

## AHS Board and Executive Expense Report

**Name** Catherine MacNeill  
**Title:** Corporate Secretary & Legal Counsel  
**Location** Calgary

Expenses submitted during the month of November 2019

Travel (1)										
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Nov-19	Expense Claim	Meetings		140	179	131	450	1,565		
Nov-19	Direct Billing	Meetings				275	275			
<b>Total</b>			\$ -	\$ 140	\$ 179	\$ 406	\$ 725	\$ 1,565	\$ -	\$ -

**Total for the Month** \$ 2,290

Maximum daily single meal expense claimed in the month \$ 24  
 Maximum daily base hotel rate claimed in the month \$ 159  
 Non economy air travel in the month \$ -

### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

### 5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

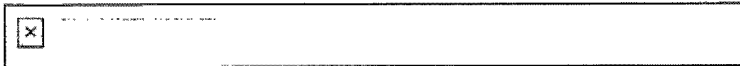
## AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
MACNEILL, CATHERINE	Corporate Secretary & Legal Counsel	Calgary	\$ 2,014.78									
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance	
9/30/2019	ICD Course at U of Calgary, Downtown Campus - Board Oversight of Culture on November 20, 2019	AB - Local	Courses and Professional Development	\$ 1,102.50				1				
10/23/2019	ICD Course at Calgary Petroleum Club - Evolution of the CEO and Board Chair Relationship - October 28, 2019	AB - Local	Courses and Professional Development	\$ 68.25				1				
10/23/2019	GPC Course in Calgary - Meetings, Minutes and Running Effective Board Meetings - March 10, 2020	AB - Local	Courses and Professional Development	\$ 393.75				1				
11/12/2019	Travel to Edmonton for AHS Board Committee Meeting	AB - Local	Taxi	\$ 30.44	Home	Red Arrow		1				
11/12/2019	Attend AHS Board Committee Meeting in Edmonton	AB - Other Zones	Meals Per Diem	\$ 24.00				1				
11/13/2019	Attend AHS Board Committee Meeting in Edmonton	AB - Other Zones	Meals Per Diem	\$ 34.50				1				
11/13/2019	Travel to Edmonton for AHS Board Committee Meeting	AB - Local	Taxi	\$ 34.00	Red Arrow	Home		1				
11/27/2019	Travel to Edmonton for AHS Board Meetings	AB - Local	Taxi	\$ 32.33	Home	Red Arrow		1				
11/27/2019	To attend AHS Board Meetings in Edmonton	AB - Other Zones	Meals Per Diem	\$ 47.50				1				
11/28/2019	To attend AHS Board Meetings in Edmonton	AB - Other Zones	Meals Per Diem	\$ 34.50				1				
11/28/2019	To attend AHS Board Meetings in Edmonton - Accommodations for the night of November 27, 2019	AB - Other Zones	Accommodations	\$ 178.51				1				
11/28/2019	Travel to Edmonton for AHS Board Meetings	AB - Local	Taxi	\$ 34.50	Red Arrow	Home		1				
<b>Approver(s) for the claim</b>		<b>Approval Status</b>		<b>Approval Date</b>								
GIESBRECHT, TINA		Approve		19-Dec-19								

**From:** orders@icd.ca  
**Sent:** Monday, September 30, 2019 3:45 PM  
**To:** [REDACTED]  
**Subject:** Order Receipt

Caution - This email came from an external address and may contain unsafe content. Ensure you trust this sender before opening attachments or clicking any links in this message.

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2701 - 250 Yonge Street  
Toronto, ON M5B 2L7  
Tel: (416) 593-7741 Fax: (416) 593-0636  
Website: www.icd.ca

Dear Catherine,

Thank you for your order! Your purchase helps support our organization and we appreciate your business.

Here are the details of your order/receipt. Please retain this email for your records.

**Order Number:** [REDACTED]  
**Order Date:** Sep 30, 2019 5:25 PM  
**Bill To:** Ms Catherine A. MacNeill  
**Order Total:** 1,102.50  
**Payment Method:** Master Ca [REDACTED]  
**Name on Card:** Catherine MacNeill

Item	Price	Qty	Total
Calgary 001 Board Oversight of Culture - Ms Catherine A. MacNeill <i>When:</i> Nov 20, 2019 8:30 AM - Nov 20, 2019 4:30 PM <i>Where:</i> University of Calgary Haskayne School of Business, Downtown Campus 906 8th Ave SW, 6th Floor, Room DTC 636 Calgary, AB T2P 1H9 Canada	1,050.00	1	1,050.00

*Registration option:* Nov 20, 2019 8:30 AM - CALBOC001 Course  
Registration  
*Program Items:*

- Nov 20, 2019 8:30 AM: [REDACTED] Membership for Course Participants

<b>Item Total</b>	1,050.00
<b>Shipping</b>	0.00
<b>Handling</b>	0.00
<b>GST</b>	52.50
<b>Item Grand Total</b>	1,102.50
<b>Transaction Grand Total</b>	1,102.50

Thank you again for your support!

