

AHS Board and Executive Expense Report

Name Catherine MacNeill
Title Corporate Secretary (Acting)
Location Calgary
 Expenses submitted during the month of May 2016

Travel (1)

MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
May-16	Expense Claim	Meetings		276	621	151	1,048			
May-16	Direct Billing	Meetings				402	402			
Total			\$ -	\$ 276	\$ 621	\$ 553	\$ 1,450	\$ -	\$ -	\$ -

Total for the Month \$ 1,450

Maximum daily single meal expense claimed in the month \$ 48
 Maximum daily base hotel rate claimed in the month \$ 155
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
MACNEILL, CATHERINE	Corporate Secretary - Acting	Calgary	1,048.04									
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance	
5/11/2016	Travel to Edmonton for Board Committee Meetings	AB - Other Zones	Taxi	30.00				1				
5/11/2016	To attend Board Committee Meetings in Edmonton	AB - Other Zones	Meals - Dinner	38.35			Meal w/ receipt. Prior to June 1/16, actual expense with receipt can be claimed.	1	1	Catherine MacNeill		
5/11/2016	To attend Board Committee Meetings in Edmonton	AB - Other Zones	Meals Per Diem	11.60				1				
5/12/2016	To attend Board Committee Meetings in Edmonton	AB - Other Zones	Accommodations	155.32				1				
5/12/2016	To attend Board Committee Meetings in Calgary	AB - Other Zones	Meals Per Diem	41.55				1				
5/12/2016	Travel to Edmonton for Board Committee Meetings	AB - Other Zones	Taxi	29.04				1				
5/25/2016	To attend Board Committee Meetings in Edmonton	AB - Other Zones	Meals Per Diem	20.80				1				
5/25/2016	Travel to Edmonton for Board Committee Meetings	AB - Other Zones	Taxi	27.12				1				

5/25/2016	To attend Board Committee Meetings in Edmonton	AB - Other Zones	Meals - Dinner	38.35			Meal w/ receipt. Prior to June 1/16, actual expense with receipt can be claimed.	1	1	Catherine MacNeill	
5/26/2016	To attend Board Committee Meetings in Edmonton	AB - Other Zones	Accommodations	155.32				1			
5/26/2016	To attend Board Committee Meetings in Edmonton	AB - Other Zones	Meals Per Diem	29.95				1			
6/1/2016	Travel to Edmonton for Board Meetings	AB - Other Zones	Taxi	30.00				1			
6/1/2016	To attend Board Meetings in Edmonton	AB - Other Zones	Meals Per Diem	24.00				1			
6/2/2016	To attend Board Meetings in Edmonton	AB - Other Zones	Meals Per Diem	47.50				1			
6/3/2016	To attend Board Meetings in Edmonton	AB - Other Zones	Accommodations	310.64				2			
6/3/2016	Travel to Edmonton for Board Meetings	AB - Other Zones	Taxi	35.00				1			
6/3/2016	To attend Board Meetings in Edmonton	AB - Other Zones	Meals Per Diem	23.50				1			

Approver(s) for the claim	Approval Status	Approval Date
GIESBRECHT, TINA	Approve	7-Sep-16

Red Arrow → Home

CALGARY UNITED CABS
5660 10TH ST NE
SUITE 8
CALGARY AB T2E 6W7
(403) 777-1111

SALE

MID: 6367788 GST: 794386325RT0001
TID: CG367788 REF#: [REDACTED]
Batch # 017 SEQ: 017001001013
05/12/16 20:30:35

APPR CODE: [REDACTED]
MASTERCARD
[REDACTED]

AMOUNT \$25.25
TIP \$3.79
TOTAL \$29.04

00 - APPROVED - 001

MasterCard
AID: [REDACTED]
TVR: 00 00 00 80 00
TSE: E8 00

CUSTOMER COPY

Dinner

Matrix Hotel
M Lounge
10640-100 Avenue
GST: 866344302

S NIESHA

Check: [REDACTED] Guests: 1
05/12/2016 05:47PM

MATRIX BURGER 18.00
RHUBARB CRUMBLE 9.00
CANNED POP 2.50
Delivery Charge 2.00
Gratuity 5.02
Subtotal 29.50
G.S.T. 1.83
Service Chrg 7.02
Total Due \$38.35

GRATUITY _____

TOTAL _____

Signature _____

Guest Name _____

Room # _____

Home → Red Arrow

ASSOCIATED CAB
ALLIED LIMOUSIN
307-41 AVENUE NE
CALGARY AB T2E 2N4
(403) 299 1111

SALE

MID: 4189233
TID: TH189233 REF#: [REDACTED]
Batch # 061 SEQ: 061001001003
05/11/16 07:25:28

APPR CODE: [REDACTED]
MASTERCARD
[REDACTED]

