

**PUBLIC BOARD MEETING**

Minutes of the meeting of the Alberta Health Services (“AHS”) Board (the “Board”) held at Southport Tower, Main Floor, Room 1002 and 1003, 10301 Southport Lane SW, Calgary, on April 26, 2018.

**Attendees:**

**Board Members:** Linda Hughes (Chair)  
Dr. Brenda Hemmelgarn (Vice-Chair)  
David Carpenter  
Richard Dicerni  
Robb Foote  
Hugh Sommerville  
Marliss Taylor  
Glenda Yeates

**Management:** Dr. Verna Yiu, President & Chief Executive Officer  
Deb Rhodes, Vice President, Corporate Services & Chief Financial Officer  
Colleen Turner, Vice President, Community Engagement & Communications  
Catherine MacNeill, Corporate Secretary & Legal Counsel

**Regrets:** Heather Hirsch

Linda Hughes acted as Chair of the meeting and Catherine MacNeill acted as Recording Secretary.

Ms. Hughes called the meeting to order at approximately 3:15 p.m. Notice of the meeting had been properly given and quorum was met.

❖ **Welcome & Comments from the Chair**

**The following is an abstract of Linda Hughes’, Board Chair, remarks at the meeting. It is not an official transcript:**

Good afternoon, everyone. My name is Linda Hughes. I am the Chair of Alberta Health Services Board, and I would like to welcome you to our April public board meeting, whether you are here in Calgary or watching us live on Facebook.

Let me give you a few quick updates on some of the noteworthy projects now underway at AHS. We are currently working on a refresh of our 2017-2020 Health Plan and Business Plan. We are not changing our plan or the directions. We are just refreshing the document to update performance data and to reflect progress we have made on several fronts since the plan was released last year. You will all remember it, you will all have read it, we are just going to refresh it - particularly progress we have made on Connect Care and on the launch of our new Strategic Clinical Networks. We expect the refreshed version of the Health Plan and Business Plan to be finalized later this spring or in the summer.

I am also pleased to say the AHS Continuing Care Audit Plan is coming to the Board today for approval. Albertans should never have to worry about the cleanliness, safety or quality of the care provided in continuing care facilities. And this audit plan will ensure operators of continuing care facilities understand what the provincial standards are and that AHS is vigilant in monitoring facilities to confirm these standards are met or exceeded.

On another topic, I am pleased to say that AHS continues to be a national leader in the use of technology to share healthcare information with the people we serve. In February, AHS became the first healthcare system in Canada to use Alexa, Amazon's personal intelligent assistant, to deliver estimated emergency department wait times and updated health system news. This month, the service will be expanded to Google Home products, and we have a short video explaining how this is going to work.

[A video was shown]

Both these products can provide estimated emergency department wait times for hospitals in Edmonton and Calgary, for urgent care centres in the Calgary Zone, as well as for Medicine Hat Regional Hospital, Red Deer Regional Hospital Centre and Chinook Regional Hospital in Lethbridge. There are plans to expand the service to include more AHS information and also to expand to more product lines, such as Apple's upcoming Home Pod products. I would like to congratulate everyone involved for using innovation and technology to better support Albertans in managing and maintaining their health.

Lastly, and on a more sombre note, I would like to say a few words about the Humboldt bus tragedy. Our thoughts remain with the families and friends of all those affected by this horrific tragedy. AHS reached out to the Saskatchewan Health Authority and provided emergency response and patient transport assistance. We also posted grief support resources. On behalf of the Board, I would like to offer our gratitude and appreciation to all our EMS teams and all those who were involved in offering and delivering assistance during this devastating event. I also want our first responders and care providers to know that there are supports for them if they need them.

I know Verna also wishes to share some thoughts on this.

❖ **Review of Agenda**

**UPON MOTION** duly moved, seconded and unanimously carried, the Board approved the agenda for the meeting of the Board held on April 26, 2018, which was provided to the Board in advance of the meeting.

❖ **Declaration of Conflicts of Interest**

Linda Hughes requested that any conflicts of interest relevant to the meeting or items noted on the agenda be declared. None were declared.

