

AHS Board and Executive Expense Report

Name Deb Gordon
Title VP & Chief Health Operations Officer Northern Alberta
Location Edmonton
 Expenses submitted during the month of July 2017

Travel (1)										
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Jul-17	P-Card	Meetings			343	254	597	100		
Jul-17	Direct Billing	Meetings	211				211			
Total			\$ 211	\$ -	\$ 343	\$ 254	\$ 808	\$ 100	\$ -	\$ -

Total for the Month \$ 908

Maximum daily single meal expense claimed in the month \$ -
 Maximum daily base hotel rate claimed in the month \$ 154
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
GORDON, DEBORAH A	VP & Chief Health Operations Officer Northern Alberta	Edmonton	\$ 697.17									
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance	
6/21/2017	Meetings and Exec Ed ALP presentations	AB - Other Zones	Taxi	\$ 56.93	Airport	Delta In South	From airport to hotel (Delta South) for meetings and Exec Ed ALP presentations	1				
6/22/2017	EMS staff town hall meetings	AB - Other Zones	Taxi	\$ 46.46	Whitehorn EMS	Delta Inn South	From Whitehorn EMS station to Delta Inn South hotel after EMS staff town hall meeting	1				
6/23/2017	EMS Engagement meetings in Calgary	AB - Local	Taxi	\$ 75.90	Airport	SSP	From airport to SSP on way home from EMS meetings in Calgary	1				
6/23/2017	Accommodation for EMS Town Hall Meetings and Exec Ed ALP Presentations	AB - Other Zones	Accommodations	\$ 342.88			Accommodation for EMS Town Hall Meetings and Exec Ed ALP Presentations	2				
7/5/2017	Quality & Safety Summit 2017 registration	BC	Conference Fees	\$ 100.00			Quality & Safety Summit 2017 registration	1				
7/14/2017	Taxi from home to airport to attend meetings in Calgary	AB - Local	Taxi	\$ 75.00	home	airport	Taxi from residence to Airport for meetings in Calgary	1				
Approver(s) for the claim		Approval Status		Approval Date								
YIU, VERNA		Approve		31-Jul-17								

ASSOCIATED CAB
ALLIED LIMOUSIN
307-41 AVENUE NE
CALGARY AB T2E 2N4
(403) 299-1111
CAR#25

ASSOCIATED CAB
307-41 AVENUE NE
CALGARY AB T2E 2N4
(403) 299-1111
CAR#46

SALE

MID: [REDACTED]
TID: [REDACTED] REF#: [REDACTED]
Batch # [REDACTED] SEQ: [REDACTED]
06/22/17 17:07:19
APPR CODE: [REDACTED]
MASTERCARD

AMOUNT \$40.40
TIP \$6.06
TOTAL \$46.46

00 - APPROVED - 001

MasterCard



THANK YOU
CUSTOMER COPY

SALE

MID: [REDACTED]
TID: [REDACTED] REF#: [REDACTED]
Batch [REDACTED] SEQ: [REDACTED]
06/21/17 21:24:57
APPR CODE: 232457
MASTERCARD

AMOUNT \$49.50
TIP \$7.43
TOTAL \$56.93

00 - APPROVED - 001

MasterCard



Thank You
CUSTOMER COPY

Deb Gordon

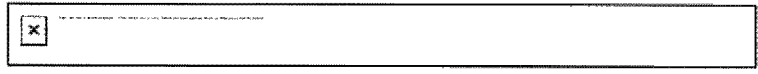
From: 1315863 ALBERTA Ltd. Corporate Transport via Square
<receipts@messaging.squareup.com>
Sent: Friday, June 23, 2017 7:06 PM
To: Deb Gordon
Subject: Receipt from 1315863 ALBERTA Ltd. Corporate Transport

*5.20.17
AIRPORT
TO
SSA
ON WAY
HOME
FROM
HTUS
IN
YLC*



\$75.90

Custom Amount	\$66.00
Subtotal	\$66.00
Tip	\$9.90
Total	\$75.90



1315863 ALBERTA Ltd. Corporate Transport
3515-113B Street
Edmonton, AB T6J1L6
780-910-1750

MasterCard (w/ [redacted] wipe)



