

Official Administrator and Executive Expense Report

Name Brian Stevenson

Title Chief Program Officer Capital Management (Acting)

Location Calgary

Expenses submitted during the month of November 2014

						Travel (1)							
Source Date Document	Purpose	Airfar	e	Meals	.	Accommodatio	n	Other Travel	otal avel	Professional Developmen (2)		Working Sessions Hosting and Hospitality (3)	ther (4)
Nov-14 P-Card Me Nov-14 Expense Claim Me	eeting eeting							50 89	50 89				
Total		\$	- 5	6	-	\$	- \$	139	\$ 139	\$	-	\$ -	\$

Total for

the Month \$ 139

Maximum daily single meal expense claimed in the month \$ - Maximum daily base hotel rate claimed in the month \$ - Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report



P-Card details Online ® Cardholder Statement Report

 Cardholder AND Approver's 	d receipts and supporting documents in the se signatures required where indicated below		4.86000cm
STEVENSON, BRIAN	CHIEF PROGRAM OFFICER		
Cardholder's Name	Cardholder's Position/Title	Billing Reporting Period:	20/11/2014
CAPITAL MANAGEMENT	SEVENTH STREET PLAZA		-
Cardholder's Dept	Cardholder's Site/Location	Total Statement Amount:	\$50,00
BRIAN.STEVENSON CALBERTA	HEALTHSERVICES.CA		
Camholder's e-mail address		Last 6 digits of the P-Card #:	

							Northwest Mesons, Action
Transaction Date	Trans ID	Merchant Name & Description	Trans Original Amount		Trans Amount	GST	Freigh Description
20/10/2014	368143182	NEVUSICANIPAS/FAST/CDRP, COVERNMENT SERVICES NOT	50.00	CAD	50.00	.00	.00Charge for Nexus explication (no receipt

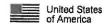


P-Card details Online ® Cardholder Statement Report

Signatures Votes - Trible Police Tribles	在心脏。1790年至1200年 1200年	A RELIGIOUS MANAGEMENT IN THE PART WAS A REAL PROPERTY.
Gardholder Designate (if Applicable)		
By signing this statement I hereby certify that I have reviewed and recond	ed this statement in BMO Online to the best of my ability !	In accordance to AHS Communic Delicies
Program User Guide and Training. I have allocated	ted the transaction(s) to the proper cost centre.	in model and the company in the control
IGGULDEN KATHY	EXECUTIVE ASSISTANT	
Name Application Designate	Cardholder Designate Position/Title	-
1114	Nov. 24/14	
Signature of Cardholder Designate	Date of Signature	-
	Date of organize	
Cardholder		
By signing this statement I attest that I have read and understand the "Tru	vei, Hospitality and Working Session Expense Policy (112	2Y of Alberta Health Services and confirm
expenses being claimed are in compliance with	such policy.	The second secon
	for valid business purposes for Alberta Health Services and	
channed by me or on my bonser from Alberta Hel channed is attached.	ifth Services or any other Organization. A personal cheque	for any personal expanses inadvertently
	ve been incurred by using a cost effective method, otherwi	so rationals and supporting analysis is
provided. STEVENSON, BRIAN	CHIEF PROGRAM OFFICER	
Name of Garageolds	Cardholder Position/Title	•
Y NIT	NOV. 24/14	
Signature of Cardholder	Date of Signature	•
Approver Designate (if Applicable)		
By signing this statement. • I attest that I have read and understand the "Tru	rvei, Hospitality and Working Session Expense Policy (112)	2Y of Alberta Health Sendons and confirm
expenses being claimed are in compliance with	such policy.	STATE OF THE PARTY OF THE CONTRACT
I attest the expenses enclosed in this claim are:	for valid business purposes for Alberta Health Services and	d that this claim has not been proviously
claimed by the claimant or on their behalf from	Alberta Health Services or any other Organization, A person	nel cheque for personal expenses inadvertently
charged has been obtained. I almost that accomes submitted in this claim be	ve been incurred by using a cost effective method, otherwi	an referrale and supporting analysis is
provided.	an event and the man of standing of section and an interpretate of the section and	- recording and appointing analysis is
Name of Approver Designate	Approver Designate Position/Title	-
Signature of Approver Designate	Dies or Significan	•:
Approver		
By signing this statement		
	vel, Hospitality and Working Session Expense Policy (112)	2)" of Alberta Health Services and confirm
expenses being claimed are in compliance with	such policy.	
	for yelld business purposes for Alberta Health Services and	
channed by the claimant or on their behalf from A changed has been obtained.	Viberta Health Services or any other Organization. A person	nal cheque for personal expenses (nadveriently
 I attest that expenses submitted in this cisim has 	ve been incurred by using a cost effective method, otherwi	se rationale and supporting analysis is
provided.		
RHODES, DEBORAH	OLICE CINANOLAL CEPICES	
Name of Approver	CHIEF FINANCIAL OFFICER Approver Position/Title	
71 171-1	7	
Dolmah Prodes	December 1,20	214
agnitude of Approvin	Date of Signature	
Submit approved elatement with attachments to Ap	oounts Physides (@gargarettag, kg, tag, garage, and	ere con the contraction of a section
Attach:		Address:
 Original (or scanned) itemized receipts with docum where required 	sented business reasons including names of participents	AT
(1.00 to 1.00		Alberts Health Services Accounts Payable
 Signed Cerdholder Statement Report (or copies of And where applicable; 	electronic signatures if signatures are not on report)	7th Street Plaza
 Copies of pre-approvals for travel 		10th Floor, North Tower, 10030-107 Street
 Personal cheque payable to "Alberta Health Service" 	200°	Edmonton, AB T5J 3E4
Return, refund and/or credit receipts Disputes letter		
Disputes tetter Business reasons for travel require detailed descri-	ntions — include where travelled to who attended ##	
mesi), why travel was necessary and detailed expl		
Ascounts Payable only:		
resolutes a symmetry of the sy		
Reference #:	Reviewed by:	Date:







