

Official Administrator and Executive Expense Report

Name Brenda Huband

Title VP & Chief Health Operations Officer Central & Southern Alberta

Location Calgary

Expenses submitted during the month of October 2014

							Travel ((1)			•				
Date	Source Document	Purpose	Α	ıirfare	N	/leals	Accommod	lation	Other ravel	「otal ravel	Devel	ssional opment (2)	Se Hos	forking essions ting and spitality (3)	her 4)
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Total			\$	2,393	\$	166	\$	1,004	\$ 1,345	\$ 4,908	\$	861	\$	196	\$

Total for

the Month \$ 5,965

Maximum daily single meal expense claimed in the month \$ 21

Maximum daily base hotel rate claimed in the month \$ 149

Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report



P-Card details Online ® Cardholder Statement Report

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P-Card details Online ® Cardholder Statement Report

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Cardholder Designate (if Applicable) By signing this statement	MAC .	
I hereby certify that I have reviewed and reconcil Program User Guide and Training. I have allocated.	led this statement in BMO Online to the best of my ability in led the transaction(s) to the proper cost centre.	accordance to AHS Corporate Policies.
Name of Caronoider Designate	Exec Admin Cardholder Designate Position/Title	
horn Pare	Der 21/14	
Signature of Pardholder Designate	Date of Signature	
Cardholder By signing this statement I attest that I have read and understand the Tro	vel. Hospitality and Working Session Expense Policy (1122)	
lattest the expenses enclosed in this claim are f	or valid husiness numeras for Alberta Health Conince and	that this states have not been accordance.
charged is attached.	in Services or any other Organization. A personal cheque f	or any personal expenses inadvertently
provided.	ve been incurred by using a cost effective method, otherwise	e rationale and supporting analysis is
HUBAND, BRENDA Name of Cardnoider	VP/CHIEF HEALTH OPERATIONS Cardholder Position/Title;	
Durch Nulsel	2014 01.7 27	
Signature of Cardholder	Date of Signature	
Approver Designate (if Applicable)		
By signing this statement I attest that I have read and understand the "Train."	vel. Hospitality and Working Session Expense Policy (1122)	of Alberta Harith Seprence and confirm
expenses being claimed are in compliance with	such policy.	of Alberta Health Services and commiss
I attest the expenses enclosed in this claim are followed by the deliment or on their batters.	or valid business purposes for Alberta Health Services and	that this claim has not been previously
	Alberta Health Services or any other Organization. A personate been incurred by using a cost effective method, otherwise	
Deborat Rhodos	(En	
Name of Approver Designate	Approver Designate Position/Title	4
Deborah Zhades	00+27114	
Signature of Approver Designate Approver	Date of Signature	
By signing this statement		
 I attest that I have read and understand the "Tra expenses being claimed are in compliance with 	vel, Hospitality and Working Session Expense Policy (1122 such policy.)" of Alberta Health Services and confirm
lattest the expenses enclosed in this claim are to claimed by the claimant or on their behalf from the claimed by the claimant or on their behalf from the claimed by the claimant or on their behalf from the claim.	for valid business purposes for Alberta Health Services and Alberta Health Services or any other Organization. A person	that this claim has not been previously
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Name of Approver	Approver Position/Title	
Signature of Approver	Date of Signature	
	Auto 2 (197)	
Attach: * Onginal (or scanned) itemized receipts with docum	nented business reasons including names of participants	Address:
where required		Alberta Health Services
 Signed Cardholder Statement Report (or copies of And where applicable: 	electronic signatures if signatures are not on report)	Accounts Payable 7th Street Plaza
 Copies of pre-approvals for travel Personal cheque payable to "Alberta Health Service" 	rae!	10th Floor, North Tower, 10030-107 Street Edmonton, AB T5J 3E4
Return, refund and/or credit receipts	JCO .	Editionion, AD 100 054
Disputes letter		
 Business reasons for travel require detailed descripments, why travel was necessary and detailed expl 	ptions – include where travelled to, who attended (if anation of reason.	
ASSMILL DAY P		
Reference #	Reviewed by	Date:

aircanada.com - Flights - Booking Confirmation

Page 1 of 3

Your booking is confirmed. Booking reference

An email booking confirmation has been sent to: brenda.huband@albertahealthservices.ca.
Use your booking reference to retrieve your official Itinerary/Receipt at aircanada.com.



AIR CANADA @

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hght	From	To	Departure	Artival	Taxes, fees and	93.3	
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AC8171	Edmonton (YEG)	Calgary (YYC)	19:00	19:52	I TOTAL MINERAL SEC	Insuran	
		- American American -	Tue 23-Sep 2014	Tue 23-Sep 2014	Grand Total	\$401.3	
					Canadian dollars		

Your booking is confirmed. Please print/retain this page for your financial seconds (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on-board.



Customer Care

Air Canada 1-888-247-2262

Flight Arrivals and Departures 1-888-422-7533

Booking Information

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Main Contact: Mrs Brenda Huband

Booking Reference

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Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8134 ¹	Calgary (YYC) Tue 73-Sep 2014 08:30	Edmonton, Edmonton Int'l (YEG) Tue 23-Sep 2014 09:19	C	Ohr49	DH4	Flex, V	
AC91711	Edmonton, Edmonton Int'l (YEG) Tue 23-Sep 2014 19:00	Calgary (YYC) Tue 23-Sep 2014 19:52	0	Ohr52	DH3	Flex, V	

Operated by:

Air Canada Express - Jazz

Passenger Information

1: Mrs Brenda H	uband : Adult (16+), Ticket Num	ber:	
Air Canada - Acropt	eri	Meal Preference:	None
Payment Card:		Special Needs:	None
Seat Selection.	AC8134 12F , AC8171 11F		

Purchase Summary

(including surcharges)

Fare Summary
Total charge for 1 adult
Air Transportation Charges
Departing Flight (Flex) 154.00
(including surcharges)
Return Flight (Flex) 154.00

Kerry Pace

#86100



From:

Brenda Huband

Sent:

September 22, 2014 9:57 AM

To:

Kerry Pace

Subject:

FW: Registration Confirmation

Brenda Huband

Vice President & Chief Health Operations Officer, Central & Southern Alberta



From: events@regonline.ca [mailto:events@regonline.ca]

Sent: September 22, 2014 9:27

To: Brenda Huband

Subject: Registration Confirmation

You are receiving this email because you registered for 2014 Accelerating Primary Care Conference. If you are having trouble viewing this email, try viewing it in a browser.

2014 Accelerating Primary Care Conference

Thank you for registering. You are confirmed for 2014 Accelerating Primary Care Conference.

Name: Brenda Huband Registration

Review, change, or update your registration.

We look forward to seeing you at the event!

Get event information on the go with our NEW Mobile Event Guide! To access on your mobile device, <u>click here</u> When

11/23/2014 3:00 PM MST -11/26/2014 4:00 PM MST

Add to My Calendar

Where

The Westin Edmonton 10135 100th Street Edmonton, Alberta T5J 0N7 (780) 426-3636

For a map and directions to the event, click here.

