

AHS Board and Executive Expense Report

Name: Andrea Beckwith-Ferraton
Title: Chief Ethics & Compliance Officer
Location: Calgary
 Expenses approved during the month of January 2024

| Approved MMM-YY | Source Document | Purpose | Airfare | Meals | Accommodation | Other Travel | Total Travel | Professional Development (2) | Working Sessions Hosting and Hospitality (3) | Other (4) |
|--------------------|--------------------|----------|---------|-------|---------------|-----------------|-----------------|------------------------------------|--|--------------|
| Travel (1) | | | | | | | | | | |
| | P-Card | Meetings | | | | | - | | | |
| Jan-24 | Expense Claim | Meetings | | 48 | 169 | 68 | 285 | | | |
| Jan-24 | Direct Bill | Meetings | | | | 177 | 177 | | | |
| Total | | | \$ - | \$ 48 | \$ 169 | \$ 245 | \$ 462 | \$ - | \$ - | \$ - |

**Total for
the Month** \$ 462

Maximum daily single meal expense claimed in the month \$ 24
 Maximum daily base hotel rate claimed in the month \$ 152
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

AHS Executive Expenses Report Expenses

| Claimant Name | Claimant Title | Claimant Location | Expense Claim Total | | | | | | | | |
|---------------------------|---|-------------------|---------------------|-----------|-------------------------------|---------------------------------|---------------|-----------|----------------|------------------|---------------|
| BECKWITH-FERRATON, ANDREA | Interim General Counsel & Corporate Secretary | Calgary | \$ 284.82 | | | | | | | | |
| Expense Date | Business reason | Expense Location | Expense Type | Amount | From Location | To Location | Justification | # of days | # of Attendees | Attendee Name(s) | Trip Distance |
| 12/10/2023 | Board Orientation in Edmonton | AB - Local | Taxi | \$ 33.77 | residence - Calgary | red arrow bus station - Calgary | | 1 | | | |
| 12/10/2023 | Board orientation in Edmonton | AB - Other Zones | Meals Per Diem | \$ 48.00 | | | | 2 | | | |
| 12/10/2023 | Board Orientation meeting in Edmonton Dec 10-11 | AB - Other Zones | Accommodations | \$ 169.04 | | | | 1 | | | |
| 12/11/2023 | Board Orientation in Edmonton | AB - Other Zones | Taxi | \$ 34.01 | Seventh street plaza Edmonton | red arrow bus station Edmonton | | 1 | | | |
| Approver(s) for the claim | Approval Status | Approval Date | | | | | | | | | |
| MENTZELOPOULOS, ATHANA | Approve | 16-Jan-24 | | | | | | | | | |

Uber

Total CA\$33.77
December 10, 2023

Thanks for riding, Andrea

We hope you enjoyed your ride this morning.



Total

CA\$33.77

Trip fare


CA\$30.28

| | |
|---|-----------|
| Subtotal | CA\$30.28 |
| Reservation Fee | CA\$6.00 |
| Booking Fee  | CA\$3.00 |
| TNC fee recovery surcharge | CA\$0.45 |
| Promotion | -CA\$7.95 |
| GST | CA\$1.99 |

Payments



CA\$33.77


12/10/23 11:25 AM

[Visit the trip page](#) for more information, including invoices (where available)

Switch Payment Method

Download PDF

You rode with 

4.97



Rating



Has passed a multi-step safety screen

Rate or tip

TNDL License Number:

Please call 3-1-1 with any Compliments/Concerns

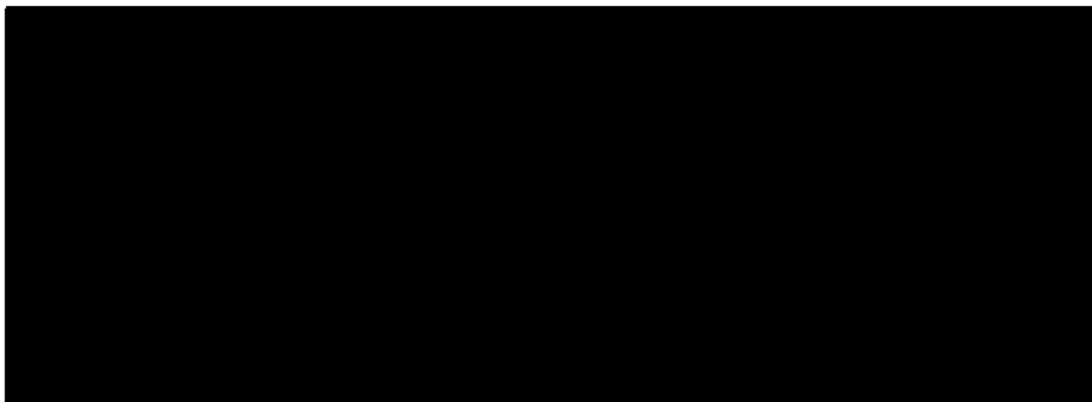


Every rideshare trip in Calgary is insured for a covered auto accident by Economical Insurance.