NEXUS APPLICATION

Please type or print. A separate payment and applic	ation form is required for each applica	ant.	
1. Reason for application	Are you a member of any other border cross program?	ng 3. Program name 4. Men	nbership number 5. Preferred language
applicatio	No Yes	•	English French
SECTION A - PERSONAL INFORMA	TION	PERSONAL PROPERTY OF THE PERSON NAMED IN COLUMN 1	
6. Sumame (current)	7. First name	8. Middle name (in full)	Nickname
Stevenson	Brian		
Other names (e.g., name at birth, former name)		10. Gender Male	Female 11. Date of birth Year Month Day
12. City Place of birth	Prov./State	Country	Canada
Citizenship/Admissibility/Permanent Residen	t status		
13. Citizenship (Check all boxes that apply)			
Canadian citizen U.S. citizen	Other (Please specify which country and	complete sections 14, 15 and 16)	
	etaken kalaus in den de	· · · · · · · · · · · · · · · · · · ·	
14. Citizenship/Admissibility/Permanent Resident status	document(s) (A photocopy of the docum	ent must be attached.)	
N Description		10 years (100 m) (100 m) (100 m) (100 m)	
Passport No.	country of issuance Date of birth	Name on passport	(Expiry date)
Passport			Year Month Day
(2nd if No	ountry of issuance Date of birth	Name on passport	(Expiry date)
3.50 %		0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	Year Month Day
Citizenship No.	country of issuance Date of birth	Name on document	
Type of document			
Naturalization No.			Year Month Day
certificate No.	ountry of issuance Date of birth	Name on certificate	(Expiry date)
Birth			
Certificate No	ountry of issuance Date of birth	Name on certificate	Prov./State of issuance
	ocopy of document and photo identificat	ion)	Year Month Day
Visa/permit No	ountry of issuance Date of birth	Name on visa	(Explry date)
Type of document			(,
туре от сосытиети			
Canadian and United States Citizens do not c	omplete sections 15 and 16 and s	should proceed to section 17.	
15. Permanent resident status document			
Canada United States			
16. Permanent resident status document (A photocopy of	the document must be attached. Applie	s only to those who are not Canadian	or U.S. citizens.)
Record of			
Landing fn No.	ountry of issuance Date of birth	Name	
IMM 1000		1131113	Year Month Day
Permanent Resident No			
Card	ountry of issuance Date of birth	Name	(Expiry date)
Other Applicable Documents	NATIONAL PROPERTY.		Name of the State
17.			
Do you have a valid driver's licence?			X Yes No
Please provide a photocopy of both sides of the docum	ent.		Voor Houth Day
X Driver's licence No.			Day Day
	Province/State of issue	Country of issuance	(Expiry date)