AMOUNT \$30.00

00 - APPROVED - 001

MasterCard
AID: [REDACTED]
TVR: 00 00 00 80 00
TSE: E8 00

CUSTOMER COPY

Home → Red Arrow

ASSOCIATED CAB
ALLIED LIMOUSIN
307-41 AVENUE NE
CALGARY AB T2E 2N4
(403) 299-1111

SALE

MID 4189233
TID: TH189233 REF#: 00000001
Batch # 108 SEQ: [REDACTED]
05/25/16 07:21:33

APPR CODE: [REDACTED]
MASTERCARD
[REDACTED]

AMOUNT \$22.60
TIP \$4.52
TOTAL \$27.12

00 - APPROVED - 001

MasterCard
AID: [REDACTED]
TVR: 00 00 00 80 00
TSE: E8 00

THANK YOU

CUSTOMER COPY

Dinner

Matrix Hotel
MZ Lounge
10640-100 Avenue
GST # 866344302

22 REXIEL

Check: [REDACTED] Guests: 1
05/25/2016 07:09PM

MEDITERRANEAN 15.00
SIDE GRAVY 3.00
RHUBARB CRUMBLE 9.00
POP 2.50
Grat 17% 5.02
Delivery Charge 2.00
Subtotal 29.50
G.S.T. 1.83
Service Chrg 7.02
Total Due \$38.35

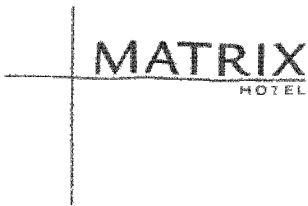
GRATUITY _____

TOTAL _____

Signature _____

Guest Name _____

Room # _____



MS Catherine Macneill

Room Number: [REDACTED]
Arrival Date: 05-11-16
Departure Date: 05-12-16
Page No: 1 of 1

Guest Name:

INFORMATION INVOICE

Folio No:

05-12-16

Date	Description	Charges	Credits
05-11-16	Room Service [REDACTED]	38.35	
05-11-16	Room Revenue	145.00	
05-11-16	Destination Marketing Fee - 3%	4.35	
05-11-16	Tourism Levy - 4%	5.97	
Total		193.67	0.00

Balance 193.67

(38.35)

155.32

Signature: _____

I agree that my liability for all charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges G.S.T. #866344302 RT 0001

MS Catherine Macneill
Canada

Room Number: [REDACTED]
Arrival Date: 05-25-16
Departure Date: 05-26-16
Page No: 1 of 1

Guest Name:

INFORMATION INVOICE

Folio No:

05-26-16

Date	Description	Charges	Credits
05-25-16	Room Service [REDACTED]	38.35	
05-25-16	Room Revenue	145.00	
05-25-16	Destination Marketing Fee - 3%	4.35	
05-25-16	Tourism Levy - 4%	5.97	
Total		193.67	0.00
Balance		193.67	
		(38.35)	
		155.32.	

Signature: _____

I agree that my liability for all charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. G.S.T. #105631154 RT 0008

Red Arrow → Home

ASSOCIATED CAB
ALLIED LIMOUSIN
307-41 AVENUE NE
CALGARY AB T2E 2N4
(403) 299-1111

SALE

MID: 4189233
TID: VD189233 REF#: [REDACTED]
Batch #: 139 SEQ 139001001004
06/03/16 18.37.07
APPR CODE: [REDACTED]
MASTERCARD [REDACTED]

AMOUNT \$35.00

00 - APPROVED - 001

MasterCard
AID: [REDACTED]
TVR. 00 00 00 80 00
TSt: E8 00

THANK YOU
CUSTOMER COPY

Home → Red Arrow

ASSOCIATED CAB
ALLIED LIMOUSIN
307-41 AVENUE NE
CALGARY AB T2E 2N4
(403) 299 1111

SALE

MID: 4189233
TID: UL189233 REF#: [REDACTED]
Batch #: 110 SEQ 110001001005
06/01/16 16.08.48
APPR CODE: [REDACTED]
MASTERCARD [REDACTED]

AMOUNT \$30.00

00 - APPROVED - 001

THANK YOU
CUSTOMER COPY

MS Catherine Macneill

Canada

Room Number: [REDACTED]

Arrival Date: 06-01-16

Departure Date: 06-03-16

Page No: 1 of 1

Guest Name:

INFORMATION INVOICE

Folio No:

06-03-16

Date	Description	Charges	Credits
06-01-16	Room Service [REDACTED]	23.98	
06-01-16	Room Revenue	145.00	
06-01-16	Destination Marketing Fee - 3%	4.35	
06-01-16	Tourism Levy - 4%	5.97	
06-02-16	Room Revenue	145.00	
06-02-16	Destination Marketing Fee - 3%	4.35	
06-02-16	Tourism Levy - 4%	5.97	
Total		334.62	0.00
Balance		334.62	

