

Official Administrator and Executive Expense Report

Name David Carpenter
Title Official Administrator
Location Edmonton

Expenses submitted during the month of November 2015

			Travel (1)					Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Month-Year	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel			
Nov-15	Expense Claim	Meetings	480	85	669	229	1,463			
Nov-15	Expense Claim	Meetings	1,156	76	587	353	2,172			
Total			\$ 1,636	\$ 161	\$ 1,256	\$ 582	\$ 3,635	\$ -	\$ -	\$ -

Total for the Month \$ 3,635

Maximum daily single meal expense claimed in the month \$ 21
 Maximum daily base hotel rate claimed in the month \$ 189
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

OFFICIAL ADMINISTRATOR COMMITTEE MEMBER
 REMUNERATION CLAIM FORM

SECTION 1: PAYEE INFORMATION

Name:	David Carpenter	Vendor# (if known)		Expense Period Month:	Oct-Nov 2015
Address:	[REDACTED]	City:	Lethbridge	Province:	AB
Postal Code:	[REDACTED]	Country:	Canada	Phone #:	[REDACTED]
Reason for Expense &/or Business Case	[REDACTED]				

SECTION 2: FINANCE CODING & TOTAL CLAIM

Description	Corp/BU/Org	Location (if applicable)	Functional Centre/Primary	Expense/Secondary Acct	Total (Note: This column will auto fill)
Meals (A)	101	0005	71110300000	45000000	\$85.45
Travel Exp (B+C+E)	101	0005	71110300000	62212000	\$1,378.13
Other (D)	101	0005	71110300000	41090000	\$0.00
TOTAL PAYMENT					\$1,463.58

Rationale is Required for expenses that are not Cost Effective: (supporting analysis and documentation must be attached to this form)

SECTION 3: AUTHORIZATION

I attest that I have read and understand all applicable policies of Alberta Health Services that pertain to these expenses, and confirm expenses being claimed are in compliance with such policies.
 I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by me or on my behalf from Alberta Health Services or any other Organization.
 I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided above.

Claimant (Print Name)	Signature: I, by signing this form, attest that I am compliant to all the above statements	Date	Phone#
David Carpenter	[Signature]	Dec. 01 2015	[REDACTED]

I attest that I have read and understand all applicable policies of Alberta Health Services that pertain to these expenses, and confirm expenses being claimed are in compliance with such policies.
 I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by the claimant or on their behalf from Alberta Health Services or any other Organization.
 I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided above.

Approved by (Print Name)	Position Title/Program Group	Date	Phone#
Hon. Sarah Hoffman	Minister of Health [Signature]	DEC 08 2015	
Signature: I, by signing this form, attest that I am compliant with all the above statements		DOFA Level	Position#

- 1) All cheques and attachments will be mailed out by Accounts Payable. Cheques will NOT be pulled and returned to departments for mailing.
- 2) Non-compliant and incomplete/improperly authorized payment requisitions will be returned without processing.

Health and Personal information on this form is collected by AHS under the authority of section 20(b) of the Health Information Act (HIA) and sections 33(c) and 34(2) of the Freedom of Information and Protection of Privacy (FOIP) Act, respectively, for the purpose of administering AHS Procure to Pay program. For more information, questions or concern about the collection, use or disclosure of your health personal information, please contact Mark Palka, Director Accounts Payable at 780-735-0506 or email: Mark.Palka@albertahealthservices.ca

For payment please submit to the Official Administrator office:
 14th Floor, North Tower, Seventh Street Plaza, 10030 - 107 St, Edmonton AB T5J 3E4, Attention: Jennifer Hamstra

Carry forward from Section 1

Name:	David Carpenter	Vendor# (if known)	Expense Period Month:	Oct-Nov 2015
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Completion of the "cost effective method used" Column is required. If you select "No" in this column, Further Explanation is Required in the "Rationale is Required" section above

SECTION 4A: OFFICIAL ADMINISTRATOR & COMMITTEE MEMBER - TRAVEL EXPENSE CLAIM

Date	Description: (include purpose of trip, mode of travel, starting point, details of expenditure)	Cost Effective method used?	Meal (Allowance OR Receipt)(A)				Accommodation (B)	Transportation (Flight, Car Rental, Fuel, Parking, Taxi) (C)	Other (Itemize) (D)	Mileage km (E)
			Allowance		With Receipt					
			Meal Type	Allowance	Meal Type	With Receipt				
23-Sep-15	Remuneration for attendance at Quality & Safety Advisory Committee (note: only claimed for HRAC on 23rd).	Yes								
28-Oct-15	Remuneration for attendance at Human Resources Advisory Committee Meeting.	Yes								
22-Nov-15	Mileage from residence to YQL and parking at YQL to attend meetings in Edmonton and dinner per diem.	Yes	D-\$20.75	\$20.75			\$40.00		20	
22-Nov-15	Flight from YQL to Edmonton and return to attend meetings in Edmonton.	Yes					\$427.61			
22-Nov-15	Change fees to stay on November 22, 2015.	Yes					\$52.50			
22-Nov-15	Taxi from YEG to hotel and return to YEG on November 26, 2015.	Yes					\$149.50			
22-Nov-15	4 nights accommodation to attend meetings in Edmonton.	Yes					\$669.12			
23-Nov-15	ETS ticket from hotel to SSP.	Yes					\$3.20			
24-Nov-15	ETS ticket from hotel to SSP and dinner per diem.	Yes	D-\$20.75	\$20.75			\$3.20			
25-Nov-15	ETS ticket from hotel to SSP. Lunch and dinner per diem.	Yes	LD-\$32.35	\$32.35			\$3.20			
25-Nov-15	ETS ticket from SSP to hotel.	Yes					\$3.20			
25-Nov-15	ETS ticket from hotel to SSP.	Yes					\$3.20			
Total: (amount auto fills to page 1)			\$73.85		\$0.00	\$0.00	\$1,354.73	\$0.00	20.00	

OA COMMITTEE MEMBER Mileage Rate	0.505	Total Mileage	\$ 10.10
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For payment please submit to the Official Administrator office:

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Carry forward from Section 1

Name:	David Carpenter	Vendor# (if known)	Expense Period Month:	Oct-Nov 2015
Completion of the "cost effective method used" Column is required. If you select "No" in this column, Further Explanation is Required in the "Rationale is Required" section above				

SECTION 4B: OFFICIAL ADMINISTRATOR & COMMITTEE MEMBER - TRAVEL EXPENSE CLAIM

Date	Description: (include purpose of trip, mode of travel, starting point, details of expenditure)	Cost Effective method used?	Meal (Allowance OR Receipt)(A)				Accommodation (B)	Transportation (Flight, Car Rental, Fuel, Parking, Taxi) (C)	Other (Itemize) (D)	Mileage km (E)
			Allowance		With Receipt					
			Meal Type	Allowance	Meal Type	With Receipt				
25-Nov-15	Remuneration for attendance at Finance Committee meeting.	Yes								
25-Nov-15	Remuneration for attendance at Human Resources Advisory Committee meeting.	Yes								
28-Nov-15	ETS ticket from hotel to SSP. Lunch per diem.	Yes	L-\$11.60	\$11.60			\$3.20			
26-Nov-15	Remuneration for attendance at Audit & Risk Committee meeting.	Yes								
26-Nov-15	Mileage from YQL to residence.	Yes							20	
Total: (amount auto fills to page 1)			\$11.60		\$0.00	\$0.00	\$3.20	\$0.00	20.00	