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Facebook

Invite Your Friends

Email

Send an Email

Twitter

Tweet About It

LinkedIn

Tell Your Network

Thank you, your registration is confirmed. For updates on schedule, speakers and sessions <u>click</u> <u>here</u>.

Contact Information



Registration ID:

Brenda Huband

VP & Chief Health Operations Officer, Central & Southern

AB

Registrant:

Alberta Health Services

Registration Date:

9/22/2014 9:20 AM

Registrant Type:

Full Registration - Early Bird Registration

Status:

Confirmed

Work Phone:

Cell Phone:

*** * ****

Fax:

Email:

Brenda. Huband@albertahealthservices.ca

Name as it would appear on the

badge:

Brenda Huband

Fees

Fee

Quantity Unit Price

Amount

Fee

Full Day Early Event Fee 1

CDN\$820.00 CDN\$820.00

Subtotal:

CDN\$820.00

Fee

Quantity Unit Price

Amount

GST:

CDN\$41.00

Total:

CDN\$861.00

Transactions

Transaction Type

Amount Date

Balance

Transaction Amount

9/22/2014 CDN\$861.00 CDN\$861.00

Online Credit Card Paymen

9/22/2014 CDN\$861.00

CDN\$0.00

Details

Current Balance:

CDN\$0.00

Payment Method

Payment Method: Credit Card (MasterCard)

The online credit card payment for this event will be listed on your credit card statement with the

Refund Information

Cancellations must be made in writing to Hailey Riendeau at

Cancellations made before October 23rd will be charged a cancellation fee of \$125.00.

Cancellations after this date will not be refunded.



2014 Accelerating Primary Care Conference Sunday, November 23, 2014 3:00 PM - Wednesday, November 26, 2014 4:00 PM (Mounta Time)

The Westin Edmonton 10135 100th Street Edmonton, Alberta T5J 0N7 Canada (780) 426-3636

Event Details

Contact Information

Checkout

Confirmation

Thank you, your registration is confirmed. For updates on schedule, speakers and sessions click here.

Contact Information

Registration ID:

Registrant: Brenda Huband

VP & Chief Health Operations Officer, Central & Southern AB

Alberta Health Services



Registration Date: 9/22/2014 9:20 AM

Registrant Type: Full Registration - Early Bird Registration

Status: Confirmed

Work Phone:

Cell Phone: Fax:

Email: Brenda. Huband@albertahealthservices.ca

Name as it would appear on the badge: Brenda Huband

Fees

Fee	Quantity	Unit Price	Α
Fee			
Full Day Farly Event Fee	1	CDN\$820.00	CDN

Exec Derm Mtg.

Parking

RECEIPT GST NO. R122556194

TKT NO: POF:

IN: 09/23/14 06:35 OUT:09/23/14 20:08 PAID: \$ 25.20 (GST INCLUDED) MASTERCARD

TO EXIT

YOU HAVE 15 MIN.

Calgary International Airport Parkade

JEG to Westin My.

Sept-oil 2014. ELA Westin.

PRESTIGE IRANSPORTATION 10135 31 Avenue HW Edmonton AB 15H-157 785-463-5030 **DUPLICATE®*

AMOUNT

CAD\$72.00

BRENDA HUBAND

I spree to ray above total,
as rer tardholder or merchant
direpenant. Retain this copy
for your records.

Book on line at EDMPRESIDE, COM Thank you for being our guest 651 862184769

****DUPLICATE COPY***



Sept. 02 | 2014 . SSP> Ap.

PRESIIGE TRANSPORTATION 18135 31 Avenue NV Edmonton AB 16H-1C2 780-463-5000 **OUPLICATE**

Term Id: 45-82412589448 Llem H/C PURCHASE OF Id:114805 Card #

APPROVED

AMOUNT

CAD#72.00

BRENDA HUBAND.

I agree to pay above total,
as per cardholder or merchant
agreement. Retain this copy
for your records.

Book on line at EDMPRESTIGE.COM Thank you for being our guest 681.862184769

DUPLICATE COPY

BRENDA HUBAND.

Sept 08/2010.

Ap> SSP

PRESTIBE TRANSPORTATION
18135 31 Avenue NN
Edmonton AB 16H-1C2
786-463-5888

Term Idiaso2412589448 Liem MC PUNCHRSE

APPROVED

AHOUNT

CAD\$72.00

Date: 2814/89/25 Tree: 23:87:41

***CUSTOMER COPY**

BRENDA + SALIMAH Sept. 23/ 2014.
Apr 35P

PRESTIGE TRANSPORTATION
10135 31 Avenue HW
Ednoston AB 16H-102
780-463-5000

APPROVED

THUOMA

CAD\$72.00

Book on line at EDMPRESTIGE.CCM
Thank you for being our guest 551 862184769

CUSTOMER COPY

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on





Booking Information

Customer Care Booking Reference: Air Canada Electronic Ticketing confirmed. This is your official itinerary/receipt. 1-888-247-2262* Flight Arrivals and Departures Main Contact: Mrs Brenda Huband brenda, huband Qalb 1-888-422-7533 ertahealthservices.ca Work:

Flight Itinerary

Flight	From	10	Stops	Duration	Aircraft	Fare Type	Meai
AC81643	Celgary (YYC) Mon 29-Sep 2014 19:30	Edmonton, Edmonton Int'l (YEG) Mon 29-Sep 2014 20:22	0	⊕hr52	DH3	Hex, ∨	
AC8153 ²	Edmonton, Edmonton Int'l (YEG) Tue 30-Sep 2014 18:00	Calgary (YYC) Tue 30-Sep 2014 18:50	0	0hr50	DH4	Flex, W	

Passenger Info	ormation		11	
1: Mrs Brenda H	luband : Adult (16+), Ticket Nu	NYT E		
Air Canada - Aeroplan :		Meal Preference:	None	
Payment Card:		Special Needs:	None	
Seat Selection:	AC8164 7F . AC8153 12F			

Fare Rules

Fare Summary	
Passenger Type	Adult
Air Transportation Charges	
Departing Flight - Flex	142.00
Return Flight - Flex	132.00
Surcharges	24.00
Taxes, Fees and Charges	
Canada Airport Improvement Fee	60.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	18.61
Air Travellers Security Charge (ATSC)	14.25
Total airfare and taxes before options (per passenger)	390.86
Number of passengers	x 1_
Total airfare, taxes and options	390.86
Travel Insurance (declined)	0.00~
Grand Total - Canadian dollars	\$390.86
Payment Information	
Credit/Debit C: - Amount paid: \$390.8	
The following charges (tax inclusive) will appear on your credit or de	bit card state
 Air Canada: \$390.86 (Airfare - pcr ticket) 	
Ticket numbo	

aircanada.com - Flights - Booking Confirmation

(9)

Page 1 of 2

Your booking is confirmed. Booking reference

An email booking confirmation has been sent to: brenda.huband@albertahealthservices.ca:
Use your booking reference to retrieve your official Itinerary/Receipt at aircanada.com.