**1. Approval of Minutes – March 26, 2018**

**UPON MOTION** duly moved, seconded and unanimously carried, the minutes of the AHS Board meeting held on March 26, 2018 were approved and the Chair of the Board and Corporate Secretary were authorized and directed to sign the minutes in the form so approved; and the Corporate Secretary was directed to file them, together with all ancillary documents attached thereto, in the corporate records of AHS and to deliver a copy of these to the Minister of Health.

**2. Comments from the President & Chief Executive Officer**

**The following is an abstract of Dr. Verna Yiu's, President and Chief Executive Officer, remarks at the meeting. It is not an official transcript:**

Thank you very much Linda, and good afternoon to everyone.

As Linda mentioned, it has been a difficult time in Saskatchewan and what it has really reminded us is the importance of being there for each other.

This week is National Organ and Tissue Awareness Week. It is typically a time when AHS goes the extra mile to share information with Albertans about the importance of organ and tissue donation. And it is important information to know because we know that lives are in the balance when it comes to organ donation. There are currently more than 600 Albertans and 4,000 Canadians who are waiting for an organ transplant.

One deceased organ donor has the potential to save up to seven lives by donating lungs, heart, liver, two kidneys, pancreas and small bowel. And one deceased tissue donor can enhance up to 80 lives by donating heart valves, skin, bone, tendons, corneas and the white outer layer of the eyeball. The value of the organ and tissue donation is clear and, according to the recent statistics, nine out of ten Canadians support organ and tissue donation. That is really good; however, only two in ten have made plans to actually donate.

So in the wake of the Humboldt tragedy, something remarkable happened. We learned that Logan Boulet, a Humboldt Broncos defenceman and one of the 16 passengers killed in the crash, registered as an organ donor on his 21<sup>st</sup> birthday, just weeks before his death. Because of his decision, his heart, lungs, liver and kidneys were all donated and transplanted into others, saving lives.

Beyond that, he inspired thousands upon thousands of Canadians across the country to register as organ donors. People are now calling this the 'Logan Effect' and we have seen it here in Alberta. The Alberta Organ and Tissue Donation registry received more than 16,400 new registrations for organ and tissue donation over the seven-day period after news broke that Logan had become an organ donor. The registry typically receives about 2,500 registrations in a week. Even last week, the number of new registrations was double the usual number.

So Logan not only raised the awareness of organ and tissue donation, he also inspired people to take that important next step – that is, consider if organ and tissue donation is right for them and, if so, then to register as an organ and tissue donor. The goal now is to maintain that momentum.

I should point out Alberta is home to the most comprehensive organ and tissue transplant program in the country, providing gold-standard care to millions of Canadians from across Alberta, Saskatchewan, B.C., Manitoba, Nunavut, the Yukon and the Northwest Territories. Alberta is also making huge advances in the area of bone marrow, or stem cell, transplantation. I would like to share with you a video which is a story of national leadership in the area of adult stem-cell transplant but, more than that, it is a story of an unbreakable bond between two sisters.

[A video was shown with respect to stem-cell transplantation]

We spoke to Reeve last week and she remains pain-free and is very excited about resuming her career in nursing. Her story is just one example of how Alberta's transplant program improves lives and saves lives. Whereas she needed a perfect match from a sibling, one organ and tissue donor can often save the lives of several people — people they have never met but whose lives they have saved through the act of organ and tissue donation.

Albertans who wish to donate are encouraged to discuss their wishes with their family and register their intent online through the Alberta Organ and Tissue Donation Registry, which is available through the My Health Alberta website. It is a personal choice. There is no right or wrong decision but we do encourage Albertans to learn about organ and tissue donation, and make the decision that is right for them.

Thank you very much for your attention.

### **3. Finance Committee**

#### **a) Report to the Board**

David Carpenter, Committee Chair, reported on the Finance Committee meeting on April 11, 2018.

Mr. Carpenter noted that the Committee reviewed a draft of the 2017-20 Health Plan and Business Plan, received an interesting presentation on AHS' electricity and gas hedging strategy, and received an update on capital infrastructure.

There were no items recommended for Board approval.