OA & COMMITTEE MEMBER Mileage Rate	0.505	Total Mileage	\$ 10.10
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For payment please submit to the Official Administrator office:
 14th Floor, North Tower, Seventh Street Plaza, 10030 - 107 St, Edmonton AB T5J 3E4, Attention: Jennifer Hamstra

THIS IS YOUR RECEIPT

THIS IS YOUR RECEIPT

THIS IS YOUR RECEIPT

THIS IS YOUR RECEIPT

County of Lethbridge

Airport Parking

GST #106989023

Space

Transaction #: 8170001

Date: NOV/22/15

Time: 01:57 PM

Paid: \$40.00

Card:

Parking Expires At:

NOV/27/15
01:57 PM

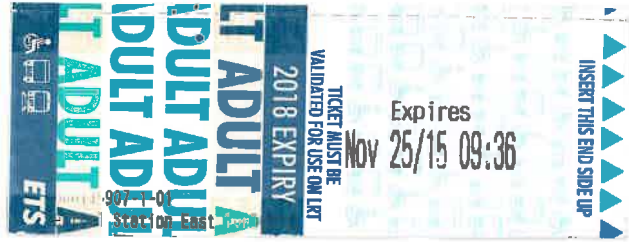
Please Retain Ticket.
Lock your vehicle and
secure all valuables.

THIS IS YOUR RECEIPT

THIS IS YOUR RECEIPT

THIS IS YOUR RECEIPT

THIS IS YOUR RECEIPT



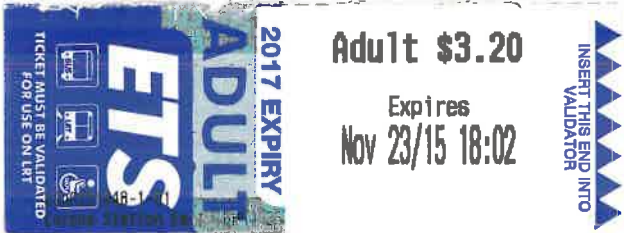
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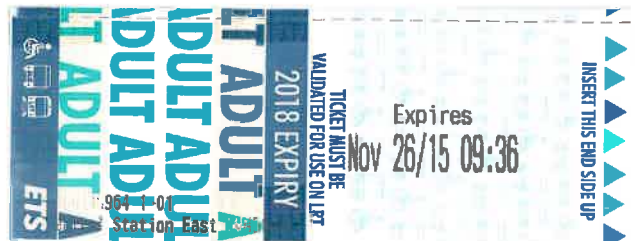
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11

Itinerary / Receipt

ORIGINAL 42761
 CHANGE TO
 STA 22ND 5250
 ②
 ③

Your booking is confirmed. Thank you for choosing Air Canada.
Please bring your Itinerary-receipt to the airport.

Main Contact Information

Booking reference 

Name: Mr David Carpenter
 E-mail: 
 Form of payment: 

Customer Care
Air Canada Reservations
 1-888-247-2262
Air Canada Flight Information
 1-888-422-7533

International Reservations


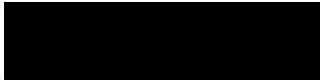
Alert me of flight changes
Flight notification

Flight Itinerary


Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC7218	Lethbridge (YQL)	Calgary (YYC)	BEH	Economy (G)	Confirmed
<i>Operated by:</i>	Sun 22-Nov 2015	Sun 22-Nov 2015			
<i>Air Canada Express- Air Georgian</i>	15:00	15:49			
Seat number(s) requested:	1B				
AC8172	Calgary (YYC)	Edmonton International (YEG)	DH3	Economy (G)	Confirmed
<i>Operated by:</i>	Sun 22-Nov 2015	Sun 22-Nov 2015			
<i>Air Canada Express- Jazz</i>	17:55	18:49			
Seat number(s) requested:	1C				

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC8147	Edmonton International (YEG)	Calgary (YYC)	DH3	Economy (G)	Confirmed
<i>Operated by:</i>		Thu 26-Nov 2015		Thu 26-Nov 2015	
<i>Air Canada Express- Jazz</i>	13:50	14:44			
Seat number(s) requested: 1C					
AC7219	Calgary (YYC)	Lethbridge (YQL)	BEH	Economy (G)	Confirmed
<i>Operated by:</i>		Thu 26-Nov 2015		Thu 26-Nov 2015	
<i>Air Canada Express- Air Georgian</i>	18:10	18:55			
Seat number(s) requested: 1A					

Passenger Information

	Passenger 1	
Name: Mr David Carpenter	Ticket number:	
	FIM Ticket number(s):	
Frequent Flyer Pgm: Air Canada Aeroplan	Program number:	

Purchase Summary

Passenger: 1 Ticket number 	
Date of issue	03-Nov 2015
Fare Amount in Canadian dollars: <i>(including navigational & other charges)</i>	348.00
Taxes, Fees & Charges	
Combined Taxes *see fare calculation below (XT)	PD
Total Fare in :	No Additional collection
Options	
Change fee in Canadian dollars	50.00
Canada Goods and Services Tax (GST/HST #10009-2287) (XG)	2.50

Notice of Change in Itinerary

****PLEASE CONTACT US IMMEDIATELY AT THE RESERVATIONS NUMBER BELOW IF YOU HAVE ANY QUESTIONS CONCERNING THIS SCHEDULE CHANGE NOTICE.****

Thank you for choosing Air Canada.

Please print this new itinerary and keep your original for your reference.

Main Contact Information

Booking reference 

Name: Mr David Carpenter

E-mail: 

Customer Care

Air Canada Reservations
1-888-247-2262

Air Canada Flight Information
1-888-422-7533

International Reservations

Alert me of flight changes
Flight notification

Seats

Updated Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC7218	Lethbridge (YQL)	Calgary (YYC)	BEH	Economy (G)	Confirmed
<i>Operated by:</i>	Sun 22-Nov 2015	Sun 22-Nov 2015			
<i>Air Canada Express- Air Georgian</i>	15:00	15:49			
Seat number(s) requested:	1B				
AC8172	Calgary (YYC)	Edmonton International (YEG)	DH3	Economy (G)	Confirmed
<i>Operated by:</i>	Sun 22-Nov 2015	Sun 22-Nov 2015			
<i>Air Canada Express- Jazz</i>	17:55	18:49			
Seat number(s) requested:	4A				
AC8147	Edmonton International (YEG)	Calgary (YYC)	DH3	Economy (G)	Confirmed
<i>Operated by:</i>	Mon 23-Nov 2015	Mon 23-Nov 2015			
<i>Air Canada Express- Jazz</i>	13:50	14:44			
Seat number(s) requested:	1C				

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC7219	Calgary (YYC)	Lethbridge (YQL)	BEH	Economy (G)	Confirmed
Operated by:		Mon 23-Nov 2015	Mon 23-Nov 2015		
Air Canada Express- Air Georgian	18:10	18:55			
Seat number(s) requested:		1A			

Passenger Information

Passenger 1

Name: Mr David Carpenter
Ticket number: [REDACTED]
FIM Ticket number(s): [REDACTED]

Frequent Flyer Pgm: [REDACTED]
Program number: [REDACTED]

If the flight for which you have a confirmed upgrade has been cancelled and we were not able to rebook you in the Business Class cabin, any eUpgrade Credits or frequent flyer miles/points that were used for the initial upgrade will be returned to your account.