POXICAMON - CED+ONKA

Passengers Mrs Brenda Huband Airfane 278.00 Options 0.00 Flight From Departure Arrival Taxes, fees and 91.86 ACS172 Calgary (YYC) charges Edmonton (YEG) 17:30 18:22 Mon 06-Oct 2014 Mon 06-Oct 2014 Travel Insurance Purchase travel 18:50 Tue 07-Oct 2014 AC8153 Edmonton (YEG) Calgary (YYC) 18:00 insurance Tue 07-Oct 2014 **Grand Total** \$369.86 Canadian dollars

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on broads.



Booking Information

Booking Reference:

Electronic Ticketing confirmed. This is your official itinerary/receipt.

es.ca

Main Contact: Mrs Brenda Huband Customer Care

Air Canada 1-888-247-2262

Flight Arrivals and Departures
1-888-422-7533

Flight Itinerary

Fight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8172	Calgary (YYC) Mon 06-Oct 20:4 17:30	Edmonton, Edmonton Int'l (YEG) Mon 06-Oct 2014 18:22	Э	Ohr52	DH3	Flex, G	
AC81531	Edmonton, Edmonton Int'l (YEG) Tue 07-Oct 2014 18:00	Calgary (VYC) Tue 07-Oct 2014 18:50	0	Ohr50	DH4	Flex, G	

Operated by:
1 Air Cenada Express - Tax/

Passenger Information

1: Mrs Brenda Huband : Adult (16+), Ticket Number
Ar Canada Aeropian :
Payment Card:

Special Needs:

None

Purchase Summary

Seat Selection:

Fare Summary	
Passenger Type	Adult
Air Transportation Charges	
Departing Flight Flex	132.00
Return Flight - Flex	122.00
Surcharges	24.00
Taxes, Fees and Charges	
Canada Airport Improvement Fee	60.00

direanada.com - Flights - Booking Confirmation



Fare Rules

Departing Flight Calgary (YYC) To Edmonton (YEG) - Flex

Return Flight Edmonton (YEG) To Calgary (YYC) - Flex

Changes:

- O Prior to day of departure Change fee per direction, per passenger, is \$50 CAD plus applicable taxes and any additional fare difference. Changes can be made up to 2 hours prior to departure.
- Same-day confirmed changes at check-in or at the airport are permitted at a flat fee of \$75 CAD/USD per direction, per passenger (subject to availability). Same-day flights only.
- C) Same-day standby is available only to passengers travelling on a flight between Toronto and Montreal or Ottawa (connecting flights excluded), as well as to passengers travelling between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) and Newark (EWR) airports.
- O Flights can only be used in sequence from the place of departure specified on the itinerary.

Cancellations:

- O Tickets are non-refundable and non-transferable.
- O Cancellations can be made up to 45 minutes prior to departure.
- O Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a drie year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be torfeited.
- O Customers who no-show their fight will forfeit the fare paid.
- Complimentary advance standard seat selection on Air Canada and Air Canada Express (operated by Jazz), subject to availability.
- Up to 24 hours after the purchase of a new ticket, Air Canada will cancel your ticket and provide a full refund without penalty.
- Flights operated by Air Canada: earn 100% Aeropian Miles (Altitude Qualifying Miles)
- · Read complete fare rules applicable to this fare.

Fly Carbon Neutral. Offset your portion of this flight's CO, emissions.

Offset now (Learn more

(19)

STRATHMORE STATION REST & PUB 380 RIDGE ROAD STRATHMORE AB

CARD
CARD TYPE MASTERCARU
DATE 2014/09/29
TIME 5064 13:37:07
INUDICE #
RECEIPT NUMBER

PURCHASE AMOUNT TIP TOTAL

\$170.10 \$25.52

\$195.62

MasterCard A0000000041010 39E61AFDE2293F4D 0000008000-E800 2BF7D7BABF21DC71

APPROVED

CARE LIDER COPY

IMPORTANT RETAIN THIS COPY FOR YOUR RECORDS

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SUBTUTAL 161.99 631 PLUS 8.11

TOTAL DUE

170.10

(# Cartills -

Plan your Birthday. Anniver are Medium or Staff Party with "the Staffeet for 20-300 guests 403-934-0000

Dattest there was no alcohol at this luncheon! B Huband



Working Session Pre-Approval Request

In accordance with the <u>Travel Hospitality & Working Session Expense Claim Policy #1122</u> this form must be pre-approved for all working sessions, in accordance with the <u>Delegation of Authority for Financial Commitments</u> table.

Describe the purpose of fire	of the working session.	To meet with staff	at Strathmore	Hospital for debrief after			
the second of th	70 - TAMAN AND TOTAL OF THE PARTY OF THE PAR						
Name of Event	TOURISM NOT CHARACTER STATE OF THE STATE OF		***************************************				
Fire debrief Date of Request (уууу-м	Marie Marie Company of the Company o						
2014-09-26		of Event Lead	Last Na	ime of Event Lead			
Title	Brenda	- Daniel	Huband	The second secon			
VP & CHOO Central &	Southern AD	Department		25 mg			
Location of Venue	Coduletti AD	Admin Event Date(s)	Vanny Mag dd	Number of Attendees			
Strathmore Station		2014-09-29	yyyy-won-au,	10			
Guest Speaker(s)/Facili	itators Title/Role	12017-03-23					
	Title/Role		Organiz	ation			
N/A	de de marcon especial que de sonte de la venta de la constanta de la constanta de la constanta de la constanta						
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The second by the second secon	S A. Aprillation (P)	The second secon					
The second secon							
	Venue Cost N/A	Winds of the second of the sec					
	Speaker/Facilitato	Speaker/Facilitator Costs N/A					
	Travel (mileage, acc	Travel (mileage, accommodations, rentals) costs \$58.00					
Proposed Budget	Meals \$195.62	The same state of the same sta					
	Non- Alcoholic Be	verages N/A					
	Other N/A	Specify nature of	expense FIRI	E DEBRIEF			
	GST (if applicable)	The state of the s		The statement of the st			
	Total Planned Ev	rent Budget \$ 2	253.62	The second secon			
Authorization	41	1279,1984					
	Name	Position Title		DOFA Level			
Approved	Deburah Rhode	CFO					
Not approved S	Signature			Date (yyyy-Mon-dd)			
	Deborah Rho	odes	3.	2414-Sep-19"			

#10

Brenda Hubard Brenda Hubard

Julie Kerr

Marilyn M. Gregor

Marilyn M. Gregor

Marilyn M. Gregor

Marilyn M. Gregor

Marilyn Marill

Kerry Farrell

Kerry Jedrick

Maril Hanson

James H

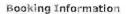
Your booking is confirmed. Booking reference.

