

Official Administrator and Executive Expense Report

Name Don Sieben

Title Chair, Audit & Finance Advisory Committee

Location Edmonton

Expenses submitted during the month of September 2014

						Travel (1)					
Date	Source Document	Purpose	Airfa	ıre	Meals	Accommodation	Other Travel	otal avel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Sep-14	Expense Claim	Meetings					72	72			
Total			\$	-	\$ -	\$ -	\$ 72	\$ 72	\$ -	- \$ -	\$
Total for the Month	\$ 72										

Maximum daily single meal expense claimed in the month \$ Maximum daily base hotel rate claimed in the month Non economy air travel in the month

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report



AHS - AP Processing - Internal Use Only	
Voucher#	
Naming Convention:	
T4A/NR Applicable? - If yes, indicate line & amt	

OFFICIAL ADMINISTRATOR AND COMMITTEE MEMBER REMUNERATION AND EXPENSE CLAIM FORM

		EE INFORM	MATION							
Name:	Don Sieb Sieben)	en Professional Corporation (Don		Vendor# (if known)			Expense Period Month:		Aug-Sept 2014	
Address:				City:	Edmonton		Province	9:	АВ	
Postal Co	de:		, 1	Country:			Phone #:			
	or Expense ness Case									
SECTIO	N 2: FIN/	ANCE CODI	NG & TOTAL CLAI	М						
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AP Quality & Compliance

Page 1

Carry forward from Section 1 Don Sieben Professional Corporation (Don Vendor# **Expense Period** Sieben) Aug-Sept 2014 (if known) Month: Completion of the "cost effective method used" Column is required. If you select "No" in this column, Further Explanation is Required in the "Rationale is Required" section above SECTION 4A: OFFICIAL ADMINISTRATOR & COMMITTEE MEMBER - TRAVEL EXPENSE CLAIM Meal (Allowance OR Receipt)(A) Description: (include Cost Transportation Allowance With Receipt Accom-Other Mileage purpose of trip, mode of Effective (Flight, Car Rental Date modation (Itemize) km Fuel, Parking, Taxi) travel, starting point, method (B) Meal With (D) Allow-Meal (E) details of expenditure) used? (C) Type ance **Type** Receipt Meeting with Vickie Kaminski 12-Aug-14 \$14.00 Yes (parking) Audit and Finance Adivsory 15-Aug-14 \$23.00 Yes Committee Meeting (parking) Human Resources Advisory NA 25-Aug-14 Yes Committee Meeting Quality and Safety Advisory 4-Sep-14 Yes 21.000 14.00 Total: (amount auto fills to page 1) \$0.00 \$0.00 \$0.00 \$67.00 \$0.00 0.00 **OA COMMITTEE MEMBER Mileage Rate** 0.505 **Total Mileage**

For payment please submit to the Official Administrator office: 10101 Southport Road SW, Calgary, AB. T2W 3N2, Attention: Lou DeCoste

IMPARK LOT 256 NO IN AND OUT PRIVILEGES

Expiration Date/Time

Purchase Date/Time: 10:50am Aug 01, 2014 Total Parking: \$13,33

Total gst: \$0.67 Total Due: \$14.00 Total Paid: \$14.00

Ticket # S/N #: 50001Z4511U4

Setting: Lot 256 Mach Name: Meter 1

GST #887315638RT0001

Rate: \$14 - 2 Hours

Payment Type: Card

Rate: \$14 - 2 Hours

Payment Type: Card

RECEIPT

IMPARK LOT 256 NO IN AND OUT PRIVILEGES Expiration Date/Time: 12:50pm Aug 01, 2014

Purchase Date/Time: 10:50am Aug 01, 2014 Total Parking: \$13.33 Total gst: \$0.67

Total Due: \$14.00 Total Paid: \$14.00

Ticket #

Setting: Lot Z5b

Mach Name: Meter 1

IMPARK LOT 256 NO IN AND OUT PRIVILEGES

Expiration Date/Time

AUG 12, 2014

Purchase Date/Time: 01:22pm Aug 12, 2014

Rate: \$14 - 2 Hours

Payment Type: Card

Rate: \$14 - 2 Hours

Payment Type: Card

Total Parking: \$13.33

Total gst: \$8.67 Total Due: \$14.00 Total Paid: \$14.00 Ticket #

S/N #: 500012451104 Setting: Lot 256 Mach Name: Meter 1

GST #887315638RT0001

RECEIPT

IMPARK LOT 256 NO IN AND OUT PRIVILEGES

Expiration Date/Time: 03:22pm Aug 12, 2014 Purchase Date/Time: 01:22pm Aug 12, 2014 Total Parking: \$13.33

Total gst: \$0.67

Total Due: \$14.00 Total Paid: \$14.00

Ticket #: Setting: LUL ZOU Mach Name: Meter 1 IMPARK LOT 256 NO IN AND OUT PRIVILEGES

Expiration Date/Time

Purchase Date/Time: 07:38am Aug 15, 2014

Total Parking: \$21.90

Total Due: \$23.00 Total Paid \$22.00

Ticket # S/N #: 500012451104

Setting: Lot 256

Total gst: \$1.10

Rate: \$231 Early Bird Payment Type: Card

Rate: \$23 - Early Bird

Payment Type: Card

Mach Name: Meter 1

IMPARK LOT 256 NO IN AND OUT PRIVILEGES

Expiration Date/Time

Purchase Date/Time: 08:47am Aug 21, 2014

Total Parking: \$29.00

Total gst: \$1.00 Total Due; \$21.00 Total Paid: \$21.00

Rate: \$21 - 3 hours Payment Type: Card

Ticket #

S/N #: 500C12451104 Setting: Lot 256 Mach Name: Meter 1

ATAC

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RECEIPT

GST #887315638RT0001

IMPARK LOT 256 NO IN AND OUT PRIVILEGES

Expiration Date/Time: 06:00pm Aug 15, 2014 Purchase Date/Time: 07:38am Aug 15, 2014

Total Parking: \$21.90 Total gst: \$1.10

Total Due: \$23.00 Total Paid: \$23.00

Ticket #:

Setting: Lot 200 Mach Name: Meter 1 RECEIPT

IMPARIX LOT 256 NO IN AND OUT PRIVILEGES

Expiration Date/Time: 11:47am Aug 21, 2014 Purchase Date/Time: 08:47am Aug 21, 2014

Total Parking: \$20.00 Total gst: \$1.00 Total Due: \$21.00

Total Paid: \$21.00 Ticket #

Setting: Lot 256 Mach Name: Meter 1 Rate: \$21 - 3 hours Payment Type: Card