You can change your new seat assignment by going to the Manage My Bookings tab on aircanada.com. If you wish to change your new flight, please contact Air Canada Reservations.

You can check in for your flight within 24 hours of departure through our convenient Web check-in or Mobile check-in options, or within 12 hours at one of our self-service check-in kiosks located in most of the airports Air Canada serves.

You must obtain your boarding pass and check in any baggage by the check-in deadline shown below.

Additionally, you must be available for boarding at the boarding gate by the boarding gate deadline shown below. Failure to respect check-in and boarding gate deadlines may result in the reassignment of any pre-reserved seats, the cancellation of reservations, and/or ineligibility for denied boarding compensation.

Travel	Recommended Check-in Time	Check-in Deadline	Boarding Gate Deadline
Within Canada	90 min.	45 min.	20 min.
To/from the US	120 min.	60 min.	20 min.
International (incl. Mexico & Caribbean)	120 min.	60 min.	30 min.
From Toronto City Airport, Ontario Canada	60 min.	20 min.	20 min.
From Caracas, Venezuela	180 min.	90 min.	60 min.
From Tel Aviv, Israel	180 min.	75 min.	60 min.

Note: If your itinerary now includes a flight operated by another airline, please refer to the [code share flights](#) page as baggage allowance and fees may vary with other carriers.

Comments, Compliments and Complaints

Would you like to comment on a past travel experience? Your comments, compliments and complaints will help us improve the services we offer. Send us an e-mail (aircanada.com/customerrelations) or write to us at: Air Canada - Customer Relations, PO Box 64239, RPO Thorncliffe, Calgary, AB, Canada T2K 6J7.

Schedules and Timetables

Time and aircraft type shown in timetables or elsewhere are approximate and not guaranteed, and form no part of the contract. Schedules are subject to change without notice and carrier assumes no responsibility for passenger making connections not included as part of the itinerary set out in the ticket. Carrier is not responsible for changes, errors or omissions either in timetables or in other representations of schedules.

Your booking is confirmed. Booking reference [REDACTED]

An email booking confirmation has been sent to: [REDACTED]

Use your booking reference to retrieve your official Itinerary/Receipt at aircanada.com.

Passengers Mr David B Carpenter

Flight	From	To	Departure	Arrival
AC7218	Lethbridge (YQL)	Edmonton (YEG)	15:00	17:54
AC8154	- Connection in Calgary -		Sun 22-Nov 2015	Sun 22-Nov 2015
AC8147	Edmonton (YEG)	Lethbridge (YQL)	14:00	16:55
AC7219	- Connection in Calgary -		Mon 23-Nov 2015	Mon 23-Nov 2015

Air Transp. Charges	348.00
Options	0.00
Taxes, fees and charges	79.61
Travel Insurance	Purchase travel insurance
Grand Total	\$427.61
Canadian dollars	

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.



Booking Information

AIR CANADA

Booking Reference: [REDACTED]

Customer Care

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Air Canada
1-888-247-2262

Main Contact:
Mr David B Carpenter

Flight Arrivals and Departures
1-888-422-7533

Home
Work

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC7218 ¹	Lethbridge (YQL) Sun 22-Nov 2015 15:00	Calgary (YYC) Sun 22-Nov 2015 15:49	0	2hr54	BEH	Flex, G	
AC8154 ²	Calgary (YYC) Sun 22-Nov 2015 17:00	Edmonton, Edmonton Int'l (YEG) Sun 22-Nov 2015 17:54	0		DH3	Flex, G	
AC8147 ²	Edmonton, Edmonton Int'l (YEG) Mon 23-Nov 2015 14:00	Calgary (YYC) Mon 23-Nov 2015 14:54	0	4hr55	DH3	Flex, G	
AC7219 ¹	Calgary (YYC) Mon 23-Nov 2015 18:10	Lethbridge (YQL) Mon 23-Nov 2015 18:55	0		BEH	Flex, G	

Operated by:

¹ Air Canada Express - Air Georgian

² Air Canada Express - Jazz

Passenger Information

1: Mr David B Carpenter : Adult (16+), Ticket Number [REDACTED]

Air Canada - Aeroplan : [REDACTED]

Meal Preference: None

Payment Card: [REDACTED]

Special Needs: None

Seat Selection: AC7218 1B , AC8154 1C (Preferred) ,
AC8147 1C (Preferred) , AC7219 1A

Congratulations on your selection of a Preferred seat. Please read the Terms and conditions.

Purchase Summary

Fare Summary

Passenger Type	Adult
Air Transportation Charges	
Departing Flight - Flex	162.00
Return Flight - Flex	162.00
Surcharges	24.00
Taxes, Fees and Charges	
Canada Airport Improvement Fee	45.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	20.36
Air Travellers Security Charge (ATSC)	14.25
Total before options (per passenger)	427.61
Number of passengers	x 1
Total with options	427.61
Travel Insurance (declined)	0.00
Grand Total - Canadian dollars	\$427.61

Payment Information

Credit/Debit Card [REDACTED] - Amount paid: **\$427.61**

The following amount (tax inclusive) will appear on your credit card or debit card statement:

- Air Canada: \$427.61 (Air Transp. Charges - per ticket)

Ticket number [REDACTED]

Fare Rules

Departing Flight Lethbridge (YQL) To Edmonton (YEG) - Flex

Return Flight Edmonton (YEG) To Lethbridge (YQL) - Flex

- **Changes:**

- Prior to day of departure - **Change fee per direction**, per passenger, is \$50 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
- **Same-day confirmed changes** at check-in or at the airport are permitted at a flat fee of \$75 CAD/USD per direction, per passenger (subject to availability). Same-day flights only.
- **Same-day standby** is available: on flights between Toronto and Montreal or Ottawa, on flights between Calgary, Edmonton and Vancouver, as well as on flights between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) or Newark (EWR) airports (connecting flights excluded).
- Flights can only be used in sequence from the place of departure specified on the Itinerary.

- **Cancellations:**

- Tickets are **non-refundable and non-transferable**.
- **Cancellations** can be made up to 45 minutes prior to departure.
- Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
- Customers who **no-show** their flight will forfeit the fare paid.
- **Complimentary advance standard seat selection** on Air Canada and Air Canada Express (operated by Jazz), subject to availability.
- Up to 24 hours after the purchase of a **new ticket**, Air Canada will cancel your ticket and provide a full refund without penalty.
- Flights operated by Air Canada: earn 100% Aeroplan Miles (Altitude Qualifying Miles)
- Read complete fare rules applicable to this fare.

Baggage Allowance and Fees

Prepare your checked and carry-on baggage with the help of our Baggage Guide .

Carry-on Baggage

When your flight is operated by Air Canada, Air Canada rouge or Air Canada Express, you are entitled to 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15.5 x 21.5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Maximum weight for each item is 10 kg (22 lb). View more details.

Checked Baggage

Please see below for details on the bags you plan to check in at the baggage counter.

