

AHS Board and Executive Expense Report

Name Brenda Huband
Title VP & Chief Health Operations Officer Central & Southern Alberta
Location Calgary
 Expenses submitted during the month of July 2019

Travel (1)

MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Jul-19	P-Card	Meetings	330		569	621	1,520			
Jul-19	Expense Claim	Meetings				137	137			
Jul-19	Direct Billing	Meetings	146				146			
Total			\$ 476	\$ -	\$ 569	\$ 758	\$ 1,803	\$ -	\$ -	\$ -

Total for the Month \$ 1,803

Maximum daily single meal expense claimed in the month \$ -
 Maximum daily base hotel rate claimed in the month \$ 169
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
HUBAND, BRENDA	VP & Chief Health Operations Officer, Central & Southern Alberta	Calgary	\$ 1,519.99								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
6/20/2019	Fuel for travel to Lethbridge and return - attend leadership meetings with CEO.	AB - Local	Fuel-Travel and Car Rental	\$ 42.87				1			
6/24/2019	Parking at Fort Calgary to attend Calgary Homeless Foundation AGM and Board meeting.	AB - Local	Parking - Lot or Parkade	\$ 6.00				1			
6/26/2019	Accommodation in Edmonton while attending ELT and meetings with CEO.	AB - Local	Accommodations	\$ 189.73				1			
6/26/2019	Taxi from YEG to the Westin while in Edmonton while attending ELT and meetings with CEO.	AB - Local	Taxi	\$ 66.00	YEG	Westin Hotel Edmonton		1			
6/27/2019	Parking at YYC while in Edmonton while attending ELT and meetings with CEO.	AB - Local	Parking - Lot or Parkade	\$ 58.70				1			
6/27/2019	Taxi from SSP to YEG with Ted Braun - in Edmonton while attending ELT and meetings with CEO.	AB - Local	Taxi	\$ 66.00	SSP	YEG		1			
7/1/2019	Taxi from YEG to Westin Hotel Edmonton - in Edmonton to attend ELT and ELT Budget meeting	AB - Local	Taxi	\$ 66.00	YEG	Westin Hotel Edmonton		1			
7/1/2019	Accommodations - in Edmonton to attend ELT and ELT Budget meeting	AB - Local	Accommodations	\$ 189.73				1			
7/2/2019	Parking at YYC while in Edmonton to attend ELT and ELT Budget meeting	AB - Local	Parking - Lot or Parkade	\$ 58.70				1			
7/2/2019	Airfare to return to Calgary from Edmonton after ELT and BELT.	AB - Other Zones	Airfare	\$ 329.83	AB - Other Zones	AB - Local	Original flight booked for wrong date and was missed - has been cancelled and a \$200 credit issued towards future flight by travel agency.	1			
7/2/2019	Taxi from SSP to YEG - in Edmonton to attend ELT and ELT Budget meeting	AB - Local	Taxi	\$ 66.00	SSP	YEG		1			
7/15/2019	Accommodation in Edmonton for ELT and ELT Budget meeting - travelled with Dr. Ted Braun.	AB - Local	Accommodations	\$ 189.73				1			

AHS Public Disclosure P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
HUBAND, BRENDA	VP & Chief Health Operations Officer, Central & Southern Alberta	Calgary	\$ 1,519.99								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
7/16/2019	Travel from YEG to Westin - July 15 (driver did not have machine with him on 15, so charged when he picked up on 16th - in Edmonton for ELT and ELT Budget meeting - travelled with Dr. Ted Braun.	AB - Local	Taxi	\$ 66.00	YEG	Westin Hotel Edmonton		1			
7/16/2019	Travel from SSP to YEG - in Edmonton for ELT and ELT Budget meeting - travelled with Dr. Ted Braun.	AB - Local	Taxi	\$ 66.00	SSP	YEG		1			
7/16/2019	Parking at YYC while in Edmonton for ELT and ELT Budget meeting	AB - Local	Parking - Lot or Parkade	\$ 58.70				1			
Approver(s) for the claim		Approval Status	Approval Date								
YIU, VERNA		Approve	31-Jul-19								

①

②

Aspen Landing
379 Aspen Glen Landing
Calgary, AB

STORE NO: 18903
GST/HST: 831536503

Inv#: [REDACTED]
Trans: Pre-Auth
Completion: [REDACTED]

