

AHS Board and Executive Expense Report

Name Deb Gordon
Title VP & Chief Health Operations Officer Northern Alberta
Location Edmonton

Expenses submitted during the month of March 2019

Travel (1)										
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Mar-19	P-Card	Meetings			145	18	163			
Mar-19	Expense Claim	Meetings		35		63	98			
Mar-19	Direct Billing	Meetings	1,020				1,020			
Total			\$ 1,020	\$ 35	\$ 145	\$ 81	\$ 1,281	\$ -	\$ -	\$ -

Total for the Month \$ 1,281

Maximum daily single meal expense claimed in the month \$ 24
Maximum daily base hotel rate claimed in the month \$ 129
Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
GORDON, DEBORAH A	VP & Chief Health Operations Officer Northern Alberta	Edmonton	\$ 162.82									
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance	
3/10/2019	Accommodations in Calgary - Interview - EMS Office of Respectful Workplace	AB - Other Zones	Accommodations	\$ 144.82				1				
3/12/2019	Parking - AH/AHS JET Meeting in Edmonton	AB - Local	Parking - Lot or Parkade	\$ 18.00				1				
Approver(s) for the claim		Approval Status	Approval Date									
YIU, VERNA		Approve	1-Apr-19									

The Westin Calgary Airport
671 Aero Drive NE
Calgary, AB T2E7Y5
Canada
Tel: 4034525406 Fax: 5873936128



DEBORAH GORDON
[REDACTED]

Page Number : 1 Invoice Nbr : [REDACTED]
Guest Number : [REDACTED]
Folio ID : [REDACTED]
Arrive Date : 10-MAR-19 17:11
Depart Date : 11-MAR-19 06:38
No. Of Guest : 1
Room Number : [REDACTED]
Marriott Bonvoy Number : [REDACTED]

Tax Invoice

Tax ID : GST 72406 3110 RT0001
Westin YYC YYCWA MAR-11-2019 06:38 [REDACTED]

Date	Reference	Description	Charges (CAD)	Credits (CAD)
10-MAR-19	[REDACTED]	Room Chrg - Special Corp	129.00	
10-MAR-19	[REDACTED]	GST	6.64	
10-MAR-19	[REDACTED]	Alberta Tax	5.31	
10-MAR-19	[REDACTED]	DMF	3.87	
11-MAR-19	[REDACTED]	MasterCard [REDACTED]		-144.82
		** Total	144.82	-144.82
		*** Balance	0.00	

Tell us about your stay. www.westin.com/reviews

Continued on the next page

ATB PLACE
GST:887315638R1001
RECEIPT C1

IN: 12.03.19 07:41
PAY: 12.03.19 10:24
AMOUNT: \$ 18.00

Mar 12 2019 10:24 am

TRANSACTION
RECORD

J.E.T. mty. AH+AHS
Card Number

Card Entry : CHIP

Trans Type : PURCHASE

Amount : \$18.00

Auth #

Sequence #

Term ID

Date : 19/03/12

Time : 10:23:50

APPROVED

BY ENTERING A VERIFIED
PIN, CARDHOLDER
AGREES TO PAY ISSUER
SUCH TOTAL IN
ACCORDANCE WITH ISSUERS
AGREEMENT WITH
CARDHOLDER

Application Label:
MasterCard

AID:
TVR:
IC :
TSI:

*** CUSTOMER
COPY ***

Thank you for

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
GORDON, DEBORAH A	VP & Chief Health Operations Officer Northern Alberta	Edmonton	\$ 97.90									
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance	
1/24/2019	Parking - CSP - Finalization of Structure/Format Meeting in Edmonton	AB - Local	Parking - Lot or Parkade	\$ 12.00				1				
2/19/2019	Parking - Dr. Yiu Conversation with the Community in Edmonton	AB - Local	Parking - Lot or Parkade	\$ 11.00				1				
3/10/2019	Mileage from Home to YEG - EMS Interview in Calgary		Mileage-Local-Home Zone	\$ 20.20	Residence	Edmonton International Airport		1			40	
3/10/2019	Meals - EMS Interview in Calgary - EMS Office of Respectful Workplace	AB - Other Zones	Meals Per Diem	\$ 24.00				1				
3/11/2019	Meals - EMS Interview in Calgary - EMS Office of Respectful Workplace	AB - Other Zones	Meals Per Diem	\$ 10.50				1				
3/11/2019	Mileage from YEG to Home - EMS Interview in Calgary		Mileage-Local-Home Zone	\$ 20.20	Edmonton International Airport	Residence		1			40	
Approver(s) for the claim		Approval Status		Approval Date								
YIU, VERNA		Approve		1-Apr-19								

