 6C

Air Itinerary Details

WS3270 Operated by WESTJET ENCORE
Calgary, CA Tue 17 Jun, 2014 07:45 AM
Edmonton, CA Tue 17 Jun, 2014 08:34 AM
Fare type: Econo Non-stop

Fare breakdown

Guest type	Base fare per guest	Air transportation charges per guest	Taxes, fees and charges per guest	Total fare per guest	Number of guests	Total fare
adult	CAD 151.00	CAD 12.00	CAD 47.13	CAD 210.13	x 1	CAD 210.13

Total airfare: CAD 210.13

Tax details

Rate code	Description	Amount
XG	Goods and Services Tax (GST)	CAD 10.01
CA	Air Travellers Security Charge (ATSC)	CAD 7.12
SQ	Airport Improvement Fee (AIF)	CAD 30.00
		Total taxes: CAD 47.13

Fare family benefits

YYC-YEG: Econo Seat Sale Benefits

- One complimentary checked bag *
- Fully refundable if cancelled within 24 hours of booking **
- Advanced seat selection - \$5-34.50 *
- \$75-86.25 itinerary change fee + applicable fare difference
- \$75-86.25 name change fee
- \$75-86.25 cancellation fee, balance credited toward future WestJet flight purchases -
- * Not applicable on flights operated by our airline partners
- ** Excluding flights departing within 24 hours of booking
- - Non-refundable to original form of payment

Seats

Regular seat	WS 3270 YYC - YEG Seat 6C Mr Francois Belanger	CAD 5.00 + CAD 0.25 Tax
		Total Seats: CAD 5.25

Total

Charged to MASTERCARD	[REDACTED]	39 CAD 210.13 ✓
Charged to MASTERCARD	[REDACTED]	28 CAD 5.25 ✓
Total		CAD 215.38

WestJet offers

Get travel insurance

Don't forget to include travel insurance as part of your trip. WestJet has partnered with RBC Insurance to provide you with the right coverage for your travel experience. [Get a quote](#)

Important Information

Thank you for choosing WestJet
 QST # 1202807956TQ0001 GST # 866112535

- Terms and conditions of carriage, baggage allowances, baggage fees and service fees may differ significantly if you are travelling on one of our [airline partners](#) ; it is important to familiarize yourself with the terms and conditions of the airline operating the flight. To view the baggage allowances and fees of our code-share partners, visit our [code-share baggage](#) info page.
- [Positive identification](#) is required at check-in. Please ensure the name on the reservation matches the identification for the guest prior to check in.
- Please check in a minimum of 90 minutes prior to scheduled departure for flights within Canada, and 2 hours prior for international flights and flights to the United States.
- Guests are required to be through security and at their departure gate 30 minutes prior to the scheduled departure of their flight.
- Failure to show up for the first flight segment of a scheduled round trip or multi-segment reservation will result in the cancellation of the return segment or remaining segments. The fare paid for these segments will be forfeited and compensation will not be issued.
- For detailed information on your flight visit:
 - [Fares, taxes and fees](#) (For [change/cancel guidelines](#), [baggage fees](#), [service fees](#) and other [taxes and fees](#))
 - [Baggage allowances](#) (Carry-on, checked, sporting goods, restricted items)
 - [Seat selection](#) (How it works, changing your seat and more)
 - [Inflight services](#) (Buy on board, up! magazine and more)
 - [Inflight entertainment](#) for information on our live seatback television.

June 17
 Senior Leadership Team meeting
 YEG to YYC
 Credit used (change fee)

30

Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.
Please bring your Itinerary-receipt to the airport.

Main Contact Information

Booking reference 

Name: Mr Francois Belanger
E-mail: DIANE.BEAUVAIS-BISHOP@ALBERTAHEALTHSERVICES.CA
Form of payment: 

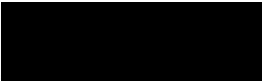

Customer Care
Air Canada Reservations
 1-888-247-2262
Air Canada Flight Information
 1-888-422-7533

International Reservations
 Alert me of flight changes
Flight notification

Flight Itinerary

Flight	From	To	Aircraft	Booking class	Status
AC8153	Edmonton International (YEG)	Calgary (YYC)	DH4	W	Confirmed
<i>Operated by:</i>	Tue 17-Jun 2014	Tue 17-Jun 2014			
<i>Air Canada Express-Jazz</i>	18:00	18:49			