Departing Flight : Lethbridge (YQL) To Edmonton (YEG) - Flex

Return Flight : Edmonton (YEG) To Lethbridge (YQL) - Flex



Corporate Car Service

\$149.50

Custom Amount \$130.00

Subtotal \$130.00

Tip \$19.50

Total \$149.50

④



Corporate Car Service
Last Location
780-910-3141

AM

22/11/2015,
19:42

DAVID B CARPENTER
GST/HST: 884894528

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1455 Market Street, Suite 600, San Francisco,
CA 94103

Square Privacy Policy
Map data and copy; OpenStreetMap contributors



UNION BANK INN

A CENTURY OF HISTORY · MODERN RENAISSANCE STYLE

GUEST ACCOUNT

CARPENTER DAVID

ALBERTA HEALTH SERVICES

Room [REDACTED] Invoice # [REDACTED]

5

Arrive 11/22/15 Depart 11/26/15

DATE	CLERK	DEPARTMENT	DESCRIPTION	AMOUNT
11/22/15	[REDACTED]	2-Room Charg		149.00
11/22/15	[REDACTED]	41-Tourism Le	On Room Charge	5.96
11/22/15	[REDACTED]	42-DMF		4.47
11/22/15	[REDACTED]	41-Tourism Le	On DMF	0.18
11/23/15	[REDACTED]	2-Room Charg		149.00
11/23/15	[REDACTED]	41-Tourism Le	On Room Charge	5.96
11/23/15	[REDACTED]	42-DMF		4.47
11/23/15	[REDACTED]	41-Tourism Le	On DMF	0.18
11/24/15	[REDACTED]	2-Room Charg		149.00
11/24/15	[REDACTED]	41-Tourism Le	On Room Charge	5.96
11/24/15	[REDACTED]	42-DMF		4.47
11/24/15	[REDACTED]	41-Tourism Le	On DMF	0.18
11/25/15	[REDACTED]	2-Room Charg		149.00
11/25/15	[REDACTED]	41-Tourism Le	On Room Charge	5.96
11/25/15	[REDACTED]	42-DMF		4.47
11/25/15	[REDACTED]	41-Tourism Le	On DMF	0.18
11/26/15	[REDACTED]	93-Amex. Expr		-669.12
			GST On DMF	0.88
			GST On Room Charge	29.80
			Tax Reg. # R897343794	

BILLING INSTRUCTIONS

BALANCE DUE

0.00

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

SIGNATURE

X _____

UNION BANK INN

A CENTURY OF HISTORY · MODERN RENAISSANCE STYLE

10053 Jasper Avenue, Edmonton, AB, Canada T5J 1S5
 Phone: 780.423.3600 • Fax: 780.423.4623
 E-mail: info@unionbankinn.com • Web: unionbankinn.com



AHS - AP Processing - Internal Use Only	
Voucher #	
Naming Convention:	
T4A/NR Applicable? - If yes, indicate line & amt	

OFFICIAL ADMINISTRATOR AND COMMITTEE MEMBER REMUNERATION AND EXPENSE CLAIM FORM

SECTION 1: PAYEE INFORMATION					
Name:	David Carpenter	Vendor# (if known)		Expense Period Month:	Oct 26-Nov 2, 2015
Address:	[REDACTED]	City:	Lethbridge	Province:	AB
Postal Code:	[REDACTED]	Country:	Canada	Phone #:	[REDACTED]
Reason for Expense &/or Business Case					

SECTION 2: FINANCE CODING & TOTAL CLAIM					
Description	Corp/BU/O ID	Location (if applicable)	Functional Centre/Primary	Expense/ Secondary Acct	Total (Note: This column will auto fill)
Meals (A)	101	0005	71110300000	45000000	\$76.30
Travel Exp (B+C+E)	101	0005	71110300000	62212000	\$2,095.19
Other (D)	101	0005	71110300000	41090000	\$0.00
TOTAL PAYMENT					\$2,171.49

Rationale is Required for expenses that are not Cost Effective: (supporting analysis and documentation must be attached to this form)

SECTION 3: AUTHORIZATION			
I attest that I have read and understand all applicable policies of Alberta Health Services that pertain to these expenses, and confirm expenses being claimed are in compliance with such policies.			
I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by me or on my behalf from Alberta Health Services or any other Organization.			
I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided above.			
Claimant (Print Name)	Signature: I, by signing this form, attest that I am compliant to all the above statements	Date	Phone#
David Carpenter	<i>[Signature]</i>	Nov 02/15	[REDACTED]
I attest that I have read and understand all applicable policies of Alberta Health Services that pertain to these expenses, and confirm expenses being claimed are in compliance with such policies.			
I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by the claimant or on their behalf from Alberta Health Services or any other Organization.			
I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided above.			
Approved by (Print Name)	Position Title/Program Group	Date	Phone#
Hon. Sarah Hoffman	Minister of Health	NOV 13 2015	
Signature: I, by signing this form, attest that I am compliant with all the above statements		DOFA Level	Position#
<i>[Signature]</i>			

- 1) All cheques and attachments will be mailed out by Accounts Payable. Cheques will NOT be pulled and returned to departments for mailing.
- 2) Non-compliant and incomplete/improperly authorized payment requisitions will be returned without processing.

Health and Personal information on this form is collected by AHS under the authority of section 20(b) of the Health Information Act (HIA) and sections 33(c) and 34(2) of the Freedom of Information and Protection of Privacy (FOIP) Act, respectively, for the purpose of administering AHS Procure to Pay program. For more information, questions or concern about the collection, use or disclosure of your health personal information, please contact Mark Paika, Director Accounts Payable at 780-735-0508 or email: Mark.Paika@albertahealthservices.ca

**For payment please submit to the Official Administrator office:
14th Floor, North Tower, Seventh Street Plaza, 10030 - 107 St, Edmonton AB T6J 3E4, Attention: Jennifer Hamstra**

Carry forward from Section 1

Name:	David Carpenter	Vendor# (if known)		Expense Period Month:	Oct 26-Nov 2, 2015
-------	-----------------	--------------------	--	-----------------------	--------------------

Completion of the "cost effective method used" Column is required. If you select "No" in this column, Further Explanation is Required in the "Rationale Is Required" section above

SECTION 4A: OFFICIAL ADMINISTRATOR & COMMITTEE MEMBER - TRAVEL EXPENSE CLAIM

Date	Description: (include purpose of trip, mode of travel, starting point, details of expenditure)	Cost Effective method used?	Meal (Allowance OR Receipt)(A)				Accommodation (B)	Transportation (Flight, Car Rental, Fuel, Parking, Taxi) (C)	Other (Itemize) (D)	Mileage km (E)	Payroll Only OA Committee Meeting Fee (F)
			Allowance		With Receipt						
			Meal Type	Allowance	Meal Type	With Receipt					
26-Oct-15	Mileage from residence to YQL and parking at YQL to attend meetings in Edmonton and dinner per diem.	Yes	D-\$20.75	\$20.75			\$24.00		20		
26-Oct-15	Flight from YQL to Edmonton and return (includes change fees as meeting with Minister was rescheduled).	Yes					\$633.41				
26-Oct-15	Taxi from YEG to lawyers office to attend meeting.	Yes					\$42.90				
26-Oct-15	2 nights accommodation to attend meetings in Edmonton.	Yes				\$424.38					
26-Oct-15	ETS ticket from SSP to hotel.	Yes					\$3.20				
27-Oct-15	Meals per diem.	Yes	LD-\$32.35	\$32.35							
27-Oct-15	ETS ticket from hotel to SSP.	Yes					\$3.20				
27-Oct-15	ETS ticket from SSP to hotel.	Yes					\$3.20				
28-Oct-15	ETS ticket from hotel to SSP and lunch per diem.	Yes	L-\$11.60	\$11.60			\$3.20				
28-Oct-15	Taxi from SSP to YEG and mileage from YQL to residence.	Yes					\$72.60		20		
1-Nov-15	Mileage from residence to YQL and parking at YQL to attend meetings in Edmonton.	Yes					\$8.00		20		
1-Nov-15	Flight from YQL to Edmonton and return to attend meetings.	Yes					\$522.11				
Total: (amount auto fills to page 1)			\$64.70		\$0.00	\$424.38	\$1,315.82	\$0.00	60.00	\$0.00	