MasterCard
AID: [REDACTED]
Seq#: [REDACTED]
Term: [REDACTED]
Auth No: [REDACTED]
ACI/ISO: 001700
Date: 20/06/2019
Time: 5:01:27 PM
TVR [REDACTED]
TSI [REDACTED]
APPROVED
VERIFIED BY PIN

Pump #: 8-Premium
Vol: 38.652 L
Price/L: \$1.109
Total: \$42.87

Fuel Includes:
GST/HST(5%): \$2.04

Plate: [REDACTED]
Zone: Plate

Pay for your parking online: www.parkplus.ca

Valid through:

MONDAY
24 JUN 19
7:31 PM

START TIME: 6/24/2019 12:31 PM
AMOUNT PAID: \$6.00
Auth No: [REDACTED]
Trn No: [REDACTED]
Terminal: 1498
Receipt No: [REDACTED]

CALGARY PARKING AUTHORITY (403) 537-7000

CALGARY

Pay for

3

The Westin Edmonton
10135 100 St
Edmonton, AB T5J 0N7
Canada
Tel: 780-426-3636 Fax: 780-428-1454

WESTIN®

HOTELS & RESORTS

MOBI BRENDA HUBAND

Page Number : 1 Invoice Nbr : [REDACTED]
Guest Number : [REDACTED]
Folio ID : [REDACTED]
Arrive Date : 26-JUN-19 17:39
Depart Date : 27-JUN-19 06:12
No. Of Guest : 1
Room Number : [REDACTED]
Marriott Bonvoy Number : [REDACTED]

Tax Invoice

Tax ID : 815461330RT0001
The Westin Edm YEGWI JUN-27-2019 06:20 [REDACTED]

Date	Reference	Description	Charges (CAD)	Credits (CAD)
26-JUN-19	[REDACTED]	Room Chrg - Special Corp	169.00	
26-JUN-19	[REDACTED]	GST	8.70	
26-JUN-19	[REDACTED]	DMF	5.07	
26-JUN-19	[REDACTED]	Tour Levy	6.96	
27-JUN-19	[REDACTED]	Mastercard [REDACTED]		-189.73
** Total			189.73	-189.73
*** Balance			0.00	

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Continued on the next page

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6

RECEIPT
GST NO. R122556194

TKT NO [REDACTED]
POF: C64
IN: 06/26/19 13:57
OUT: 06/27/19 23:07
PAID: \$ 58.70
DURATION: 1 09: 10
(GST INCLUDED)

MASTERCARD

YOU HAVE 10 MIN.
TO EXIT

ATS GROUP
4608 101 ST NW
7809897099
EDMONTON AB

CARD [REDACTED]
CARD TYPE MASTERCARD
DATE 2019/06/26
TIME 1964 17:29:58
INVOICE # [REDACTED]
RECEIPT NUMBER [REDACTED]

PURCHASE
TOTAL

\$66.00

ATS GROUP
4608 101 ST NW
7809897099
EDMONTON AB

CARD [REDACTED]
CARD TYPE MASTERCARD
DATE 2019/06/27
TIME 3263 16:12:38
INVOICE # [REDACTED]
RECEIPT NUMBER [REDACTED]

PURCHASE
TOTAL

\$66.00



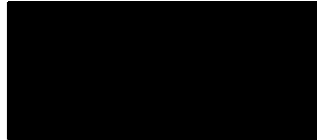
ATS GROUP
4608 101 ST NW
7809897099
EDMONTON AB

CARD [REDACTED]
CARD TYPE MASTERCARD
DATE 2019/07/01
TIME 9849 18:56:15
INVOICE # [REDACTED]
RECEIPT NUMBER [REDACTED]

PURCHASE
TOTAL

\$66.00

MasterCard



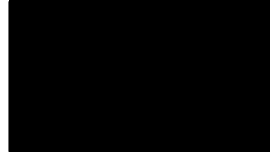
APPROVED

AUTH# [REDACTED]
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
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MasterCard



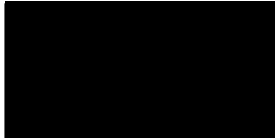
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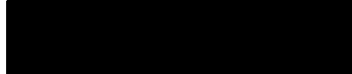
IMPORTANT - RETAIN THIS
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(9)

The Westin Edmonton
10135 100 St
Edmonton, AB T5J 0N7
Canada
Tel: 780-426-3636 Fax: 780-428-1454



MOBI BRENDA HUBAND



Page Number : 1 Invoice Nbr :
Guest Number :
Folio ID :
Arrive Date : 01-JUL-19 19:03
Depart Date : 02-JUL-19 06:25
No. Of Guest : 1
Room Number :
Marriott Bonvoy Number :