Passenger Information

Passenger 1
Name: Mr Francois Belanger
Frequent Flyer Pgm: Air Canada Aeroplan
Ticket number: 
Program number: 

Purchase Summary

Passenger: 1 Ticket number 

Date of issue 12-Jun 2014
Fare Amount in Canadian dollars: 175.00
(including navigational & other charges)
Taxes, Fees & Charges

Combined Taxes *see fare calculation below (XT)

PD

Total Fare in :

No Additional collection

Options

Change fee in Canadian dollars

Canada Goods and Services Tax (GST/HST #10009-2287) (XG)

50.00
2.50

Ticket particularities:

AC ONLY/NON-REF/CHGE FEE

452.50
✓ (20)

***Fare calculation:**

17JUN14YEA AC YYC Q12.00R163.00CAD175.00 END ROE1.00 PD7.12CA
10.36XG25.00SQ

Canadian tax registration numbers:

XG Canada Goods and Service Tax (GST) #10009-2287

RC Canada Harmonized Sales Tax (HST) #10009-2287

XQ Quebec Sales Tax (QST) #1000-043-172

Fare Rules Summary

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable and name changes are not permitted.
- Advance seat assignments are not guaranteed and may be changed without notice. If your pre-assigned seat is unavailable, we will try to accommodate you in a comparable seat in the same class of service and will refund any applicable refundable fees.

Please read important information and notices regarding Air Canada's general conditions of carriage.

Important Information & Conditions

Please review this itinerary/receipt and should you have any questions, please call 1-888-247-2262 within 24 hours of receipt.

Before You Go: A 'To-Do' List

All passengers are advised to view the Travel documentation and US Secure Flight Program US Secure Flight Program for important information on documents and identification required for travel.

Travel Insurance

Canadian Residents - RBC Travel Insurance Company offers Canadian travellers an easy way to purchase travel insurance. Whether you're traveling by yourself or with your family, it's important to get protection against the high cost of medical expenses, trip cancellation or other unforeseen circumstances. Residents of Canada can purchase travel insurance from RBC Travel Insurance Company via www.aircanada.com/insurance or by calling 1-866-530-6021. To make sure you get the best possible protection, purchase insurance prior to your departure.

U.S. Residents - CSA Travel Protection offers American travellers an easy way to purchase travel insurance. Whether you're traveling by yourself or with your family, it's important to get protection against the high cost of medical expenses, trip cancellation or other unforeseen circumstances. Residents of the United States can purchase travel insurance from CSA Travel Protection via www.aircanada.com/us/en/insurance or by calling 1-866-473-3315. To make sure you get the best possible protection, purchase insurance prior to your departure.

Comments, Compliments and Complaints

Would you like to comment on a past travel experience? Your comments, compliments and complaints will help us improve the services we offer. Send us an e-mail (aircanada.com/customerrelations) or write to us at: Air Canada - Customer Relations, PO Box 64239, RPO Thorncliffe, Calgary, AB, Canada T2K 6J7.

31+32

June 24
RBB Desired state workshop #3
YYC to YEG
Airfare and seat selection

Diane Beauvais-Bishop

From: Air Canada [confirmation@aircanada.ca]
Sent: June 17, 2014 4:59 PM
To: Diane Beauvais-Bishop
Subject: Air Canada - 24-Jun: Calgary - Edmonton (booking ref: [redacted] seat selected)

***** PLEASE DO NOT REPLY TO THIS E-MAIL *****








Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check in kiosk.



Hotels in Edmonton

<p>From (per night) \$139 CAD</p>  <p><u>Coast Edmonton Plaza Hotel:</u></p> 	<p>From (per night) \$121 CAD</p>  <p><u>Comfort Inn & Suites:</u></p> 	<p>From (per night) \$210 CAD</p> <p><u>Metterra Hotel on Whyte:</u></p> 
--	--	---

Why book your hotel stay at aircanada.com?

- **Lowest price guaranteed**
- Great choice of hotels
- Aeroplan Mile offer exclusive to aircanada.com

More Hotel Offers

Hotels provided by WWTMS.



Want travel insurance? Protect yourself and your family against unforeseen circumstances.

Need a car in Edmonton? Great rates and additional Aeroplan Miles.