[Learn more >](#)

UberX

25.63 kilometers | 28 min





Andrea Beckwithferraton

INFORMATION INVOICE

Room No. [Redacted]
Arrival : 12-10-23
Departure : 12-11-23
Page No. : 1 of 2
Folio No. [Redacted]
Conf. No. [Redacted]
Cashier No. [Redacted]
Custom Ref. [Redacted]

Company Name : Alberta Health Services
Group Name :
Guest Name :

Table with columns: Date, Description, Charges, Credits. Rows include Package Revenue, Destination Marketing Fee, Room GST, and Tourism Levy.

Total Charges
Total Credits

Balance

Reimbursement for room charge & applicable tax only.

0.00

Merchant ID
Transaction ID
Approval Code
Approval Amount

Credit Card #
Credit Card Expiry
Capture Method
Transaction Amount

XX/XX
Manual

I agree that I am personally liable for payment of this account, and if this person, company or association indicated does not settle within a reasonable period, my liability for payment should be joint and several with such person, company or association.

Uber

Total CA\$34.01
December 11, 2023

Thanks for riding, Andrea

We hope you enjoyed your ride this evening.



Total

CA\$34.01

Trip fare

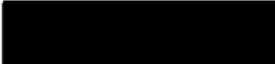
CA\$22.94

| | |
|---|-----------|
| Subtotal | CA\$22.94 |
| Reservation Fee | CA\$6.00 |
| Booking Fee  | CA\$3.00 |
| TNC fee recovery surcharge | CA\$0.45 |
| GST | CA\$1.62 |

Payments



CA\$34.01


12/11/23 10:44 PM

[Visit the trip page](#) for more information, including invoices (where available)

Switch Payment Method

Download PDF

You rode with 

4.91



Rating



Has passed a multi-step safety screen

Rate or tip

TNDL License Number:

Please call 3-1-1 with any Compliments/Concerns

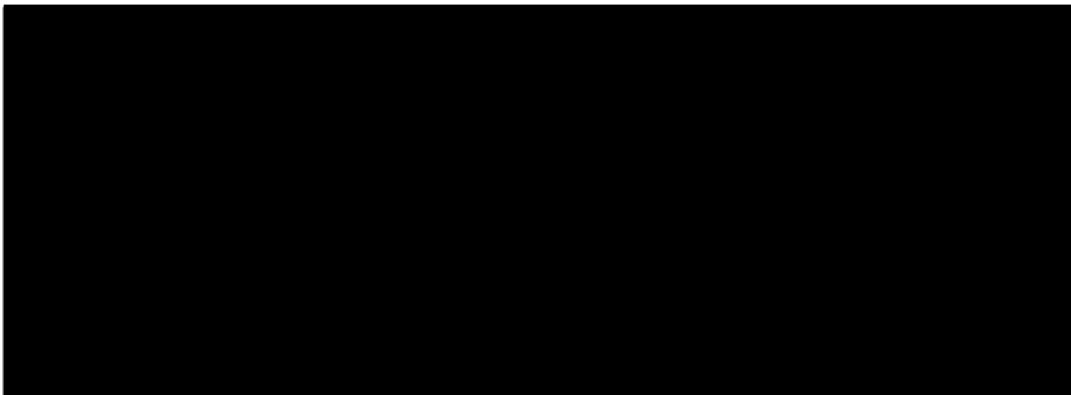


Every rideshare trip in Calgary is insured for a covered auto accident by Economic Insurance.

[Learn more >](#)

UberX

17.57 kilometers | 24 min



Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for Public Disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- Refer to Quick Reference Guide for: [Providing a Standard Business Reason\(s\)](#)
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

| | |
|--|---|
| Name : Andrea Beckwith-Ferraton | Reporting Period for the Month of : Jan-24 |
|--|---|

| Invoice Date DD-MMM-YYYY | Payment Method | Category | Business Reason | Name of Vendor | Amount Paid |
|--------------------------------|----------------|----------------------------|---|-----------------------------------|-------------|
| 11-Dec-2023 | Direct Billing | Other Transportation | Edmonton Board Orientation- In person December 11, 2023 | Vision Travel DT Ontario-West Inc | \$176.94 |
| | Direct Billing | Choose from Drop-down List | | Choose from Drop-down List | |
| | Direct Billing | Choose from Drop-down List | | Choose from Drop-down List | |
| | Direct Billing | Choose from Drop-down List | | Choose from Drop-down List | |
| | Direct Billing | Choose from Drop-down List | | Choose from Drop-down List | |
| Total Paid in the Month | | | | | \$ 176.94 |



Vision Travel DT Ontario-West Inc
 9929 - 108th Street
 Edmonton AB T5K 1G8
 833-692-4120

www.dt.ca
 GST Reg : 723782728 RT 0001

Invoice/Itinerary

Invoice: Agency Ref. [REDACTED] Customer Number [REDACTED]
 Issued: Sales Person [REDACTED] Customer Ref.:N/A
ALBERTA HEALTH SERVICES Passenger(s): **BECKWITHFERRATON/ANDREA MRS**

