

**PUBLIC BOARD MEETING**

Minutes of the meeting of the Alberta Health Services (“AHS”) Board (the “Board”) held at Boardroom A, Main Floor, Seventh Street Plaza, 10030-107 Street NW, Edmonton, on September 28, 2017.

**Attendees:**

**Board Members:** Ms. Linda Hughes (Chair)  
Dr. Brenda Hemmelgarn (Vice-Chair)  
Mr. David Carpenter  
Mr. Hugh Sommerville  
Ms. Marliss Taylor  
Ms. Glenda Yeates

**Management:** Dr. Verna Yiu, President & Chief Executive Officer  
Ms. Deborah Rhodes, Vice President, Corporate Services & Chief Financial Officer  
Ms. Colleen Turner, Vice President, Community Engagement & Communications  
Ms. Ronda White, Chief Audit Executive  
Ms. Catherine MacNeill, Corporate Secretary & Legal Counsel

**Regrets:** Mr. Richard Dicerri

Ms. Hughes acted as Chair of the meeting and Ms. MacNeill acted as Recording Secretary.

Ms. Hughes called the meeting to order at approximately 4:30 p.m. Notice of the meeting had been properly given and quorum was met.

❖ **Welcome & Comments from the Chair**

**The following is an abstract of the remarks of Ms. Linda Hughes, Board Chair. It is not an official transcript:**

Good afternoon, everyone. I am Linda Hughes. I am Chair of the AHS Board, and I am happy to welcome you to our first monthly public board meeting for this fall.

I hope you all had an opportunity to take some time off over the summer to recharge and spend some quality time with the people you care about. Rest and relaxation, after all, are needed to achieve health and wellness. That is why we encouraged all our AHS workforce to take some vacation time over the summer. As a healthcare organization, we try to practice what we preach.

Having said that, AHS accomplished some very important work over the summer months, including the release of the 2017-2020 AHS Health Plan and Business Plan. This document outlines how we will help Albertans consistently see the right healthcare provider in the right place at the right time.

A big part of this involves what we call enhancing care in the community. That means moving appropriate programs and services out of our busy hospitals and into community settings, where Albertans can get the care they need close to home from a multi-disciplinary healthcare team.

You can learn more about enhancing care in the community and our other priorities by reviewing our Health Plan and Business Plan, which is now posted at [www.ahs.ca](http://www.ahs.ca).

I am confident this plan and its action items will help AHS attain our four goals, which are: to improve patient and family experiences; to improve patient and population health outcomes; to improve the experience and safety of our people; and, to improve the financial health and value for money.

Throughout the fall, AHS leaders and Health Advisory Council members will share and talk about the Health Plan and the Business Plan with Albertans in local communities, as well as specifically with local and provincial leaders.

The Board looks forward to hearing the feedback of Albertans that we gather during these engagement processes, and we will try to respond accordingly to what we hear.

Now on to today's agenda. All our committees are reporting today and recommending, as well as reporting, on substantial pieces of work that we have been doing.

Before we get to that, I would like to share good news. Earlier this month, our President & CEO, Dr. Verna Yiu was named the recipient of the 2017 Canadian Society for Quality Leadership Award. The honour is certainly well-deserved. Verna's leadership qualities are on display each and every day in this organization, and she has brought stability, good stewardship and clear vision to the healthcare system. In true Verna style, she accepted the award by acknowledging the hard work and dedication displayed by all 120,000 AHS staff, physicians and volunteers and gave them the credit for it, of course. She said healthcare is a team sport. That is true, but AHS, and Albertans in general, are very fortunate that she is our quarterback. On behalf of the Board, Verna, I would like to say congratulations for that.

❖ **Review of Agenda**

**UPON MOTION** duly moved, seconded and unanimously carried, the Board approved the agenda for the meeting of the Board held on September 28, 2017, which was provided to the Board in advance of the meeting.