ATB PLACE
GST:887315638RT001
RECEIPT CI

IN: 24.01.19 14:49
PAY: 24.01.19 16:37
AMOUNT: \$ 12.00

Jan 24 2019 04:36 pm

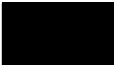
TRANSACTION
RECORD

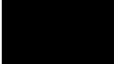
Card Number :



Card Entry : CHIP

Trans Type : PURCHASE

Amount : \$12.00

Auth # : 

Sequence # : 

Term ID : 

Date : 19/01/24

Time : 16:36:21

APPROVED

BY ENTERING A VERIFIED
PIN, CARDHOLDER
AGREES TO PAY ISSUER
SUCH TOTAL IN
ACCORDANCE WITH ISSUERS
AGREEMENT WITH
CARDHOLDER

Application Label: VISA
CREDIT


*** CUSTOMER
COPY ***

Thank you for

Thank you for
Visiting!

THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT

CITY OF EDMONTON

Terminal: 7000tc

Plate [REDACTED]

City Hall - P2 West Elevator

Valid through:

THURSDAY 21 FEB 19

6:30 PM

Amount Paid: \$11.00 (GST incl.)

Start Time: 2/21/2019 3:46 PM

Trn [REDACTED]

Auth No [REDACTED]

Receipt No [REDACTED]

THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT

Dr. Yiu / Community @ Art Gallery \$11.00

Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for Public Disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

Name : Deb Gordon	Reporting Period for the Month of : Mar-19
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
14-Jan-2019	Direct Billing	Airline Ticket	Trip to Calgary - Joint a Conversation with AHS President & CEO, Dr Verna Yiu - (Flight date: January 22, 2019 to Janaury 23, 2019)	Vision Travel	\$507.46
18-Jan-2019	Direct Billing	Airline Ticket	Flight Changed: Trip to Calgary - Joint a Conversation with AHS President & CEO, Dr Verna Yiu	Vision Travel	\$50.00
1-Mar-2019	Direct Billing	Airline Ticket	Trip to Calgary - EMS Interview - (Flight date: March 10, 2019 to March 11, 2019)	Vision Travel	\$462.96
	Direct Billing	Choose from Drop-down List		Vision Travel	\$
	Direct Billing	Choose from Drop-down List		Vision Travel	\$
Total Paid in the Month					\$ 1,020.42

From: tripinfo@visiontravel.ca
To: [REDACTED]@VISIONTRAVEL.CA
Subject: Invoice and Itinerary for GORDON/DEBORAH MS - 22January19 - Vision Travel Locator: [REDACTED]
Date: Monday, January 14, 2019 2:36:38 PM



Vision Travel DT Ontario-West Inc
 , , Canada,
www.visiontravel.ca
 GST Reg : 723782728 RT 0001

Invoice/Itinerary

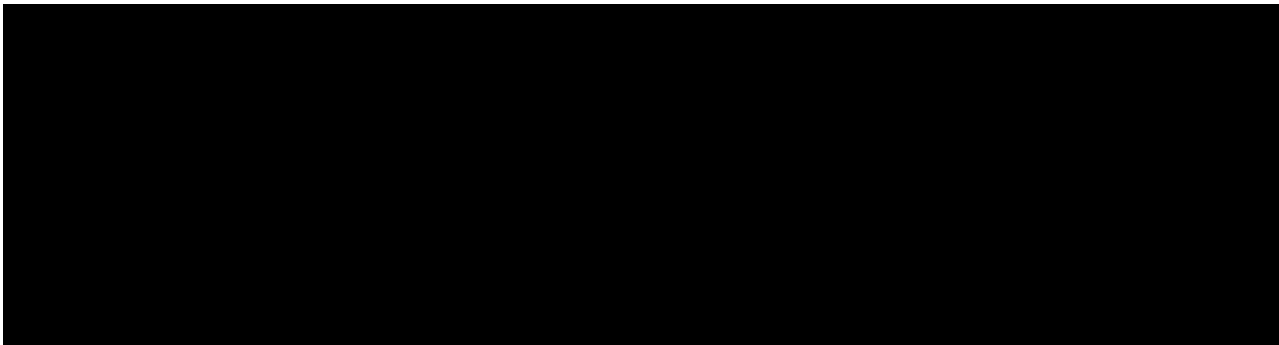
Invoice: [REDACTED] Agency Ref.: [REDACTED] Customer Number: [REDACTED]
 Issued: 14 January 2019 Sales Person: [REDACTED] Customer Ref.: [REDACTED]

ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Passenger(s): GORDON/DEBORAH MS

Disclaimer: It is your responsibility to carefully review this itinerary immediately upon receipt and notify us if there are any discrepancies.

AIR - Tuesday, January 22 2019		Add To Calendar
Air Canada Flight AC8161 Economy Class		
Depart	Edmonton, Alberta Weather Edmonton International Airport 08:25 PM Tuesday, January 22 2019	Arrive Calgary, Alberta Weather Calgary International Airport 09:26 PM Tuesday, January 22 2019
Duration:	1 hour(s) and 1 minute(s) Non-stop	
Status:	Confirmed - Air Canada Booking Reference: [REDACTED]	
Operated By:	AIR CANADA EXPRESS - JAZZ	
FF Number:	[REDACTED] - GORDON/DEBORAH MS - please reconfirm at check-in	
Online Check In:	Available 24 hours prior - click here	
E Upgrade:	For Eligible Flight - Aeroplan Members click here	
Remarks:	SEAT 6C - GORDON/DEBORAH MS AIR CANADA CONFIRMATION [REDACTED] TICKET NUMBER [REDACTED] PLEASE CHECK IN WITH AIR CANADA EXPRESS - JAZZ	



AIR - Wednesday, January 23 2019		Add To Calendar
Air Canada Flight AC8160 Economy Class		
Depart	Calgary, Alberta Weather	Arrive Edmonton, Alberta Weather

Calgary International Airport 08:30 PM Wednesday, January 23 2019	Edmonton International Airport 09:26 PM Wednesday, January 23 2019
Duration:	0 hour(s) and 56 minute(s) Non-stop
Status:	Confirmed - Air Canada Booking Reference: [REDACTED]
Operated By:	AIR CANADA EXPRESS - JAZZ
FF Number:	[REDACTED] - GORDON/DEBORAH MS - please reconfirm at check-in
Online Check In:	Available 24 hours prior - click here
E Upgrade:	For Eligible Flight - Aeroplan Members click here
Remarks:	SEAT 6C - GORDON/DEBORAH MS AIR CANADA CONFIRMATION [REDACTED] TICKET NUMBER [REDACTED] PLEASE CHECK IN WITH AIR CANADA EXPRESS - JAZZ

Invoice Details

Transaction	Document / Booking Number	Base Fare	Other Tax	GST/HST	QST	Total
Invoice Number:	[REDACTED]					
Vendor AC Domestic Air	[REDACTED]	432.50	74.96	0.00	0.00	507.46
					Billed to: [REDACTED]	
	Totals:	432.50	74.96	0.00	0.00	507.46
				Total Credit Card Billing:		507.46
				Balance Due:		0.00

Remarks

 24 HOUR EMERGENCY TRAVEL ASSISTANCE
 OUTSIDE REGULAR BUSINESS HOURS - MONDAY TO FRIDAY
 A SERVICE FEE MAY APPLY FOR CALLS TO THIS SERVICE
 WITHIN NORTH AMERICA - CALL 1-888-700-6063
 OUTSIDE NORTH AMERICA - CALL COLLECT 1-514-855-4263
 EMAIL 24HRSERVICE-MNL AT VISIONTRAVEL.CA
 PLEASE QUOTE ACCESS CODE 2EC0