OA COMMITTEE MEMBER Mileage Rate	0.505	Total Mileage	\$ 30.30
---	--------------	----------------------	-----------------

For payment please submit to the Official Administrator office:

14th Floor, North Tower, Seventh Street Plaza, 10030 - 107 St, Edmonton AB T5J 3E4, Attention: Jennifer Hamstra

Carry forward from Section 1

Name: David Carpenter	Vendor# (if known)	Expense Period Month: Oct 26-Nov 2, 2015
------------------------------	--------------------	---

Completion of the "cost effective method used" Column is required. If you select "No" in this column, Further Explanation is Required in the "Rationale is Required" section above

SECTION 4B: OFFICIAL ADMINISTRATOR & COMMITTEE MEMBER - TRAVEL EXPENSE CLAIM

Date	Description: (Include purpose of trip, mode of travel, starting point, details of expenditure)	Cost Effective method used?	Meal (Allowance OR Receipt)(A)				Accommodation (B)	Transportation (Flight, Car Rental, Fuel, Parking, Taxi) (C)	Other (Itemize) (D)	Mileage km (E)	Payroll Only OA Committee Meeting Fee (F)
			Allowance		With Receipt						
			Meal Type	Allow-ance	Meal Type	With Receipt					
1-Nov-15	Taxi from YEG to hotel and return on November 2, 2015.	Yes					\$151.80				
1-Nov-15	1 night accomodation to attend meetings in Edmonton.	Yes				\$162.79					
2-Nov-15	Lunch per diem.	Yes	L-\$11.60	\$11.60							
2-Nov-15	Mileage from YQL to residence.	Yes							20		
Total: (amount auto fills to page 1)			\$11.60		\$0.00	\$162.79	\$151.80	\$0.00	20.00	\$0.00	

OA & COMMITTEE MEMBER Mileage Rate	0.505	Total Mileage \$	10.10
---	--------------	-------------------------	--------------

For payment please submit to the Official Administrator office:
 14th Floor, North Tower, Seventh Street Plaza, 10030 - 107 St, Edmonton AB T5J 3E4, Attention: Jennifer Hamstra

THIS IS YOUR RECEIPT

THIS IS YOUR RECEIPT

THIS IS YOUR RECEIPT

RECEIPT

County of Lethbridge

Airport Parking

GST #106989023

Space # [REDACTED]

Transaction #:

[REDACTED]

Date : OCT/26/15
Time : 08:55 AM

Paid : \$24.00

Card [REDACTED]

Parking Expires At:

**OCT/29/15
08:55 AM**

Please Retain Ticket.
Lock your vehicle and
secure all valuables.

THIS IS YOUR RECEIPT

THIS IS YOUR RECEIPT

THIS IS YOUR RECEIPT

THIS IS

YELLOW CAB
10135 31 AVENUE NW
EDMONTON AB T6N-1C2
780-462-3456

Term Id:45024124782289
Item #:0917
AMERICAN EXPRESS
PURCHASE
Op Id:922258
Card # [REDACTED]

AID:A00000025010801

APPROVED

AMOUNT	CAD\$39.00
TIP	CAD\$3.90
=====	
TOTAL	CAD\$42.90

Ref. #: [REDACTED]
Auth. #: [REDACTED]
Resp. Code: 00
TUR: 0000000000
TSI: F000

BOOK ON LINE AT EDMTAXI.COM
THANK YOU FOR BEING OUR GUEST

GST 100403070

Date: 2015/10/26 Time: 13:00:10
Response: AUTH [REDACTED]

CUSTOMER COPY

October 26, 2015 (\$24.00)

- Parking at YQL to attend meetings in Edmonton.

①

October 26, 2015 (\$42.90)

- Taxi from YEG to lawyers office to attend meeting.

③

David B. Carpenter

From: Air Canada <confirmation@aircanada.ca>
Sent: Thursday, October 22, 2015 12:57 PM
To: [REDACTED]
Subject: Air Canada - 26-Oct: Lethbridge - Edmonton (booking ref: [REDACTED] - booking modified

***** PLEASE DO NOT REPLY TO THIS E-MAIL *****

ORIGINAL FLIGHT 438¹¹
CHANGE #1 5250
- DICEPNI
CHANGE #2
- MINISTER
MEETING CHANGE
17280
63371



Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check in kiosk.



Booking Information

Booking Reference: [REDACTED]

Customer Care
Air Canada
1-888-247-2262
Flight Arrivals and Departures
1-888-422-7533

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Main Contact:
Mr David Carpenter

Mobile: [REDACTED]
Home: [REDACTED]
Work: [REDACTED]

October 26, 2015 (\$633.41)

- Flight from YQL to Edmonton and return (includes change fees as meeting with Minister rescheduled).

Online Services

- Manage my booking online (view/change my booking; select seats*).
- Select Seats
- Maple Leaf Lounge | Meal Vouchers | On My Way
- Alert me of flight status changes directly to my mobile phone or email.
- Flight Arrivals & Departures - check online if my flight is on time.
- Check-in online and print my boarding pass.

(2)

* Can my booking be changed online?

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC7214 ¹	Lethbridge (YQL) Mon 26-Oct 2015 09:50	Calgary (YYC) Mon 26-Oct 2015 10:36	0	2hr32	BEH	Flex, V	
AC8132 ²	Calgary (YYC) Mon 26-Oct 2015 11:30	Edmonton, Edmonton Int'l (YEG) Mon 26-Oct 2015 12:22	0		DH3	Flex, V	
AC8147 ²	Edmonton, Edmonton Int'l (YEG)	Calgary (YYC) Wed 28-Oct 2015 14:52	0	4hr55	DH3	Flex, V	

	Wed 28-Oct 2015 14:00					
AC7219 ¹	Calgary (YYC) Wed 28-Oct 2015 18:10	Lethbridge (YQL) Wed 28-Oct 2015 18:55	0	BEH	Flex, V	0 ²

Operated by:

¹ Air Canada Express - Air Georgian

² Air Canada Express - Jazz

Passenger Information

1: Mr David Carpenter : Adult (16+), Ticket Number [REDACTED]

Air Canada - [REDACTED] Meal Preference : None
Aeroplane : [REDACTED]

Payment Card : [REDACTED] Special Needs: None

Seat Selection: AC7214 7A , AC8132 1F (Preferred) ,
AC8147 1C (Preferred) , AC7219 3B

Additional amount payable and/or refund - Summary

	Additional charges
Passenger Type	Adult
Air Transportation Charges	
Air Transportation Charges (including surcharges)	36.00
Taxes, Fees and Charges	
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	1.80
Total Additional Fare	37.80
Extras (Change Fee)	
Change Fee	100.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	5.00
Total Extras (Change Fee)	105.00
Number of passengers	x 1
Total with options	142.80
Grand Total - Canadian dollars	\$142.80

Payment Information

Credit/Debit Card [REDACTED] - Amount paid: \$142.80

The following amount (tax inclusive) will appear on your credit card or debit card statement:

Air Canada: \$37.80

Air Canada: \$105.00 (Change Fee per ticket)

Ticket number(s) [REDACTED]

enRoute City Guide

Edmonton

Sitting on the 53rd parallel, Edmonton is the most northern city in the Americas with a population of over one million. Though it does feel northerly, it doesn't feel particularly crowded, maybe because it straddles the North Saskatchewan River to create the largest urban green space in North America...

Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Passengers Mr David Carpenter

Flight	From	To	Departure	Arrival
AC7218	Lethbridge (YQL)	Edmonton (YEG)	15:00	17:52
AC8154	- Connection in Calgary -		Sun 25-Oct 2015	Sun 25-Oct 2015
AC8143	Edmonton (YEG)	Lethbridge (YQL)	12:00	16:05
AC7217	- Connection in Calgary -		Tue 27-Oct 2015	Tue 27-Oct 2015

Air Transp. Charges	0.00
Options	0.00
Taxes, fees and charges	0.00
Extras (Change Fee)	52.50
Grand Total	\$52.50
Canadian dollars	

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.



Flights Inc 438.11
490.61

Booking Information

AIR CANADA

Booking Reference: [REDACTED]

Customer Care

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Air Canada
1-888-247-2262

Main Contact:
Mr David Carpenter

Flight Arrivals and Departures
1-888-422-7533

Mobile: [REDACTED]
Home: [REDACTED]
Work: [REDACTED]

*Changed return flight as
I could attend KD
session by Richard Dianni*

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC7218 ¹	Lethbridge (YQL) Sun 25-Oct 2015 15:00	Calgary (YYC) Sun 25-Oct 2015 15:46	0	2hr52	BEH	Flex, G	
AC8154 ²	Calgary (YYC) Sun 25-Oct 2015 17:00	Edmonton, Edmonton Int'l (YEG) Sun 25-Oct 2015 17:52	0		DH3	Flex, G	
AC8143 ²	Edmonton, Edmonton Int'l (YEG) Tue 27-Oct 2015 12:00	Calgary (YYC) Tue 27-Oct 2015 12:52	0	4hr05	DH3	Flex, W	
AC7217 ¹	Calgary (YYC) Tue 27-Oct 2015 15:20	Lethbridge (YQL) Tue 27-Oct 2015 16:05	0		BEH	Flex, W	

Operated by:

¹ Air Canada Express - Air Georgian² Air Canada Express - Jazz

Passenger Information

1: Mr David Carpenter : Adult (16+), Ticket Number: [REDACTED]

Air Canada - Aeroplan [REDACTED]

Meal Preference: None

Payment Card: [REDACTED]

Special Needs: None

Seat Selection: AC7218 1A, AC8154 1C (Preferred),
AC8143 1D (Preferred), AC7217 1A

Congratulations on your selection of a Preferred seat. Please read the Terms and conditions.

Additional amount payable and/or refund - Summary

	Additional charges
Passenger Type	Adult
Air Transportation Charges	
Air Transportation Charges (including surcharges)	0.00
Extras (Change Fee)	
Change Fee	50.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	2.50
Total Extras (Change Fee)	52.50
Number of passengers	x 1
Total with options	52.50
Grand Total - Canadian dollars	\$52.50

Payment Information
 Credit/Debit Card [REDACTED] - Amount paid: \$52.50
 The following amount (tax inclusive) will appear on your credit card or debit card statement:

- Air Canada: \$52.50 (Change Fee per ticket)

Ticket number(s) [REDACTED]

Fare Rules

Departing Flight Lethbridge (YQL) To Edmonton (YEG) - Flex

Return Flight Edmonton (YEG) To Lethbridge (YQL) - Flex

• **Changes:**

- Prior to day of departure - **Change fee** per direction, per passenger, is \$50 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
- **Same-day confirmed changes** at check-in or at the airport are permitted at a flat fee of \$75 CAD/USD per direction, per passenger (subject to availability). Same-day flights only.
- **Same-day standby** is available: on flights between Toronto and Montreal or Ottawa, on flights between Calgary, Edmonton and Vancouver, as well as on flights between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) or Newark (EWR) airports (connecting flights excluded).
- Flights can only be used in sequence from the place of departure specified on the itinerary.

• **Cancellations:**

- Tickets are **non-refundable and non-transferable**.
- **Cancellations** can be made up to 45 minutes prior to departure.
- Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
- Customers who **no-show** their flight will forfeit the fare paid.
- **Complimentary advance standard seat selection** on Air Canada and Air Canada Express (operated by Jazz), subject to availability.
- Up to 24 hours after the purchase of a **new ticket**, Air Canada will cancel your ticket and provide a full refund without penalty.
- Flights operated by Air Canada: earn 100% Aeroplan Miles (Altitude Qualifying Miles)
- Read complete fare rules applicable to this fare.

Baggage Allowance and Fees

Prepare your checked and carry-on baggage with the help of our Baggage Guide .

Carry-on Baggage

When your flight is operated by Air Canada, Air Canada rouge or Air Canada Express, you are entitled to 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15.5 x 21.5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Maximum weight for each item is 10 kg (22 lb). View more details.

Checked Baggage

Please see below for details on the bags you plan to check in at the baggage counter.

Departing Flight : Lethbridge (YQL) To Edmonton (YEG) - Flex		
Return Flight : Edmonton (YEG) To Lethbridge (YQL) - Flex		
Regular Baggage Allowance	1st bag:	2nd bag:
	Complimentary	\$25.00 CAD + taxes* per direction

Your booking is confirmed. Booking reference: [REDACTED]

An email booking confirmation has been sent to [REDACTED]

Use your booking reference to retrieve your official Itinerary/Receipt at aircanada.com.

Passengers Mr David B Carpenter

Flight	From	To	Departure	Arrival
AC7218 AC8154	Lethbridge (YQL)	Edmonton (YEG) - Connection in Calgary -	15:00 Sun 25-Oct 2015	17:52 Sun 25-Oct 2015
AC8147 AC7219	Edmonton (YEG)	Lethbridge (YQL) - Connection in Calgary -	14:00 Mon 26-Oct 2015	18:55 Mon 26-Oct 2015

Air Transp. Charges	358.00
Options	0.00
Taxes, fees and charges	80.11
Travel Insurance	Purchase travel insurance
Grand Total	\$438.11
Canadian dollars	

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.



Booking Information

AIR CANADA

Booking Reference: [REDACTED]

Customer Care

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Air Canada
1-888-247-2262

Main Contact:
Mr David B Carpenter

Flight Arrivals and Departures
1-888-422-7533

Mobile: [REDACTED]
Home: [REDACTED]
Work: [REDACTED]

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC7218 ¹	Lethbridge (YQL) Sun 25-Oct 2015 15:00	Calgary (YYC) Sun 25-Oct 2015 15:46	0	2hr52	BEH	Flex, G	
AC8154 ²	Calgary (YYC) Sun 25-Oct 2015 17:00	Edmonton, Edmonton Int'l (YEG) Sun 25-Oct 2015 17:52	0		DH3	Flex, G	
AC8147 ²	Edmonton, Edmonton Int'l (YEG) Mon 26-Oct 2015 14:00	Calgary (YYC) Mon 26-Oct 2015 14:52	0	4hr55	DH3	Flex, W	
AC7219 ¹	Calgary (YYC) Mon 26-Oct 2015 18:10	Lethbridge (YQL) Mon 26-Oct 2015 18:55	0		BEH	Flex, W	

Operated by:

¹ Air Canada Express - Air Georgian

² Air Canada Express - Jazz

Passenger Information

1: Mr David B Carpenter : Adult (16+), Ticket Number: [REDACTED]

Air Canada - Aeroplan

Meal Preference: None

Payment Card: [REDACTED]

Special Needs: None

Seat Selection: AC7218 1A , AC8154 1C (Preferred) ,
AC8147 1C (Preferred) , AC7219 3A

Congratulations on your selection of a Preferred seat. Please read the Terms and conditions.