❖ **Declaration of Conflicts of Interest**

Ms. Hughes requested that any conflicts of interest relevant to the meeting or items noted on the agenda be declared. None were declared.

**1. Approval of Minutes – June 1, 2017 and June 14, 2017**

**UPON MOTION** duly moved, seconded and unanimously carried, the minutes of the AHS Board meetings held on June 1, 2017 and June 14, 2017 were approved and the Chair of the Board and Corporate Secretary were authorized and directed to sign the minutes in the form so approved; and the Corporate Secretary was directed to file them, together with all ancillary documents attached thereto, in the corporate records of AHS and to deliver a copy of these to the Minister of Health.

2. **Comments from the President & Chief Executive Officer**

**The following is an abstract of the remarks by Dr. Verna Yiu, President and Chief Executive Officer, remarks. It is not an official transcript:**

Thank you very much Linda for your kind words; and, thank you to the Board for your continued guidance and support.

Good afternoon to everyone and I hope you are enjoying the fall.

Today, I would like to highlight two AHS events that happen around this time of year — the Foundations Leadership Forum and the Advisory Councils Fall Forum.

I had the pleasure to attend the annual Foundations Leadership Forum just a couple weeks ago in Calgary. It was a great time. There were more than 100 people who attended over three days and we had representation from over 40 foundations as well as AHS leaders from all five zones. We networked, we shared new ideas related to philanthropy, provided updates from AHS and discussed our successes and best practices. There was absolutely a positive tone and a spirit of co-operation throughout the event. I would like to congratulate our Foundation Relations team for organizing the forum and for all the work they do year-round in building strong relationships with the province's health foundations and trusts.

Meanwhile, the Advisory Councils Fall Forum is now about a month away. It is slated for October 27 and 28 in Edmonton, and it will gather members of our 12 Health Advisory Councils, three Provincial Advisory Councils and Wisdom Council, as well as members of the AHS Board and Executive Leadership Team. As usual, there will be sessions devoted to issues that relate most to our communities, including: addiction and mental health; opioid response; continuing care; and Indigenous Health. Like the Foundations Leadership Forum, the Advisory Councils Fall Forum is really an outstanding opportunity to strengthen relationships, broaden our engagement, as well as share information with our key partners.

Talking about engagement and key partners, I also want to update you on a new development with one of our other councils: the Alberta Clinician Council. It has been renamed the Alberta Clinician Professional Practice Council to reflect an expanded role. This council consists of frontline leaders in AHS who advise us and advance AHS organizational priorities. They also help identify, champion and support initiatives related to collaborative care, quality and professional practice. The Alberta Clinician Professional Practice Council will continue to complement the efforts of our Patient and Family Advisory Group, which brings a patient and family perspective to discussions on AHS policies, practices and planning.

All of our advisory councils and groups are helping AHS evolve into the high-performing, patient- and family-centred healthcare system we strive to be. I know that we are making progress, and we are moving in the right direction, because almost every day I am made aware of a new program or initiative that really exemplifies what patient- and family-centred care is all about.

Recently, staff and volunteers at the South Health Campus in Calgary decided they wanted to do something special to improve the hospital experience for patients with dementia. With the help and support of the Alzheimer's Society of Calgary, here's what they did. Please take a look.

[A video was shown with respect to an art show at the South Health Campus]

The line that really stands out for me in this video comes from David's wife Georgina, who said her husband was "no longer a diagnosis; he was a person."

This is the sort of holistic care we want to deliver consistently — always treating patients with dignity and respect. Albertans, through our advisory groups and councils, are helping us do just that. We are extremely grateful for their invaluable contributions to our healthcare system.

Before I hand the mic back to Linda, I just have a couple more items I want to share with you.