An email booking confirmation has been sent to: brenda.huband@albertahealthservices.ca. Use your booking reference to retrieve your official Itinerary/Receipt at aircanada.com.

ssenger	rs Mrs Brenda Huband	ļ.			Aidare	343.00
		The state of the s		······································	Options	0.60
Flight	From	O	Departure	Arrival	Taxes, fees and	95.11
AC8164	Calgary (YYC)	Edmonton (YEG)	19:30	20:22	charges	
			Wed 08-Oct 2014	Wed 08-Oct 2014	Travel Insurance	Purchase travel
AC8151	Edmonton (YEG)	Calgary (YYC)	16:00	16:50		Insurance
			Fri 10-Oct 2014	Fri 10-Oct 2014	Curual Tutul	
	THE REAL PROPERTY OF THE PARTY		**************************************		Grand Total Canadian dollars	\$438.11

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.





Booking Reference:

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Main Contact: Mrs Brenda Huband Customer Care

Air Canada 1-888-247-2262 🦃

Flight Arrivals and Departures 1-888-422-7533

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8164 ¹	Calgary (YYC) Wed 08-Oct 7014 19:30	Edmonton, Edmonton Int'l (YEG) Wed 09-Oct 2014 20.22	0	Ohr52	DH3	Flex, V	
ACR1511	Edmonton, Edmonton Int'l (YEG) Fri 10-Oct 2014 16:00	Calgary (YYC) Fri 10 Oct 2014 16:50	0	0mr50	DH4	Flex, Q	

Operated by:
1 Air Canada Express - Jazz

Passenger Information

Air Canada -				Meal Preference:	None	
Aeropian :					6) (0)55,405	
Payment Card:				Special Needs:	None	
Seat Selection:	AC8164 9F.	AC8151 1	L2F			

Purchase Summary

Fare Summary	
Passenger Type	Adult
Air Transportation Charges	
Departing Flight - Flex	154.00
Return Flight - Flex	165.00
Surcharges	24.00
Taxes, Fees and Charges	
Canada Airport Improvement Fee	50.00



are Rules

reparting Flight Calgary (YYC) To Edmonton (YEG) - Flex

eturn Flight Edmonton (YEG) To Calgary (YYC) - Flex

* Changes:

- O Prior to day of departure Change fee per direction, per passenger, is \$50 CAD plus applicable taxes and any additional fare difference. Changes can be made up to 2 hours prior to departure.
- Same-day confirmed changes at check-in or at the airport are permitted at a flat fee of \$75 CAD/USD per direction, per passenger (subject to availability). Same-day flights only.
- O Same-day standby is available only to passengers travelling on a flight between Toronto and Montreal or Ottawa (connecting flights excluded), as well as to passengers travelling between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) and Newark (EWR) airports.
- O Flights cars only be used in sequence from the place of departure specified on the itinerary.

1 Cancellations:

- O Tickets are non-refundable and non-transferable.
- O Cancellations can be made up to 45 minutes prior to departure.
- O Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
- O Customers who no-show their flight will forfeit the fare paid.

Complimentary advance standard seat selection on Air Canada and Air Canada Express (operated by Jazz), subject to availability.

Up to 24 hours after the purchase of a **new** ticket, Air Canada will cancel your ticket and provide a full refund without penalty.

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Huband, Brenda



HOTELS & RESORTS

Page Number
Guest Number
Folio ID
No. Of Guest
Room Number

Invoice Nbr Arrive Date Depart Date Agent

09-29-2014 20:58 09-30-2014 07:13

Invoice

Date	Reference	Description	Charges	Credits
09-29-2014		Room Charge	\$149.00	
09-29-2014		GST	\$7.67	
09-29-2014		DMF	\$4.47	
09-29-2014		Tourism Levy	\$6.14	
09-30-2014	MC	Mastercard		\$-167.28
		** Total	\$167.28	\$-167.28
		** Balance	\$-0.00	

EXPENSE SUMMARY REPORT Currency: CAD

Paymen	Total	Other	Phone	Food\Bev	Tour Levy	GST	Room	Date
\$0.0	\$167.28	\$4.47	\$0.00	\$0.00	86.14	\$7.67	\$149.00	09-29-2014
\$-167.2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	50.00	09-30-2014
\$-167.2	\$167.28	\$4.47	\$0.00	\$0.00	\$6.14	\$7.67	\$149.00	Total

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- CefALC, Muty

Parking

RECEIPT GST NO. R122556194

TKT NO:

POF: IN: 09/29/14 17:15 OUT: 09/30/14 19:13

PAID: \$ 48.30 (GST INCLUDED) MASTERCARD

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Calgary International Airport Parkade

aireanada.com - Flights - Booking Confirmation

Page 1 of 2

Your booking is confirmed. Booking reference

An email booking confirmation has been sent to: brenda.huband@albertahealthservices.ca.
Use your booking reference to retrieve your official Itinerary/Receipt at aircanada.com.

Aufare Options Taxes, fees and charges Travel Insurance

Grand Total

Canadian dollars

343.00 0.00 95.11 Furchase fravel

\$438.11

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Booking Information

Booking Reference:

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Main Contact:

hranda huhand@albertahealthservices.Ca

Customer Care

Air Canada 1-889-247-2262 🕡

Flight Arrivals and Departures 1-888-422-7533 2

Flight Itinerary

Meal Flight Stops Duration Aircraft Type DHR Flex. Calgary (YYC) Edmonton, 0 Ohrse AC91541 Edmonton Int'l Q 19:30 Mon 13-Oct 2014 20:22 Flex. DH4 Edmonton, Calgary (YYC) Obr50 AC8151³ Tue 14-Oct 2014 Edmonton Intil 16:50 (YEG) Tue 14-Oct 2014 16:00

Operated by:

Air Canada Express - Jarz

Passenger Information

A: Mrs Brenda Huband : Adult (16+), Ticket Number:
Air Canada - Aeroplan :
Payment Card: Special Needs:

ACc154 9F , AC8151 12F

None

Purchase Summary

Seat Selection.

Fare Summary
Passenger Type Adult
Air Transportation Charges
Departing flight - Flex 165.00
Return Flight - Flex 154.00
Surcharges 24.00
Taxes, Fees and Charges
Canada Airport Improvement Fee 60.00

ods and Services Tax (GST/HST #10009-2287 RT0001) 20.86 iers Security Charge (ATSC) 14.25 fare and taxes before options (per passenger) 438.11 ar of passengers x 1 airfare, taxes and options 438.11 vel Insurance (declined) C.CO rand Total - Canadian dollars \$438.11

Total including travel options, taxes, fees and charges \$438.11 CAD

are Rules

Jeparting Flight Calgary (YYC) To Edmonton (YEG) - Flex

teturn Flight Edmonton (YEG) To Calgary (YYC) - Flex

Changes:

- O Prior to day of departure Change fee per direction, per passenger, is \$50 CAD plus applicable taxes and any additional fare difference. Changes can be made up to 2 hours prior to departure.
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- O Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfelted.
- O Customers who no-show their flight will forfeit the fare paid.