This is an automatically generated email, please do not reply.

**GST/HST# 12179 8201**

**QST# 12048 55478**

**From:** orders@icd.ca  
**Sent:** Wednesday, October 23, 2019 2:01 PM  
**To:** [REDACTED]  
**Subject:** Order Receipt

Caution - This email came from an external address and may contain unsafe content. Ensure you trust this sender before opening attachments or clicking any links in this message.



2701 - 250 Yonge Street  
Toronto, ON M5B 2L7  
Tel: (416) 593-7741 Fax: (416) 593-0636  
Website: www.icd.ca

Dear Catherine,

Thank you for your order! Your purchase helps support our organization and we appreciate your business.

Here are the details of your order/receipt. Please retain this email for your records.

**Order Number:** [REDACTED]  
**Order Date:** Oct 23, 2019 3:08 PM  
**Bill To:** Ms Catherine A. MacNeill  
**Order Total:** 68.25  
**Payment Method:** Master Card [REDACTED]  
**Name on Card:** Catherine MacNeill

Item	Price	Qty	Total
Evolution of the CEO and Board Chair Relationship - Ms Catherine A. MacNeill <i>When:</i> Oct 28, 2019 - Oct 28, 2019 <i>Where:</i> Calgary Petroleum Club Devonian Room 319 5 Avenue SW Calgary, AB	65.00	1	65.00

*Registration option:* Oct 28, 2019 7:00 AM - Evolution of the CEO and Board Chair Relationship

<b>Item Total</b>	65.00
<b>Shipping</b>	0.00
<b>Handling</b>	0.00
<b>GST</b>	3.25
<b>Item Grand Total</b>	68.25
<b>Transaction Grand Total</b>	68.25

Thank you again for your support!

This is an automatically generated email, please do not reply.

GST/HST# 12179 8201  
QST# 12048 55478

**From:** service@intl.paypal.com  
**Sent:** Wednesday, October 23, 2019 1:49 PM  
**To:** [REDACTED]  
**Subject:** Your payment to Governance Professionals of Canada (GPC)

Caution - This email came from an external address and may contain unsafe content. Ensure you trust this sender before opening attachments or clicking any links in this message.



You sent a payment of \$393.75 CAD to Governance Professionals of Canada (GPC).

23-Oct-2019 15:49:05 GMT-04:00  
Receipt No:5315-8512-4175-5698

Hello Catherine MacNeill,

This charge will appear on your credit card statement as payment to PAYPAL

**Save time with a PayPal account**

Create a PayPal account and save your payment information. You won't need to enter your payment information every time you shop online.

[Sign Up Now](#)

**Shop with confidence**

We keep your financial information secure.

**Transactions monitored 24/7**

Our fraud specialists help protect your account.

**You're protected**

Zero fraud liability for eligible unauthorized purchases. [See eligibility](#)



**Merchant information:**

Governance Professionals of Canada (GPC)  
info@cscs.org  
http://www.cscs.org  
416-921-5449

**Instructions to merchant:**

None provided

**Shipping information:**



**Shipping method:**

Not specified

Description	Unit price	Qty	Amount
Registration for "Meetings, Minutes and Running Effective Board Meetings - Calgary" (10 Mar 2020 8:00 AM - 1:00 PM (MDT), Calga Item #: 10378	\$393.75 CAD	1	\$393.75 CAD

Discount: -\$0.00 CAD  
Total: \$393.75 CAD

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Receipt No: [REDACTED]

Please keep this receipt number for future reference. You'll need it if you contact customer service at Governance Professionals of Canada (GPC) or PayPal.

Invoice ID: 10378

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This email was sent to lou.decoste@ahs.ca for the ongoing support and maintenance of your account. To manage your communication preferences, please visit our [Preference Centre](#).