The first is related to the *Infection Prevention and Control Annual Report* that is coming to the Board for approval today. AHS has made some significant progress in improving hospital acquired infection rates since the start of provincial surveillance in 2011/12. Over the ensuing five years, the rate for hospital-acquired MRSA has decreased by 31 per cent, and C. Diff infection rates have fallen by 21 per cent. As a provincial wide system, we have made wide-scale improvements in practices, including consistent patient management, improvements in environmental cleaning and hand hygiene compliance, and appropriate antibiotic utilization. Together, these co-ordinated actions all contribute to a decrease in hospital-acquired infection rates — and I would like to thank our Infection Prevention and Control team, as well as our staff, physicians and volunteers, for their unwavering commitment to safety.

Finally, I would like to point out that AHS officially launched our annual influenza immunization campaign earlier this week. The AHS flu website and clinic look-up tool have been updated and you can find them at [www.ahs.ca/influenza](http://www.ahs.ca/influenza). As usual, influenza immunizations will be offered, free of charge to all Albertans six months of age and older through AHS clinics, pharmacies and physicians.

Public clinics open on October 23rd and I encourage all of you and your loved ones to get immunized and protect yourself and others from influenza.

Thank you for your time today and for your interest in AHS.

### **3. Human Resources Committee**

#### **a) Report to the Board**

Ms. Marliss Taylor reported on the Human Resources Committee meeting on September 13, 2017. She noted the Committee discussed measures and results related to *Our People Strategy* and other workforce performance indicators, and received an update on labour relations and essential services. Management provided the Committee an overview of the implications to AHS of the recent amendments to the *Employment Standards Code* and *Labour Relations Code* under the newly enacted *Fair and Family-friendly Workplaces Act*. The Committee also discussed initiatives in the organization to address health and wellness, employee safety and diversity and inclusion. There were no items that came through the Committee for Board approval.

4. **Quality & Safety Committee**

a) **Report to the Board**

Ms. Glenda Yeates, Committee Chair, reported on the Quality & Safety Committee meeting on September 13, 2017.

Ms. Yeates advised that the Committee discussed the 3<sup>rd</sup> Annual Quality and Safety Summit happening in Edmonton on October 30 & 31, 2017. The Committee began the meeting with a patient safety moment, understanding how the organization had taken an incident organizational wide and built safety practices that are leading through the country. She noted they received an update on continuing care and quality, they received the results of the 2017 Accreditation Canada On-Site Survey, and reviewed a summary of quality and safety related indicators.

Ms. Yeates also noted that the Committee received amendments to the Committee's Terms of Reference for discussion and feedback and supported forwarding the revisions to the Governance Committee for recommendation for Board Approval.

b) **[QSC17-27] 2016/17 Infection Prevention and Control (IPC) Annual Report to Alberta Health**

Ms. Glenda Yeates, Committee Chair, advised that the Committee reviewed the Infection Prevention and Control (IPC) Annual Report which provides an overview of the outcomes achieved in partnership with programs across the province including:

- Accountability and monitoring;
- Provincial surveillance;
- Human resource capacity;
- Physical environment and infrastructure; and
- Public awareness and education.

**UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board approved the 2016/17 Infection Prevention and Control (IPC) Annual Report for submission to Alberta Health.**

5. **Audit & Risk Committee**

a) **Report to the Board**

Mr. David Carpenter, Committee Chair, reported on the Audit & Risk Committee meeting on September 14, 2017. He noted that standard practice is that the Office of the Auditor General and KPMG are guests at the meetings in their role as external auditors of AHS.

Mr. Carpenter also noted that the Committee discussed various audit matters including the results of the OAG Primary Care Network Follow-up Audit, a report from the AHS Investigation Coordination Team, the status of the outstanding internal and external audit recommendations and revisions to the Internal Audit and Enterprise Risk Management Department Plan and the Internal Audit Charter.

Mr. Carpenter reported that the Committee proposed revisions to its Terms of Reference which were forwarded to the Governance Committee.

Mr. Carpenter advised that there were no items presented at the Committee to be considered for Board approval.