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Read complete fare rules applicable to this fare.

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JEG to Wester Exec Cons

> BRENDA HUBAND. Sept. 20/2016. APD WESTIN

> > PRESIGE TRANSPORTATION 10135 31 Avenue HW Edmonton A8 T6H-102

lern Id:4587417509440 Item M/C PURCHASE Op Id:114995 Card #:

APPROVED

AMOUNT

CAD\$72.00

BOOK ON TIME at EDMPRESTIGE.COM Thank you for being our guest GSI 862184769

CUSTOMER COPY

On behalf of CRO, ded presentation to fac. of King

University Of Calgary
Lot 1B
Expires

Control of Oct 14

15:22

Paid
Sound Street

Place on Dash
Pla

атгалаda.com - Flights - Booking Confirmation Д

Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

senger	s Mrs Brenda Huband				Aidate	0.00
-10.11.000	F TO SEE THE OWNER OF THE PARTY OF THE OWNER				- Options	0.00
inght	From	To	Departure	Armyal	Taxes, fees and	0.00
AC8164	Calgary (YYC)	Edmonton (YEG)	19:30 Mon 13-Oct 2014	20:22 Mon 13-Oct 2014	charges Extra Charges	52.50
AC8153	Edmonton (YEG)	Calgary (YYC)	18:00 Tue 14-Oct 2014	18:50 Tue 14-Oct 2014	(Change Fee)	
(11)80 M/2 (11)80 (many control of the second distance while the property of the control of the cont	TO THE RESIDENCE OF THE PERSON	WARRY PALAMETER COLUMN	entretum approvem a gran degligi (grandente parametra pre a consenta a di esca da desti menas est	Grand Total Canadian dollars	\$52.50

Your booking is confirmed. Please print/retain this page for your finencial records (e.g. for taxotion, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on hope of





Booking Information Customer Care Booking Reference: Air Canada 1-888-247-2262 Electronic Ticketing confirmed. This is your official itinerary/receipt. Flight Arrivals and Departures 1-888-422-7533 © Main Contact: Mrs Grenda Hubard

Flight Itiner	ary	
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Flight	From	To	Stops	Duration	Aircraft	Fare Type	Heal
AC8164 ¹	Calgary (YYC) Mon 13-Oct 2014 19:30	Edmonton, Edmonton Int'l (YEG) Mon 13-Oct 2014 20:22	0	Ohr52	DH3	Flex, Q	
AC81531	Edmonton, Edmonton Int'l (YEG) Tue 14 Oct 2014 18:00	Calgary (YYC) Tue 14-Oct 2014 18:50	0	0hr50	CH4	Flex, W	

¹ Air Canada Express - Jazz

Passenger Info	rmation			The state of the s
1: Mrs Brenda H	uband : Adult (16+),	Ticket Numbe	r	/
Air Canada - Aeropian :			Meal Proference:	Regular
Payment Card:			Special Needs:	None
Sast Satertion	ACRIA 9F ACRES	3 12F		

Additional charges and/or refund summary

	Additional charges
Passenger Type	Adult
Air Transportation Charges	
Aufare (includes Surchärges)	0.00
Extra Charges (Change Fee)	
Change Fee	50.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	2.50

...com - Flights - Booking Confirmation

. Extra Charge (Change Fee)	52.50
rumber of passengers	× 1
Total airfare, taxes and options	52.50
Grand Total - Canadian dollars	\$52.50
Grand Total	J adult
Total including travel options, taxes, fees and charges	\$52.50 CAD
Payment Information	n parti
	aid: \$52.50
The following charges (tax inclusive) will appear on your	credit or debit card statement:
 Air Canada: \$52.50 (Change Fee per ticket) 	
Ticket nu	

Fare Rules

Departing Flight Calgary (YYC) To Edmonton (YEG) - Flex

Return Flight Edmonton (YEG) To Calgary (YYC) - Flex

· Changes:

- O Prior to day of departure Change fee per direction, per passenger, is \$50 CAD plus applicable taxes and any additional fare difference. Changes can be made up to 2 hours prior to departure.
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- O Flights can only be used in sequence from the place of departure specified on the litnerary.

Cancellations:

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- O Customers who no-show their flight will forfeit the fare paid.
- Complimentary advance standard seat selection on Air Canada and Air Canada Express (operated by Jazz), subject to availability.
- Up to 24 hours after the purchase of a new ticket, Air Canada will cancel your ticket and provide a full refund without penalty.
- Flights operated by Air Canada, earn 100% Aeropian Miles (Alkitude Qualifying Miles)
- Read complete fare rules applicable to this fare.

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- Algo all week in Edm 10 - loxee Komm - AP Tolehealth - MSA Rick France CROV. Kamineka - MSA Rick France CROV. Kamineka - CORC - EMS - CORC - AB Health Planing Session x 2 days - AB Health Planing Session x 2 days

RECEIPT GST NO. R122556194

TKT N(
POF:
IN: 10/36/14 15:47
OUT:10/10/14 18:04
PAID:\$ 124.95
(GST INCLUDED)
MASSIFICARD

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The Westin Edmonton 10135 100 St Edmonton, AB T5J 0N7 780-426-3636 http://www.westin.com/edmonton

HOTELS & RESORTS

Huband, Brenda

Page Number est Number lio ID No. Of Guest Room Number

Invoice Nbr Arrive Date Depart Date Agent

10-06-2014 19:11 10-10-2014 06:09

Duplicate Invoice

Date	Reference Description	Charges	Credits
10-06-2014	Room Charge	\$149.00	
10-06-2014	GST	\$7.67	
10-06-2014	DMF	\$4.47	
10-06-2014	Tourism Levy	\$6.14	
10-07-2014	Room Charge	\$149.00	
10-07-2014	GST	\$7.67	
10-07-2014	DMF	\$4.47	
10-07-2014	Tourism Levy	\$6.14	
10-08-2014	Room Charge	\$149.00	
10-08-2014	GST	\$7.67	
10-08-2014	DMF	\$4.47	
10-08-2014	Tourism Levy	\$6.14	
10-09-2014	Room Charge	\$149.00	
10-09-2014	GST	\$7.67	
10-09-2014	DMF	\$4.47	
10-09-2014	Tourism Levy	\$6.14	
10-10-2014	MC Mastercard		\$-669.12
	** Total	\$569.12	\$-669.12
	** Balance	\$0.00	

EXPENSE SUMMARY REPORT

Currency: CAD

Date	Room	GST	Tour Levy	Food\Bev	Phone	Other	Total	Payment
10-06-2014	5149.00	57.67	36.14	\$0.00	50.00	\$4.47	\$167.28	\$0.00
10-07-2014	5149.00	\$7.67	56.14	\$0.00	\$0.00	\$4.47	\$167.28	\$0.00
10-08-2014	\$149.00	\$7.67	\$6.14	\$0.00	\$0.00	\$4.47	\$167.28	\$0.00
10-09-2014	\$149.00	87.67	\$6.14	\$0.00	\$0.00	\$4.47	\$167.28	\$0.00
10-10-2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	50.00	\$-669.12
Total	5596.00	530.68	\$24.56	50.00	50.00	\$17.88	669.12	9-669.12

Continued on the next page



Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada. Please bring your itinerary-receipt to the airport.