Booking Information

Booking Reference: [redacted]

Customer Care
Air Canada
1-888-247-2262
Flight Arrivals and Departures
1-888-422-7533

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Main Contact:
Mr Francois Belanger
francois.belanger@albertahealthservices.ca
Mobile: [redacted]
Home: [redacted]
Work: [redacted]

Online Services

Manage my booking online (view/change my booking; select seats*)
Select Seats

Maple Leaf Lounge | Meal Vouchers | On My Way

Alert me of flight status changes directly to my mobile phone or email.

Flight Arrivals & Departures - check online if my flight is on time.

Check-in online and print my boarding pass.

* Can my booking be changed online?

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8130 ¹	Calgary (YYC) Tue 24-Jun 2014 06:00	Edmonton, Edmonton Int'l (YEG) Tue 24-Jun 2014 06:51	0	0hr51	DH3	Tango, S	

Operated by:

¹ Air Canada Express - Jazz

Passenger Information

1: Mr Francois Belanger | Adult (16+), Ticket Number: [REDACTED]

Air Canada -
Aeroplane: [REDACTED]

Meal Preference: None

Payment Card: [REDACTED]

Special Needs: None

Seat Selection: AC8130 3D Paid

Purchase Summary

Fare Summary

Passenger Type	Adult
Air Transportation Charges	
Departing Flight - Tango	151.00
Surcharges	12.00
Taxes, Fees and Charges	
Canada Airport Improvement Fee	30.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	10.01
Air Travellers Security Charge (ATSC)	7.12
Total airfare and taxes before options (per passenger)	210.13

Options

Departing Flight - Tango	
<input checked="" type="checkbox"/> Advance Seat Selection	18.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	0.90
Total airfare, taxes and options (per passenger)	229.03
Number of passengers	1
Travel Insurance (declined)	0.00

Grand Total - Canadian dollars **\$229.03**

Payment Information

Credit/Debit Card [REDACTED] - Amount paid: **\$229.03**

The following charges (tax inclusive) will appear on your credit or debit card statement:

Air Canada #210.13 (Airfare - per ticket)

June 24
RBB Desired state workshop #3
YEG to YYC
Credit used (Change fee)

33

Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.
Please bring your itinerary-receipt to the airport.

Main Contact Information

Booking reference [REDACTED]

Name: Mr Francois Belanger
E-mail: DIANE.BEAUVAIS-BISHOP@ALBERTAHEALTHSERVICES.CA
Form of payment: [REDACTED]

Customer Care
Air Canada Reservations
1-888-247-2262
Air Canada Flight Information
1-888-422-7533

International Reservations

Alert me of flight changes
Flight notification

Flight Itinerary

Flight	From	To	Aircraft	Booking class	Status
AC8153	Edmonton International (YEG)	Calgary (YYC)	DH4	S	Confirmed
<i>Operated by:</i>	Tue 24-Jun 2014	Tue 24-Jun 2014			
<i>Air Canada Express-Jazz</i>	18:00	18:49			
Seat number(s) requested:	2C				

Passenger Information

Passenger 1
Name: Mr Francois Belanger
Frequent Flyer Pgm: Air Canada Aeroplan
Ticket number: [REDACTED]
Program number: [REDACTED]

Purchase Summary

Passenger: 1 Ticket number [REDACTED]

Date of issue 18-Jun 2014
Fare Amount in Canadian dollars: 163.00

(including navigational & other charges)

Taxes, Fees & Charges

Combined Taxes *see fare calculation below (XT)

PD

Total Fare in :

No Additional collection

Options

Change fee in Canadian dollars

Canada Goods and Services Tax (GST/HST #10009-2287) (XG)

Ticket particularities:

AC ONLY/NON-REF/CHGE FEE

Handwritten calculation: $33 + \frac{75.00}{3.75} = 78.75$ ✓

***Fare calculation:**

24JUN14YEA AC YYC Q12.00R151.00CAD163.00 END ROE1.00 PD7.12CA
9.76XG25.00SQ

Canadian tax registration numbers:

XG Canada Goods and Service Tax (GST) #10009-2287

RC Canada Harmonized Sales Tax (HST) #10009-2287

XQ Quebec Sales Tax (QST) #1000-043-172

Fare Rules Summary

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Important Information & Conditions

Please review this itinerary/receipt and should you have any questions, please call 1-888-247-2262 within 24 hours of receipt.