(23.98)

310.64

Signature: _____

I agree that my liability for all charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges G.S.T. #105631154 RT 0008

Executive Expenses Report Direct Billing Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive and paid for by a third party vendor. The information will be used for public disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS. Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

Name : Catherine MacNeill	Reporting Period for the Month of : May and June 2016
----------------------------------	--

DD-MMM-YY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
11-May-16	Direct Billing	Other Transportation	Red Arrow from Calgary to Edmonton and Return (May 12) to attend the Governance and Human Resources Committee Meetings	Marlin Travel	133.92
25-May-16	Direct Billing	Choose from Drop-down List	Red Arrow from Calgary to Edmonton and Return (May 26) to attend the Quality & Safety, Finance and Audit & Risk Committee Meetings	Marlin Travel	133.92
01-Jun-16	Direct Billing	Choose from Drop-down List	Red Arrow from Calgary to Edmonton and Return (June 3) to attend the Audit & Risk Committee Meeting and Board Meetings	Marlin Travel	133.92
	Direct Billing	Choose from Drop-down List		Marlin Travel	
	Direct Billing	Choose from Drop-down List		Marlin Travel	-
Total Paid in the Month					\$ 401.76

MARLIN TRAVEL
O-O PERCY HUNT TRAVELGROUP INC
MAIN FLOOR, 9929 108TH ST.
EDMONTON, AB T5K 1G8
GST Reg#: 885101915
Branch: N61107
Agent: BREANN KELLY Tel: 780-425-8611

To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA T5J 3E4

Invoice Number: [REDACTED]
Date: April 28, 2016
Page: 1/2
Our Reference: [REDACTED]

INVOICE

For

MS CATHERINE MACNEILL

Wednesday, May 11, 2016

 Air

OTHER TRAVEL

From: CALGARY AB

To: EDMONTON AB

Stops: 0 Arrival: 11May16

RED ARROW ORDER NUMBER - [REDACTED]
DEPARTING DOWNTOWN CALGARY TO DOWNTOWN EDMONTON.
SEAT NUMBER - 06A

Flight: 100

08:00 AM

11:50 AM

ECONOMY CLASS

Mile(s) Flown: 163

Thursday, May 12, 2016

 Air

OTHER TRAVEL

From: EDMONTON AB

To: CALGARY AB

Stops: 0 Arrival: 12May16

RED ARROW ORDER NUMBER - [REDACTED]
DEPARTING DOWNTOWN EDMONTON TO DOWNTOWN CALGARY.
SEAT NUMBER - 06A

Flight: 110

02:00 PM

06:05 PM

ECONOMY CLASS

Mile(s) Flown: 163

Cost:

RED ARROW MOTORCOACH [REDACTED]

133.92

To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA T5J 3E4

Invoice Number: [REDACTED]
Date: April 28, 2016
Page: 2/2
Our Reference: [REDACTED]

INVOICE

Total:

Grand Total:	133.92
Less Credit Card Payments:	133.92
Credit / Balance Due To This Invoice:	0.00
Total Balance Due:	0.00

FOR YOUR RECORDS.

I HAVE BEEN OFFERED TRAVEL INSURANCE AND HAVE
ACCEPTED:.....DECLINED:.....
DOCUMENTATION REQUIRED:VALID PASSPORT...VISA..TOURIST CARD..
...PROOF OF CANADIAN CITIZENSHIP AND PHOTO ID... OTHER.....
PLEASE RECONFIRM ALL FLIGHTS BETWEEN 48 AND 72 HOURS PRIOR
TO EACH DEPARTURE DIRECTLY WITH THE AIRLINE.
CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY
GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL
24 HOUR EMERGENCY HELP DESK WITHIN CANADA OR USA CALL
1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT
1 303 801 2147. PLEASE QUOTE ACCESS CODE 2EC0
OUR PRIVACY POLICY CAN BE FOUND AT WWW.MARLINTRAVEL.CA.