RECOMMENDED CHECK-IN TIME IS AT LEAST 90 MINUTES
 PRIOR TO DEPARTURE. AFTER CHECK-IN YOU MUST BE
 AVAILABLE AT THE BOARDING GATE AT LEAST 60 MINUTES
 PRIOR TO DEPARTURE OR YOU MAY BE DENIED BOARDING.
 PLEASE ENSURE THAT YOU HAVE GOVERNMENT-ISSUED
 PHOTO I.D. GATE ASSIGNMENTS AND DEPARTURE
 ARRIVAL INFORMATION ARE SUBJECT TO CHANGE.
 PLEASE CHECK MONITORS AT THE AIRPORT.
 PLEASE RECONFIRM ALL FLIGHTS
 IT IS YOUR RESPONSIBILITY TO VERIFY FLIGHT TIMES WITH
 THE AIRLINE PRIOR TO YOUR DEPARTURE. SCHEDULE
 CHANGES OR FLIGHT CANCELLATIONS MAY OCCUR AT ANY
 TIME WITHOUT NOTICE BY THE AIRLINE

ENSURE ALL TRAVELLERS HAVE PROPER TRAVEL DOCUMENTS
 CHECK THIS WEBSITE FOR AIRPORT SECURITY INFO
 WWW.CATSA.GC.CA

---AIRPORT SECURITY REVISIONS---
 BAGGAGE ALLOWANCE-SPECIFIC SIZE AND WEIGHT
 RESTRICTIONS VARY BETWEEN AIRLINES. EXCESS CHARGES
 MAY APPLY. VISIT THE AIRLINES WEBSITE TO SEE THE
 EXACT BAGGAGE RESTRICTIONS AND FEES.
 MOST AIRLINE BAGGAGE LINKS ARE AVAILABLE BY VISITING

From: [REDACTED]
Subject: FW: Invoice and Itinerary for GORDON/DEBORAH MS - 01February19 - Vision Travel Locator: [REDACTED]
Date: Monday, January 21, 2019 10:35:34 AM

Hi Cathy,

This is the change fee to change from Jan 22 to Feb 1.

From: tripinfo@visiontravel.ca [mailto:tripinfo@visiontravel.ca]
Sent: Friday, January 18, 2019 5:10 PM
To: [REDACTED]@AHS.CA; Tiffany Aske
Subject: Invoice and Itinerary for GORDON/DEBORAH MS - 01February19 - Vision Travel Locator: [REDACTED]

Vision Travel DT Ontario-West Inc

, , Canada,

www.visiontravel.ca

GST Reg : 723782728 RT 0001

Invoice/Itinerary

Invoice: [REDACTED] Agency Ref.: [REDACTED] Customer Number: [REDACTED]
Issued: 19 January 2019 Sales Person: [REDACTED] Customer Ref.: [REDACTED]

ALBERTA HEALTH SERVICES **Passenger(s): GORDON/DEBORAH MS**
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Disclaimer: It is your responsibility to carefully review this itinerary immediately upon receipt and notify us if there are any discrepancies.

AIR - Friday, February 1 2019 [Add To Calendar](#)

Air Canada Flight AC8133 Economy Class

Depart	Edmonton, Alberta Weather	Arrive	Calgary, Alberta Weather
	Edmonton International Airport		Calgary International Airport
	08:25 AM Friday, February 1 2019		09:20 AM Friday, February 1 2019

Duration: 0 hour(s) and 55 minute(s) Non-stop
Status: Confirmed - Air Canada Booking Reference: [REDACTED]
Operated By: AIR CANADA EXPRESS - JAZZ
FF Number: [REDACTED] - GORDON/DEBORAH MS - please reconfirm at check-in
Online Check In: Available 24 hours prior - [click here](#)
E Upgrade: For Eligible Flight - Aeroplan Members [click here](#)
Remarks: SEAT 7C
AIR CANADA CONFIRAMTION [REDACTED]
TICKET NUMBER [REDACTED]

AIR - Friday, February 1 2019 [Add To Calendar](#)

Air Canada Flight AC8154 Economy Class

Depart	Arrive
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Calgary, Alberta [Weather](#)
Calgary International Airport
06:35 PM Friday, February 1 2019

Edmonton, Alberta [Weather](#)
Edmonton International Airport
07:31 PM Friday, February 1 2019