Tax Invoice

Tax ID : 815461330RT0001

The Westin Edm YEGWI JUL-02-2019 06:30

Date	Reference	Description	Charges (CAD)	Credits (CAD)
01-JUL-19		Room Chrg - Special Corp	169.00	
01-JUL-19		GST	8.70	
01-JUL-19		DMF	5.07	
01-JUL-19		Tour Levy	6.96	
02-JUL-19		Mastercard		-189.73
** Total			189.73	-189.73
*** Balance			0.00	

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Continued on the next page

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ATS GROUP
4608 101 ST NW
7809897099
EDMONTON AB

CARD [REDACTED]
CARD TYPE MASTERCARD
DATE 2019/07/02
TIME 9525 15:30:22
INVOICE # [REDACTED]
RECEIPT NUMBER [REDACTED]

PURCHASE
TOTAL

\$66.00

MasterCard



APPROVED

AUTH# [REDACTED]
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
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10

RECEIPT
GST NO. R122556194

TKT NO [REDACTED]
POF: C52
PAID: \$ 58.70
IN: 07/01/19 15:03
OUT: 07/02/19 19:21
DURATION: 1 04: 18
(GST INCLUDED)

MASTERCARD



YOU HAVE 10 MIN.
TO EXIT





Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.

Please bring your itinerary-receipt to the airport.

Main Contact Information

Booking reference: 

Name: Ms Brenda Huband
E-mail: 
Payment: 

Customer Care
Air Canada Reservations
 1-888-247-2262

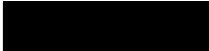
Air Canada Flight Information
 1-888-422-7533
[International Reservations](#)

Alert me of flight changes
[Flight notification](#)

Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC8163	Edmonton International (YEG)	Calgary (YYC)	DH3	Economy Flex (L)	Confirmed
<i>Operated by:</i>	Thu 04-Jul 2019	Thu 04-Jul 2019			
<i>Air Canada Express-Jazz</i>	18:15	19:14			
Seat number(s) requested:	10F				

Passenger Information

Passenger: 1 Ms Brenda Huband
 Ticket number: 
 Frequent Flyer Pgm: Air Canada Aeroplan Program number: 

Purchase Summary

Passenger: 1 Ticket number 

Date of issue

04-Jun 2019

Fare Amount in Canadian dollars:

329.90

(including navigational & other charges)

Taxes, Fees & Charges

Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)

EXEMPT

Total Fare in :

No Additional collection

Options

Change fee in Canadian dollars

100.00

Ticket particularities:

AC ONLY/NONREF/CHGE FEE
 -BG:AC. ACP 034578 AC ACCR.
 AB AB HEALTH SERVICES

***Fare calculation:**

01JUL19YYC AC YEA Q12.00R178.00AC YYC
 Q12.00R144.00LESS16.10CAD329.90 END ROE1.00 PD14.96CA60.00SQ

Canadian tax registration numbers:

XG Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)
 RC Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)
 XQ Canada Quebec Sales Tax (QST #1000-043-172 TQ1991)

Fare Rules Summary

-
- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
 - If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
 - Tickets are non transferable.
 - Seat selection charges are per passenger and apply to each individual one-way flight segment in your itinerary. Flight segments are identified by a change in flight number, with each new flight number representing a flight segment. Taxes are not included.
 - Please note that you may be moved from your selected seat without notice in the event of an involuntary schedule or airport change (e.g. flight disruption, cancellation), to accommodate a passenger with a disability, or for any other reason that requires Air Canada to move you prior to departure or during the flight. If you are moved from your seat for one of these reasons, you may request a refund for your seat charges. We invite you to read additional [terms and conditions](#) related to seat selection

Please read important information and notices regarding Air Canada's [general conditions of carriage](#).

Baggage Information

Please see below for details on the bags you plan on checking at the baggage counter.