Before You Go: A 'To-Do' List

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Travel Insurance

Canadian Residents - RBC Travel Insurance Company offers Canadian travellers an easy way to purchase travel insurance. Whether you're traveling by yourself or with your family, it's important to get protection against the high cost of medical expenses, trip cancellation or other unforeseen circumstances. Residents of Canada can purchase travel insurance from RBC Travel Insurance Company via www.aircanada.com/insurance or by calling 1-866-530-6021. To make sure you get the best possible protection, purchase insurance prior to your departure.

U.S. Residents - CSA Travel Protection offers American travellers an easy way to purchase travel insurance. Whether you're travelling by yourself or with your family, it's important to get protection against the high cost of medical expenses, trip cancellation or other unforeseen circumstances. Residents of the United States can purchase travel insurance from CSA Travel Protection via www.aircanada.com/us/en/insurance or by calling 1-866-473-3315. To make sure you get the best possible protection, purchase insurance prior to your departure.

Comments, Compliments and Complaints

Would you like to comment on a past travel experience? Your comments, compliments and complaints will help us improve the services we offer. Send us an e-mail (aircanada.com/customerrelations) or write to us at: Air Canada - Customer Relations, PO Box 64239, RPO Thorncliffe, Calgary, AB, Canada T2K 6J7.

TRAVEL, HOSPITALITY & WORKING SESSION EXPENSE CLAIM

SECTION A: EMPLOYEE DETAILS (for AHS Staff ONLY)

• Enter employee # (old) and Employee # (E-People) if your payroll has migrated to the New E-People payroll system
 • Indicate N/A in the Employee # (E-People) if your payroll has not migrated to the New E-People payroll system
 • If you are a new employee and your payroll is E-People you will only have an Employee # (E-People)

Expense Date From: 26-May-14 **To:** 24-Jun-14
Travel Period from: _____ **To:** _____ (if applicable)
Out-of-Province Travel

Name: Francois Belanger **Position (Title):** VP, Medical Director Central & Southern Zone, Calgary ZA
Location: Calgary, Southport **Dept:** Medical Affairs **DOFA Level:** _____ (if applicable) **Union:** _____ **Business Phone #:** _____ **Ext:** _____
Employee # (E-People): _____

SECTION E: FINANCE CODING & TOTAL CLAIM

CAPITAL PROJECT CODING ONLY → **Project Number** _____ **Project Task Number** _____
Expenditure Organization _____ **Expenditure Type** _____

Total - Section B: Travel - Pg 2					Total - Section C&D: Other & Foreign Expenses - Pg 3					TOTAL REIMBURSEMENT		
Pg	Bal Unit	Location	Functional Centre (FC)	Total Expense	Bal Unit	Location	Functional Centre (FC)	Secondary/Expense	Total Expense	Total Section B	Total Section C&D	
2A	101	0005	71105000002	\$136.90 ✓						\$199.07		
2B	101	0005	71105000002	\$62.18 ✓								
2C												
2D												
				\$199.07							TOTAL CLAIM	\$199.07 ✓

NOTE: This section auto fills from page 2A, 2B, 2C & 2D
****User to enter Coding & \$ Amounts**
NOTE: These fields do not automatically fill for Section C & D

SECTION F: AUTHORIZATION

I attest that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy.
 I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by me or on my behalf from Alberta Health Services or any other Organization.
 I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided above.

Employee Signature: *Francois Belanger* **Date:** June 27/14

Approved claim form with receipts should be sent by the approver directly to Accounts Payable for processing.

Approved By (PRINT ONLY): Deborah Rhodes **DOFA Level:** _____ **Position #:** _____ **Phone #:** _____
Signature: *Deborah Rhodes* **Title:** Acting CFO **Date:** July 3/14

I attest that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy.
 I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by the claimant or on their behalf from Alberta Health Services or any other Organization.
 I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided above.

Approved By (PRINT ONLY): _____ **DOFA Level:** _____ **Position #:** _____ **Phone #:** _____ **Ext:** _____
Signature: _____ **Title:** _____ **Date:** _____

Health and Personal information on this form is collected by AHS under the authority of section 20(b) of the Health Information Act (HIA) and sections 33(c) and 34(2) of the Freedom of Information and Protection of Privacy (FOIP) Act, respectively, for the purpose of administering AHS Procure to Pay program.