Duration: 0 hour(s) and 56 minute(s) Non-stop
Status: Confirmed - Air Canada Booking Reference: [REDACTED]
Operated By: AIR CANADA EXPRESS - JAZZ
FF Number: [REDACTED] - GORDON/DEBORAH MS - please reconfirm at check-in
Online Check In: Available 24 hours prior - [click here](#)
E Upgrade: For Eligible Flight - Aeroplan Members [click here](#)

Remarks: SEAT 7D
AIR CANADA CONFIRMATION [REDACTED]
TICKET NUMBER [REDACTED]

Invoice Details

Transaction	Document / Booking Number	Base Fare	Other Tax	GST/HST	QST	Total
Invoice Number	[REDACTED]					
Vendor AC	[REDACTED]	50.00	0.00	0.00	0.00	50.00
Domestic Air						
		Billed to: [REDACTED]				
Totals:		50.00	0.00	0.00	0.00	50.00
Total Credit Card Billing:						50.00
Balance Due:						0.00

Remarks

24 HOUR EMERGENCY TRAVEL ASSISTANCE
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A SERVICE FEE MAY APPLY FOR CALLS TO THIS SERVICE
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PHOTO I.D. GATE ASSIGNMENTS AND DEPARTURE
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---AIRPORT SECURITY REVISIONS---

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MAY APPLY. VISIT THE AIRLINES WEBSITE TO SEE THE
EXACT BAGGAGE RESTRICTIONS AND FEES.



Vision Travel DT Ontario-West Inc
9929 - 108 St.
Edmonton, AB
T5K 1G8
(780) 425-8611 1-866-425-8611

www.visiontravel.ca
GST Reg : 723782728 RT 0001

Invoice/Itinerary

Invoice: [REDACTED]
Issued: 01 March 2019

Agency Ref.: [REDACTED]
Sales Person: [REDACTED]

Customer Number: [REDACTED]
Customer Ref.: [REDACTED]

ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Passenger(s): **GORDON/DEBORAH MS**

Disclaimer: It is your responsibility to carefully review this itinerary immediately upon receipt and notify us if there are any discrepancies.

AIR - Sunday, March 10 2019		Add To Calendar	
Air Canada Flight AC8153 Economy Class			
Depart	Edmonton, Alberta Edmonton International Airport 03:40 PM Sunday, March 10 2019	Arrive	Calgary, Alberta Calgary International Airport 04:35 PM Sunday, March 10 2019
Duration:	0 hour(s) and 55 minute(s) Non-stop		
Status:	Confirmed - Air Canada Booking Reference: [REDACTED]		
Operated By:	AIR CANADA EXPRESS - JAZZ		
FF Number:	[REDACTED] - GORDON/DEBORAH MS - please reconfirm at check-in		
Online Check In:	Available 24 hours prior - click here		
Baggage Allowance:	0 Piece(s)		
Remarks:	PLEASE CHECK IN WITH AIR CANADA EXPRESS - JAZZ		

AIR - Monday, March 11 2019		Add To Calendar	
Air Canada Flight AC8154 Economy Class			
Depart	Calgary, Alberta Calgary International Airport 06:35 PM Monday, March 11 2019	Arrive	Edmonton, Alberta Edmonton International Airport 07:31 PM Monday, March 11 2019
Duration:	0 hour(s) and 56 minute(s) Non-stop		
Status:	Confirmed - Air Canada Booking Reference: [REDACTED]		
Operated By:	AIR CANADA EXPRESS - JAZZ		
FF Number:	[REDACTED] - GORDON/DEBORAH MS - please reconfirm at check-in		
Online Check In:	Available 24 hours prior - click here		
Baggage Allowance:	0 Piece(s)		
Remarks:	PLEASE CHECK IN WITH AIR CANADA EXPRESS - JAZZ		

Invoice Details

Transaction	Document / Booking Number	Base Fare	Other Tax	GST/HST	QST	Total
Invoice Number:	██████████					
Air Canada	██████████	388.00	74.96	0.00	0.00	462.96
					Billed to: ██████████	
	Totals:	388.00	74.96	0.00	0.00	462.96
					Total Credit Card Billing:	462.96
					Balance Due:	0.00