SECTION B - ADDRESS HI Current residential address (do not us				OF FULL 5 YE	EARS MAY	BE REQUIRE	OAT INTERVIEW)
18. Year Month			20. Street name		***************************************		21. Apt.
From: j		23. Province	/State	24. Postal/Zip	p code	25. Country	
26. Home phone number	27. Cell phone numbe	r	28. Business phoле no	umber		29. E-mail address (if	applicable)
Mailing address (if different from resid	dential address)	*****	T				
30. Street number 31. Street name						32. P.O. Box/RR #	33. Apt.
34. City	100		35. Province/State	36. Postal/	Zip code	37. Country	L
A - Previous residential address (atta							
38. Year Month	Year To:	Month	39. Street number	40. Street name			41. Apt.
42. City			43. Province/State	44. Postal/	Zip code	45. Country	
B – Previous residential address (atta	ich a separate sheet i	f necessary)					
46. Year Month	Year Year	Month	47. Street number	48. Street name			49. Apt.
50. City			51. Province/State	52. Postal/a	Zip code	53. Country	
SECTION C - EMPLOYM	ENT HISTORY	FOR THE	LAST 5 YEAR	S (FULL 5.Y	EARS R	EOUIRED)	
54. Year Month 2009 04		ent employer's	s name	lberta He	479478 SA 1585	480	
From: 2009 02 56, Street number 157 Street name		· · · · · · · · · · · · · · · · · · ·		TDELCA RE	arch be	o Ott	
	les D	stal/Zin code	lon Country			20 Employada talanh	
60. Province/State Alberta			C	anada		33. Employer's teleph	one number
64. Please specify occupation (indicate Senior Operating (e student, self employ Officer	red, unemploy	ed, retired if applicable)				
A - Previous employer name and add				wantana wa wa z			
From:	Year	Month	66. Employer's name				
37. Street number 68. Street name		69, Apt.	70. City	71. Pro	vince/State	72. Postal/Zip code]73. Country
74. Please specify occupation (indicate	e student, self employ	ed, unemploy	ed, retired if applicable)			L	<u> </u>
B – Previous employer name and add							
75. Year Month	Year To: 1	Month	76. Employer's name				
77. Street number 78. Street name	<u> </u>	79. Apt.	80. City	81. Pro	vince/State	82. Postal/Zip code	83. Country
 B4. Please specify occupation (indicate	e student, self employ	ed, unemploy	L ed, retired if applicable)			<u> </u>	L
			·				*****
							Continue on page 4
SECTION D - FEE PAYM	ENT (non-refi	ındable) l	No fee is require	ed for applic	eants und	der 18 years o	of age.
The combined Canada/U.S. prot All credit card fees will be p Payment in Canadian funds Payment in U.S. funds can l Note: Fees are for the serv	cessing fee is \$50 C rocessed in Canadi can be made by ce be made by certified	anadian or \$5 an funds only tified cheque cheque draw	o U.S. or money order. on a U.S. bank acco	ount or by an inte			
Visa MasterCard		pearing on car Stevense	rd on - AB Health	Services	Cardhold	signature Alex	en
Card no.			Expiry date	MM YY	mo		ed cheque or internations o the Receiver General fo



TRAVEL, HOSPITALITY & WORKING SESSION EXPENSE CLAIM

SECTION	A: EMPLOY	EE DETAILS (F	or AHS Staff Of	(LY)							
* Indicate	NA in the En	i) and Employee # (E nployee # (E-People) loyee and your payro	if your payroll has i	not migrate	d to the New E	People payrol		7	xpense Data From ravel Period from out-of-Province Tr	To	21-Nov-14
Name: Bris	n Stevenson					Positio	n (Title):	Acting Chief Progr	am Officer, Capital	Management	ANTON
Location			Dep					Maria de la compania			
Employe											
SECTION	E-FINANC	CODING & TO	ALC: AIR				1.000 (Control of Control of Cont		**************************************		**************************************
		ODING ONLY ->	Project Nu Expenditure	nun-mi	on .				Task Number xpenditure Type		
	Total - Sec	ction B: Travel -	Pg 2		Total - S	ection C&D	Other & Fore	ign Expenses -	Pg 3	TOTAL DELIA	Uperuse
Pg Bai	Location	Functional Centre (FC)	Total Expense	Bal Unit	Location	Functiona	Centre (FC)	Secondary/ Expense	Total Expense	TOTAL REIME	S88.52
2A 101	0006	71110500053	\$70.52			100				Total Section C&D	
28			\$18.00							Less Cash Advance	
2C									 	Loos Gasti Advanta	
2D			ABRIDGE AND RESIDENCE							TOTAL CLAIM	\$88.52
			\$88.52		**Us	er to enter Co	ding & \$ Amoun	is .			
NOTE:	This section au	to fills from page 2	, 2B, 2C & 2D	Ц	NOTE:	These fields do	not automatical	ly fill for Section C	&D		
	F: AUTHOR					AND THE PERSON NAMED IN COLUMN TWO IS NOT THE OWNER.					
I stilled the expense	enclosed in this claim s	Travel, Hamely & Watchig Besi we for weld biselness purposes for have been incurred by using a co	Allows House lives and that	Date mining have per	been previously sistme	d by me or on my behalf	from Alberta Health Berden	or any other Organization.			
1		name to all the above platered	11 1 11	47	g and is provide	I HOUNE.	Irayas, Posen	elity and Working Session E	1	nij 1122	
	Employee SI	gnature:		Me	wn			Date Nou	24/14		
		pplicable polities at Americal Health tre for welld trust are process for						h Services or any other Copenies	Approved	claim form with receipts should be sen	t by the
I allest that expense	m southernitised for their challes	have been incurred by using a con	al affective method, atherwise re	ionale and stype	rting amelysis is provide	i above.			eppro	r directly to Accounts Peysible for proce	mshrg.
Approved I	By (PRINT ONL)	D: Deborah Rhode	18		5.51.4736.4736.4136.	DOFA Level					
f, by signing this	form, wheat ther I am occ Signatu	mpliant to will the above atmosperis	Dobrah	Phoo	los	Title	VP Corporate Se	rvices & CFO		Date Dec. 3	3/14
		politica of Alberta Feedback		ac and always becoming	and the second s	SULPS OF STATE OF STA	SALE BY THE PROPERTY OF	WAR WINDSAFFERS & VA.			
		ore for well besiness purposes for i have been incurred by seeing a cor					eir leetelf from Alberta Heelt	y getApen on ext. again, Gallango	Mort.		
	By (PRINT ONL)					DOFA Level		Position#		Phone #	Ext
f, by signing this	om, seet that I am our Signatu	repliant to all the above statements	***	w.190	***************************************	Title				Date	