Main Contact Information

Booking reference:

Name:

Mrs Brenda Huband

E-mail

BRENDA.HUBAND@ALBERTAHEALTHSERVICES.CA

Form of payment:

Customer Care Air Canada Reservations 1-888-247-2262 Air Canada Flight Information 1-888-422-7533

International Reservations

Alert me of flight changes Flight notification

Flight Itinerary

Flight	From	То	Aircraft	Booking class	Status
AC8148	Calgary (YYC)	Edmonton International (YEG)	DH4	W	Confirmed
Operated by:	Mon 20-Oct 2014	Mon 20-Oct 2014			
Air Canada Express- Jazz	14:30	15:19			
Seat number(s) requi	ested: 12F	çan			
AC8171	Edmonton International (YEG)	Calgary (YYC)	DH3	G	Confirmed
Operated by:	Fri 24-Oct 2014	Fri 24-Oct 2014			
Air Canada Express-	19.00	19:52			

Seat number(s) requested:

AF had to use of repit from the cancelled trip to line in april 3614.



Flight	From	То	Aircraft	Booking class	Status
AC8856	Calgary (YYC)	Edmonton International (YEG)	DH3	G	Confirmed
Operated by:	Mon 27-Oct 2014	Mon 27-Oct 2014			
Air Canada Express- Jazz	19:00	19:52			
Seat number(s) reque	ested: 11F				
AC8155	Edmonton International (YEG)	Calgary (YYC)	DH3	G	Confirmed
Operated by:	Wed 29-Oct 2014	Wed 29-Oct 2014			
Air Canada Express- Jazz	19:30	20:22			
Seat number(s) requi	ested: 11F				

Passenger Information

Passenger 1

Name: Mrs Brenda Huband Frequent Flyer Pgm:

Air Canada Aeroplan

Ticket number:

Program number:

3.45

45.00

72.45A

100.00

5.00

Purchase Summary

Passenger: 1 Ticket number

14-Oct 2014 Date of issue 748.00 Fare Amount in Canadian dollars:

(including pavigational & other charges) Taxes, Fees & Charges

Canada Goods and Services Tax (GST/HST #10009-2287) (XG)

Canada Airport Improvement Fee (SQ)

Total Fare in Canadian dollars:

Change fee in Canadian dollars Canada Goods and Services Tax (GST/HST #10009-2287) (XG)

Ticket particularities: AC ONLY/NON-REF/CHGE FEE

*Fare calculation: 200CT14YYC AC YEA Q12.00R160.00/-YYC AC YEA Q12.00R142.00AC YYC Q12.00R132.00AC YEA Q12.00R132.00AC YYC

Exa Com. (22)

Parking

RECEIPT GST NO. R122556194



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HOTELS & RESORTS

Huband, Brenda

Fage Number
Guest Number
Folio ID
No. Of Guest
Room Number

Invoice Nbr Arrive Date Depart Date Agent

10-13-2014 21:03 10-14-2014 06:11

Invoice

Date	Reference	Description	Ch	arges	Credits
10-13-2014		Room Charge	\$1	49.00	
10-13-2014		GST		\$7.67	
10-13-2014		DMF		\$4.47	
10-13-2014		Tourism Levy		\$6.14	
10-14-2014		Mastercard		/ <u> </u>	\$-167.28
4 <u>-</u>		** Total	\$1	67.28	\$-167.28
		** Balance	\$	-0.00	200

EXPENSE SUMMARY REPORT Currency: CAD

De	ite Ro	om GST	Tour Levy	Food\Bev	Phone	Other	Total	Payment
10-13-20	14 \$149	.00 \$7.67	\$6.14	\$0.00	\$0.00	\$4.47	\$167.28	\$0.00
10-14-20	11.4 60	.00 \$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	9-167.28
Tot	al (149	.00 \$7.67	\$6.14	\$0.00	\$0.00	\$4.47	\$167.28	\$-167.28

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TRAVEL, HOSPITALITY & WORKING SESSION EXPENSE CLAIM

SECTION A: EMPLOYEE DETAILS	(for AHS Staff ONLY)						
 Enter employee # (old) and Employee # endicate N/A in the Employee # (E-People of If you are a new employee and your pays 	E-People) if your payroll has not migra	ted to the New E	-People payroll system		Expense Date From Travel Period from Out-of-Province Travel	: 1-Sep-14 To 30-Se	30-Sep-14 p-14 (й астронова
Name: Brenda Huband			Position (Title):	VP & Chief Healt	h Ops Officer - Centr	al & Southern AB	
Location	Dept: VP & CHOO	DOFA Level	(if applicable)	Union:	Busines	ss Ph Ex	ct:
Employee # (E-People):							
SECTION E: FINANCE CODING & TO	TAL CLAIM						
CAPITAL PROJECT CODING ONLY →	Project Number Expenditure Organiza	ion,		-	Task Number Expenditure Type		
<u>Total - Section B</u> : Travel -	Pg 2	Total - Se	ection C&D: Other & Fore	eign Expenses	- Pg 3	TOTAL DEMONING	
Pg Bal Location Functional Centre (FC)	Total Bal Expense Unit	Location	Functional Centre (FC)	Secondary/ Expense	Total Expense	TOTAL REIMBURS Total Section B	EMENT ULO: 7
2A 101 0767 71205000206	\$586.41 101	0767	71205000206	62310000		Total Section C&D	020 1
2B 101 0767 71205000206	27826		***************************************			Less Cash Advance	
2C 101 0767 71205000206	\$156.05		1				
2D 101 0767 71205000206						TOTAL CLAIM 10	250.31
NOTE: This section auto fills from page 2	A, 2B, 2C & 2D		er to enter Coding & \$ Amoun		(8.D)		
SECTION F: AUTHORIZATION							
I allest that I have read and understanding level, hospitality & Working Se I ellest the elementee enclosed in this claim gre for year to access a reposes					of Net poor y		
father that expenses succentred in this countries been incurred by using a co	ist effective instead, otherwise rationale and itual				Expenses Policy - Documents	71122	
Employee Signature:	Dai na Yul	and	Me automore with the model	Date 201	4 (let 27	7	
flatters the properties emphased in this name with their business purposes in	Albeita Israel's Services and that this claim has n	f haen previously disched :	by the clamant or on their behalf from Alberta youb	h Harvoors uil any orner Organo		laws form with receipts should be sunt by the	
Approved By (PRINTONLY): Deboca	~ Rhoder		DOFA Level	Position #	apxnvere	Pho	ages accompany
Signature:	Hebrah 7	Phodes.	Title (Fu			Date Nov-3/	14
f which the inhalm lead and understood or approache process or America froat I allost the occamins uncovered and the client are for used browness bury uses (or				Networks or any other Consens.			
Taties that expenses such add in this case have been accessing and by							
Approved By (PRINT ONLY):			DOFA Level	Position #	. And the second street, and the second second	Phone #	Ент
Signature:	manner page		Title			Date	