EXPENSE CLAIM DETAILS

Enter Finance Coding 101 0005 71105000002	Emp # (E-People) ██████████	Page 2A
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*If expenses incurred are for multiple FC's please use pages 2B, 2C, 2D (after pg3) as there should be one FC per page OR if more lines are required for the same FC use these additional pages. Enter total \$ amount on slip, **DO NOT separate any taxes** (eg. GST). Secondary/Expense codes are not required in this section as they are pre-determined by the system.*

SECTION B: TRAVEL EXPENSES **NOTE:** If expenses do not fall into these categories such as Hospitality, Working Session, Relocation, Continuing Education, Business Insurance go to SECTION C

Select from dropdown (column Prov) where expenses were incurred (Out of N.America = Inter!)
 Ensure separate lines are used for claim items that differ in Province, US and Out of North America.

Completion of the "Cost Effective Method Used" Column is REQUIRED.
 If you select "No" in this column, Further Explanation is REQUIRED in the "Rationale is Required" section on this page

Date dd-mmm-yy	Business Reason for Travel - Detailed Description Required (include destination, who attended-(if mee.), why travel was necessary and detailed explanation of reason) A description of just "Meeting" will be returned for clarification	Prov, US, or Out of N.Amer where expenses incurred?	What is travel related to?	Cost Effective Method Used? Y/N	Meal (Allowance OR Receipt)				If amount being claimed is above the policy limit stated in Appendix "A" rationale is required			Rental Car/ Bus/LRT/ Parking / Fuel	Per Diem Allowance	Mileage (km)
					Meal Allowance		Meal with Receipt		Airfare	Hotel	Taxi			
					Meal Type with value	Allowance	Meal Type	with receipt						
① 27-May-14	Executive Leadership Team meeting (Edmonton)	AB	Meeting	Yes								\$25.20	✓	
28-May-14	Southgate EMS District base visit - SPTT to Southgate return	AB	Meeting	Yes										14.00
29-May-14	AARP Workforce Planning meeting - Neurology - SPTT to FMC	AB	Meeting	Yes										15.00
② 2-Jun-14	Patient Centered Care Strategy Steering Co (Edmonton)	AB	Meeting	Yes								\$27.30	✓	
③ 10-Jun-14	Executive Leadership Team meeting (Edmonton)	AB	Meeting	Yes								\$27.30	✓	
12-May-14	ZMAC meeting - Fort Calgary to SPTT	AB	Meeting	Yes										11.00
④ 13-Jun-14	AACHT - Review of Decision Process (Edmonton)	AB	Meeting	Yes								\$27.30	✓	
16-Jun-14	Calgary Zone Leadership meeting (FMC) and ACHRI Strategic Advisory Board (ACH) - SPTT to FMC to ACH	AB	Meeting	Yes										19.00
SUBTOTALS												\$107.10		Total Kms 59.00

MILEAGE - Business Kilometre Rate for Personally-Owned Vehicle
 --> details of travel location to & from must be included above under the purpose of travel column
 Rates applicable \$0.505 per km for under 5,000km/yr or \$0.47 per km for over 5,000km/yr or per Union Agreement

Enter \$0.505 km, \$0.47 km OR rate per Union Agreement (see Mileage details to the left)	\$0.505
Mileage \$	\$29.80
Travel \$ Subtotal	\$107.10
Auto fills on page 1 - TOTAL TRAVEL \$	\$136.90

Note: Total will auto fill into pg 1, Section E, if form completed electronically - Additional pg 2's can be found after Page 3

Rationale is Required for expenses that are not Cost Effective
 (Any analysis supporting the method to assess cost effectiveness should be attached to the claim form)

EXPENSE CLAIM DETAILS

Enter Finance Coding 101 0005 7110500002 Emp # (E-People) [REDACTED] Page 2B

If expenses incurred are for multiple FC's please use pages 2B, 2C, 2D (after pg3) as there should be one FC per page OR if more lines are required for the same FC use these additional pages. Enter total \$ amount on slip, **DO NOT separate any taxes** (eg. GST). Secondary/Expense codes are not required in this section as they are pre-determined by the system.

SECTION B: TRAVEL EXPENSES NOTE: If expenses do not fall into these categories such as Hospitality, Working Session, Relocation, Continuing Education, Business Insurance go to SECTION C

Select from dropdown (column Prov) where expenses were incurred (Out of N.America = Int'l)
Ensure separate lines are used for claim items that differ in Province, US and Out of North America.