Hostin and Personal information on this form is collected by AHS under the authority of section 20(b) of the Freedom of Information and Protection of Privacy (FOIP) Act, respectively, for the purpose of administrating AHS Procure to Pay program.

Please and completed claim form (with receipts and other required backup) to: Alberta Health Services 10030-107 St, North Town, 10th Floor, Accounts Payable, Edmonton, AB TSJ 351

E	nter Finance Coding 101 0006	7111050	0063		Emp # (E-P	eople)			******	,			Pa	ge 2A
	Incurred are for multiple FC's please use pages 2B a slip, DO NOT separate any taxas (eg. GST). Sec										FC use the	se addition	al pages. El	nter total
-	B: TRAVEL EXPENSES MOTE: # expens		The second second			PROPERTY.	-	HEST	The same of the sa		nce go to SECT	TION C		
	odown (column Prest) where expenses were incurred (Out of N.An lines are used for claim items that differ in Province, US and Out of					Compl	etion o			thod Used" (EQUIRED.		
	Business Resson for Travel - Detailed Description	Prov, US, or	What le		If you select "No" in this column, Further Explanation is REQUIRED in the "Rationale is Required" set				ction on this	s page				
Date i-mmm-yy	Required (include destination, who attended-(if meet), why travel was necessary and detailed explanation of reason)	Out of NAmer where	travet related to?	Effective Method	Marie Allega Allega Marie		OR Receipt)		policy limit	nit stated in Appendix "A" tionale is required		Rental Car/ Bus/LRT/ Parking /	Per Diem Allowance	Milenge (km)
	A description of just "Meeting" will be returned for clarification	incurred?		Used? Yes/No	Meel Type with value	Allowence	Type	with receipt	Airfare	Hotel	Texi	Fuel		(July
22-Oct-14	SSIP to Hillon West Edmonium - round trip (Covenant Health 2014 Annual Community Meeting)	A8 -	Meeting	Yes										17.00 🗸
3-0ct-14	SSP to Al Offices - round trip (CCP Executive Streeting Committee mits)	AB - Local	Meeting	Yes										6.00 🗸
9-Oct-14	Edmonton to Nisku - round trip (AHS Senior Leaders Meeting)	AB - Provinc	Meeting	Yes	etmest							7.5-27.83-9656 (100-400-600)		60,00 🗸
-Nov-14	SSIF is All Offices - round trip (Joint Capital Steering Committee mtg)	AB - Local	Meeting	Yes										6.00
-Nov-14	asP is Al Colons - round trip (CCP Executive Standing Committee mtg)	AB - Local	Meeting	Yes				14						6.00
7-Nov-14	SSP to Al Origina - round trip (Health Cepital Senior Executive Committee mile)	AB - Local	Meeting	Yes										6.00 🗸
9-Nov-14	SSP to RAH - one way (2030 Master Plans - FANGRIH Compus Visioning Session)	AB - Local	Meating	Yes										3,00 🗸
9-Nov-14	Parking at RAH (2030 Master Plans - RAH/GRH Compus Visioning Session) - first 3 hours	AB - Local	Meeting	Yes								\$18.00		
	SUBTOTALS											\$18,00		Total Kras 104.00
	MILEAGE - Business Kilome → details of travel location to & from must					umn			Enter	\$0.505 km, \$0.		te per Unior Allegge dela		\$0,60 6
	Rates applicable \$0.505 per km for <u>under 5,000km/</u>	<u>Yr</u> or \$0.47	per km for o	ver 5,000kr	n/w or per Uni	on Agreemer	d						Mileage \$	\$52.52
No	te: Total will auto fill into pg 1, Section E, if form com	pleted ele	ctronically -	Additiona	l pg 2's can b	e found aft	er Pag	je 3				Officers - Otherwise	1 \$ Subtotni	\$18.00
						quints std	Ok DATA			AUI	to fills on pa	ge 1 - IOIA	L TRAVEL \$	\$70.52
	is Required for expenses that are not Cost E yels supporting the method to assess cost of		ess shoul	d be atta	ched to the	claim for	mì							