**4. Audit & Risk Committee**

**a) Report to the Board**

David Carpenter, Committee Chair, reported on the Audit & Risk Committee meeting on April 11, 2018. He noted that standard practice is that the Office of the Auditor General and KPMG are guests at the meetings in their role as external auditors of AHS.

Mr. Carpenter noted that the Committee received an update on the preparation of the 2017-18 year-end financial statements, and an audit report on internal controls.

**b) [ARC18-16] 2018-21 Internal Audit and Enterprise Risk Management Departmental Plan and Continuing Care Audit Plan**

Mr. Carpenter advised that the Committee reviewed the 2018-21 Internal Audit and Enterprise Risk Management Department Plan and the 2018-21 Continuing Care Audit Plan. The Internal Audit and Enterprise Risk Management Plan outlines the audits and advisory projects to be conducted over the next three years which will include a significant focus on Connect Care and other key organizational strategic priorities and risks. It also includes the Department's goals, strategies performance measures and budget. The three-year Continuing Care Audit Plan focuses on the planned routine and high risk audits of continuing care services and programs across the province in the next year. The Plan also includes goals and priorities to improve the effectiveness of audit processes.

Mr. Carpenter reported that The Committee recommended that the AHS Board approve both plans, which were reviewed by the Board.

**UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board approved the 2018-21 Internal Audit and Enterprise Risk Management Departmental Plan and the 2018-21 Continuing Care Audit Plan in the forms reviewed by the Board with such non-substantive changes that management of Alberta Health Services considers necessary or advisable.**

**c) [ARC18-17] Internal Audit Charter**

David Carpenter, Committee Chair, advised that the Chief Audit Executive reports annually to the Committee on the adequacy and relevance of Internal Audit's mandate, authority and responsibility as defined in the Internal Audit Charter. The Committee reviewed proposed changes to the Charter to reflect the new responsibilities for the Human Resource and Finance Compliance audit functions.

The Committee is responsible to recommend annually that the Board approve the Internal Audit Charter. The Committee reviewed the Internal Audit Charter update as April 2018 and recommended the Board approve it.

**UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board approved the amended Internal Audit Charter, April 2018, in the form reviewed by the Board, with such non-substantive changes that management of Alberta Health Services considers necessary or advisable.**

**5. Governance Committee**

**a) Report to the Board**

Hugh Sommerville, Committee Chair, reported on the Governance Committee meeting on April 12, 2018.

**b) [GOV18-05] Revised Draft AHS Conflict of Interest Bylaw**

Hugh Sommerville, Committee Chair, reported that pursuant to amendments to the Conflict of Interest Act, AHS is required to provide an updated draft Conflict of Interest Bylaw to the Ethics Commissioner for Alberta ("Ethics Commissioner") by April 30, 2018, that complies with the provisions of the Conflict of Interest Act.

Mr. Sommerville noted that the Ethics Commissioner requires AHS obtain Board approval of the draft Bylaw prior to submission to her office for review and approval.

Mr. Sommerville further advised that the Governance Committee reviewed the draft Bylaw, proposed certain amendments and recommended that the AHS Board approve such draft including those amendments. The revised draft Bylaw, which incorporated the amendments proposed by the Governance Committee, was presented to the AHS Board.

**UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board:**

- a) **approved the draft Conflict of Interest Bylaw in the form reviewed by the Board, with such non-substantive changes that management of Alberta Health Services considers necessary or advisable;**
- b) **authorized and directed management of Alberta Health Services to deliver the amended draft AHS Conflict of Interest Bylaw to the Ethics Commissioner for Alberta for approval; and**
- c) **following such approval, to deliver the draft AHS Conflict of Interest Bylaw to the Minister of Health for approval and after such approval, to make the Conflict of Interest Bylaw available to the public through the Alberta Health Services website.**

**6. Community Engagement Committee**

**a) Report to the Board**

Dr. Brenda Hemmelgarn, Committee Chair, reported on the Community Engagement Committee meeting on April 12, 2018.