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PayPal Email ID PP1469 - 5add7cfe64bc7



Home → Red Arrow

ASSOCIATED CAB  
ALLIED LIMOUSIN  
307-41 AVENUE NE  
CALGARY AB T2E 2N4  
(403) 299-1111  
CAR#444

**SALE**

Batch #: [REDACTED] SE [REDACTED]  
11/12/19 16:02:02  
APPR CODE: [REDACTED]  
MASTERCARD  
[REDACTED]

AMOUNT \$25.80  
TIP \$4.64  
TOTAL \$30.44

00 - APPROVED - 001

MasterCard  
AID: [REDACTED]  
TVR: [REDACTED]  
TSI: [REDACTED]

THANK YOU

CUSTOMER COPY

Red Arrow → Home

CALGARYUNITEDCABS#O-05  
#8 -5660 10TH ST NET2E8W7  
CALGARY AB  
27041491  
QW2704149101

**SALE**

11-13-2019 20:17:41  
Acct # [REDACTED] C  
Exp Date 07/23 Card Type MC  
Name: MACNEILL/CATHERINE  
[REDACTED]

MasterCard

Trace # [REDACTED]  
TCC [REDACTED] TCD 0124  
Inv. [REDACTED]  
Auth [REDACTED] RRN [REDACTED]  
TVR [REDACTED] TSI E800  
TC [REDACTED]

Sale \$28.40  
Tip \$5.60

TOTAL \$34.00

+++++  
00 APPROVED-THANK YOU  
+++++

(PIN VERIFIED)

Retain this copy for your  
records  
Merchant copy

Home → Red Arrow

ASSOCIATED CAB  
ALLIED LIMOUSIN  
307-41 AVENUE NE  
CALGARY AB T2E 2N4  
(403) 299-1111  
CAR#1836

**SALE**

MID: [REDACTED]  
TID: [REDACTED] RE [REDACTED]  
Batch #: [REDACTED] SEQ: [REDACTED]  
11/27/19 07:15:52  
APPR CODE: [REDACTED]  
MASTERCARD  
[REDACTED]

AMOUNT \$27.40  
TIP \$4.93  
TOTAL \$32.33

00 - APPROVED - 001

MasterCard  
AID: [REDACTED]  
TVR: [REDACTED]

THANK YOU

CUSTOMER COPY

Red Arrow → Home

CALGARYUNITEDCABS#1838  
#8 -5660 10TH ST NET2E8W7  
CALGARY AB  
27041368  
QW2704136801

**SALE**

11-28-2019 22:35:24  
Acct # [REDACTED] RF  
Exp Date 07/23 Card Type MC  
Name: [REDACTED]  
MasterCard

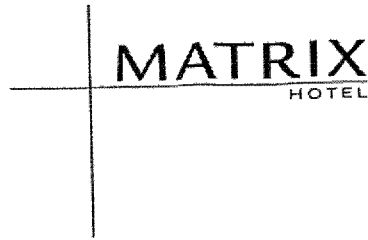
Trace # [REDACTED]  
TCC [REDACTED]  
Inv. [REDACTED]  
Auth [REDACTED] RRN [REDACTED]  
TVR [REDACTED]

Sale \$29.00  
Tip \$5.50

TOTAL \$34.50

+++++  
00 APPROVED-THANK YOU  
+++++

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records  
Merchant copy



MS Catherine Macneill

Room No. [REDACTED]  
Arrival : 11-27-19  
Departure Date : 11-28-19  
Folio No. [REDACTED]  
Conf. No. [REDACTED]  
P.O. No. [REDACTED]

Company Name: AHS - Vision/Marlin Travel  
Group Name:

**INFORMATION INVOICE**

Date	Description	Charges	Credits
[REDACTED]	[REDACTED]	[REDACTED]	> meal
11-27-19	Room Revenue	159.00	
11-27-19	Destination Marketing Fee	4.77	
11-27-19	Room GST	8.19	
11-27-19	Tourism Levy	6.55	
11-27-19	Mastercard		208.92
<b>Total Charges</b>		<b>208.92</b>	
<b>Total Credits</b>			<b>208.92</b>

**Balance** 0.00

(30.41)  
~~222.00~~  
178.57

## Expense Report Direct Bill Summary

**Purpose of This Form:**

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for Public Disclosure reporting.