**6. Finance Committee**

**a) Report to the Board**

Mr. David Carpenter, Committee Chair, reported on the Finance Committee meetings on September 14 and September 22, 2017.

He noted that the Committee considered four items for recommendation for approval of the Board.

**b) [FC17-42] June 30, 2017 – First Quarter Investment Report**

Mr. David Carpenter, Committee Chair, advised that as mandated by AHS' Investment Bylaw, the Committee is required to review reports prepared by management and investment managers summarizing the activities and performance of AHS' investment portfolio on a quarterly basis. The *Regional Health Authorities Regulation* and the AHS Investment Bylaw describe the requirements for the Board to approve or ratify by resolution AHS' investment decisions. The Committee was presented the June 30, 2017 First Quarter Investment Report and recommended that the Board ratify the transactions.

**UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board ratified the investment portfolio and transactions as described below, and as certified by signed investment compliance certificates from AHS and Phillips, Hager & North Investment Management:**

- (a) as at June 30, 2017, AHS held restricted and unrestricted funds managed by Phillips, Hager & North Investment Management and Manulife Financial totalling \$1.589 billion;**
- (b) the funds were invested in short term treasury bills, federal, provincial and corporate fixed income bonds, pooled mortgage funds, bond funds, Canadian and Global equity funds; and**
- (c) all of the funds invested during the quarter ended June 30, 2017, were invested in accordance with the Investment Bylaw and Investments Policy as certified by signed investment compliance certificates from AHS and Phillips, Hager & North Investment Management.**

**c) [FC17-45] Physician On Call Grant Agreement**

Mr. David Carpenter, Committee Chair, advised that the Finance Committee considered the terms and conditions of an Alberta Health grant agreement regarding On-Call Physicians. The grant

agreement exceeds the approval and signing authority level of the AHS President & CEO and therefore needs to be approved by the Board. The Committee recommended the Board approve the grant agreement and delegate signing authority of the agreement on behalf of AHS to the President & CEO.

**UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board:**

- (a) approved the Alberta Health grant agreement for the operation and management of the On Call programs and provision of on call services by physicians for the term April 1, 2017 to March 31, 2018; and**
  - (b) delegated authority to execute the grant agreement on behalf of Alberta Health Services to the President & Chief Executive Officer.**
- d) [FC17-46] Approval and Delegation of Signing Authority to the President and CEO of the CanWest Master Services Agreement**

Mr. David Carpenter, Committee Chair, reported that the Finance Committee reviewed the terms and conditions of the CanWest Master Services Agreement between CanWest Corporate Air Charters Ltd. and AHS with respect to the provision of aviation ambulance services. The commitment value of the agreement exceeds the approval and signing authority of the AHS President & CEO under Policy #1100, *Delegation of Authority and Establishment of Controls for Commitments*. Accordingly, the Committee recommended that the Board approve such agreement and delegate signing authority to the President & CEO.

**UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board:**

- (a) approved the CanWest Master Services Agreement between CanWest Corporate Air Charters Ltd. and Alberta Health Services, on the terms and conditions reviewed by the Finance Committee and the Board; and**
  - (b) delegated authority to execute such agreement on behalf of Alberta Health Services to the President & Chief Executive Officer in accordance with Policy #1100, *Delegation of Authority and Establishment of Controls for Commitments*.**
- e) [FC17-52] Approval and Delegation of Signing Authority to the President and CEO for the Agreement with Epic Systems Corporation**

Mr. David Carpenter, Committee Chair, advised that the Committee reviewed the terms and conditions of the Master License, Support and Services Agreement between Epic Systems Corporation and AHS. The commitment value of the agreement exceeds the approval and signing authority of the AHS President & CEO under Policy #1100, *Delegation of Authority and Establishment of Controls for Commitments*. Accordingly, the Committee recommended that the Board approve such agreement and delegate signing on behalf of AHS to the President & CEO.

**UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board:**

- (a) approved the Master License, Support and Services Agreement between Epic Systems Corporation and Alberta Health Services, based on the terms and conditions reviewed by the Finance Committee and the Board; and**
- (b) delegated authority to execute such agreement on behalf of Alberta Health Services to the President & Chief Executive Officer in accordance with Policy #1100, *Delegation of Authority and Establishment of Controls for Commitments*.**

**7. Community Engagement Committee**

**a) Report to the Board**

Dr. Brenda Hemmelgarn, Committee Chair, reported on the Community Engagement Committee meeting on September 20, 2017. She noted the Committee received the Community Engagement and Foundation Relations Report for discussion. The Committee also discussed the Foundation Leadership Forum that occurred September 15 & 16 in Calgary and the positive feedback that was received around this event.

Dr. Hemmelgarn noted that the Committee discussed the engagement plan for sharing the 2017-2020 Health Plan and Business Plan and discussed the annual reports submitted by the Health Advisory Councils and Provincial Advisory Councils.

Dr. Hemmelgarn also noted that the Committee reviewed the Committee's Terms of Reference and suggested minor revisions to be reviewed by the Governance Committee.

Dr. Hemmelgarn advised that the Committee also considered two items for recommendation for approval of the Board.

**b) [CEC17-24] Q2 Advisory Council Member Appointments and Renewals**

Dr. Brenda Hemmelgarn, Committee Chair, advised that under the *Amended Bylaw for Alberta Health Services Establishing Health Advisory Councils (HAC Bylaw)*, the Board is required to approve appointments of members to Health Advisory Councils. Under the *Amended Bylaw for the Addiction and Mental Health Provincial Advisory Council* and the *Amended Bylaw for the Cancer Provincial Advisory Council*, the Board is required to approve appointments of members to Provincial Advisory Councils (PACs).

Dr. Hemmelgarn noted that AHS is very grateful for the commitment of the volunteers across the province, value their work and appreciate their commitment to health care in the province.



**UPON MOTION** duly moved, seconded and unanimously carried the **Alberta Health Services Board** approved the advisory council member appointments and renewals as reviewed by the **Committee and the Alberta Health Services Board**, as follows:

<b>Health Advisory Council New Appointments – for a Three Year Term – effective October 1, 2017 to September 30, 2020</b>	
<b>Health Advisory Council</b>	<b>Name</b>
David Thompson	Jean Barclay
Greater Edmonton	Ryan Payne E. Sharon Brintnell
Lakeland Communities	Ahmad Qayyum
Oldman River	Lauren Williams
Peace	Penny Stone
Prairie Mountain	Michelle Wong
Tamarack	Darlene Chartrand Linda West
True North	Wanda St. Arnault
Wood Buffalo	Cathryn Beck Tinna Ezekiel Dr. Mary Gerosa Sandy Grandison Todd Hillier Valerie O’Leary Carol Theberge Ifeoma Uzorchukwuamaka
Yellowhead East	Sara Hissett Joyce (Elaine) Sorochan
<b>Health Advisory Council Renewal – for a Three Year Term – effective September 1, 2017 to August 31, 2020</b>	
<b>Health Advisory Council</b>	<b>Name</b>
Wood Buffalo	Bonnah Carey

<b>Addiction &amp; Mental Health PAC New Appointment – for a Three Year Term - effective October 1, 2017 to September 30, 2020</b>	
	<b>Name</b>
Edmonton Zone	Terence (Terry) O’Riordan
<b>Cancer PAC New Appointment – for a Three Year Term - effective October 1, 2017 to September 30, 2020</b>	
	<b>Name</b>
Edmonton Zone	Chelsea Draeger
<b>Cancer PAC Renewals – for a Three Year Term - effective September 1, 2017 to August 31, 2020</b>	
	<b>Name</b>
Calgary Zone	Dr. Margaret Churcher
Calgary Zone	Patti Morris

**c) [CEC17-26] Q2 Appointment of Trustees to Health Foundations**

Dr. Brenda Hemmelgarn, Committee Chair, advised that the Committee received the quarterly request for appointment of Trustees to established Foundations and Trusts. The request to appoint Trustees to established Foundations is in compliance with the *Regional Health Authorities Act* (Alberta), the *Regional Health Authorities Foundations Regulation* and the Bylaws of the Foundations.