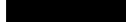


14

The Westin Edmonton
10135 100 St
Edmonton, AB T5J 0N7
Canada
Tel: 780-426-3636 Fax: 780-428-1454




MOBI BRENDA HUBAND



Page Number : 1 Invoice Nbr : 
Guest Number : 
Folio ID : 
Arrive Date : 15-JUL-19 19:45
Depart Date : 16-JUL-19 06:16
No. Of Guest : 1
Room Number : 
Marriott Bonvoy Number : 

Tax Invoice

Tax ID : 815461330RT0001
The Westin Edm YEGWI JUL-16-2019 06:20 

Date	Reference	Description	Charges (CAD)	Credits (CAD)
15-JUL-19		Room Chrg - Special Corp	169.00	
15-JUL-19		GST	8.70	
15-JUL-19		DMF	5.07	
15-JUL-19		Tour Levy	6.96	
16-JUL-19		Mastercard 		-189.73
** Total			189.73	-189.73
*** Balance			0.00	

PACK LIGHT, STAY FIT - With the Westin Gear Lending program, New Balance(TM) workout gear is conveniently delivered to your room so you can keep moving. Experience it during your next stay. Learn more at westin.com/newbalance

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Continued on the next page

12
ATS GROUP
4608 101 ST NW
7809897099
EDMONTON AB

CARD [REDACTED]
CARD TYPE MASTERCARD
DATE 2019/07/16
TIME 8998 16:14:49
INVOICE # [REDACTED]
RECEIPT NUMBER [REDACTED]
PURCHASE TOTAL

\$66.00

MasterCard



APPROVED

AUTH# [REDACTED]
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

13
ATS GROUP
4608 101 ST NW
7809897099
EDMONTON AB

CARD [REDACTED]
CARD TYPE MASTERCARD
DATE 2019/07/16
TIME 3285 16:15:38
INVOICE # [REDACTED]
RECEIPT NUMBER [REDACTED]

PURCHASE TOTAL

\$66.00

MasterCard



APPROVED

AUTH# [REDACTED]
THANK YOU

CARDHOLDER COPY

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15
RECEIPT
GST NO. R122556194

TKT NO [REDACTED]
POF: CSZ
PAID: \$ 58.70
IN: 07/15/19 16:48
OUT: 07/16/19 19:12
DURATION: 1 02: 24
(GST INCLUDED)

MASTERCARD
[REDACTED]

YOU HAVE 10 MIN.
TO EXIT

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
HUBAND, BRENDA	VP & Chief Health Operations Officer, Central & Southern Alberta	Calgary	\$ 136.83								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
6/21/2019	Travel from SPTT to SHC and return - attend Calgary Joint OnCall Committee & 2019 Calgary Zone Foundation meeting.		Mileage-Local-Home Zone	\$ 16.67	SPTT to SHC	SHC to SPTT		1			33
6/24/2019	Travel from SPTT to Sheldon M Chumir Centre to attend Elbow River Healing Lodge dedication.		Mileage-Local-Home Zone	\$ 10.30	SPTT to SMCHC	SMCHC to SPTT		1			20.4
6/26/2019	Travel from SMCHC to YYC - fly to Edmonton for ELT, and meetings with CEO.		Mileage-Local-Home Zone	\$ 9.85	SMCHC	YYC		1			19.5
6/27/2019	Travel from YYC to SPTT - in Edmonton for ELT, and meetings with CEO.		Mileage-Local-Home Zone	\$ 14.65	YYC	SPTT		1			29
7/1/2019	Travel from SPTT to YYC & return- Travel to Edmonton for ELT and ELT Budget		Mileage-Local-Home Zone	\$ 29.29	SPTT to YYC	and return		1			58
7/1/2019	Travel from FMC to SPTT - attending FMC Stampede Breakfast		Mileage-Local-Home Zone	\$ 7.58	FMC	SPTT		1			15
7/2/2019	Travel from SHC - SPTT - attended SHC Stampede Breakfast.		Mileage-Local-Home Zone	\$ 8.59	SHC	SPTT		1			17
7/11/2019	Travel from PLC to SHC - attended PLC Stampede Breakfast - travel to SHC for Dyad meeting and to present at retirement tea.		Mileage-Local-Home Zone	\$ 5.05	PLC	SHC		1			10
7/12/2019	Travel from ACH to RRDC - attend ACH Stampede Breakfast, meet with Health Minister and meeting at RRDC after.		Mileage-Local-Home Zone	\$ 5.56	ACH	RRDC		1			11
7/15/2019	Travel from SPTT to YYC & return - travel to Edmonton for ELT and ELT Budget meeting.		Mileage-Local-Home Zone	\$ 29.29	SPTT to YYC	and return		1			58
Approver(s) for the claim		Approval Status		Approval Date							
YIU, VERNA		Approve		31-Jul-19							

Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS. Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

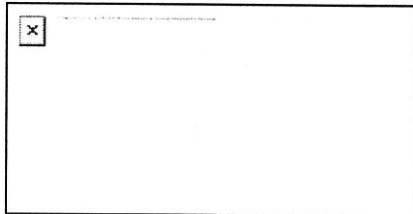
- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

