

AHS Board and Executive Expense Report

Name Dr. Debrah Wirtzfeld
Title ACMO Physician Health, Diversity and Wellness
Location Edmonton

Expenses submitted during the month of March 2020

			Travel (1)							
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Mar-20	Expense Claim	Meetings		24	145	113	282			
Mar-20	Direct Billing	Meetings	487				487			
Total			\$ 487	\$ 24	\$ 145	\$ 113	\$ 769	\$ -	\$ -	\$ -

Total for the Month \$ 769

Maximum daily single meal expense claimed in the month \$ 24
 Maximum daily base hotel rate claimed in the month \$ 129
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
WIRTZFELD, DEBRAH	Associate Chief Medical Officer Physician Health, Diversity and Wellness	Edmonton	\$ 282.01								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
3/9/2020	Calgary PLI Women in Medicine	AB - Other Zones	Accommodations	\$ 144.82				1			
3/9/2020	Calgary PLI Women in Medicine	AB - Local	Parking - Lot or Parkade	\$ 50.00				1			
3/9/2020	Calgary PLI Women in Medicine		Mileage-Local-Home Zone	\$ 25.35	Home	YEG and Return to Home		1			50.2
3/9/2020	Calgary PLI Women in Medicine	AB - Other Zones	Meals Per Diem	\$ 24.00				1			
3/9/2020	Calgary PLI Women in Medicine	AB - Other Zones	Taxi	\$ 37.84	YYC	Hotel		1			
Approver(s) for the claim		Approval Status	Approval Date								
BELANGER, FRANCOIS		Approve	18-Mar-20								

COURTYARD®

BY MARRIOTT

Courtyard by Marriott® Courtyard Calgary Airport
 2500 48th Avenue NE, Calgary, AB T3J 4V8 P 403.238.1000
 Marriott.com/YYCAP

Debrah Wirtfeld

Room [REDACTED]
 Room Type: GENR
 Number of Guests: 1
 Rate: \$129.00

Clerk: GAU

Ahs Meeting Mar2020

Arrive: 09Mar20 Time: 04:55PM Depart: 10Mar20 Time: 10:28AM Folio Number [REDACTED]

DATE	DESCRIPTION	CHARGES	CREDITS
09Mar20	Room Charge	129.00	
09Mar20	GST room 869470898RT0002	6.64	
09Mar20	Tourism Levy	5.31	
09Mar20	Dmf	3.87	
10Mar20	Visa		144.82

Card #: [REDACTED]
 Amount: 144.82 Auth [REDACTED] Signature on File
 This card was electronically swiped on 09Mar20

BALANCE: 0.00

Marriott Bonvoy Account # [REDACTED] Your Marriott Bonvoy points/miles earned on your eligible earnings will be credited to your account. Check your Marriott Bonvoy account statement or your online statement for updated activity.

See our "Privacy & Cookie Statement" on Marriott.com.

GST# R128599776
 Edmonton Airports
 Can-T5J 2T2 Edmonton
 Tax Code CA5%
 Exit Lane 10/03/20 19:34
 Receipt [REDACTED]
 Short-term parking tkt
 DL - No. 002569
 09/03/20 05:24
 10/03/20 19:34
 Period 1d14h11'
 (Tax) \$50.00
 Total \$50.00
 Payment Received
 VISA [REDACTED] \$50.00
 Type: Swiped
 Sub Total \$47.62
 Tax 5% \$2.38

ASSOCIATED CAB
 307-41 AVENUE NE
 CALGARY AB T2E 2N4
 (403) 298-1111
 CAR#500

SALE

06/02/20

03/09/20
 Batch #: [REDACTED]
 APPR CODE: [REDACTED]
 VISA

AMOUNT \$32.90
 TIP \$4.94
 TOTAL \$37.84

00 - APPROVED - 001

VISA CREDIT

Thank You

CUSTOMER COPY

Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for Public Disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

Name : Debrah Wirtzfeld	Reporting Period for the Month of : Mar-20
--------------------------------	---

DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
9-Mar-2020	Direct Billing	Airline Ticket	Calgary PLI Women in Medicine - Flight from Edmonton to Calgary on Mar 9 and return on Mar 10, 2020	Vision Travel	\$486.96
	Direct Billing	Airline Ticket		Vision Travel	
	Direct Billing	Airline Ticket		Vision Travel	
	Direct Billing	Airline Ticket		Vision Travel	
	Direct Billing	Airline Ticket		Vision Travel	
Total Paid in the Month					\$ 486.96



Vision Travel DT Ontario-West Inc

, , Canada

www.visiontravel.ca
GST Reg : 723782728 RT 0001

E-Ticket Receipt

Ticket Number: [REDACTED]
Invoice: [REDACTED]
Sales Person: [REDACTED]

Issuing Airline: [REDACTED]
Agency Ref.: [REDACTED]
IATA Number: [REDACTED]

Issued: 27Feb20
Customer Number: [REDACTED]
Customer Ref.: [REDACTED]

Passenger(s): WIRTZFELD/DEBRAH

AIR - Monday, March 9 2020	
WestJet Flight WS3238 Economy Class - Seat Assigned at Check-in	
Depart	Edmonton, Alberta Edmonton International Airport 06:30 AM Monday, March 9 2020
Arrive	Calgary, Alberta Calgary International Airport 07:33 AM Monday, March 9 2020
Duration:	1 hour(s) and 3 minute(s) Non-stop
Status:	Confirmed - WestJet Booking Reference [REDACTED]
Operated By:	WESTJET ENCORE
FF Number:	[REDACTED] - WIRTZFELD/DEBRAH DR - please reconfirm at check-in
Online Check In:	Available 24 hours prior
Baggage Allowance:	0 Piece(s)
Remarks:	PLEASE CHECK IN WITH WESTJET ENCORE
Fare Basis:	SAND0ELS
Not Valid Before:	09Mar
Not Valid After:	09Mar

AIR - Tuesday, March 10 2020	
WestJet Flight WS3229 Economy Class - Seat Assigned at Check-in	
Depart	Calgary, Alberta Calgary International Airport 06:15 PM Tuesday, March 10 2020
Arrive	Edmonton, Alberta Edmonton International Airport 07:10 PM Tuesday, March 10 2020
Duration:	0 hour(s) and 55 minute(s) Non-stop
Status:	Confirmed - WestJet Booking Reference [REDACTED]
Operated By:	WESTJET ENCORE
FF Number:	[REDACTED] WIRTZFELD/DEBRAH DR - please reconfirm at check-in
Online Check In:	Available 24 hours prior
Baggage Allowance:	0 Piece(s)
Remarks:	PLEASE CHECK IN WITH WESTJET ENCORE
Fare Basis:	SANF5ELS
Not Valid Before:	10Mar
Not Valid After:	10Mar

Fare

Form of payment: Credit Card [REDACTED]

Endorsements /
restrictions: NONE

Fare calculation:

Fare: CAD 486.96

Equivalent amount paid:

Positive identification required for airport check in**Notice:**

Transportation and other services provided by the carrier are subject to conditions of contract and other important notices. Please ensure that you have received these notices, and if not, contact the travel agent or issuing carrier to obtain a copy prior to the commencement of your trip.

If the passenger journey involves an ultimate destination or stop in a country other than the country of departure, the Warsaw Convention may be applicable. This convention governs and on most cases limits the liability of carriers for death or personal injury and in respect of loss of, or damage to baggage.