

AHS Board and Executive Expense Report

Name Colleen Turner
Title VP Community Engagement & Communications
Location Edmonton
 Expenses submitted during the month of January 2018

MMM-YY	Source Document	Purpose	Travel (1)				Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
			Airfare	Meals	Accommodation	Other Travel				
Jan-18	P-Card	Meetings			159	59	218			
Jan-18	Expense Claim	Meetings		108		159	267			
Total			\$ -	\$ 108	\$ 159	\$ 218	\$ 485	\$ -	\$ -	\$ -

Total for the Month \$ 485

Maximum daily single meal expense claimed in the month \$ 24
 Maximum daily base hotel rate claimed in the month \$ 149
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
TURNER, COLLEEN	VP Community Engagement & Communications	Calgary	\$ 218.31								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
1/16/2018	Overnight trip to Edmonton to attend various meetings (AH, AHS CEO and RAHF and ELT).	AB - Other Zones	Accommodations	\$ 159.61			Overnight trip to Edmonton to attend various meetings (AH, AHS CEO and RAHF and ELT).	1			
1/16/2018	Overnight parking at YYC for trip to Edmonton to attend various meetings (AH, AHS CEO, RAHF and ELT).	AB - Other Zones	Parking - Lot or Parkade	\$ 58.70			Overnight parking at YYC for trip to Edmonton to attend various meetings (AH, AHS CEO, RAHF and ELT).	1			
Approver(s) for the claim		Approval Status	Approval Date								
YIU, VERNA		Approve	16-Mar-18								

M
metterra
HOTEL ON WHYTE

Line #1

Colleen Turner
[Redacted]

Room Number: [Redacted]
Arrival Date: 01-15-18
Departure Date: 01-16-18
Page No: 1 of 2

Guest Name:

INFORMATION INVOICE

Folio No: [Redacted]

02-06-18

Date	Description	Charges	Credits
01-15-18	Room	149.00	
01-15-18	Destination Marketing Fee - 3%	4.47	
01-15-18	Tourism Levy - 4%	6.14	
01-16-18	F&B Mastercard		159.61 ✓

Colleen Turner PCard Receipts Jan 2018

RECEIPT
GST NO. R122556194

TKT NO [REDACTED]
EXIT No. A4
IN: 01/15/18 08:14
OUT: 01/16/18 17:44
DURATION: 1 09: 30
PAID: \$ 58.70
(GST INCLUDED)
MASTERCARD
[REDACTED]

Line #2

REF. [REDACTED]
THANK YOU FOR
YOUR VISIT



*Parking @ YYC to attend
ELT in Edmonton.*

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance	
TURNER, COLLEEN	VP Community Engagement & Communications	Calgary	\$ 267.22									
1/15/2018	To YYC for flight to Edmonton to attend various meetings (AH, AHS CEO and RAHF).		Mileage-Local-Home Zone	\$ 16.67	Home	Calgary International Airport	To YYC for flight to Edmonton to attend various meetings (AH, AHS CEO and RAHF).	1			33	
1/15/2018	In Edmonton attending various meetings with AH, AHS CEO and RAHF.	AB - Other Zones	Meals Per Diem	\$ 37.00			In Edmonton attending various meetings with AH, AHS CEO and RAHF Lunch \$13.00 Dinner \$24.00	1				
1/16/2018	In Edmonton attending various meetings with AH, AHS CEO and RAHF.	AB - Other Zones	Meals Per Diem	\$ 13.00			In Edmonton attending various meetings with AH, AHS CEO and RAHF Lunch \$13.00	1				
1/16/2018	Return from Edmonton overnight for various meetings and ELT.		Mileage-Local-Home Zone	\$ 16.67	Calgary International Airport	Home	Return from Edmonton overnight for various meetings and ELT.	1			33	
1/22/2018	Mileage to YYC for overnight trip to Edmonton to attend ELT.		Mileage-Local-Home Zone	\$ 16.67	Home	Calgary International Airport	Mileage to YYC for overnight trip to Edmonton to attend ELT.	1			33	
1/22/2018	Overnight stay in Edmonton to attend ELT.	AB - Other Zones	Meals Per Diem	\$ 24.00			Overnight stay in Edmonton to attend ELT Dinner \$24.00	1				
1/23/2018	Overnight stay in Edmonton to attend ELT.	AB - Other Zones	Meals Per Diem	\$ 10.50			Overnight stay in Edmonton to attend ELT. Bfast \$10.50	1				
1/23/2018	Return trip from Edmonton following ELT meeting.		Mileage-Local-Home Zone	\$ 16.67	Calgary International Airport	Home	Return trip from Edmonton following ELT meeting.	1			33	
1/29/2018	Mileage to YYC for overnight trip to Edmonton to attend ELT and AH Orientation session.		Mileage-Local-Home Zone	\$ 16.67	Home	Calgary International Airport	Mileage to YYC for overnight trip to Edmonton to attend ELT and AH Orientation session.	1			33	
1/30/2018	Trip to Edmonton to attend ELT and AH Orientation.	AB - Other Zones	Meals Per Diem	\$ 24.00			Trip to Edmonton to attend ELT and AH Orientation. Dinner \$24.00	2				

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
TURNER, COLLEEN	VP Community Engagement & Communications	Calgary	\$ 267.22								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
1/30/2018	Return from overnight stay in Edmonton to attend ELT and AH Orientation session.		Mileage-Local-Home Zone	\$ 16.67	Calgary International Airport	Home	Return from overnight stay in Edmonton to attend ELT and AH Orientation session.	1			33
1/30/2018	Parking at YYC to attend ELT and AH Orientation session in Edmonton.	AB - Other Zones	Parking - Lot or Parkade	\$ 58.70			Parking at YYC to attend ELT and AH Orientation session in Edmonton.	1			
Approver(s) for the claim		Approval Status	Approval Date								
YIU, VERNA		Approve	16-Mar-18								

Receipt Based Expense

✓

RECEIPT (P)
GST NO. R122556194

TKT NO [REDACTED]
EXIT No. A5
IN: 01/29/18 14:35
OUT: 01/30/18 21:15
DURATION: 1 06: 40
PAID: \$ 58.70
(GST INCLUDED)
VISA [REDACTED]

REF. [REDACTED]
THANK YOU FOR
YOUR VISIT



Jan 29 + 30, 2018
Parking for trip to Edmonton to attend
ELT and AH Orientation session.