Disclaimer: It is your responsibility to carefully review this itinerary immediately upon receipt and notify us if there are any discrepancies.
Important Information Related To Your Travels:

For complete Canadian Government details for returning to or travelling to Canada – click [here](#)
 Please [click here](#) upon receipt of your itinerary for valuable information that may be critical to the success of your travels. We strongly recommend you continue to come back to this information regularly in advance of and during travel as requirements and restrictions could change.

| AIR - Sunday, December 10 2023 (Flown) | | Add To Calendar | |
|--|--|---------------------------------|--|
| XI Flight XI1 Economy Class | | | |
| Depart | Calgary, Alberta Weather Calgary International Airport 12:00 PM Sunday, December 10 2023 | Arrive | Edmonton, Alberta Weather Edmonton International Airport 04:00 PM Sunday, December 10 2023 |
| Duration: | 4 hour(s) and 0 minute(s) Non-stop | | |
| Status: | Confirmed | | |
| Remarks: | RED ARROW BUS CONFIRMATION CPUTHT SEAT [REDACTED] DEPART CALGARY DOWNTOWN ARRIVE EDMONTON DOWNTOWN | | |

| AIR - Monday, December 11 2023 (Flown) | | Add To Calendar | |
|--|--|---------------------------------|--|
| XI Flight XI2 Economy Class | | | |

| | | | |
|------------------|--|---------------|--|
| Depart | Edmonton, Alberta Weather Edmonton International Airport 06:30 PM Monday, December 11 2023 | Arrive | Calgary, Alberta Weather Calgary International Airport 10:05 PM Monday, December 11 2023 |
| Duration: | 3 hour(s) and 35 minute(s) Non-stop | | |
| Status: | Confirmed | | |
| Remarks: | RED ARROW BUS CONFIRMATION DN9VPM SEAT [REDACTED] DEPART EDMONTON DOWNTOWN ARRIVE CALGARY DOWNTOWN | | |

Invoice Details

| Transaction | Document / Booking Number | Base Fare | Other Tax | GST/HST | QST | Total |
|---|---------------------------|---------------|--------------|-----------------------------------|-------------|---------------|
| Vendor REDARR RED CPUTHT ARROW EXPRESS | | 146.64 | 21.86 | 8.44 | 0.00 | 176.94 |
| | Totals: | 146.64 | 21.86 | 8.44 | 0.00 | 176.94 |
| | | | | Billed to: [REDACTED] | | |
| | | | | Total Credit Card Billing: | | 176.94 |
| | | | | Balance Due: | | 0.00 |

Remarks

24 HOUR EMERGENCY TRAVEL ASSISTANCE
OUTSIDE REGULAR BUSINESS HOURS - MONDAY TO FRIDAY
A SERVICE FEE MAY APPLY FOR CALLS TO THIS SERVICE
WITHIN NORTH AMERICA - CALL 1-888-700-6063
OUTSIDE NORTH AMERICA - CALL COLLECT 1-514-855-4263
PLEASE QUOTE ACCESS CODE [REDACTED]

RECOMMENDED CHECK-IN TIME IS AT LEAST 120 MINUTES
PRIOR TO DEPARTURE. AFTER CHECK-IN YOU MUST BE
AVAILABLE AT THE BOARDING GATE AT LEAST 60 MINUTES
PRIOR TO DEPARTURE OR YOU MAY BE DENIED BOARDING.
PLEASE ENSURE THAT YOU HAVE VALID GOVERNMENT ISSUED
PHOTO I.D. GATE ASSIGNMENTS AND DEPARTURE
ARRIVAL INFORMATION ARE SUBJECT TO CHANGE.
PLEASE CHECK MONITORS AT THE AIRPORT.
PLEASE RECONFIRM ALL FLIGHTS
IT IS YOUR RESPONSIBILITY TO VERIFY FLIGHT TIMES WITH
THE AIRLINE PRIOR TO YOUR DEPARTURE. SCHEDULE CHANGE
MAY OCCUR AT ANY TIME WITHOUT NOTICE BY THE AIRLINE.

ENSURE ALL TRAVELLERS HAVE PROPER TRAVEL DOCUMENTS
CHECK THIS WEBSITE FOR AIRPORT SECURITY INFO
WWW.CATSA.GC.CA
---AIRPORT SECURITY REVISIONS---
BAGGAGE ALLOWANCE-SPECIFIC SIZE AND WEIGHT
RESTRICTIONS VARY BETWEEN AIRLINES. EXCESS CHARGES
MAY APPLY. VISIT THE AIRLINES WEBSITE TO SEE THE
EXACT BAGGAGE RESTRICTIONS AND FEES.
MOST AIRLINE BAGGAGE LINKS ARE AVAILABLE BY VISITING
WWW.DT.CA/BAGGAGE/
FOR MORE INFORMATION ON CANADAS CANNABIS ACT EFFECTIVE
17 OCTOBER 2018 AND HOW IT RELATES TO TRAVEL PLANS PLEASE VISIT
TRAVEL.GC.CA/TRAVELLING/CANNABIS-AND-INTERNATIONAL-TRAVEL