**Expenses Paid Directly to Third Party Vendors:**

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

### Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

<b>Name :</b> Catherine MacNeill	<b>Reporting Period for the Month of :</b> Nov-19
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
12-Nov-19	Direct Billing	Other Transportation	Red Arrow from Calgary and return (November 13) to Edmonton to attend AHS Board Committee Meeting	Vision Travel	\$137.52
27-Nov-19	Direct Billing	Other Transportation	Red Arrow from Calgary and return (November 28) to Edmonton to attend AHS Board Meetings	Vision Travel	\$137.52
	Direct Billing	Airline Ticket		Vision Travel	
	Direct Billing	Airline Ticket		Vision Travel	
	Direct Billing	Airline Ticket		Vision Travel	
<b>Total Paid in the Month</b>					<b>\$ 275.04</b>

**Subject:**

FW: REVISED: Invoice and Itinerary for MACNEILL/CATHERINE MS - 12November19 -  
Vision Travel Locator: [REDACTED]



Vision Travel DT Ontario-West Inc  
9929 - 108 St.  
Edmonton, AB  
T5K 1G8  
(780) 425-8611 1-866-425-8611

[www.visiontravel.ca](http://www.visiontravel.ca)  
GST Reg : 723782728 RT 0001

## Invoice/Itinerary

Invoice [REDACTED]  
Issued: 29 April 2019

Agency Ref.: [REDACTED]  
Sales Person: [REDACTED]

Customer Number [REDACTED]  
Customer Ref.:

ALBERTA HEALTH SERVICES  
10030 - 107 STREET  
EDMONTON AB  
T5J 3E4

Passenger(s): MACNEILL/CATHERINE MS

**Disclaimer: It is your responsibility to carefully review this itinerary immediately upon receipt and notify us if there are any discrepancies.**

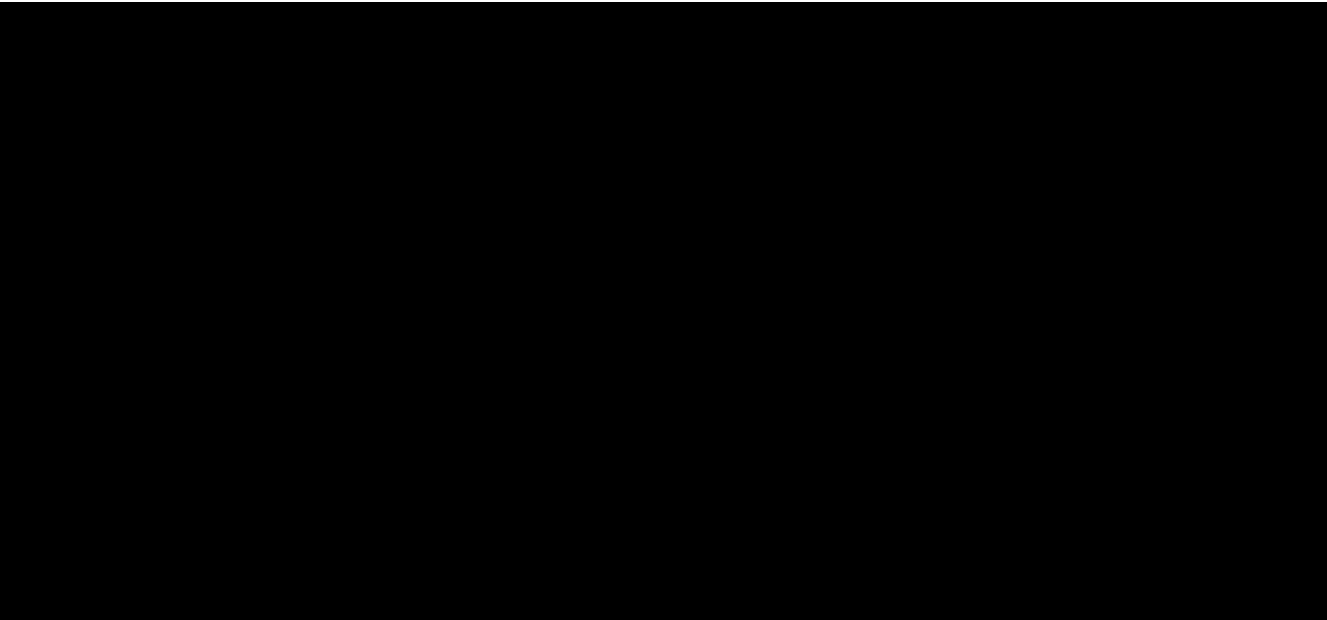
### Air Passenger Protection Regulations:

As of July 15, 2019, airlines will be required to meet new obligations concerning communication, denied boarding, tarmac delay, baggage and the transportation of musical instruments. For more information visit : <https://rppa-appr.ca>