Feath and Personal information on tirs form is reflected by AHS under the authority of section 20th of the Heart Information Act (HIA) and sections 20th and 34(2) of the Freedom of information and three-count of three-countries (FP) Act, respectively for the curpose or administrating AHS Produce to Pay program

Phase send completed claim form (with receipts and other required backup) to: Alberta Health Services 10030-107 St, North Tower, (6th Floor, Accounts Psystele, Edmonton, AB TSJ 3E4 . 1 of 3.

EXPENSE CLAIM DETAILS

	nter Finance Coding 101 0767	7120500			Emp # (E-P	30 A50 C								ge 2A
If expenses \$ amount o	incurred are for multiple FC's please use pages 2B in slip, <u>DO NOT</u> separate any taxes (eg. GST). Sec	,2C.2D (a ondary/E	ifter pg3) as xpense cod	s there sho les are not	ould be one F t required in th	C per page his section	OR if	more lines y are pre-de	are required termined by th	for the same ne system.	FC use the	ese addition	al pages. Er	iter total
SECTION	B: TRAVEL EXPENSES NOTE: If expense	es do not fe	Il into these ca	itegories suc	h as Hospitality,	Working Sess	ion, Rek	ocation, Continu	ring Education, B	usineks Insuran	ce go to SECT	ION C		
Select from dro Ensure seperat	odown (column Prov.) where expenses were incurred (Out of N.Am a lines are used for claim items that differ in Province. US and Out o	ierica = Intel Il North Ame	ri) arica.			Compl	etion o		Effective Met			EQUIRED.		
		Prov, US,			Fu	irther Exp	lanatio		RED in the "R			ction on this	page	
Date	Business Reason for Travel - Detailed Description Required	or Out of	What is	Cost	Meal (Allowance	OR R	eceipt)		ing claimed i		Rental Car/		manufacture and a second a second and a second a second and a second a second and a
dd-mmm-yy	(include destination, who altended-(if meal), why travel was necessary and detailed explanation of reason)	N.Amer where	travel related to?	Effective Method	Meal All	owance	Meal	with Receipt		onale îs requi	FRANCE VERSON - ANDRES - 1	Bus/LRT/ Parking /	Per Diem Allowance	Mileage (lim)
	A description of just "Meeting" will be returned for clarification	expenses incurred?		Used? Yes/No	Meal Type with value	Allowance	Meal Type	with receipt	Airfare	Hotel	Taxi	Fuel	Allowance	Variation of the state of the s
1-Sep-14	On STAT day - Travel from to YYC & return (Exec Comm)	AB - Local	Meeting	Yes										74.00
2-Sep-14	Edm all day at migs - Exac Comm-Debrial N. Guabert-Cancer Project	AB - Local	Meeting	Yes	B-\$9.20	\$9.20								
4-Sep-14	Drive from Calgary to Econ - General Counsel Interviews - 1 way	AB - Local	Meeting	Yes	A-S41 55	\$41,55								316.00
5-Sep-14	Drive from Edm to Ft. Saskarchewan-AB Med Assoc Golf Tournament at 4:00 - 1 way	AB - Local	Meeting	Yes	BL-\$20.80	\$20.80								29 00
5-Sep-14	Drive from Ft Saskatch was to Calgary - 1 way	AB - Local	Meeting	Yes										353 00
8-Sep-14	Travel from SPTT to YYC & return (httg with V, Kaminski & F8)	AB - Local	Meeting	Yes	L-\$11.60	\$11.60								58.00
9-Sep-14	Eom of day mitge - PHC & Exac Comm & TCC Dr. Noseworthy, Dr. Macor, D. Gordon, Dr. Belanger	AB - Local	Meeting	Yes	A-\$41.55	\$41.55								
10-Sep-14	COEC- mlg D. Gerdon, D. Renz: Exec Educ; S. Syversion & EZ Pt Flow	AB - Local	Meeting	Yes	A-\$41.55	\$41.55	de antique de la proposition de la constante d							
	SUBTOTALS					\$166.25								Total Kms
	SOBIOTALS		C		<u> </u>		<u></u>				<u> </u>	<u></u>	<u> </u>	832.00
	MILEAGE - Business Kilome details of travel location to & from must	be included	above unde	er the purpo	se of travel col	umn			Enter	\$0,595 km, \$0		ite par Union <u>Mileage detai</u>		\$0.505
	Rates applicable \$0.505 per km for under 5.000km/	<u>vr</u> or \$0.47	per km for g	<u>ver 5.000kr</u>	m/yr or per Unic	on Agreeme	li 					-	Mileage \$	\$420,16
				***************************************	, programs				201.004011 ACRES			Trave	l \$ Subtotal	\$166.25
No	te: Total will auto fill into pg 1, Section E, if form com	pleted ele	ctronically -	- Additiona	il pg 2's can b	ie tound ar	ter Pag	e 3		Au	to filis on pa	ge 1 - TOTA	L TRAVEL \$	\$586.41
Rationale (Any anal	e is Required for expenses that are not Cost E	ffective fectiven	ess shoul	d be atta	ched to the	claim for	m)		agential 1991	ч	***************************************	L NI HEAR	manada mara Manada	
	Processing the Process of Control		erasmak o da											and the same of th
														COLUMN STREET, COLUMN