Dr. Hemmelgarn noted that AHS is very grateful for the commitment of the Foundation volunteers across the province, value their work and appreciate their commitment to health care in the province.

**UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board approved the Trustee appointments and reappointments to the Health Foundations effective September 28, 2017 as reviewed by the Committee and the Alberta Health Services Board, as follows:**

<b>Foundation Trustee Appointments – for the term indicated</b>		
<b>Foundation</b>	<b>Name</b>	<b>Period of Appointment</b>
Airdrie Health	Ms. Natasha Tiemstra	September 28, 2017 (expiring September 27, 2019)
	Mr. Jeff Bates	September 28, 2017 (expiring September 27, 2019)
	Ms. Michelle Bates	September 28, 2017 (expiring September 27, 2020)
	Mr. Allan Hunter	September 28, 2017 (expiring September 27, 2019)
	Dr. Tammy Paulgaard-McKnight	September 28, 2017 (expiring September 27, 2019)
Alberta Cancer Foundation	Mr. Rene Aldana	September 28, 2017 (expiring September 27, 2020)
	Dr. Stanford Blade	September 28, 2017 (expiring September 27, 2020)
	Ms. Heather Bryant	September 28, 2017 (expiring September 27, 2020)
	Mr. Jordan Hokanson	September 28, 2017 (expiring September 27, 2020)
	Mr. Robert (Bob) McGee	September 28, 2017 (expiring September 27, 2020)
	Ms. Jamie Pytel	September 28, 2017 (expiring September 27, 2020)
Bow Island and District Health Foundation	Ms. Charlaine Brocklesby	September 28, 2017 (expiring September 27, 2020)
	Ms. Mary Lou Hansen	September 28, 2017 (expiring September 27, 2019)
	Ms. Shannon Strom	September 28, 2017 (expiring September 27, 2019)

Canmore and Area Health Care Foundation	Ms. Kyla Conner	September 28, 2017 (expiring September 27, 2020)
	Dr. Gert Du Plessis	September 28, 2017 (expiring September 27, 2020)
Lac La Biche Regional Health Foundation	Mr. Zicki Eludin	September 28, 2017 (expiring September 27, 2019)
	Ms. Susan Ferris	September 28, 2017 (expiring September 27, 2019)
	Ms. Brenda Fyith	September 28, 2017 (expiring September 27, 2019)
	Ms. Marianne Langevin	September 28, 2017 (expiring September 27, 2019)
Lacombe Health Trust	Mr. Stephen Christie	September 28, 2017 (expiring September 27, 2020)
	Mr. Jim Dixon	September 28, 2017 (expiring September 27, 2020)
	Ms. Corey Gish	September 28, 2017 (expiring September 27, 2020)
	Ms. Christa Henderson	September 28, 2017 (expiring September 27, 2020)
	Ms. Angela Law	September 28, 2017 (expiring September 27, 2020)
	Mr. Jason Lunn	September 28, 2017 (expiring September 27, 2020)
	Ms. Candace Sawyer	September 28, 2017 (expiring September 27, 2020)
	Mr. Kelly Treleaven	September 28, 2017 (expiring September 27, 2020)