Dr. Hemmelgarn advised that Tom Hodson, Chair, Alberta Cancer Foundation, George Andrews, President & CEO, Alberta Cancer Foundation, Nancy Guebert, Chief Program Officer, Cancer Control Alberta, and Dr. Matthew Parliament, Interim Senior Medical Director, Cancer Control Alberta, attended the meeting to discuss the work being done at the Foundation. Brad Gillespie, Chair, Oldman River Health Advisory Council, also attended the meeting to discuss matters with respect to the Oldman River Health Advisory Council.

Dr. Hemmelgarn advised that the Committee also considered two items for recommendation for approval of the Board.

**b) [CEC18-15] Q1 Appointment of Trustees to Health Foundations**

Dr. Brenda Hemmelgarn, Committee Chair, advised that the first recommendation was with respect to the appointment of Trustees to Foundations.

Dr. Hemmelgarn noted that the responsibility to appoint Trustees to established Foundations lies with the AHS Board. Continued foundations (those existing prior to the first provincial regionalization in 1995) and exempt foundations (those created under alternate legislation such as the Societies Act) are permitted to appoint their own Trustees without AHS approval, though AHS is able to appoint one voting trustee to each continued foundation.

Dr. Hemmelgarn noted that AHS is very grateful for the commitment of our volunteers across the province, value their work and appreciate their commitment to health care in the province.

**UPON MOTION** duly moved, seconded and unanimously carried the Alberta Health Services Board approved the appointment of Trustees to Health Foundations as reviewed by the Community Engagement Committee and the Alberta Health Services Board, as follows:

<b>Foundation</b>	<b>Name</b>	<b>Period of Appointment</b>
Bassano and District Health Foundation	Jan Armstrong	April 26, 2018 – April 25, 2021
Canmore and Area Health Care Foundation	Pierre Boucher	April 26, 2018 – April 25, 2021
	Pierre Doyon	April 26, 2018 – April 25, 2021
	Dave Somerville	April 26, 2018 – April 25, 2021
North County Health Foundation (Picture Butte)	Estelle Anderson	April 26, 2018 – April 25, 2021
	Joan Boras	April 26, 2018 – April 25, 2021
	Ineke Broers	April 26, 2018 – April 25, 2021
	Wendy Jones	April 26, 2018 – April 25, 2021
Strathcona Community Hospital Foundation	Stan Fisher	April 26, 2018 – April 25, 2021
	Alan Smyth	April 26, 2018 – April 25, 2021
	Paula Schoepp	April 26, 2018 – April 25, 2021



**c) [CEC18-16] Q1 Addiction & Mental Health PAC Renewals**

Dr. Brenda Hemmelgarn, Committee Chair, advised that the second recommendation was with respect to the appointment of two members to the Addiction & Mental Health Provincial Advisory Council. Under the Amended Bylaw for the Addiction & Mental Health Provincial Advisory Council, the Board is required to approve renewals of members.

Dr. Hemmelgarn reported that Ms. Turner advised the Committee that two members were being renewed as members of the Addiction & Mental Health Provincial Advisory Council.

Dr. Hemmelgarn noted that AHS is very grateful for the commitment of our volunteers across the province, value their work and appreciate their commitment to health care in the province.

**UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board approved the reappointments of the following individuals as members of the Addiction & Mental Health provincial advisory council: Ms. Monique Maisonneuve for a term of two years commencing June 1, 2018; and Ms. Denise Lambert for a term of two years commencing on September 1, 2018.**

❖ **Adjournment**

Before adjournment, Linda Hughes introduced Robb Foot, the new AHS Board member, and noted that he had his first meeting with the Board today. She advised that Mr. Foote is currently the Executive Director for Lakeland Primary Care Network and is responsible for enhancing the delivery of care in primary healthcare programs in Northeast Alberta. She also noted that he has a long history with healthcare in the United States and a background in finance. Ms. Hughes welcomed Mr. Foote and acknowledged that the Board was very pleased to have him join the AHS Board, and that they are looking forward to his participation.

There being no further business, the meeting was adjourned at 3:40 p.m.

\_\_\_\_\_/S/  
Linda Hughes  
Chair

\_\_\_\_\_/S/  
Catherine MacNeill  
Corporate Secretary & Legal Counsel