MARLIN TRAVEL
O-O PERCY HUNT TRAVELGROUP INC
MAIN FLOOR, 9929 108TH ST.
EDMONTON, AB T5K 1G8
GST Reg#: 885101915
Branch: N61107
Agent: BREANN KELLY Tel: 780-425-8611

To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA T5J 3E4

Invoice Number: [REDACTED]
Date: May 18, 2016
Page: 1/2
Our Reference: [REDACTED]

INVOICE

For

MS CATHERINE MACNEILL

Wednesday, May 25, 2016

✈ Air

OTHER TRAVEL

From: CALGARY AB

To: EDMONTON AB

Stops: 0 Arrival: 25May16

RED ARROW ORDER NUMBER - [REDACTED]

DEPARTING DOWNTOWN CALGARY FOR DOWNTOWN EDMONTON

SEAT NUMBER - 05A

Flight: 100

08:00 AM

11:50 AM

ECONOMY CLASS

Mile(s) Flown: 163

Thursday, May 26, 2016

✈ Air

OTHER TRAVEL

From: EDMONTON AB

To: CALGARY AB

Stops: 0 Arrival: 26May16

RED ARROW ORDER NUMBER - [REDACTED]

DEPARTING DOWNTOWN EDMONTON FOR DOWNTOWN CALGARY

SEAT NUMBER - 06A

Flight: 110

06:30 PM

10:00 PM

ECONOMY CLASS

Mile(s) Flown: 163

Cost:

RED ARROW MOTORCOACH [REDACTED]

133.92

To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA T5J 3E4

Invoice Number: [REDACTED]
Date: May 18, 2016
Page: 2/2
Our Reference: [REDACTED]

INVOICE

Total:

Grand Total:	133.92
Less Credit Card Payments:	133.92
Credit / Balance Due To This Invoice:	0.00
Total Balance Due:	0.00

FOR YOUR RECORDS.

I HAVE BEEN OFFERED TRAVEL INSURANCE AND HAVE
ACCEPTED:.....DECLINED:.....
DOCUMENTATION REQUIRED:VALID PASSPORT...VISA..TOURIST CARD..
...PROOF OF CANADIAN CITIZENSHIP AND PHOTO ID... OTHER.....
PLEASE RECONFIRM ALL FLIGHTS BETWEEN 48 AND 72 HOURS PRIOR
TO EACH DEPARTURE DIRECTLY WITH THE AIRLINE.
CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY
GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL
24 HOUR EMERGENCY HELP DESK WITHIN CANADA OR USA CALL
1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT
1 303 801 2147. PLEASE QUOTE ACCESS CODE 2EC0
OUR PRIVACY POLICY CAN BE FOUND AT WWW.MARLINTRAVEL.CA.

MARLIN TRAVEL
O-O PERCY HUNT TRAVELGROUP INC
MAIN FLOOR, 9929 108TH ST.
EDMONTON, AB T5K 1G8
GST Reg#: 885101915
Branch: N61107
Agent: BREANN KELLY Tel: 780-425-8611

To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA T5J 3E4

Invoice Number: [REDACTED]
Date: May 24, 2016
Page: 1/2
Our Reference: [REDACTED]

INVOICE

For
MS CATHERINE MACNEILL

Wednesday, June 1, 2016

 Air

OTHER TRAVEL
From: CALGARY AB Flight: 100 ECONOMY CLASS
To: EDMONTON AB 04:30 PM
07:50 PM Mile(s) Flown: 163
Stops: 0 Arrival: 01Jun16
RED ARROW ORDER NUMBER - [REDACTED]
DEPARTING DOWNTOWN CALGARY FOR DOWNTOWN EDMONTON.
SEAT NUMBER - 06B

Friday, June 3, 2016

 Air

OTHER TRAVEL
From: EDMONTON AB Flight: 110 ECONOMY CLASS
To: CALGARY AB 04:30 PM
07:50 PM Mile(s) Flown: 163
Stops: 0 Arrival: 03Jun16
RED ARROW ORDER NUMBER - [REDACTED]
DEPARTING DOWNTOWN EDMONTON FOR DOWNTOWN CALGARY.
SEAT NUMBER - 05B

Cost:
RED ARROW MOTORCOACH [REDACTED] 133.92

To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA T5J 3E4

Invoice Number: [REDACTED]
Date: May 24, 2016
Page: 2/2
Our Reference: [REDACTED]

INVOICE

Total:

Grand Total:	133.92
Less Credit Card Payments:	133.92
Credit / Balance Due To This Invoice:	0.00
Total Balance Due:	0.00

FOR YOUR RECORDS.

I HAVE BEEN OFFERED TRAVEL INSURANCE AND HAVE
ACCEPTED:.....DECLINED:.....
DOCUMENTATION REQUIRED:VALID PASSPORT...VISA..TOURIST CARD..
...PROOF OF CANADIAN CITIZENSHIP AND PHOTO ID... OTHER.....
PLEASE RECONFIRM ALL FLIGHTS BETWEEN 48 AND 72 HOURS PRIOR
TO EACH DEPARTURE DIRECTLY WITH THE AIRLINE.
CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY
GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL
24 HOUR EMERGENCY HELP DESK WITHIN CANADA OR USA CALL
1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT
1 303 801 2147. PLEASE QUOTE ACCESS CODE 2EC0
OUR PRIVACY POLICY CAN BE FOUND AT WWW.MARLINTRAVEL.CA.