DEB. GORDON

Jun 23
2017
at 7:05
PM



Auth

code:



GST/HST: 822200507

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Map data and copy: [OpenStreetMap](#) contributors

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135 Southland Drive S.E Calgary, Alberta, T2J 5X5
Telephone: 403-278-5050 Fax: 403-225-5834

Ms Deborah Gordon
Canada

Room: [REDACTED]
Folio: 41249
Cashier: [REDACTED]
Arrival: 06-21-17
Departure: 06-23-17

Date	Description	Additional Information	Charges	Credits
06-21-17	Room Charge		154.00	
06-21-17	DMF		4.02	
06-21-17	Tourism Levy		5.52	
06-21-17	Rooms - GST		7.90	
06-22-17	Room Charge		154.00	
06-22-17	DMF		4.02	
06-22-17	Tourism Levy		5.52	
06-22-17	Rooms - GST		7.90	
06-23-17	Master Card	[REDACTED]		342.88

GST Summary		Total	342.88	342.88
Registration No: 895126332		Balance Due	0.00	CDN
Room	15.80			
F&B	0.00			
Other	19.08			
Total	34.88			

Guest Signature: _____

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.

[REDACTED]

From: Deb Gordon
Sent: Wednesday, July 05, 2017 8:48 AM
To: [REDACTED]
Subject: FW: Dream It Achieve It Together - Quality & Safety Summit 2017 Registration Receipt

From: ePly Registrations [<mailto:Registrations@eply.com>] **On Behalf Of** Quality Summit
Sent: Wednesday, July 05, 2017 8:47 AM
To: Deb Gordon <[REDACTED]>
Subject: Dream It Achieve It Together - Quality & Safety Summit 2017 Registration Receipt

INTERNET CREDIT CARD RECEIPT

Event Registration: Dream It Achieve It Together - Quality & Safety Summit 2017
Dream It Achieve It Together - Quality & Safety Summit 2017

Order Date: 7/5/2017
Order Number: [REDACTED]
Bank Auth Code:
Order Total: \$100.00
Name on Card: Deb Gordon
Email Address: [REDACTED]

MERCHANT INFORMATION

Your credit card statement will show this transaction as "eply.com/cc 1-800-507-3759"

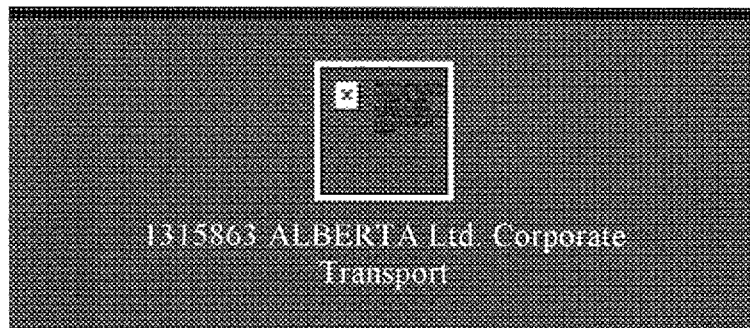
Merchant Name: ePly Services Inc.
Address: 224 - 145 East 15th Street
North Vancouver BC V7L 2P7
Phone:
Email: quality.summit@ahs.ca

From: Deborah Giroux
Sent: Friday, July 14, 2017 7:55 AM
To: [REDACTED]
Subject: FW: Receipt from 1315863 ALBERTA Ltd. Corporate Transport

From: Deb Gordon
Sent: Friday, July 14, 2017 5:27 AM
To: [REDACTED]
Subject: FW: Receipt from 1315863 ALBERTA Ltd. Corporate Transport

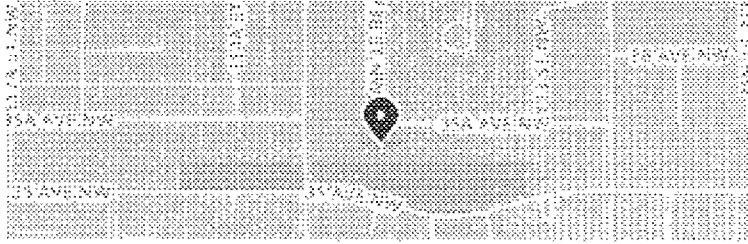
Hi Debbie,
Here is my travel receipt from yesterday for trip from home to the airport.
Deb