<https://rppa-appr.ca/>

### BUS - Tuesday, November 12 2019 [Add To Calendar](#)

<b>Red Arrow</b> [REDACTED]	
<b>Depart</b>	Calgary, Alberta <a href="#">Weather</a>
<b>Arrive</b>	Edmonton, Alberta <a href="#">Weather</a>
	04:30 PM Tuesday, November 12 2019
	07:50 PM Tuesday, November 12 2019
<b>Duration:</b>	3 hour(s) and 20 minute(s) Non-stop
<b>Status:</b>	Confirmed
<b>Remarks:</b>	RED ARROW BUS CONFIRMATION [REDACTED] CALGARY DOWNTOWN 205 9AVE TO EDMONTON DOWNTOWN 10014 104ST SEAT 12A



Red Arrow

<b>Depart</b>	<u>Weather</u>	<b>Arrive</b>	Calgary, Alberta	<u>Weather</u>
	Edmonton			
	04:30 PM Wednesday, November 13 2019		07:50 PM Wednesday, November 13 2019	

**Duration:** 3 hour(s) and 20 minute(s) Non-stop  
**Status:** Confirmed

**Remarks:** RED ARROW BUS CONFIRMATION [REDACTED]  
 EDMONTON DOWNTOWN 10014 104ST TO CALGARY DOWNTOWN 205 9AVE  
 SEAT 12A

**Invoice Details**

Transaction	Document / Booking Number	Base Fare	Other Tax	GST/HST	QST	Total
Invoice Number:	[REDACTED]					
Vendor REDARR RED ARROW EXPRESS	[REDACTED]	137.52	0.00	0.00	0.00	137.52
				Billed to	[REDACTED]	
	<b>Totals:</b>	<b>137.52</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>137.52</b>
				<b>Total Credit Card Billing:</b>		<b>137.52</b>
				<b>Balance Due:</b>		<b>0.00</b>

**From:** Catherine MacNeill  
**Subject:** FW: Invoice and Itinerary for MACNEILL/CATHERINE MS - 27November19 - Vision Travel  
Locator [REDACTED]



Vision Travel DT Ontario-West Inc  
9929 - 108 St.  
Edmonton, AB  
T5K 1G8  
(780) 425-8611 1-866-425-8611

[www.visiontravel.ca](http://www.visiontravel.ca)  
GST Reg : 723782728 RT 0001

## Invoice/Itinerary

Invoice [REDACTED]  
Issued: 29 April 2019

Agency Ref.: [REDACTED]  
Sales Person: [REDACTED]

Customer Number [REDACTED]  
Customer Ref.: [REDACTED]

ALBERTA HEALTH SERVICES  
10030 - 107 STREET  
EDMONTON AB  
T5J 3E4

Passenger(s): MACNEILL/CATHERINE MS

**Disclaimer:** It is your responsibility to carefully review this itinerary immediately upon receipt and notify us if there are any discrepancies.

BUS - Wednesday, November 27 2019		<a href="#">Add To Calendar</a>
<b>Red Arrow</b> [REDACTED]		
Depart	Calgary, Alberta <a href="#">Weather</a>	Arrive Edmonton, Alberta <a href="#">Weather</a>
	08:00 AM Wednesday, November 27 2019	11:50 AM Wednesday, November 27 2019
Duration:	3 hour(s) and 50 minute(s) Non-stop	
Status:	Confirmed	
Remarks:	RED ARROW BUS CONFIRMATION [REDACTED] CALGARY DOWNTOWN 205 9AVE TO EDMONTON DOWNTOWN 10014 104ST SEAT 12A	

**BUS- Thursday, November 28 2019**

[Add To Calendar](#)

**Red Arrow**

**Depart** Edmonton, Alberta [Weather](#) **Arrive** Calgary, Alberta [Weather](#)  
06:30 PM Thursday, November 28 2019 10:00 PM Thursday, November 28 2019

**Duration:** 3 hour(s) and 30 minute(s) Non-stop  
**Status:** Confirmed

**Remarks:** RED ARROW BUS CONFIRMATION  
EDMONTON DOWNTOWN 10014 104ST TO CALGARY DOWNTOWN 205 9AVE  
SEAT 12A

**Invoice Details**

Transaction	Document / Booking Number	Base Fare	Other Tax	GST/HST	QST	Total
Invoice Number: Vendor REDARROW RED ARROW EXPRESS		137.52	0.00	0.00	0.00	137.52
					Billed to	
	<b>Totals:</b>	<b>137.52</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>137.52</b>
					<b>Total Credit Card Billing:</b>	<b>137.52</b>
					<b>Balance Due:</b>	<b>0.00</b>