EXPENSE CLAIM DETAILS

	nter Finance Coding				Emp # (E-P				200		2 00000		Р	age 2B
If expenses \$ amount o	incurred are for multiple FC's please use pages 25 n slip, <u>DO NOT</u> separate any taxes (eg. GST). Sec	,2C,2D (a condary/E	iter pg3) as xpense cod	there sho	ould be one F t required in the	C per page his section	OR in	rmore lines y are pre-det	are required ermined by to	for the same	FC use the	se addition	al pages. E	inter total
ECTION	B: TRAVEL EXPENSES NOTE: Feepers	es do net fe	il into these ca								nce go ta SEC1	TON C		1 - 10
niect from droj neure seperat	polown (column Prov.) where expenses were incurred (Out of N.A.e. a lines are used for claim items that differ in Province, US and Out o	nerice = Inter	n				*******	f the "Cost I	Effective Me	thod Used" (Column is R	Authornes Re		- Special
	Business Resson for Travel - Detailed Description	Prov. US, er		Further Explanation is REQUII					RED in the 'F		equired" sec	tion on this	page	
Date ki-mmn-yy	Required (include destination, who attended-(if meet),	Out of N.Amer	What is travel	Cost Effective	Marthus				policy limit	eing claimed i t stated in App	pendb; "A"	Rental Carr		
	why travel was recessary and detailed explanation of reason) A description of just "Meeting" will be returned for clarification	where expenses incurred?	related to?	Method Used? Yes/No	Med Type with value	Allowance	Manual Types	with Receipt	reti Alriare	onale is requi	red Tesd	Bus/LRT/ Parking / Fuel	Per Diem Allowance	Mileage (km)
19-Nov-14	Parting at RAH (2030 Master Plans - RAH/GRH Compus Visioning Session) - accord 3 hours	AB- Local	Meeting	Yes				* ***** ***				\$18.00		
20-Nov-14	Still to Al Offices - round trip (Health Capital Senior Essecutive Committee mig)	AB - Local	Meeting	Yes										6.00
	•													
		7												
	SUBTOTALS		Menety Property and									\$18.00		Total Kms
	MLEAGE - Business Kilome → details of travel location to & from must i	e included	above under	the pursor	us of travul colu	ma			Enter 1	0.506 km, \$0.4		a per Union Meage detail		6.00
	Rates applicable \$0.896 per lon for under 5,000km/s	r or \$0.47	per km for <u>o</u> y	er 5,000km	<u>vyr</u> o <u>r per Unio</u>	n Agreemen	ţ						Mileage \$	
Not	te: Total will auto fill into pg 1, Section E, if form comp	lated also	Annual a silk s	A -1-250	0			. 1				Travel	\$ Subtotal	\$18.00
no.	. Total was also tak into pg 1, cocuon E., it form comp	Noted elec	atonically -	Additional	pg 2's can be	nound and	ir Pagi	13		Auto	fille on pag	e 1 - TOTAL	TRAVEL \$	\$18.00
Rationale Any anah	is Required for expenses that are not Cost Electric supporting the method to assess cost of	fective fectivene	es should	be attac	hed to the	claim form	n)							
	provide the second of the second seco					-						Marana y the		

(1) Parking at RAH - 2030 Master Plans - RAH/GRH Campus Visioning Session, first 3 hours - Nov 17/14 (mistakenly used personal credit card instead of AHS p-card)



(2) Parking at RAH - 2030 Master Plans - RAH/GRH Campus
Visioning Session, second 3 hours - Nov 17/14
(mistakenly used personal credit card instead of AHS p-card)