EXPENSE CLAIM DETAILS

CENTRAL SERVICE CONTRACT CONTRACTOR

E	nter Finance Coding 101 0767	7120500	0206		Emp # (E-P	eople)							P	age 2B
If expenses \$ amount of	s incurred are for multiple FC's please use pages 2E on slip, <u>DO NOT</u> separate any taxes (eg. GST). Sec	,2C,2D (a condary/E	ifter pg3) as xpense cod	s there sho les are not	ould be one F required in t	C per page his section	OR i	f more lines y are pre-de	are required termined by th	for the same ne system.	e FC use the	ese addition	al pages. E	inter total
SECTION	B: TRAVEL EXPENSES NOTE: If expens	es do not fa	il into these ca	itegories suc	h as Hospitality,	Working Sess	ion, Rel	ocation, Continu	ang Education, B	usineus Insuran	ce ga to SECT	ION C		
	pdown (column Prov) where expenses were incurred (Out of N.An e thes are used for claim items that differ in Province, US and Out o					Compl	etion c		Effective Met			EQUIRED.		
		Prov, US,			Fı	urther Exp	lanatio		RED in the "R			ction on this	page	
Date	Business Reason for Travel - Detailed Description Required	or Out of	What is	Cost	Meal (Allowance	OR R	eceipt)		eing claimed i stated in Ap		Rental Car/		
dd-mmm-yy	(include destination, who attended-(if meal), why travel was necessary and detailed explanation of reason)	N.Amer where	travel related to?	Effective Method	Meal All	owance	Meal	with Receipt		onale is requi		Bus/LRT/ Parking /	Per Diem Allowance	Mileage (km)
	A description of just "Meeting" will be returned for clarification	expenses incurred?		Used? Yes/No	Meal Type with value	Allowance	Meal Type	with receipt	Airfare	Hotel	Taxi	Fuel	Allowance	(KIII)
11-Sep-14	Travel from SPTT to RGH for Workforce Optimization mtg. & return	AB - Local	Meeting	Yes										10.00
11-Sep-14	Travel from SPTT to Barril for SCH Connections Conf & return	AB - Local	Meering	Yes						-			,	276 00
15-Sep-14	Travel from SPTT to FMC for CZ Leadership Mig - 1 way	A8 - Local	Meeting	Yes										15.00
16-Sep-14	Travel from CPTT to Didebury HAC mig & return	AB - Local	Meeting	Yes						A COLUMN TO THE PARTY OF THE PA				182.00
18-Sep-14	Travel from RGH to SPTT - 1 way - CCHL - CEO Sociating	AB - Local	Meeting	Yes										5.00
23-Sep-14	Travel from SPTT to YYC & return - Exec Comm Mtg	AB - Local	Meeting	Yes										58.00
24-Sep-14	CHT Soard Mig from 11012 Madleod Tr ki SPTT - 1 way	AB - Local	Meeting	Yes										5,00
										A STATE OF THE PROPERTY OF THE				5 00
	SUBTOTALS	TOTAL MODERN	-											Total Kms 556 00
	MILEAGE - Business Kilome → details of travel location to & from must i	ne included	above unde	r the purpo	se of travel col				Enter	50.505 km, \$0.		te per Union <u>Mileage detail</u>	s to the left)	\$0.505
	Rates applicable \$0.505 per km for <u>under 5.000km/</u>	@ or \$0.47	per km for <u>o</u>	ver 5,000kn	nive or per unit	on Adreeme:	17	Aller State Co.		No.			Mileage \$	\$280.78
No	te: Total will auto fill into pg 1, Section E, if form comp	aleted ele	etronically -	Additiona	ng 2's can b	e found aft	er Pao	e 3		-			Subtotal	
	to Total will date in the pg 1, except c, in our own	, , , , , , , , , , , , , , , , , , ,	out of thosay	SCHOOL SANTON		Activities - Marie and Activities				Auf	to fills on pag	ge 1 - TOTAL	TRAVEL \$	\$280.78
	is Required for expenses that are not Cost E		***************************************		**************************************		and the same of the same	THE STATE OF THE S	Ny fivondrona dia mandra dia mand		A CONTRACTOR OF THE CONTRACTOR			
(Any anal	ysis supporting the method to assess cost ef	fectiven	ess shoul	d be atta	ched to the	claim for	<u>m</u>)							
														and delicated
														PURCHINA
L							Difference - 1 marrie					***************************************		

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	nter Finance Coding 101 0767	71205000	206		Emp # (E-P								Da	ge 2C
	s incurred are for multiple FC's please use pages 28			s there sho			OR i	more lines	are required	for the same	FC use the	rse addition		
	n slip, <u>DO NOT</u> separate any taxes (eg. GST). See													
SECTION	B: TRAVEL EXPENSES NOTE: If expens	es do not tal	I into these cr	ategoriès suc	n as Hospitality,	Working Sess	ion, Rel	ocation, Continu	ing Education, B	usiness Insuran	ce go to SECT	ION C		
	pdown (column Prov) where expenses were incurred (Out of N.A. e lines are used for claim items that differ in Province, US and Out	of North Ame				Compl	etion c		Effective Met			EQUIRED.		
	Business Reason for Travel - Detailed Description	Prov, US, or			T				RED in the "R			tion on this	page	
Date	Required	Out of	What is travel	Cost Effective	Meal (Allowance	OR R	eceipt)		ing claimed i stated in Ap		Rental Car/		
dd-mmm-yy	(include destination, who attended-(if meal), why travel was necessary and detailed explanation of reason)	N.Amer where	related to?	Method	Meal All	owance	Meal	with Receipt		onal is requir		Bus/LRT/	Per Diem Allowance	Mileage
	A description of just "Meeting" will be returned for clarification	expenses incurred?		Used? Yes/No	Meal Type with value	Allowance	Meal Type	with receipt	Airfare	Hotel	Taxi	Parking / Fuel	Allowance	(km)
25-Sep-14	C7. Finance Ops Comm - PGH to SPTT - 1 way	AB - Local	Meeting	Yas										5,00
25-Sep-14	ACHF Board Mig - SPTT to ACH - 1 way	AB - Local	Meeting	Yes										21.00
27-Sep-14	Saturday - Light up the right - Airdne Foundation - 45 Slopes Pt SW to Airdne & Return	AB - Local	Meeting	Yes							-			111,00
29-Sep-14	FMC to Strathmore - 1 way	AB - Local	Meeting	Yes										54.00
29-Ѕер-14	Strainmore to RCH - 1 way	AB - Local	Meeting	Yes								-		61.00
29-Səp-14	RGH to Calgary Amport & return to SPTT	AB - Local	Meeting	Yes										57.00
				Andreas and Association and As										
	SUBTOTALS													Total Kms
	SUBTUTALS										l			309 00
	MILEAGE - Business Kilome → details of travel location to & from must					imn			Enter \$	0.505 km, \$0.		te per Union <u>Viiesae detsil</u>		\$0.505
	Rates applicable \$0.505 per km for under 5.000km/	vr or \$0.47 ;	per km for <u>o</u>	ver 5.000km	/vr or per Unio	n Agreemen	1						Mileage \$	\$156.05
TOTAL CONTRACTOR	ж (СССС) — 18 г. м. н.	yayaya aranga sasa salah kad			,, -,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,							Trave	Subtotal	
No	te: Total will auto fill into pg 1, Section E, if form com	oleted elec	tronically -	Additional	pg 2's can b	e found aft	er Pag	e 3		Aut	o filis on pag	je 1 - TOTAL	TRAVEL \$	\$155.05
	is Required for expenses that are not Cost E ysis supporting the method to assess cost of		ss shoul	d be attag	ched to the	claim for	n)		Special Control of the State Control of the Control					And Annual Personal Annual Ann
	and the second s				-2006							organization of the control	-	