Purchase Summary

Fare Summary

Passenger Type	Adult
Air Transportation Charges	
Departing Flight - Flex	162.00
Return Flight - Flex	172.00
Surcharges	24.00
Taxes, Fees and Charges	
Canada Airport Improvement Fee	45.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	20.86
Air Travellers Security Charge (ATSC)	14.25
Total before options (per passenger)	438.11
Number of passengers	x 1
Total with options	438.11
Travel Insurance (declined)	0.00
Grand Total - Canadian dollars	\$438.11

Payment Information

Credit/Debit Card [REDACTED] amount paid: \$438.11

The following amount (tax inclusive) will appear on your credit card or debit card statement:

- Air Canada: \$438.11 (Air Transp. Charges - per ticket)

Ticket number(s) [REDACTED]

Fare Rules

Departing Flight Lethbridge (YQL) To Edmonton (YEG) - Flex

Return Flight Edmonton (YEG) To Lethbridge (YQL) - Flex

- Changes:**

- Prior to day of departure - **Change fee** per direction, per passenger, is \$50 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
- Same-day confirmed changes** at check-in or at the airport are permitted at a flat fee of \$75 CAD/USD per direction, per passenger (subject to availability). Same-day flights only.
- Same-day standby** is available: on flights between Toronto and Montreal or Ottawa, on flights between Calgary, Edmonton and Vancouver, as well as on flights between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) or Newark (EWR) airports (connecting flights excluded).
- Flights can only be used in sequence from the place of departure specified on the itinerary.

- Cancellations:**

- Tickets are **non-refundable** and **non-transferable**.
- Cancellations** can be made up to 45 minutes prior to departure.
- Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
- Customers who **no-show** their flight will forfeit the fare paid.
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Checked Baggage

Please see below for details on the bags you plan to check in at the baggage counter.

Departing Flight : Lethbridge (YQL) To Edmonton (YEG) - Flex

Return Flight : Edmonton (YEG) To Lethbridge (YQL) - Flex

UNION BANK INN

A CENTURY OF HISTORY · MODERN RENAISSANCE STYLE

GUEST ACCOUNT

CARPENTER DAVID



ALBERTA HEALTH SERVICES

Arrive 10/26/15 Depart 10/28/15

Room # [REDACTED] Invoice # [REDACTED]

DATE	CLERK	DEPARTMENT	DESCRIPTION	AMOUNT
10/26/15	[REDACTED]	2-Room Charge		189.00
10/26/15	[REDACTED]	41-Tourism Le	On Room Charge	7.56
10/26/15	[REDACTED]	42-DMF		5.67
10/26/15	[REDACTED]	41-Tourism Le	On DMF	0.23
10/27/15	[REDACTED]	2-Room Charge		189.00
10/27/15	[REDACTED]	41-Tourism Le	On Room Charge	7.56
10/27/15	[REDACTED]	42-DMF		5.67
10/27/15	[REDACTED]	41-Tourism Le	On DMF	0.23
10/28/15	[REDACTED]	93-Amex. Expr		-424.38
			GST On DMF	0.56
			GST On Room Charge	18.90
			Tax Reg. # R897343794	

October 26, 2015 (\$424.38)
 • 2 nights accommodation to attend meetings in Edmonton.

④

BILLING INSTRUCTIONS BALANCE DUE \longrightarrow 0.00

MPANY

ENTION

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

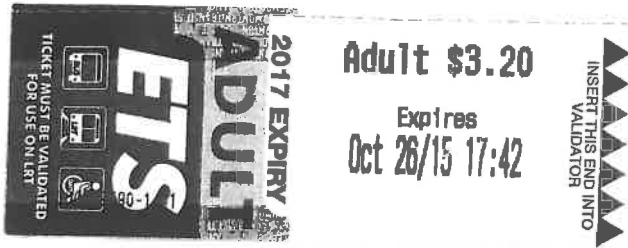
SIGNATURE

X _____

UNION BANK INN

A CENTURY OF HISTORY · MODERN RENAISSANCE STYLE

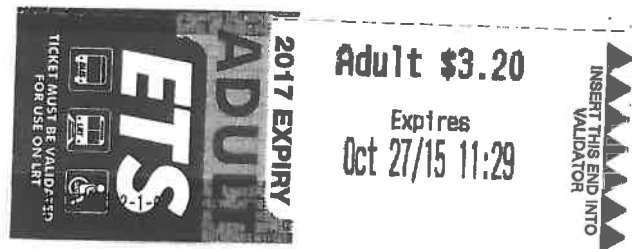
10053 Jasper Avenue, Edmonton, AB, Canada T5J 1S5
 Phone: 780.423.3600 • Fax: 780.423.4623
 E-mail: info@unionbankinn.com • Web: unionbankinn.com



October 26, 2015 (\$3.20)

- ETS ticket from SSP to hotel.

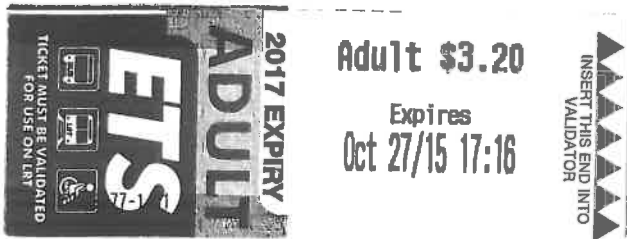
5



October 27, 2015 (\$3.20)

- ETS ticket from hotel to SSP.

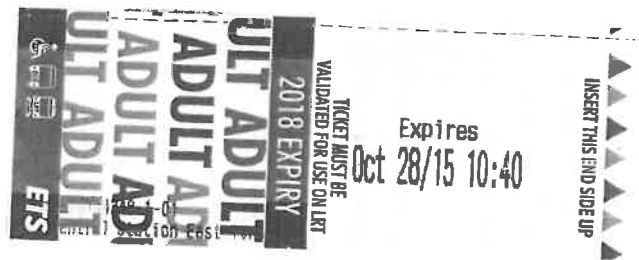
6



October 27, 2015 (\$3.20)

- ETS ticket from SSP to hotel.

7



October 28, 2015 (\$3.20)

- ETS ticket from hotel to SSP.

8



continental corporate transport

\$72.60

Custom Amount	\$66.00
Subtotal	\$66.00
Tip	\$6.60
Total	\$72.60

Handwritten signature

October 28, 2015 (\$72.00)

- Taxi from SSP to YEG.