Name : Brenda Huband	Reporting Period for the Month of : Jul-19
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
17-Jun-2019	Direct Billing	Airline Ticket	Change of flight from Calgary to Edmonton on June 25 to June 26 - ELT & ELT Budget and 2 meetings with CEO moved from Tuesday the 25th of June to Thursday, June 27th instead - ticket charge	Marlin Travel	96.14
17-Jun-2019	Direct Billing	Airline Ticket	Change of flight from Calgary to Edmonton on June 25 to June 26 - ELT & ELT Budget and 2 meetings with CEO moved from Tuesday the 25th of June to Thursday, June 27th instead - airline change fee	Marlin Travel	50.00
	Direct Billing	Airline Ticket		Marlin Travel	
	Direct Billing	Airline Ticket		Marlin Travel	
	Direct Billing	Choose from Drop-down List		Marlin Travel	-
Total Paid in the Month					\$ 146.14

From: [REDACTED]@visiontravel.ca>
Sent: Monday, June 17, 2019 3:29 PM
To: [REDACTED]
Subject: Invoice and Itinerary for HUBAND/BRENDA MS - 26June19 - Vision Travel Locator: [REDACTED]

Caution - This email came from an external address and may contain unsafe content. Ensure you trust this sender before opening attachments or clicking any links in this message.



Vision Travel DT Ontario-West Inc
9929 - 108 St.
Edmonton, AB
T5K 1G8
(780) 425-8611 1-866-425-8611

www.visiontravel.ca
GST Reg : 723782728 RT 0001

Invoice/Itinerary

Invoice [REDACTED]
Issued: 17 June 2019

Agency Ref. [REDACTED]
Sales Person [REDACTED]

Customer Number [REDACTED]
Customer Ref.: [REDACTED]

BRENDA HUBAND
10030 107 STREET
EDMONTON AB
CA
Z/T5J3E4

Passenger(s): HUBAND/BRENDA MS

Disclaimer: It is your responsibility to carefully review this itinerary immediately upon receipt and notify us if there are any discrepancies.

AIR - Wednesday, June 26 2019

[Add To Calendar](#)

Air Canada Flight AC8164 Economy Class

Depart	Calgary, Alberta Weather Calgary International Airport 06:15 PM Wednesday, June 26 2019	Arrive	Edmonton, Alberta Weather Edmonton International Airport 07:05 PM Wednesday, June 26 2019
---------------	---	---------------	---

Duration: 0 hour(s) and 50 minute(s) Non-stop
Status: Confirmed - Air Canada Booking Reference: [REDACTED]
Operated By: AIR CANADA EXPRESS - JAZZ
FF Number: [REDACTED] - HUBAND/BRENDA MS - please reconfirm at check-in
Online Check In: Available 24 hours prior - [click here](#)
E Upgrade: For Eligible Flight - Aeroplan Members [click here](#)

Remarks: SEAT 2F
AIR CANADA CONFIRMATIO [REDACTED]

Air Canada Flight AC8163 Economy Class

Depart Edmonton, Alberta [Weather](#) **Arrive** Calgary, Alberta [Weather](#)
 Edmonton International Airport Calgary International Airport
 06:35 PM Thursday, June 27 2019 07:34 PM Thursday, June 27 2019

Duration: 0 hour(s) and 59 minute(s) Non-stop
Status: Confirmed - Air Canada Booking Reference [REDACTED]
Operated By: AIR CANADA EXPRESS - JAZZ
FF Number: [REDACTED] - HUBAND/BRENDA MS - please reconfirm at check-in
Online Check In: Available 24 hours prior - [click here](#)
E Upgrade: For Eligible Flight - Aeroplan Members [click here](#)

Remarks: SEAT 10F
 AIR CANADA CONFIRMATION [REDACTED]

Invoice Details

Transaction	Document / Booking Number	Base Fare	Other Tax	GST/HST	QST	Total
Invoice Number:	[REDACTED]					
Vendor AC AIR CANADA	[REDACTED]	96.14	0.00	0.00	0.00	96.14
				Billed to [REDACTED]		
Vendor WEBSA AIR CANADA	[REDACTED]	50.00	0.00	0.00	0.00	50.00
				Billed to [REDACTED]		
	Totals:	146.14	0.00	0.00	0.00	146.14
				Total Credit Card Billing:		146.14
				Balance Due:		0.00