From: 1315863 ALBERTA Ltd. Corporate Transport via Square [<mailto:receipts@messaging.squareup.com>]
Sent: Thursday, July 13, 2017 11:28 PM
To: Deb Gordon [REDACTED]
Subject: Receipt from 1315863 ALBERTA Ltd. Corporate Transport



\$75.00

Custom Amount	\$75.00
<hr/>	
Subtotal	\$75.00
GST - included, \$3.57	
<hr/>	
Total	\$78.57



1315863 ALBERTA Ltd. Corporate Transport
3515-113B Street
Edmonton, AB T6J1L6
780-910-1750

MasterCard (redacted) (redacted)



Jul 13

2017 at

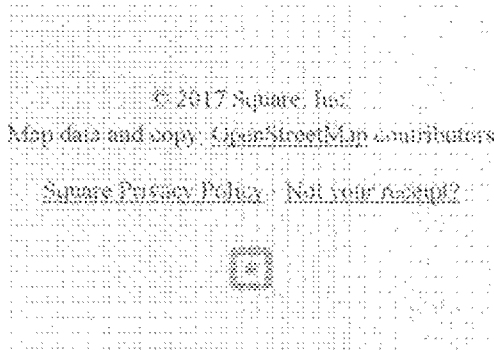
11:22

PM

(redacted)
Auth

code:
(redacted)

GST/HST: 822200507



Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.


Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS. Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

Name : Deb Gordon	Reporting Period for the Month of : Jun-17
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
6-Jun-2017	Direct Billing	Airline Ticket	Airfare and change fee for travel Edmonton to Calgary June 21, 2017	Marlin Travel	150.00
6-Jun-2017	Direct Billing	Airline Ticket	Change fee for travel Calgary to Edmonton, June 23m 2917	Marlin Travel	60.70
					-
 APPROVED: Deb Gordon VP and CHOO, Northern Alberta <i>2017-06-29</i>					-
Total Paid in the Month					\$ 210.70



Invoice

ALBERTA HEALTH SERVICES SUITE 800, NORTH TOWER 10030-107 ST EDMONTON, AB T5J 3E4 CANADA	Trip #: [REDACTED] Booking Date: 22 Aug 17 Client: [REDACTED] Agent: [REDACTED]
File Locator:	

PASSENGERS: MS. DEBORAH GORDON

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticket # [REDACTED]	100.00	0.00	\$0.00	0.00	50.00	150.00 CAD
AIR CANADA Ticket # [REDACTED]	60.70	0.00	\$0.00	0.00	0.00	60.70 CAD
Total:	160.70	0.00	0.00	0.00	50.00	210.70 CAD

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	08/22/2017	AHS	[REDACTED]	60.70 CAD
	[REDACTED]	08/22/2017	AHS	[REDACTED]	150.00 CAD
Total Payment:					210.70 CAD

Balance Due CAD Currency **0.00 CAD**

Total GST 0.00 Total HST \$0.00

ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON, AB T5J 3E4
CANADA

Trip #: [REDACTED]
Booking Date: 22 Aug 17
Client: (C)
Agent: (C)

File Locator:

MY ITINERARY

Passengers	Citizenship	Required Travel Documents
DEBORAH GORDON	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers: DEBORAH GORDON

Booking Date: 08/22/2017
File Locator/Ticket #: [REDACTED]

From: [REDACTED] Departing on: 06/21/2017
To: [REDACTED] Returning on: 06/23/2017



AIR

Passengers: DEBORAH GORDON

Booking Date: 08/22/2017
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class	Seat	Stops
AIR CANADA	8155	EDMONTON INTL		CALGARY INTL			
		06/21/2017 8:00PM		06/21/2017 8:52PM			
AIR CANADA	8152	CALGARY INTL		EDMONTON INTL			
		06/23/2017 5:05PM		06/23/2017 5:55PM			