Medicine Hat and District Health Foundation	Ms. Devon Felesky	September 28, 2017 (expiring September 27, 2020)
	Ms. Jenna Will-Zaback	September 28, 2017 (expiring September 27, 2020)
Mental Health Foundation	Mr. Josh Benko	September 28, 2017 (expiring September 27, 2020)
	Ms. Nancy MacDonald	September 28, 2017 (expiring September 27, 2020)
North County Health Foundation	Ms. Cheryl LeClair	September 28, 2017 (expiring September 27, 2020)
Oyen and District Health Care Foundation	Mr. Kevin McBain	September 28, 2017 (expiring September 27, 2020)
Ponoka and District Health Foundation	Dr. Carla Gilbert	September 28, 2017 (expiring September 27, 2020)
	Ms. Betty Golley	September 28, 2017 (expiring September 27, 2020)
	Ms. Brenda Hunt	September 28, 2017 (expiring September 27, 2020)
	Ms. Delphine Svenningsen	September 28, 2017 (expiring September 27, 2019)
Rocky Mountain House and Area Health Services Foundation	Ms. Maureen (Mo) Janke	September 28, 2017 (expiring September 27, 2020)
	Ms. Shiela Mizera	September 28, 2017 (expiring September 27, 2020)

Strathcona Community Hospital Foundation	Ms. Anna Pandos	September 28, 2017 (expiring September 27, 2020)
	Mr. Derek Weisbeck	September 28, 2017 (expiring September 27, 2020)
Stettler Health Services Foundation	Ms. Jennifer Potter	September 28, 2017 (expiring September 27, 2019)
	Mr. William L. Brown	September 28, 2017 (expiring September 27, 2019)
Vulcan County Health and Wellness Foundation	Ms. Donna Anderson	September 28, 2017 (expiring September 27, 2020)
	Ms. Donna Graham	September 28, 2017 (expiring September 27, 2020)
	Mr. Andre Lacoursiere	September 28, 2017 (expiring September 27, 2019)
	Mr. Murray McLean	September 28, 2017 (expiring September 27, 2020)
	Mr. Scott Mitchell	September 28, 2017 (expiring September 27, 2020)
	Mr. Gord Nelson	September 28, 2017 (expiring September 27, 2020)
	Ms. Kathy Perley	September 28, 2017 (expiring September 27, 2019)
Windy Slopes Health Foundation	Ms. Diana Short	September 28, 2017 (expiring September 27, 2018)
	Dr. Jared Van Bussel	September 28, 2017 (expiring September 27, 2020)

8. **Governance Committee**

a) **Report to the Board**

Mr. Hugh Sommerville, Committee Chair, reported on the Governance Committee meeting on September 20, 2017.

Mr. Sommerville advised that the Committee discussed the AHS Board Skills and Competencies Matrix and how it can be streamlined. The Committee also received the Ethics & Compliance 2017/18 Q1 report for discussion and met with the Ethics & Compliance Officer.

b) **[GOV17-15] Term of Reference for Board, Board Chair, Board Member and Board Committees**

Mr. Hugh Sommerville, Committee Chair, advised that the Committee reviewed proposed revisions to the Terms of Reference for the Governance Committee, the Board, the Board Chair and Board Member. In addition, the Committee also reviewed proposed revisions to the Terms of Reference for the Audit & Risk Committee, the Finance Committee, the Quality & Safety Committee and the Community Engagement Committee. The Committee recommended that the Board approve all of the amended Terms of Reference.

**UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board:**

(i) **approved the revised Terms of Reference for the:**

- **Board**
- **Board Chair**
- **Board Member**
- **Governance Committee**
- **Audit & Risk Committee**
- **Finance Committee**
- **Quality & Safety Committee; and**
- **Community Engagement Committee**

and (ii) **directed that the revised Terms of Reference referred to above be posted on the AHS public website.**

❖ **Adjournment**

There being no further business, the meeting was adjourned at 4:57 p.m.

\_\_\_\_\_  
/S/  
Linda Hughes  
Chair

\_\_\_\_\_  
/S/  
Catherine MacNeill  
Corporate Secretary & Legal Counsel