Completion of the "Cost Effective Method Used" Column is REQUIRED.
If you select "No" in this column,
Further Explanation is REQUIRED in the "Rationale is Required" section on this page

Date dd-mmm-yy	Business Reason for Travel - Detailed Description Required (include destination, who attended-(if meal), why travel was necessary and detailed explanation of reason) A description of just "Meeting" will be returned for clarification	Prov, US, or Out of N.Amer where expenses incurred?	What is travel related to?	Cost Effective Method Used? Y/N	Meal (Allowance OR Receipt)				If amount being claimed is above the policy limit stated in Appendix "A" rationale is required			Rental Car/ Bus/LRT/ Parking / Fuel	Per Diem Allowance	Mileage (km)
					Meal Allowance		Meal with Receipt		Airfare	Hotel	Taxi			
					Meal Type with value	Allowance	Meal Type	with receipt						
17-Jun-14	ELT meeting (Edmonton)											\$27.30	✓	
23-Jun-14	QI project lift off celebraton													15.00
24-Jun-14	RBB: Desired State Workshop (Edmonton)											\$27.30	✓	
SUBTOTALS												\$54.60		Total Kms 15.00

<p>MILEAGE - Business Kilometre Rate for Personally-Owned Vehicle → details of travel location to & from must be included above under the purpose of travel column Rates applicable \$0.606 per km for under 5,000km/yr or \$0.47 per km for over 5,000km/yr or per Union Agreement</p>	<p>Enter \$0.606 km, \$0.47 km OR rate per Union Agreement <i>(see Mileage details to the left)</i></p>	\$0.505	
	Mileage \$	\$7.58	
<p>Note: Total will auto fill into pg 1, Section E, if form completed electronically - Additional pg 2's can be found after Page 3</p>		Travel \$ Subtotal	\$54.60
		Auto fills on page 1 - TOTAL TRAVEL \$	\$62.18

Rationale is Required for expenses that are not Cost Effective
(Any analysis supporting the method to assess cost effectiveness should be attached to the claim form)

RECEIPT
GST NO. R122556194

May 27
ELT meeting (Edmonton)
Parking at YYC

①

EXIT No. [REDACTED]
IN: 05/27/14 04:53
OUT: 05/27/14 10:38
DURATION: 0 5: 45
PAID: \$ 25.22 ✓
(GST INCLUDED)
AMERICAN EXPRESS
[REDACTED]

REF.
THANK YOU FOR
YOUR VISIT

Calgary International Airport Parkade

RECEIPT
GST NO. R122556194

June 2
Patient Centered Care Strategy Steering Co
(Edmonton)
Parking at YYC

②

EXIT No. [REDACTED]
IN: 06/02/14 04:52
OUT: 06/02/14 19:51
DURATION: 2 14: 59
PAID: \$ 27.52 ✓
(GST INCLUDED)
MASTERCARD
[REDACTED]

REF.
THANK YOU FOR
YOUR VISIT

Calgary International Airport Parkade

RECEIPT
GST NO. R122556194

June 10
ELT meeting (Edmonton)
Parking at YYC

③

EXIT No. [REDACTED]
IN: 06/10/14 06:25
OUT: 06/10/14 19:09
DURATION: 0 12: 44
PAID: \$ 27.32 ✓
(GST INCLUDED)
VISA
[REDACTED]

THANK YOU FOR
YOUR VISIT

Calgary International Airport Parkade

RECEIPT
GST NO. R122556194

June 13
AACT - Review of Decision Process (Edmonton)
Parking at YYC

④

EXIT No. A4
IN: 06/13/14 06:20
OUT: 06/13/14 18:36
DURATION: 0 12: 16
PAID: \$ 27.30 ✓
(GST INCLUDED)
VISA



THANK YOU FOR
YOUR VISIT

Calgary International Airport Parkade

RECEIPT
GST NO. R122556194

June 17
ELT meeting (Edmonton)
Parking at YYC

⑤

EXIT No. A5
IN: 06/17/14 06:26
OUT: 06/17/14 19:11
DURATION: 0 12: 45
PAID: \$ 27.30 ✓
(GST INCLUDED)
VISA



THANK YOU FOR
YOUR VISIT

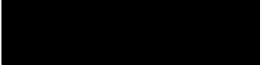
Calgary International Airport Parkade

RECEIPT
GST NO. R122556194

June 24
RBB: Desired State Workshop (Edmonton)
Parking at YYC

⑥

EXIT No. A4
IN: 06/24/14 04:53
OUT: 06/24/14 19:32
DURATION: 0 14: 39
PAID: \$ 27.30 ✓
(GST INCLUDED)
VISA



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