9

continental corporate transport
780-951-9390

AMI [REDACTED] 28/10/2015,
11:25
[REDACTED]
DAVID B CARPENTER

THIS IS YOUR RECEIPT

THIS IS YOUR RECEIPT

THIS IS YOUR RECEIPT

THIS IS YOUR RECEIPT

THIS IS YOUR RECEIPT

THIS IS YOUR RECEIPT

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THIS IS YOUR RECEIPT

County of Lethbridge

Airport Parking

GST #106989023

Space # [REDACTED]

Transaction #:

[REDACTED]

Date : NOV/1/15

Time : 07:26 PM

Paid : \$8.00

Card : [REDACTED]

Parking Expires At:

NOV/2/15

07:26 PM

Please Retain Ticket.

Lock your vehicle and

secure all valuables.

November 1, 2015 (\$8.00)

- Parking at YQL to attend meetings in Edmonton.

10

Your booking is confirmed. Booking reference: [REDACTED]

An email booking confirmation has been sent to: [REDACTED]

Use your booking reference to retrieve your official Itinerary/Receipt at aircanada.com.

Passengers Mr David B Carpenter

Flight	From	To	Departure	Arrival
AC7222	Lethbridge (YQL)	Edmonton (YEG)	19:15	22:34
AC8166	- Connection in Calgary -			
AC8143	Edmonton (YEG)	Lethbridge (YQL)	12:00	16:05
AC7217	- Connection in Calgary -			

Air Transp. Charges	438.00
Options	0.00
Taxes, fees and charges	84.11
Travel Insurance	Purchase travel insurance
Grand Total	\$522.11
Canadian dollars	

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.



Booking Information

Booking Reference: [REDACTED]

Customer Care

Air Canada
1-888-247-2262

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Flight Arrivals and Departures
1-888-422-7533

Main Contact:
Mr David B Carpenter

Mobile: [REDACTED]
Home: [REDACTED]
Work: [REDACTED]

November 1 2015 (\$522.11)

- Flight from YQL to Edmonton and return to attend meetings.

(11)

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC7222 ¹	Lethbridge (YQL) Sun 01-Nov 2015 19:15	Calgary (YYC) Sun 01-Nov 2015 20:04	0	3hr19	BEH	Flex, M	
AC8166 ²	Calgary (YYC) Sun 01-Nov 2015 21:40	Edmonton, Edmonton Int'l (YEG) Sun 01-Nov 2015 22:34	0		DH3	Flex, M	
AC8143 ²	Edmonton, Edmonton Int'l (YEG) Mon 02-Nov 2015 12:00	Calgary (YYC) Mon 02-Nov 2015 12:54	0	4hr05	DH3	Flex, G	
AC7217 ¹	Calgary (YYC) Mon 02-Nov 2015 15:20	Lethbridge (YQL) Mon 02-Nov 2015 16:05	0		BEH	Flex, G	

Operated by:

¹ Air Canada Express - Air Georgian

² Air Canada Express - Jazz

Passenger Information

1: Mr David B Carpenter : Adult (16+), Ticket Number: [REDACTED]

Air Canada - Aeroplan

Meal Preference: None

Payment Card: [REDACTED]

Special Needs: None

Seat Selection:

AC7222 2B , AC8166 1C (Preferred) , AC8143 1C (Preferred) , AC7217 1A

Congratulations on your selection of a Preferred seat. Please read the Terms and conditions.

Purchase Summary

Fare Summary

Passenger Type	Adult
Air Transportation Charges	
Departing Flight - Flex	252.00
Return Flight - Flex	162.00
Surcharges	24.00
Taxes, Fees and Charges	
Canada Airport Improvement Fee	45.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	24.86
Air Travellers Security Charge (ATSC)	14.25
Total before options (per passenger)	522.11
Number of passengers	x 1
Total with options	522.11
Travel Insurance (declined)	0.00
Grand Total - Canadian dollars	\$522.11

Payment Information

Credit/Debit Card [REDACTED] amount paid: \$522.11

The following amount (tax inclusive) will appear on your credit card or debit card statement:

- Air Canada: \$522.11 (Air Transp. Charges - per ticket)

Ticket number(s) [REDACTED]

Fare Rules

Departing Flight Lethbridge (YQL) To Edmonton (YEG) - Flex

Return Flight Edmonton (YEG) To Lethbridge (YQL) - Flex

- Changes:**

- Prior to day of departure - **Change fee** per direction, per passenger, is \$50 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
- Same-day confirmed changes** at check-in or at the airport are permitted at a flat fee of \$75 CAD/USD per direction, per passenger (subject to availability). Same-day flights only.
- Same-day standby** is available: on flights between Toronto and Montreal or Ottawa, on flights between Calgary, Edmonton and Vancouver, as well as on flights between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) or Newark (EWR) airports (connecting flights excluded).
- Flights can only be used in sequence from the place of departure specified on the itinerary.

- Cancellations:**

- Tickets are **non-refundable** and **non-transferable**.
- Cancellations** can be made up to 45 minutes prior to departure.
- Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
- Customers who **no-show** their flight will forfeit the fare paid.
- Complimentary advance standard seat selection** on Air Canada and Air Canada Express (operated by Jazz), subject to availability.
- Up to 24 hours after the purchase of a **new ticket**, Air Canada will cancel your ticket and provide a full refund without penalty.
- Flights operated by Air Canada: earn 100% Aeroplan Miles (Altitude Qualifying Miles)
- Read complete fare rules applicable to this fare.

Baggage Allowance and Fees

Prepare your checked and carry-on baggage with the help of our Baggage Guide .

Carry-on Baggage

When your flight is operated by Air Canada, Air Canada rouge or Air Canada Express, you are entitled to 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15.5 x 21.5 in.]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in.]). Maximum weight for each item is 10 kg (22 lb). View more details.

Checked Baggage

Please see below for details on the bags you plan to check in at the baggage counter.

Departing Flight : Lethbridge (YQL) To Edmonton (YEG) - Flex

Return Flight : Edmonton (YEG) To Lethbridge (YQL) - Flex



1315863 ALBERTA Ltd. Corporate Transport

\$151.80

Custom Amount \$132.00

Subtotal \$132.00
Tip \$19.80

Total \$151.80

ms

November 1 2015 (\$151.80)

- Taxi from YEG to hotel and return on November 2, 2015.



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1315863 ALBERTA Ltd. Corporate Transport
3515-113B Street
Edmonton, AB T6J1L6
780-910-1750

AMEX 

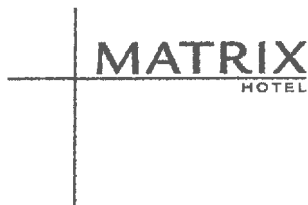
01/11/2015,
21:54

DAVID B CARPENTER
GST/HST: 822200507

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CA 94103

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Mr David Carpenter

Room Number: [REDACTED]

Arrival Date: 11-01-15

Departure Date: 11-02-15

Page No: 1 of 1

Guest Name:

INFORMATION INVOICE

Folio No:

11-02-15

Date	Description	Charges	Credits
11-01-15	Room Revenue	145.00	
11-01-15	Destination Marketing Fee - 3%	4.35	
11-01-15	Tourism Levy - 4%	5.97	
11-01-15	Room GST - 5%	7.47	
Total		162.79	0.00
Balance		162.79	

November 1, 2015 (\$162.79)

- 1 night accommodation to attend meetings in Edmonton.

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Signature: _____

I agree that my liability for all charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. G.S.T. #866344302 RT 0001